Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GURU NANAK COLLEGE KILLIANWALI**
Name of the head of the Institution	**Dr. Surinder Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01668222345**
Mobile no.	**9914566493**
Registered Email	**gncollegekillianwali@yahoo.co.in**
Alternate Email	**sthakur_1970@yahoo.co.in**
Address	**Dabwali Malout Road**
City/Town	**Killianwali**
State/UT	**Punjab**
Pincode	**151211**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Bharat Bhushan**
Phone no/Alternate Phone no.	**01668222345**
Mobile no.	**9814811200**
Registered Email	**gncollegekillianwali@yaghoo.co.in**
Alternate Email	**gnc.iqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gnckillianwali.com

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gnckillianwali.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.55**	**2015**	**31-Oct-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC	**01-Jul-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP	**09-Oct-2019** **03**	**40**
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Construction and renovation of college campus Tree plantation in Campus Organised National Seminars and FDP Motivated students (PG) and teachers to involve in Research activities and FDP As per the instructions of government, our students visited the District Employment Office for awareness regarding the different kind of job opportunities in government and private sector.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action It was decided that National seminars of different disciplines would be conducted by the respective departments during January to March It was planned to prepare the Babu Nanak Chand Memorial Garden and a sculptor of founder president would be raised It was decided to organise FDP	Achievements/Outcomes The decisions which were taken in the plan of action are all attained by the end of the academic year

during any time period between December and January It was also decided to organize Free Coaching Classes in the subjects Commerce, English Communication, Basic Computer and Mathematics to motivate the rural students(2 pass out) because our college is situated in rural area. It was expressed that the verification of the case of AGP of the staff members would be done It was also involved in the planning that renovation of the Boundary wall of the college campus would be done and the height of the wall would also be increased Construction of the new urinals for the boys is also planned It was decided to organise the Annual Convocation Ceremony on the Foundation day of the College i.e. 16th March

[View File](#)

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |

Name of Statutory Body	Meeting Date
GURU NANAK SOCIETY	**15-Jul-2019**

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |

| Date of Visit | **25-Jan-2019** |

| **16. Whether institutional data submitted to AISHE:** | **Yes** |

| Year of Submission | **2019** |

| Date of Submission | **28-Feb-2019** |

| **17. Does the Institution have Management Information System ?** | **Yes** |

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | **The institution is governed by Guru Nanak College Trust and Management Society. All major policy decisions such as introducing of new courses, sanction of posts, development of infrastructure, revision of pay scales, career advancement/step ups of teaching and nonteaching staff etc. are taken by** |

the Managing Committee of the college. The Management, Principal and the Faculty often interact with each other. The members of the Managing Committee keep on meeting the college staff to discuss various policy matters and their application and adjudication. Two faculty members, in the capacity of teacher representatives, are members of the Managing Committee. Hence they are actively involved in the decision making process to sustain and enhance quality of education imparted by the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the very outset to develop and deploy action plans for the effective implementation for the curriculum. Each department plans and divided the syllabus term wise, which is printed and made available to the students and teachers. This also helps to keep uniform pace wherever the class is divided into more than one section. It is coordinate at the departmental level under the guidance of the heads of their sportive department/subjects. Mid-term corrections are made, if needed. Teachers are encouraged beforehand to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, computer education apart from regular/traditional teaching methods. Thereafter, the staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year. Keeping in view, the number of working days available, the syllabus is divided into units which are to be finished by a given deadline. Each department of the college plans its annual academic schedule which clearly mentions the topics to be taught and number of working days allocated to respective topics, the amount of syllabus to be tested in various classes monthly, terminal or half yearly exams. The institution has taken up the following initiatives curriculum delivery and transaction: • Advanced learners are encouraged by giving prizes and scholarships. They are provided extra study material and assigned challenging tasks. • Efforts are made to keep the faculty updated by exhorting them to attend seminars/conferences/workshop/orientation courses/refresher courses etc. • The faculty is motivated to adopt computer aided teaching methods and learner centred teaching. Training sessions are also organized to facilitate teachers to adopt such methods. • Library and other learning resources are regularly updated. Library has been computerized and internet facility, for the use of teachers and students, has been provided. Thousands books are available in N-LIST. • The college invites experts in different departments to deliver extension lectures for the benefit of both the faculty and the students. • Extra classes are arranged for weaker and needy students wherever necessary. • Staff meetings are held to sensitize the teachers towards their responsibilities, adopt innovative teaching methods and orient the newly appointed teachers, especially at the commencement of each session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	SUMMER TRAINING	13

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college is affiliated to Panjab University, Chandigarh which restrains the colleges to develop the curriculum of their own. However university has a system in place to get recommendations from its affiliated colleges through Board of Studies. Our college obtains the Feed-back on curriculum from faculty members, students, alumni and parents in this regard which enable to suggest

any change in its design of curriculum. Thereafter the college can only forward these suggestions to the university through members of Board of Studies. For effective implementation of curriculum • The college has designed a feedback system: The feedback form has been created, and is circulated among the students for their honest inputs. • The feedback is collected from the teachers as well at the end of the session, and they are encouraged to make honest analysis if the stated objectives of the curriculum are achieved. • And finally, a separate kind of feedback form has been created to collect the views of the parent/guardians, when they are invited to attend the Parent-Teacher meetings. After making an overall analysis of the feedback so gathered, a general meeting of the Staff is held to devise such mechanism as may help a more effective implementation of the curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	**392**	**78**	**10**	**4**	**9**

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution provides academic, personal and psycho-social support and guidance services. Guidance and counselling is provided to the students, both at the academic and personal level by the faculty. The process begins much before the commencement of the new session as the faculty members move from door to door and try convince the eligible candidate and their parents regarding the importance of higher education and benefits thereof. Motivated thus, the students seek admissions. They are further guided for the right choice of the programmes/courses/elective subjects opting of or the other add on courses etc. special emphasis is laid on personal interaction between the student and teachers outside the classrooms. Students are identified as slow and advanced learners on the basis of their performance and they are supported in the best possible manner. Teachers take extra pain in helping and guiding them by taking extra classes with personal interests. They are provided with additional time and advanced learning materials. In order to channelize their potential to

accomplish better success, they are given motivational lectures so that they can achieve top most career options. Special attention is paid to encourage the advanced learners to excel and achieve higher goals. To encourage the artistic temper among the students, the college teachers motivate them to participate in various activities in youth festivals. The long list of prizes won by our students in youth festivals bears a testimony to it. To sharpen the critical thinking among the students, various group discussions, debates and seminars are organized in which students explore new ideas and also get a chance to listen to the expert views if eminent professionals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
470	23	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	11	7	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Sh. Amit Behal received award from Kids Kingdom School, Mandi Dabwali	Associate Professor	Teacher Award
2019	Dr. Bharat Bhushan received National Level Awards 1.From Kavya Rangoli Hindi Sahitayak Patrika (U.P.) 2.Anti-Corruption Foundation of India	Associate Professor	1.Kavya Rangoli Hindi Sahitayak 2.National Teacher Award

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal evaluation is carried out by the college in the form of class tests, assignments, group discussions, mid-term house tests and seminars. They are also evaluated on the basis of their class performance, attendance, behavioural aspects, activities and performance in NSS, NCC, sports and

cultural activities. The students who excel in the academics, sports, extra-curricular activities are given due advantage in assessment. They are also given free books and study material. The parents are informed telephonically for the wear students. The necessary feedback is shared with the students to enable them to overcome their weaknesses and improve their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Panjab University, Chandigarh which provides the tentative academic calendar every year to its colleges. Thereafter the college plans its annual academic schedule which clearly mentions the different activities to be conducted during the year, Thereafter the staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year. Keeping in view the number of working days available as per university academic calendar, the syllabus is divided into units which are to be finished by a given deadline. Besides this, each and every department plan extra-curricular activities like extension lecture, workshops, seminar, quiz competition, fresher and farewell parties, educational tours etc. For overall development of the student, every department makes efforts to adhere the academic calendar prepared by the respective department. University conduct the examination at the end of semester.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gnckillianwali.com

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	ARTS	91	91	100
BCOM	BCom	COMMERCE	48	48	100
MA	MA	HINDI	3	3	100
MA	MA	HISTORY	6	6	100
MA	MA	PUNJABI	10	10	100
M.COM	MCom	COMMERCE	15	15	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gnckillianwali.com

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Any Other (Specify)	01	DCDC PU CHD	40000	40000
Any Other (Specify)	01	NAAC	75000	75000

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Repercussions of Social Media on Language	Department of English	16/02/2019
Role of Media, Social Media and Internet in Higher Education	Post Graduation Department of Punjabi	04/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	3	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	HINDI	9	5
International	COMMERCE	8	4
International	PUNJABI	2	4

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	5

POLITICAL SCIENCE	6
ECONOMICS	3
COMMERCE	8
ENGLISH	3
PUNJABI	8
COMPUTER APPLICATION	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	0
Presented papers	1	34	0	0
Resource persons	0	2	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7-Days NSS Camp on "Save Environment"	NSS	2	49

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

		No Data Entered/Not Applicable !!!		

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abhiyan	NSS	One day cleanliness drive on 02-10-2018	2	100
Buddy Group Programme	NSS, NCC in collaboration with "Traffic Education and Drug buse Prevention Team", Muktsar	Extension Lecture on Drug Abuse and Traffic Education on 31-10-2018	4	139

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
	No Data Entered/Not Applicable !!!		

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
ACADMIC	PROJECT WORK SUMMER TRAINING OF M.COM STUDENTS	VARIOUS INSTITUTIONS	01/06/2019	30/06/2019	13

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
	No Data Entered/Not Applicable !!!		

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	333752

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
WINNING GEDGE LEARNING	Partially	V-2	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	704	59147	101	38585	805	97732

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	2	54	0	0	0	1	100	0
Added	0	0	0	0	0	0	0	0	0

Total	54	2	54	0	0	0	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
250000	333752	350000	364522

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has computerized all the operations of the office and library and also to provide such facility in teaching departments. Institution has Wi-Fi campus. The college intends to upgrade the PC's with latest configuration available in the market. The department of Computer intends to replace the non-functional parts with new parts. Non-working computer hardware components are used as models to demonstrate in the classes. The library provides support to the students and teachers in the following ways • It helps the students to locate and access the books needed by them. • It provides information regarding new purchases • It provides help to the students regarding use of the N-LIST. • It helps to check the availability of books or to search particular document from the shelves. The institution regularly maintains and renovates its infrastructure, facilities and equipment. All every year, one or the other part of infrastructure is renovated or upgraded. The equipment like electronic devices, generators/inverters/Ups, water purifiers, gym and swimming pool etc are regularly serviced and maintained.

http://gnckillianwali.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
	No Data Entered/Not Applicable !!!		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
GOVT COLLEGE MUKTSAR	23	2		0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	15	B.A B.COM	M.A M.COM	UNIVERSITY COLLEGES	MA M.COM

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletic Meet	Local Level	100
Talent Hunt	Local Level	110
Quiz Competition	Local Level	38
Independence day	Local Level	250
Republic day	Local Level	300

Youth Festival	University Level	116

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college used to have a student council up to 1983, which was letter banned by the state government. The institute believes in giving the equal opportunities to the students. The college understands that the students are the most important stakeholders in any educational institution. As such in order to provide equal opportunity to their students in supporting the authorities and the college faculty in running the affairs of the college, they are nominated as sub editors to various sections of the college magazines. They are also made members of various committees of the institution such legal literacy club, Red Ribbon Club and IQAC. Amalgamated fund committee is constituted as per Panjab University calendar under the chairmanship of principal, two teachers(one physical education instructor and one teacher of cultural activities) and two students (one girl and a boy).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the college has alumni association registered in the name of "Alumni Association Guru Nanak College" under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957. Although Alumni Association was constituted in 2006 but it was registered on 28th Nov, 2016. All those, who pass out of the college, are eligible for alumni status. The mission of Alumni Association is to inform, engage and inspire alumni to stay connected to their alma-mates support college to achieve its vision and contribute to its success. To achieve its mission Alumni conducts Alumni Meets, Blood Donation Camps, Extension Lectures on different topics for the students, sponsorship of fee of students to keep in touch with society by organising different cultural programme.

5.4.2 – No. of enrolled Alumni:

387

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting of Alumni Association:- 1.Executive Members' Meeting 03.09.2018 2. Executive Members' Meeting 02.02.2019 3. Executive Members' Meeting 23.02.2019 4. Executive Members' Meeting 06.03.2019 5. Executive Members' Meeting 08.03.2019 6. Annual General Meeting 09.03.2019 Activities- Annual General Meeting and Blood Donation Camp on 09.03.2019 1.Annual General Meeting was held

on 09-03-2019. In this meeting was held on 09-03-2019. In this meeting, audited annual accounts were presented before the house. New executive members were added. New office bearers were elected. 2.Blood Donation Camp in which 109 units were collected. For this camp 'Wadi Blood Bank' team, from Bathinda, visited the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of participation management of college are: College has constituted several committees of teachers, members of non-teaching staff and students which play an important role in the planning and implementation of activities in different spheres of institutional functioning. The staff members are involved by way of constitution of various committees such as Building Committee, Advisory Committee, Academic Council Committee, Career Counselling Committee, Library Committee, Admission Committee, Maintenance Committee, Prospectus Committee, Alumni Association Committee, Research Committee etc. The head of the institution discusses the problems with the various committees which render their help through their valuable time and suggestions. The members of the Managing Committee keep on meeting the college staff to discuss various policy matters and their application and adjudication. Two faculty members, in the capacity of teacher representatives, are members of the Managing Committee. Hence they are actively involved in the decision making process to sustain and enhance quality of education imparted by the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development takes place at university level by members of Board of Studies. These faculty members are the members of Board of Studies from our institution. They attend the meetings of Board of Studies regularly and discuss the changes and modifications in curriculum which are then passed by faculty members, Panjab university Chnadigarh and it is further submitted that Dr. Bharat Bhushan of our college is an added member faculty of Languages, Panjab University Chandigarh.
Teaching and Learning	The review of the academic results and the mutual sharing among the faculty enable the teachers to keep improving their teaching strategies. New methods are developed to make the learning experience for the students very interesting and stimulating. Consistent efforts are being made to make teaching

	learning student centric by involving them in projects, seminars, debates, writing completion, presentation etc. Teachers are encouraged to improve their qualifications and emphasis is laid on faculty improvement by organizing seminars, conferences, workshops, extension lectures and encouraging teachers to attend such programmes. New courses are introduced from time to time. Library and learning resources are being updated. The college plans to construct a new spacious modern library.
Examination and Evaluation	The institution evaluates the students through two terminal tests and presentations. The evaluation is all fair and transparent. The students are satisfied by showing them evaluated performance in answer sheets. Any doubt about evaluation is made clear to the students. A record is maintained of answer sheets, award lists and assignments. The result of their performance are shown to the students to encourage them or counsel them for better future performance. The parents of weak students informed telephonically. Finally they are evaluated by Panjab University, Chandigarh.
Research and Development	The spirit of innovation and experiment imbibes by the institution propels research and development. To add to it, the alertness of the faculty to avail financial aid available in this regard from UGC, CSIR and other bodies boost the research activity and seek development. Teachers are encouraged to attend seminars/conferences/workshops/Faculty Development programme. They are also encouraged to submit proposals for research projects. Eminent scholars/researchers are invited to deliver extension lectures for the benefit of students and teachers. Library and learning resources are regularly updated. Computer facility with internet has been provided.
Library, ICT and Physical Infrastructure / Instrumentation	Library and learning resources are being updated. For this purpose near about 101 reference books, 6 journals, e-journals, newspapers and magazines have been added in the library in the current year. Students are motivated and taught how to make PPT(powerpoint

	presentation) and ICT classes are being conducted for faculty members. Babu Nanak Chand Memorial park was unveiled. A sculpture of late S. Gurraj Singh Dhillon, founder president of College Managing Committee was raised.
Human Resource Management	The faculty undergoes various training and development programmes in terms of Faculty Development Programme (FDPs')/seminars/workshops/interaction as resource persons, orientation and refresher courses. The poor and needy students are helped by faculty, given concession in fee structure. College has facility of Book Bank for the needy students. The meritorious students are guided to avail various scholarships and other benefits. They are also given fee concession. Some of our meritorious students are honoured.
Industry Interaction / Collaboration	The institute interacts with various institutes and consults them on various issues for the improvement of education system. Youth festivals are being held by college to interact with other colleges. College has also participated in various cultural programmes held at various places. FDPs', seminars, workshops, conferences on various subjects are conducted in the college premises. The students of M.Com of Commerce department go for one month summer training in different industries. Besides this, under graduate students also visit various business house and banks to prepare their project reports. It is pertinent to mention here that the college has registered Alumni which continuously interacts with faculty and students by conducting different extension programmes.
Admission of Students	Teams of teachers visit schools and villages of the area to interact with the students for guidance and counselling. The admission committee reviews the profiles of students selected for admission and chalks out a comparative summary of the selected candidates. In case a particular section of studens like girls, villagers or any specific community are found to be in less numbers in the admission lists, the admission committee tries to motivate those sections of students by providing them the requisite facilities. The student

	with a little bit of negative approach or disturbing elements are motivated counselling so that a positive frame of mind can be developed. This results in making the students become an asset for the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme	Faculty Development Programme	09/01/2019	11/01/2019	30	10

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	6	1	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Life Insurance Scheme	Life Insurance Scheme	Life Insurance Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the institution are regularly audited. The bursar scrutinizes and authenticates all the bills/vouchers and cash books. She assures that the proper purchase procedures are followed before every payment. The appointed a charted accountant who regularly audited the college accounts. In addition to this, the pre-audit cell of Punjab government admits the claims for grants receivable under grant-in-aid scheme every year. The government also gets the ost audit done by its department as well as the Accountant General, Punjab.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Academic Council, GN college
Administrative	Yes	AG office, Punjab Govt.	Yes	Charted Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development	09/01/2019	09/01/2019	11/01/2019	40

	Programme				
2019	National Seminars	16/02/2019	16/02/2019	16/02/2019	90
2019	National Seminars	04/03/2019	04/03/2019	04/03/2019	120
2019	Educational Tours	01/04/2019	01/04/2019	04/04/2019	38
2019	Educational Tours	04/04/2019	04/04/2019	08/04/2019	13
2019	Tree Plantation at Babu Nanak Chand Memorial Park	16/03/2019	16/03/2019	16/03/2019	100
2019	ESSAY WRITING COMPETITION ON JALLIANWALA BAGH MASSACRE	30/01/2019	30/01/2019	30/01/2019	30

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Essay Writing Competition	07/03/2019	07/03/2019	16	10
FEE CONCESSION FOR GIRLS & BOYS	09/07/2018	31/08/2018	93	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Extension lecture on 'Save Environment' 2. Cleanliness drive at Govt. Senior Secondary School, Village Killianwali 3. Tree Plantation in Govt. Senior Secondary School, Village Killianwali 4. Awareness Rally on 'Save Environment' in the village 5. Cleanliness drive in college premises 6. Extension lecture on 'Harmful impacts of 5G Network' and short movies on social welfare

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/11/2018	1	Gurpurab Celebration	Universal Brotherhood	150
2019	1	1	09/03/2019	1	Blood donation Camp	To aware about social responsibilities	109

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter-School Quiz Competition	09/10/2018	09/10/2018	48
Celebration of Shri Krishna Janamashtami	03/09/2018	03/09/2018	40

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Babu Nanak Chand Memorial Park 3. Polythene Free campus 4. Drug Abuse Consciousness among students 5. Gender Equity

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1. Babu Nanak Chand Memorial Park and Tree Plantation 2. Drug Abuse Consciousness among students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gnckillianwali.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college unit of NSS is active for the constraining of plastic pollution. They regularly organize drives to prevent the use of plastic in the college campus. With the help of students the NSS unit organizes camps not only in

college but also in the surrounding areas. It also organizes lectures, and awareness rallies for making the students aware how the plastic usage endangers the environment. The college administration also contributes by restricting the sale of plastic bottles and other stuff, in various camps and rallies the students pledged themselves to minimize the use of plastic and to help in the prevention of its use by others as well. These drives have met with great success as the college campus is heading towards a more greener and plastic free zone. Similarly the practice of plantation of tree has also achieved huge success, one of the evidence being supply of plants by the Forest Department since 2012. Waste baskets and trash bins have been placed at every nook and corner of the college for maintaining hygienic conditions. Swimming pool is also regularly cleaned to maintain a healthy environment. The college intends the installation of a solar power system of 30 KW capacities to tap this renewable source of energy and to reduce the carbon footprints. The College through its NSS NCC units plant a large number of trees on the campus as well as at the adopted sites during regular camps and the local people are motivated to take care of these plants and protect them. This also helps to create a sense of belongingness among the younger generation and their concerns for a clean environment. Tree plantation is a regular feature of the college to maintain the eco-system. They have planted a variety of trees in the college, which have contributed to the beauty and greenery of the campus besides effecting carbon neutrality in the campus fulfilling the motto "one person one tree"- if this mission and message can get through, India can regain its lost grandeur in Nature's grand show. Plantation of trees is one of the most altruistic of actions. One generation plants them and the second or third reaps its fruits so the planting of trees is a divinely altruistic gesture.

Provide the weblink of the institution
http://gnckillianwali.com

8.Future Plans of Actions for Next Academic Year

The Anti drug campaigns are organized with the help of Red Ribbon Club, Legal Literacy Club and NSS Unit. The members of Legal Literacy club run anti-drug drives periodically. In a fest changing world accelerated by new advances in electronic technology only a dynamic exuberant generation can put India on a strong footings so our motto is 'Save Youth from Drugs, Save India'. Extension activities will be organized by NCC NSS wings of our college in this regard in near future.