Yearly Status Report - 2019-2020

Part A	

Data of the Institution	
1. Name of the Institution	**GURU NANAK COLLEGE KILLIANWALI**
Name of the head of the Institution	**Dr. Surinder Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01668222345**
Mobile no.	**9914566493**
Registered Email	**gncollegekillianwali@yahoo.co.in**
Alternate Email	**sthakur_1970@yahoo.co.in**
Address	**Dabwali Malout Road**
City/Town	**Killianwali**
State/UT	**Punjab**
Pincode	**151211**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Bharat Bhushan**
Phone no/Alternate Phone no.	**01668222345**
Mobile no.	**9814811200**
Registered Email	**gnck.iqac@gmail.com**
Alternate Email	**gncollegekillianwali@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://www.gnckillianwali.com/uploads/AQAR201819.pdf**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gnckillianwali.com/academiccalender201920.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.55**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC	**01-Jul-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Promotional Cases of Teaching and Non-Teaching staff are verified	**16-Jul-2019 01**	**1**

Tree Plantation in Campus	16-Sep-2019 01	40
Visit to State Bank of India	22-Sep-2019 01	50
Motivated students in different schools	04-Feb-2020 04	500
As per the instructions of Government, our Students visited the District Bureau of Employment and Enterprises for Awareness regarding the different kind of job opportunities in Govt. and private sector	06-Sep-2019 01	24
Inauguration of Cricket Academy	17-Aug-2019 01	50
As per the instructions of Government, our Students visited the District Bureau of Employment and Enterprises for Awareness regarding the different kind of job opportunities in Govt. and private sector	15-Jan-2020 01	10
Powerpoint Presentation by students of Commerce	03-Mar-2020 01	150
Series of 10 Webinars dedicated to 400th birth anniversary of Shri Guru Teg Bahadur Ji	07-Jul-2020 9	4274
Sanitization of College premises and surrounding areas to prevent the spread of Coronavirus/COVID-19	30-Apr-2020 1	8
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

•Flooring in corridors and classrooms. • Promotional cases of teaching and nonteaching staff are verified •Tree plantation in Campus •Motivated students and teachers to actively participate in curricular and cocurricular activities. •the college students, under the banner of Career Counselling and Guidance Cell visited the District Bureau of Employment and Enterprises for awareness regarding the different kind of job opportunities in government and private sector.
· Establishment of Lawn Tennis Court . Series of 10 Webinars dedicated to 400th birth anniversary of Shri Guru Teg Bahadur Ji

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
It was decided that National and International seminars of different disciplines would be conducted by the respective departments during this session.	The National and International seminars were planned to conduct in the month of March but due to COVID19, the seminars were postponed till further orders
It was planned to establish a cricket academy for the upliftment of area.	it was established in the month of august
Tree Plantation	It was attained
It was decided to organise FDP during the session	Due to COVID-19, FDP is postponed
It was also decided to organize Free Coaching Classes in the subjects Commerce, English Communication, Basic Computer and Mathematics to motivate	Every year free coaching classes are conducted in the month of May but due to COVID-19, this year it was cancelled

the rural students(+2 pass out) because our college is situated in rural area.	
It was expressed that the verification of the case of AGP of the staff members would be done	it is attained
It was also involved in the planning that renovation of the college campus would be done.	it is attained
It was planned to purchase some softwares and computer equipments for the smooth working of online system. It was also planned to renovate the computer labs.	Due to lockdown softwares and computer equipments were not purchases
It was decided to organise the Annual Convocation Ceremony on the Foundation day of the College i.e. 16th March, 2020	Annual Convocation Ceremony was decided to organise on foundation day of the college that is 16th March, 2020 but due to COVID-19, the convocation was postponed till further orders
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Guru Nanak Society (Regd. Mandi Dabwali)	**21-Jul-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**17-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution is governed by Guru Nanak Society (Regd. Dabwali). All major policy decisions such as introducing of new courses, filling of sanctioned posts, development of infrastructure, case of revision of pay scales, career advancement/step ups of teaching and nonteaching staff etc. are approved for further by the Managing Committee of the college. The**

Management, Principal and the Faculty often interact with each other. The members of Managing Committee keep on meeting the college staff to discuss various policy matters and their application and adjudication. Two faculty members, in the capacity of teacher representatives, are members of the Managing Committee. Hence they are actively involved in the decision making process to sustain and enhance quality of education imparted by the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college ensures effective curriculum delivery to students through a well planned and documented process. First of all, a general meeting is called by the head of Institution in the beginning of session to ensure proper implementation of curriculum plan, designed according to the guidelines of Panjab University Chandigarh, by each department for effective curriculum delivery. This also helps to keep uniform pace wherever the class is divided into more than one section. It is co-ordinated at the departmental level under the guidance of the heads of departments. Then each department plans and divide the curriculum term wise. Further, to make the delivery of curriculum more effective, extension lectures are organised by the college to enhance the quality of curriculum for the students. Mid- term corrections are made by teachers, if required. Teachers are encouraged to adopt innovative teaching methods such as presentations, assignments, discussion method to mould the students as per current needs of society. Thereafter, the staff members of various teaching departments conduct their internal meetings to develop academic plan for coming year. Keeping in view the number of teaching days available, the syllabus is divided into units, which is to be finished before the given deadline. Each department follows the academic calendar issued by the University. Thereafter, the college plans its annual academic schedule which clearly mentions the topics to be taught and number of working days allocated to respective topics, the amount of syllabus to be tested in various classes on monthly, terminal or half semester exams. The institution has taken up the following initiatives for effective curriculum delivery: • Advanced learners are encouraged by giving prizes and scholarships. They are provided extra study material and assigned challenging tasks. • Efforts are made to keep the faculty updated by exhorting them to attend seminars/conferences/workshops/orientation courses/refresher courses etc. • The faculty is motivated to adopted computer aided teaching methods and learner centred teaching. Training sessions are also organised to facilitate teachers to adopt such methods. • Library and other learning resources are regularly updated. Library has been computerised and N-list software and internet facility have been provided for the purpose of research for teachers and students. • The college invites experts to deliver extension lectures for the benefit of both the faculty and the students. • The departments plan and organize extension lectures, seminars, conferences, assign projects. • Various departments organises business quiz, management games, paper presentations, creative writing competition etc. For the benefit of

students. • Extra classes are arranged wherever necessary. • Staff meetings are held to sensitize the teachers towards their responsibilities, adopt innovative teaching methods and orient the newly appointed teachers, especially at the beginning of each session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Celebration of International Yoga Day	21/06/2019	100
Paath Shri Sukhmani Sahib	08/07/2019	35
Awareness Rally on Women Empowerment	08/07/2019	24
Debate on Clean India by Cadets	09/07/2019	23
Ice Breaking Session	25/07/2019	50
Freshers Party for Commerce students	08/08/2019	140
Career guidance to PG students	09/08/2019	13
Celebration of "Teej Festival	14/08/2019	200
Celebration of Independence Day	15/08/2019	275
Inauguration of Cricket Academy	17/08/2019	50

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Project Report in lieu of Summer Training	13
PGDCA	Computer Applications	4

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The purpose of taking feedback from all the stakeholders is to improve the functioning of the institution. Though the Guru Nanak College Killianwali family does its best at all levels yet we strongly believe that there is always scope for further improvements. With an objective to make an assessment of the teaching-learning process, evaluation system, student support services and other facilities provided to students, feedback performs are given to them to gather feedback on various aspects of the institution. This feedback Performa comprises 4 questionnaires based on feedback on (i) courses (ii) teachers (iii) overall evaluation of Programme and Teaching (iv) overall rating. After getting feedback performs back, analysis is made on the basis of remarks given by them. This feedback is analysed, discussed with the staff members and corrective steps are applied wherever necessary. The findings are quite positive till date, as majority of the students appreciate the overall functioning of the institution. Besides the positive outcomes of teaching-learning process, they give positive remarks to the fair evaluation system. They are satisfied with the support services like co-curricular activities, interaction with faculty and administration as and when needed. Majority of them have expressed that they are not only intellectually enriched rather they find themselves fully equipped and empowered to face the challenges of life. Formal as well as informal feedback is gathered from other stakeholders as well. Formal Feedback from Teachers, Parents and Alumni is gathered through online structured questionnaires. Informal Feedback from the Teachers and Employers is also gathered during the meetings from time to time, from Alumni the feedback is gathered during their visits to college in functions like Prize distribution, Convocation etc. There are certain students on rolls whose parents are the Alumni of the college. This clearly reflects their trust in the college – the best in the area. Informal feedback is gathered from the parents also either when they are invited to attend the college events or when they are contacted personally to discuss the performance of their ward. The feedback obtained from all stakeholders is being analyzed and utilized for the overall development of the institution. On the basis of such feedback and suggestions, continuous improvements are made in the institution. The valuable opinion and suggestions

of all the stakeholders are considered and implemented as and when it is feasible. Keeping such suggestions in view we are planning to start some new courses from the coming session. Thus feedback is a common but powerful tool that actually gives us direction to move ahead in the right manner.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer Applications	40	4	4
MCom	Commerce	40	14	14
MA	Punjabi	60	7	7
MA	History	60	13	13
MA	Hindi	60	6	6
BCom	Commerce	70	55	55
BA	Arts	350	137	137
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	402	79	9	6	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
24	24	5	3	1	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

IQAC contributes a lot to improve teaching-learning process by adopting a number of measures as part of the mentoring system. The faculty members prove good mentors as they take the process of mentoring the students with a sense of responsibility. They encourage the students to empower their own strengths, beliefs and personal attributes. The faculty members are always willing to share their skills, knowledge and expertise. By taking personal interest and by demonstrating positive attitude, they act as positive role models. The faculty members moves door to door to identify the students with good potential and the students are guided at the time of taking admission as well. First the faculty members listen to them patiently and carefully, then the process of counselling or giving advice takes place. This indeed, leads to a good mentor-mentee relationship which establishes a congenial environment. Besides this, every curricular and co-curricular activity of the institution

focuses the students as they are our greatest asset. The students are guided, motivated and are made to develop positive thinking to enable them to face the challenges of life. Every necessary effort is made by the faculty to develop their skills of interactive learning, collaborative learning and independent learning. Before the commencement of the classes, on the basis of Academic Calendar provided by Panjab University, Chandigarh, every faculty member prepares the teaching plan and it is ensured that the syllabus is completed during the stipulated period of time. The faculty members, being mentors, adopt a number of measures to nurture their critical thinking, creative skills and scientific temper in order to transform them into life-long learners and innovators. Though there is a long list of such measures yet a few examples are mentioned here. Various awareness programmes are organized for them. Seminars, Quiz, workshops and extension lectures are organized to develop their critical thinking and interpersonal skills. They are encouraged to question and interact with Resource Persons during the seminars. They are also motivated to participate in debates and group discussions. Personality Development Programmes are organized for their holistic growth. They are assigned important duties during the functions, seminars and workshops to ensure their lifelong learning. Moreover, from the time of taking admission till their stay, a number of Academic, Personal and psycho-social support and guidance service are provided to them. At the academic level, students are advised to choose the subjects or stream depending upon their aptitude and capability. At personal and psycho-social level, Departmental Heads addresses and finds a solution to their problems due to domestic and societal reasons. Guidance services are provided to the students who are interested in sports and other co-curricular activities. In this manner, the student mentoring system of the institution bridges the gap between the teacher and the students and creates a student-friendly environment in the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
481	24	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	14	4	2	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Surinder Singh Thakur	Principal	Indian Legend Award 2019 as Innovative Educator
2019	Mr. Amit Behal	Associate Professor	Nominated as member of Post Graduate Board of Women Studies
2019	Dr. Bharat Bhushan	Associate Professor	Elected member of Board of Studies Hindi
2020	Dr. Bharat Bhushan	Associate Professor	'Atal Hindi Sammaan' by Vishav Hindi Rachnakaar Manch
2019	Dr. Bharat Bhushan	Associate Professor	Teacher Innovation Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	MCom	4th sem	29/09/2020	24/12/2020
PGDCA	PGDCA	2nd sem	28/09/2020	24/12/2020
BA	BA	6th sem	01/10/2020	17/10/2020
BCom	BCom	6th sem	27/09/2020	21/10/2020
MA	MA Hindi	4th sem	27/09/2020	22/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There are two levels at which the internal assessment is carried out at the college: Postgraduate and Under-graduate. Following the examination pattern prescribed by the affiliating University i.e. Punjab University, Chandigarh, all departments conduct Continuous Internal Evaluation for 20 marks for every paper in each semester in commerce stream and 10 for UG/20 for PG in arts stream. This system of evaluation includes attendance, performance in MSTs, assignments, book review, presentations, class seminar, class tests and surprise test etc. The students are well informed in advance about this system of evaluation. The schedule of internal evaluation varies from department to department and is spread out across the semester. The continuous internal evaluation conducted by post graduate departments provides excellent opportunities to the students to not only showcase their learning but also to develop their skills such as academic writing, research culture and public speaking etc. It also enhances their participation in classroom activities and improves the overall teaching-learning process. After the internal evaluation, students' performance is discussed with the students and necessary suggestions are given for further improvement. The parents are informed telephonically for the weak students. For undergraduate students, internal evaluation comprises of percentage of marks as per the syllabus provided by the affiliating university which includes attendance, assignment, presentation, class test, surprise test and performance in MST's. All prescribed practicals are conducted and the students are given sufficient training in carrying these out.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Panjab University, Chandigarh which provides the tentative academic calendar every year to its colleges. Thereafter the college plans its annual academic(semester wise) schedule which clearly mentions the different activities to be conducted during the session, Thereafter the staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year(semester wise). Keeping in view the number of working days available as per university academic calendar, the syllabus is divided into units which are to be finished by a given deadline. Besides this, each and every department plan extra-curricular activities like extension lecture, workshops, seminar, quiz competition, fresher and farewell parties, educational tours etc. For overall development of the student, every department makes efforts to adhere the academic calendar prepared by the respective department. University conduct the examination at the end of semester.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gnckillianwali.com/uploads/ProgramOutcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PGDCA	PGDCA	Computer Applications	4	4	100
MCom	MCom	Commerce	12	12	100
MA	MA	Punjabi	8	8	100
MA	MA	History	8	8	100
MA	MA	Hindi	6	6	100
BCom	BCom	Commerce	42	42	100
BA	BA	Arts	62	62	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gnckillianwali.com/uploads/StudentsSatisfactionSurvey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Visit to SBI	Department of Business Management and Commerce	22/09/2019
Taxation	Department of Business Management and Commerce	14/02/2020
Campus Speak	IQAC	24/02/2020
All India Radio FM Bathinda, Meri Pasand de Geet	Cultural Committee	13/02/2020
International Webinar on	Department of Business	07/07/2020

COVID-19 : Challenges faced by Business Environment and the way forward.	Management and Commerce in collaboration with IQAC	
National webinar on 'Decoding the Economic Shock caused by COVID – 19'	Department of Economics in collaboration with IQAC	09/07/2020
National Webinar on 'A Mathematical Model for Industrial System'	Department of Mathematics in collaboration with IQAC	13/07/2020
National Webinar on 'COVID – 19: Changing International Milieu'	Department of Political Science in collaboration with IQAC	18/07/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Teacher innovation Award	Dr. Bharat Bhushan	Zero Investment Innovations for Education Initiatives	30/09/2019	Education
Research Innovation Award	Dr. Surinder Singh Thakur	Indian Legend Award 2019 as Innovative Educator	13/10/2019	Research
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Principal, Guru Nanak College Killianwali	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Political Science	10	4.19
National	Political Science	1	4.3
International	Hindi	2	2.5

International	Business Management and Commerce	4	5.56
International	Mathematics	6	1.23
National	Mathematics	1	7.12
National	English	1	7.12
National	usiness Management and Commerce	2	2.1
International	Computer Applications	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	3
Economics	2
Computer Applications	2
Punjabi	7
English	4
Hindi	8
Political Science	8
Business Management and Commerce	8

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Optimization of Waiting Time of Jobs in Three Stage-flow Shop Scheduling Model with Transportation Time of Jobs	Dr. Payal Singla	Advances in Mathematic Scientific Journal: Special Issue on R DESTM-2020	2020	0	Guru Nanak College Ki llianwali	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as

				excluding self citation	mentioned in the publication
nil	nil	nil	2019	Nill	Nill	nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	31	Nill	Nill
Presented papers	10	28	Nill	Nill
Resource persons	Nill	2	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7-Days NSS Camp on 'Drug Abuse'	NSS	2	54
Awareness Rally on Stubble Burning	NSS	2	30
Rally on Road Safety	NCC Unit	1	44
'Fit India Movement' live telecast	Computer Department, NSS and NCC Unit	4	110
Visit to District Bureau of Employment and Enterprises, Sri Muktsar Sahib	Career Counselling and Guidance Cell in collaboration with IQAC ON (15-01-2020)	2	10
Visit to District Bureau of Employment and Enterprises, Sri Muktsar Sahib	Career Counselling and Guidance Cell in collaboration with IQAC ON (06-09-2019)	2	24
Awareness Rally on Women Empowerment	NCC Unit	1	24
Blood donation Camp	Alumni Association and Red Cross Society in collaboration with HDFC Bank Mandi Dabwali	6	150

Extension Lecture on 'Foot Soldier of Punjab' Mobile App	Red Cross Society in collaboration with Department of Health/Family Welfare Punjab	3	70
Celebration of International day of Persons with disabilities	NSS	1	12

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abhiyan	NCC	Swachhta Pakhwada	1	30
Awareness Campaign to stop Stubble Burning	NCC	Awareness Campaign to stop Stubble Burning	1	52
Tree plantation and cleaning the surroundings and posting on social media	NSS	Celebration of Gandhi Jayanti	1	15
Cleaning surroundings, distribution of masks, and posting on social media etc.	NSS	Online Celebration of NSS day	1	12
Awareness among students and society for safety of all from COVID-19.	NSS	Door to door awareness campaign under Mission Fateh of Punjab Govt. to fight COVID-19.	1	13
Gender Issue	Internal Complaint Committee cum Women Cell in	National Webinar on 'Domestic Violence and	2	381

	collaboration with IQAC	Mental Well Being'		
Swachh Bharat Abhiyaan	NSS	Cleanliness drive as a part of 7-Day NSS Camp	2	49
Swachh Bharat	NCC	Debate on clean India by cadets	1	23
Gender Issue	NSS	Poster Making/ Essay Writing on Gender Equality and Change in Behaviour due to COVID-19	1	12
Gender Issue	NCC	Rally on Women Empowerment	1	24
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Interactive Session	44	nil	1
Lecture on Proficiency in English	96	nil	1
Interactive Session	65	nil	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	PROJECT WORK IN LIEU OF SUMMER TRAINING	Different Industries and Professionals Online Project Work due to COVID-19, file attached	09/08/2020	23/08/2020	13
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
S.S.D. Girls College Bathinda	16/01/2020	Faculty Exchange Programme	504
Dasmesh Girls College Badal	20/01/2020	Faculty Exchange Programme	504
M.P. for Women College Mandi Dabwali	03/02/2020	Faculty Exchange Programme	504
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.7	4.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Winning Edge Learning	Partially	V-2	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19408	1360343	Nill	Nill	19408	1360343
Reference Books	795	258763	Nill	Nill	795	258763
Journals	8	16200	1	1125	9	17325

e-Books	Nill	Nill	164300	5900	164300	5900
e-Journals	Nill	Nill	6000	5900	6000	5900
Others(specify)	9	6494	Nill	Nill	9	6494

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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	57	2	3	0	0	1	1	50	0
Added	0	0	0	0	0	0	0	0	0
Total	57	2	3	0	0	1	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N-LIST	https://nlist.inflibnet.ac.in/

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1.1	0.88	0.3	0.21

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As our College has huge campus, so college ensures optimal allocation and utilization of the available resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Computers and Computer Labs- Two computer laboratories established by UGC funds are used to maintain computers in the

college. Computer maintenance is done regularly and non-repairable systems are disposed off from time to time. Record of maintenance account is maintained by lab technicians and supervised by HODs. The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians according to need. The lab instruments are cleaned regularly and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs. There is systematic disposal of waste of all types such as e-waste. Library- The requirement and list of books is taken from the concerned departments. After ratification by Library Committee the finalized list of required books is duly approved and signed by the Principal. Every year in the beginning of session, students are motivated to use e-shelf, N.-List, INFLIBNET etc. The Library has a book bank facility for needy students of commerce and there is special facility for physically challenged students by giving their work priority and assistance by library attendant. Suggestion box is installed inside the reading room to take feedback. This helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Badminton/ Volley Ball court / Table Tennis Courts /Gym on the college sports in charge consult coaches. In their guidance accommodates are arranged. During the session 2019-20 college started its Cricket Academy and participated in the Panjab University intercollege Cricket Tournament. Classrooms- The college has a building and maintenance committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with proper tools of cleaning. A maintenance complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and energy conservation by careful use of electricity in classrooms. Under Building Committee, Maintenance Committee and Beautification Committee the technicians, masons, plumbers, carpenters etc. ensure the maintenance of classrooms and related infrastructure. Above all the whole campus is under CCTV surveillance for security.

https://www.gnckillianwali.com/uploads/procedures20192020.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support	114	287995
Financial Support from Other Sources			
a) National	Central Sector Scheme of Scholarships for College and University Students	15	150000
b)International	Nill	Nill	Nill

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
History of Guru Nanak College Killianwali 1956 till date	16/06/2020	150	To The Point: Zindagi Zindabaad (youtube channel)
International Yoga Day Celebration on the Theme YOGA@HOME AND YOGA WITH FAMILY due to COVID-19	21/06/2020	50	Central Government
Awareness campaign in villages to prevent Stubble Burning	04/10/2019	30	Punjab Pollution Control Board
Celebration of International Day against Drug Abuse and Illicit Trafficking by Poster Making and Awareness Campaign on Social Media	26/06/2020	30	NSS
Awareness campaign for Students and Public to Fight COVID-19	06/04/2020	10	To The Point: Zindagi Zindabaad (youtube channel)
Awareness Campaign in Rural Areas to Fight COVID-19	26/06/2020	20	UGC
Online Learning by Students to Fight COVID-19	14/05/2020	49	Central Government

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Visit to District Bureau of Employment and	34	34	1	Nill

Enterprises, Sri Muktsar Sahib				

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
no	Nill	Nill	Government College Sri Muktsar Sahib	23	Nill

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	BCom	Commerce	Chandigarh University	MBA
2020	1	BCom	Commerce	ICAI	CA
2020	1	BCom	Commerce	IIFD Chandigarh	Fashion Designing
2020	1	BCom	Commerce	Alpha College of Business and Technology, Ontario (Canada)	Project Management
2020	1	BCom	Commerce	University of South, Australia	MBA Finance
2020	1	BA	Arts	Rajindra College, Bathinda	MA Political Science
2020	3	BA	Arts	MRS College Malout	MA, History
2020	1	BA	Arts	DAV College Abohar	M.Sc Maths

| 2020 | 2 | BA | Arts | Panjab University Chandigarh | MA Political Science |
| 2020 | 1 | BA | Arts | Dasmesh Girls College Badal | MA, Economics |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-College Cricket Championship held at Panjab University Chandigarh	University Level	16
Annual Athletic Meet	Institution Level	110
Inauguration of Cricket Academy	Institution Level	50
Celebration of Major Dhyan Chand's birthday as Sports day on 29-08-2019	Institution Level	100
Freshers Party for Commerce students	Institution Level	140
Celebration of "Teej Festival	Institution Level	200
Celebration of Independence Day	Institution Level	275
Celebration of Janamashtami	Institution Level	250
Freshers Party for Arts students	Institution Level	125
Talent Hunt	Institution Level	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	nil	National	Nill	Nill	nil	nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Embedded in Meaningful Student Involvement is the assumption that all education decision-making should be democratic in its nature. Representatives of our students actively participate in various activities of different academic and administrative bodies of our institution like IQAC, A.F. Committee, Red Ribbon Cell, Legal Literary Club, Thinkers Society, Punjabi Sahit Sabha etc. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. 1. Coordination in day to day academic activities at their level. 2. Coordination in communicating the information between students and Teaching faculty. 3. Coordination in conducting special events like Freshers Party, Farewell party, Annual Function of Thinkers Society etc. 4. Coordination in organizing Cultural events. 5. Coordination in organizing Sports/ Games and arranging Tours and Visits for the students. 6. Vital help in collecting articles from students as Student Editor of College Magazine Nanak Jot. 7. Coordination in inviting the external guest speakers and organizing the Seminars, Webinars Workshops:- Our student of B.A.3 Varundeep Singh was instrumental as co-convener of the webinar conducted by Dept. of Pol. Science this year. Our educational institution provides necessary support to the students in organizing coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members can become real heroes and competent managers in future by learning all these skills.In their own practice today, educators should consider how they work with students to make decisions. Meaningful Student Involvement should not merely be an exercise, but must be a reality that engages, challenges, and expands students' understanding of democracy in their education and throughout their lives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the college has alumni association registered in the name of "Alumni Association Guru Nanak College" under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957. Although Alumni Association was constituted in 2006 but it was registered on 28th Nov, 2016. All those, who pass out of the college, are eligible for alumni status. The mission of Alumni Association is to inform, engage and inspire alumni to stay connected to their alma-mates support college to achieve its vision and contribute to its success. To achieve its mission Alumni conducts Alumni Meets, Blood Donation Camps, Extension Lectures on different topics for the students, sponsorship of fee of students to keep in touch with society by organising different cultural programme.

5.4.2 – No. of enrolled Alumni:

387

5.4.3 – Alumni contribution during the year (in Rupees) :

93458

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting of Alumni Association:- 1.Executive Members' Meeting 31-08-2019 2. Executive Members' Meeting 08-09-2019 3. Executive Members' Meeting 22-09-2019

4. Executive Members' Meeting 25-09-2019 5. Executive Members' Meeting 28-09-2019 6. Executive Members' Meeting 02-11-2019 4. Executive Members' Meeting 09-11-2019 5. Executive Members' Meeting 12-11-2019 Activities- 1. 'Sham-E-Gazal' programme was held on 29-09-2019. In this programme 'Nanak Jot' Magazine of college was released. International performer, Dr. Sudhir Joshi was the main performer in this programme and the Chief Guest of the programme was Dr. M. L. Baghla(Eye-Specialist). 2. Blood Donation Camp was held on 12-11-2019 which was dedicated to 550th Birth Anniversary of Shri Guru Nanak Dev Ji. The Chief Guest of occasion was Mr. Aditya Garg, Chief Manager, HDFC Bank, Mandi Dabwali. 'Divine Charitable Blood Bank' team from Faridabad collected 130 units in this camp

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution was set up to uplift the downtrodden, providing equal opportunities to all irrespective of caste, colour or creed, promoting and achieving excellence in education in terms of quality and to groom the students into worthy citizens as well as to make all round development of students thereby making them capable of being better employed and at par with highly competitive world. The vision and mission of the institution is a reflection of the objectives of the national policies of higher education in moulding human resources to meet contemporary challenges. The institution strives to shoulder the responsibility of making the nation's dream come true as well as for spreading the light of knowledge, preparing and guiding the youth for the global job market. The institution's missionary zeal is to serve the society, through the doors of higher education. The teachers are divided in different committees wherein one of the staff member is coordinator of respective committee. These committees are as such: Advisory Committee , Academic Committee , Cultural Committee , Sports Committee , Admission Committee , Prospectus Committee , Alumni Association Committee , Research Committee , Library Committee etc.. The coordinators along with the committee are decision makers and have full power for the better functioning of the college. The principal in consultation with the Advisory Committee prepares the outline of the perspective plan for the subsequent year. This includes inputs received throughout the year from students, parents, staff members and Heads of the Departments and a host of other issues requiring attention. This is then routed through IQAC of the college which after deliberating on the inputs from the principal and after incorporating its own suggestions prepares the detailed plan of action for the subsequent years. The Principal along with the senior faculty takes timely decision regarding the implementation of the plan of action assisted by different committees, where possible press persons are invited to cover the events organized on the campus, the reports of which are printed in the local newspapers thus enabling the college to search out to a wide community. The reports of all the activities are printed in the college magazine and annual report of the affiliating university. A copy of the magazine is sent to the management, some alumni and the well-wishes of the college who and the well-wishes of the college who provide their valuable feedback which again becomes one of the sources for the preparing the plan of action for the subsequent year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Admission of Students	Admission process is followed as per the guidelines of Panjab University Chandigarh on the basis of lower examination passed for B.A., B.Com and P.G. classes. The team of teachers visit schools and villages of nearby areas and interact with students for guidance and counselling. The admission committee reviews the profiles of students selected for admission and chalk out a comparative summary of selective candidates. In case a particular section of students like girls or any specific community are found to be less in number, the admission committee tries to motivate those sections of students by providing them the requisite facilities.
Industry Interaction / Collaboration	The institute interacts with various institutes and consults them on various issues for the improvement of education system. College has also participated in various academic, curricular, co-curricular and cultural programmes held at various places. FDP's, seminars, workshops, conference on various subjects are conducted in the college premises. The students of M.Com of Commerce Department go for one month summer training in different industries. Besides this, undergraduate students also visit various business house and banks to prepare the project reports. It is pertinent to mention here that the college has registered Alumni which continuously interact with faculty and students by conducting different extension programmes.
Human Resource Management	The faculty undergoes various training and development programmes in terms of Faculty Development Programme (FDP's), to get their research papers published, write books, write chapters in added books/ Seminars/Workshops/ interaction as resource persons, orientation and refresher courses. The poor needy students are helped by faculty by giving fee concession to them. College has facility of Book Bank to the needy and meritorious students. All the girls of our college are given fee concession and meritorious students are guided to avail various scholarships and other benefits. They

		are also given fee concession and are honoured in Annual Prize Distribution function.
	Library, ICT and Physical Infrastructure / Instrumentation	Library and learning resources are being updated near about 100 reference books, 7 journals, E-journals, magazines and newspaper have been added in the library last year. Students are motivated and taught how to make PPT (Power Point Presentation). ICT classes are conducted for faculty members. Green Boards, lecture stands and chairs are purchased. CCTV cameras covering the whole college has been installed. The college has built up excellent infrastructure and learning resource. It has different blocks like Administrative Block, Commerce and P.G. Block, constituted of Class-rooms and Labs, Library, Seminar-hall, Conference-hall, Visitors' room, Auditorium, Gymnasium, Swimming-pool, Playgrounds and two well maintained lawns. The infrastructure is upgraded as per requirement. Modern Teaching aids and tools like Computers, Projectors and Internet are used to make learning experience more interesting.
	Research and Development	The institution evaluates the students through the terminal tests, class tests, project reports, presentations etc. The evaluation is fair and transparent. The students are satisfied by showing them evaluated performance in answer sheets. Any doubt about evaluation is made clear to the students. Record of answer sheets, award lists and assignments is maintained. The result of their performance is showed to the students to encourage them or counsel them for better future performance. The parents of weak students are informed telephonically or call personally. Internal Assessment is awarded on the basis of criterion given by university. Finally, they are evaluated by Panjab University, Chandigarh.
	Examination and Evaluation	The institution evaluates the students through the terminal tests, class tests, project reports, presentations etc. The evaluation is fair and transparent. The students are satisfied by showing them evaluated performance in answer sheets. Any doubt about evaluation is made clear to the students. Record of answer sheets,

	award lists and assignments is maintained. The result of their performance is showed to the students to encourage them or counsel them for better future performance. The parents of weak students are informed telephonically or call personally. Internal Assessment is awarded on the basis of criterion given by university. Finally, they are evaluated by Panjab University, Chandigarh.
Teaching and Learning	The review of the academic results, the mutual sharing among the faculty and feedback from the students enable the teachers to improve their teaching strategies. Modern Teaching aids and tools like Projectors and internet etc. are used to make learning experience more interesting, stimulating and retentive. Wi-Fi facility in library is used by the faculty for effective teaching. Meritorious students are awarded in Annual Function.
Curriculum Development	The college aims to develop and deploy various plans for effective implementation of the curriculum which the steps taken in the beginning of the academic year. Each department conducts departmental meetings where workload distribution among staff is prepared. A schedule of work is prepared following the Academic Calendar issued by the affiliating university and the college. Students are made aware of the academic plans through the college prospectus, time-table, relevant notices as well as in the class rooms by their respective teachers. Teaching plans are prepared by the teachers of all the faculties in view of the abilities of the slow learners, the average students and the advanced learners. All the teachers follow the teaching schedule as per the time-table. Class tests are the prominent feature of the academic plans of the college. The meticulously developed plans are implemented by the teachers through innovative and participative teaching methods. Regular tests, class presentations, home assignments and examinations are the means through which the progress of the students is observed. The subject teachers arrange study tours, field visits and practical sessions whenever required for enhancing the fundamental concepts and knowledge of the

	respective subjects. All the departments organize guest lectures/extension lecture, group discussion and industry visits for students to understand the curriculum more effectively.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Every possible effort is made to apply e-governance partially in different areas of operation like Administration, Finance and Accounts, Student Admission and Support and Examination which reduces labour cost and paper cost and helps in retrieval of information, whenever required, especially in COVID-19 in this year.
Administration	The college tries its best to keep in touch with the latest tools of administration, for example, college staff uses the technology for administration purpose such as smartphone with inbuilt social apps like gmail and whatsapp through which they share the notes to students and forward the topic of assignments etc. especially in pendemic period of COVID-19. It also helps to provide the brief notice of any event to be happened on college. The college campus is equipped with CCTV cameras at every place of need. Library has facility of N-List through which there is an access to 6000 e-journals and 164300 e-books. There is barcoding of all books. There is an outline cataloguing in library.
Finance and Accounts	1. Helps in maintaining the data in proper order. 2. Improves the performance accountability. 3. Helps in keeping things well organized and error proof.
Student Admission and Support	Ensures procedural accountability in the processes such as registration and admission • Easy to access the details of various university scholarship schemes. • Helps to have better access to information and new ways of learning.
Examination	• Online availability of date sheet of university examination. • Online provision to upload the internal assessment of students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mr. Ashish Baghla	7 days workshop by Gopi Chand arya Mahila College, Abohar	nil	500
2020	Mr. Prince Singla	7 days FDP by KRM DAV College , Nakodar	nil	200
2020	Mr. Prince Singla	7 days workshop by Gopi Chand arya Mahila College, Abohar	nil	500
2020	Mrs. Manpreet Kaur	7 days FDP by KRM DAV College , Nakodar	nil	200
2020	Mrs. Manpreet Kaur	7 days workshop by Gopi Chand arya Mahila College, Abohar	nil	500
2020	Dr Payal Singla	3 days workshop by St. Josephs Degree College, Kurnool, Andhra Pradesh	nil	100
2020	Dr Payal Singla	7 days workshop by Gopi Chand arya Mahila College, Abohar	nil	500
2020	Dr. Khushnasib Gurbakhshish Kaur	7 days FDP by KRM DAV College , Nakodar	nil	200
2020	Mrs. Galaxy Gupta	7 days workshop by Gopi Chand arya Mahila College, Abohar	nil	500
2020	Mrs. Galaxy Gupta	7 days International Online Workshop by Mannar Thirumalai Naicker	nil	500

		College, Madurai				
			View File			

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	ICT Classes for Teaching Staff	ICT Classes for non-Teaching Staff	19/06/2020	29/06/2020	13	7
2020	no	One day Training Programme on Microsoft Excel	18/03/2020	18/03/2020	Nill	7
2020	no	One day Training Programme on Google Meet	30/06/2020	30/06/2020	Nill	7
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Art of Effective Teaching	1	07/09/2020	08/09/2020	2
7- days Online National Workshop on NAAC: Seven Assessment Criteria for Accreditation	1	02/08/2020	08/08/2020	7
2 days Online Workshop on Cognitive and MetaCognitive strategies for knowledge Acquisition	1	02/06/2020	03/06/2020	2

Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education	1	26/06/2020	24/07/2020	29
Research Methodology using SPSS and Art of writing a research Proposal	1	15/06/2020	20/06/2020	06
Latex and Xfig	1	15/06/2020	19/06/2020	05
Digital Learning with Multidisciplinary Approaches	1	12/06/2020	17/06/2020	06
FDP on Research Medhodology	1	04/06/2020	10/06/2020	07
Online Teachers' Training Workshop	1	09/05/2020	10/05/2020	02
Short Term Course on Essential Tools in Optimization	1	25/06/2020	29/06/2020	05

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	4	1	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• 240 days medical leave is given to the employees during his/her job period. • There is provision of maternity leave to the staff. • Retiral benefits such as leave encashment, gratuity and provident fund to the staff as per rules. • Loan facility from provident fund for different purposes. • Residential facility is	• 240 days medical leave is given to the employees during his/her job period. • There is provision of maternity leave to the staff. • Retiral benefits such as leave encashment, gratuity and provident fund to the staff as per rules. • Loan facility from provident fund for different purposes. • Life insurance schemes	• The poor and needy students are helped by faculty by giving concessions in fee structure. College has facility of 'Book Bank' for needy students. The merit holders are guided to avail various scholarships and other benefits. Some of our meritorious students are honored by Social Societies and Clubs and

provided to the head of the institution. • Life insurance schemes for teaching, non-teaching staff members and students. • Duty leave is given. • Advance increments to the faculty members possessing higher qualification such as M.Phil. and Ph.D etc.	for teaching, non-teaching staff members and students. • Duty leave is given.	even in Annual Prize Distribution function of College.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has evolved the mechanism to monitor effective and efficient use of available resources. The senior teacher Mrs. Usha Goyal from Commerce Department of College has been appointed as 'Bursar'. She authenticates all the financial transactions of the institution. Proper procedure for purchase is adopted. Quotations are called for prices are compared. The financial resources of the college are managed in a very effective and full proof manner. The principal in consultation with bursar monitor the financial flows by formation of different committees like Purchase Committee for managing functions/activities organized by the college. The regular expenditure in any head is mentioned at various levels like staff committees, College Bursar, the college Principal and the Managing Committee of the college. The accounts of the institution are regularly audited. The bursar scrutinizes and authenticates all the bills/vouchers and cash books. She ensures that the proper purchase procedures are following before every payment and Charted Accountant, who regularly audits the college accounts in addition to this the pre-audit cell of the Punjab Government, admits the claims for grants receivable under the grant-in-aid scheme every year. The government also gets the post-audit done by its department as well as the 'Accountant General', Punjab.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Academic Committee, GN College
Administrative	Yes	AG office, Punjab Govt.	Yes	Superintendent, Bursar and Charted

				Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• **The faculty of the college visits school of the area for the publicity of the courses offered and facilities provided. The faculty of the institution visits the homes of admission seekers. The parents and their wards are informed about the courses offered, the facilities, student welfare schemes and the admission process. They also provide guidance and counselling regarding the option available not only in the college but also elsewhere. The parents are convinced to educate their daughters wherever found reluctant due to social or financial constraints. They are made aware of the financial constraints. They are made aware of the financial aid available to different categories of students like SC/ST's, minorities, economically weaker section, meritorious students and sports. Moreover, inter school competition are being organized in the college. • The parents are regularly informed about the performance of their wards and they are also invited to college for feedback of their wards particularly the parents of weak students and meritorious students. • In the Alumni Association of college many parents are registered alumni members. So, they are regularly invited in alumni and parents-teachers meeting. • Suggestion box has been put up for students queries.**

6.5.3 – Development programmes for support staff (at least three)

Workshop/ Training Program for disbursing scholarship /fellowships under various schemes through online system developed by Canara Bank which is integrated with Public Financial Management System

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• **Regular quarterly meeting of IQAC were conducted. • Timely and regular submission of AQAR. • Academic and Administration audit conducted**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Promotional cases of teaching and non-teaching staff are verified	26/04/2019	26/04/2019	26/04/2019	1
2020	Tree plantation in Campus	31/07/2020	16/09/2019	16/09/2019	40
2019	Visit to State Bank of India	31/07/2019	22/09/2019	22/09/2019	50
2019	District Bureau of	31/07/2019	06/09/2019	06/09/2019	20

	Employment and Enterprises for awareness regarding the different kind of job opportunities in government and private sector on 6th sep, 2019				
2019	Inauguration of Cricket Academy	31/07/2019	06/09/2019	06/09/2019	50
2019	District Bureau of Employment and Enterprises for awareness regarding the different kind of job opportunities in government and private sector on 15th jan, 2020.	31/07/2019	15/01/2020	15/01/2020	10
2020	Promotional cases of teaching and non-teaching staff are verified	19/06/2020	19/06/2020	19/06/2020	1
2020	Series of 10 Webinars dedicated to 400th birth anniversary of Shri Guru Teg Bahadur Ji	07/07/2020	07/07/2020	18/07/2020	4274
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poshan Maah	27/09/2019	27/09/2019	78	Nill
Cervix Cancer of Women and Hygiene	31/01/2020	31/01/2020	51	Nill
Women Empowerment	07/03/2020	07/03/2020	70	Nill
Awareness Rally on Women Empowerment (Awareness on women empowerment)	08/07/2019	08/07/2019	24	Nill
Poster making and essay writing on Gender Equality and Change in behaviour of people due to Coronavirus	30/06/2020	30/06/2020	6	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation, New garden for Girls, Babu Nanak Chand Park College Sanitization: College campus was sanitized in the month of May 2020, against the pandemic COVID-19.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Rest Rooms	Yes	Nill
Ramp/Rails	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/12/2	07	7 Day	Drug	54

			019		NSS Camp	Abuse and Cleanliness	
2019	1	1	04/10/2019	01	One day Awareness Campaign	Awareness against Stubble Burning	32
2020	1	1	26/07/2020	01	Survey by NSS	COVID-19	61
2020	1	1	02/07/2020	1	Door to door awareness campaign under Mission Fateh of Punjab Govt. to fight COVID-19.	Awareness among students and society for safety of all from COVID-19.	14
2020	1	1	09/08/2020	4	Celebration of International Youth day	National Level Online Quiz	500
2020	1	1	20/09/2020	2	Poster making and posting on social media to aware voters	SVEEP campaign to aware voters towards their rights and duties	11
2020	1	1	24/09/2020	1	Online Celebration of NSS day	Cleaning surroundings, distribution of masks, and posting on social media etc.	13
2020	1	1	02/10/2020	1	Celebration of Gandhi Jayanti	Tree plantation and cleaning the surroundings and posting on social	16

2020	1	1	02/10/2020	4	National level online Quiz dedicated to Mahatma Gandhi and Shri Guru Teg Bahadur Ji	National level online Quiz competition	650

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A Handbook of Information (Prospectus)	17/05/2019	Code of Conduct (A Handbook of Information for students) Discipline is the key to success. A student is required to abide by the rules and always remain in discipline while pursuing studies and getting trained in the art of living. Every student must strive to:- 1. Contribute actively to create congenial atmosphere in the college. 2. Show courtesy and decency of behaviour to all the teachers, non-teaching employees and fellow college students especially to girls. 3. Always keep his/her college identity card with him/her, falling which the student could be refused to enter the college premises. 4. Always to be particular in maintaining silence and discipline while in the Reading Room and Library. 5. Inculcate sweetness of temper, humility and courtesy of manners as is the hallmark of deserving students. 6. Avoid participation in political communal

activities which disturb and damage our social set-up. 7. Keep mobile phones away from the college premises. 8. Stay at the window of College walls, Black Board etc. by writing anything and making images. A student guilty of the breach of this rule will be turned out of college. 9. Never to deface the college walls. Black board etc. by writing anything and making images. A student guilty of the breach of this rule will be turned out of college. 10. Not to spoil the library books and magazines by writing anything on them or making them dog-eared. 11. Not to come to the college campus under intoxication, playing cards in the college premises is strictly prohibited. 12. Ensure attendance in the college functions and activities. A fine of Rs. 100 per day shall be imposed in case of absence. 13. Not to enter the staff room and the college office without permission. 14. To maintain proper decorum at the college canteen- as canteen is also a part of the college premises. 15. To ensure that college property, furniture etc. sustains no damage. Strict action will be taken against the violators of this rule. 16. Not to indulge in Ragging. As per the clear-cut instructions of the Honourable Supreme Court of India, Ragging has been banned. Student guilty of Ragging shall be expelled from the college. DO's: Each student must wear the

college identity card during college hours. Defaulters will be fined heavily. It's the duty of each student to maintain discipline in the college. It is the prime duty of every student to keep himself/herself in touch with the Main Notice Board and Departmental Notice Board of the college. College is not responsible for the missing of any important information displayed on the Notice Boards during the absence of student. DON'Ts Use of mobile phones is strictly prohibited in the college campus. Any student found in possession of a cell phone will be heavily fined and his/her phone will be confiscated. Repetition of these mistakes will lead to rustication. Don't harm the college property in any way. Don't wear ungraceful dress.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Live telecast of FIT INDIA movement	29/08/2019	29/08/2019	110
Online Training to Volunteers on I-GOT DIKSHA Portal	14/05/2020	14/05/2020	49
Poster Making, Mask Making and Posting on Social Media to support Corona warriors	27/05/2020	29/05/2020	20
International Yoga Day celebration at Home	21/06/2020	21/06/2020	50
International Day against Drug Abuse and Illicit Trafficking	26/06/2020	26/06/2020	30
Essay Writing and Poster Making	30/06/2020	30/06/2020	12
National Webinar	10/07/2020	10/07/2020	376

on 'Badalde Dour Vich Shri Guru Teg Bahadhur ji diyan Sikhyanva da aajoke smaj te prabhav'			
National Level Online Quiz dedicated to 400th Prakash Purab of Shri Guru Teg Bahadur Ji and 150th Jayanti of Mahatma Gandhi Ji	02/10/2020	05/10/2020	650
National Level Online PPT Competition on Shri Guru Teg Bahadur Ji's Life	22/12/2020	22/12/2020	50
National Webinar on 'Shri Guru Nanak Dev ji in Non-Sikh Writings : Some Reflections'	09/07/2020	09/07/2020	238
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college unit of NSS is active for the constraining of plastic pollution with the help of students. The unit organizes lecture and awareness rallies for making the students aware how the plastic usages endanger the environment. 2. The practice of plantation of trees has achieved huge success. The tree plantation drive has been initiated by forest department since 2012. 3. Swimming pool is regularly cleaned to maintain a healthy environment. 4. Use of green boards and dustless chalks have been become a regular practice. 5. the college is having water storage tank of 38000 litres water capacity.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1. The best practices to make the students aware about eco-friendly environment by restricting and eliminating the use of plastic bottles, bags, utensils, straw and food packaging. The college organizes activities such as campaign, peer education lectures and seminars to help creating awareness in this regard. The plantation of trees and the new Babu Nanak Chand park are the objectives of the institution to stop the spread of carbon prints. 2. The college is located at tri-junction of Punjab, Haryana and Rajasthan. So, college is making vigorous attempt to eradicate the evil of drugs and to safeguard its students from its harms. College and its various societies and clubs join hands in generating a drug free atmosphere in the college. The anti-drug campaigns are organized with the help of Red-Ribbon Club, NSS and legal literacy club. The NSS unit of college has organized a 7-Days Anti-Drug camp at village Fatuhiwala from 22-12-2019 to 28-12-2019.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Guru Nanak College, Killianwali made a detailed proposal for establishment of Centre for Women Studies under the scheme of Development of Women Studies in Indian universities and colleges on 29th June,2020. The vision of the centre aims to promote study research documentation and publication, training and consultancy on issues related to women from rural area of the tri-juncture of Punjab, Haryana and Rajasthan to understand their inner potentials, and use that to create a more gender-just society and to make education accessible by making the bridge between the rural and urban divide. The centre also intends to provide a flourishing inter-disciplinary environment for research and allied activities on a wide range of women's issues ensuring equal access to women health care, equalities in education at all levels, career and vocational guidance, employment, equal remuneration, occupational health and safety, social security etc. Women Study Centre will work as a nodal women centre according to its potential areas and strength for providing essential information, creates self-reliance among distressed girls/women in the family and provide extension services. The centre will preserve Indian heritage, art and culture which are evidenced in rural profession, innovation and maintenance of day to day livelihood by undertaking timely activities and programmes as their continuing education and extension activities. If necessary, the centre will organize street plays, dance, drama, folk songs, exhibition, teaching and training, seminar conference, awareness programmes for such promotion background. Most of the girl students come from rural area. The centre will make efforts to provide services for benefit of these girls. After graduation and post-graduation these girls will go back to their village. Impact of WSC will not be only on these girls but also will be on their family and ultimately on the society. For effective and smooth implementation of different activities, various committees will see that the potential talent can be transmitted easily in students, staff and community with the help of the faculty as well as resource persons.

Provide the weblink of the institution
https://www.gnckillianwali.com/uploads/institutional20192020.pdf

8.Future Plans of Actions for Next Academic Year

A future plan is a vision of an organization's future and the basic steps required to achieve that future. It is simply to continue the momentum developed under the current plan. To keep this thought in view, the college has planned a future Plan of Action for next Academic year 2020-2021. 1. Language Lab: For the improvement of students' speech, the college is planning to install a Language Lab. 2. Two Smart Rooms: Two smart rooms are being installed in the college so that the students should be sensitized with an advanced technology. 3. Solar Lights or Solar Power Plant: For being environmentally responsible along with cutting electricity costs, the college is planning to adopt solar lights. The college is also planning to adopt Solar Power Plant in near future. 4. Women Study Centre: To build knowledge on Women in National and Global Perspectives and to promote inclusion of Women in development of all sectors including disadvantaged women, women with disabilities and vulnerable groups, our college has applied for Women Study Centre. 5. B. Voc and Integrated Courses: According to the guidelines of New Education Policy, 2020 the college is working out on the plan to start B.Voc and Integrated Courses. 6. 100 benches-Two Seater: The College is planning to bring Two seater 100 benches for students. 7. Renovation of Auditorium and Green Rooms: Future plan also includes renovation of Auditorium

and modernization of Green Rooms.