

Action Taken Report by IQAC 2019-20

Plan of Action	Achievements/Outcomes
It was decided that National and International seminars of different disciplines would be conducted by the respective departments during this session.	The National and International seminars were planned to conduct in the month of March but due to COVID-19, the seminars were postponed till further orders
It was planned to establish a cricket academy for the upliftment of area.	it was established in the month of august
Tree Plantation	It was attained
It was decided to organise FDP during the session	Due to COVID-19, FDP is postponed
It was also decided to organize Free Coaching Classes in the subjects Commerce, English Communication, Basic Computer and Mathematics to motivate the rural students(+2 pass out) because our college is situated in rural area.	Every year free coaching classes are conducted in the month of May but due to COVID-19, this year it was cancelled
It was expressed that the verification of the case of AGP of the staff members would be done	it is attained
It was also involved in the planning that renovation of the college campus would be done.	it is attained
it was planned to purchase some softwares and computer equipments for the smooth working of online system. It was also planned to renovate the computer labs.	Due to lockdown softwares and computer equipments were not purchases
It was decided to organise the Annual Convocation Ceremony on the Foundation day of the College i.e. 16 th March, 2020	Annual Convocation Ceremony was decided to organise on foundation day of the college that is 16 th March, 2020 but due to COVID-19, the convocation was postponed till further orders

30/7/2019

The members of IQAC are hereby informed that there will be a meeting on 31/7/2019 in Conference Room at 2.00 p.m.

Agenda

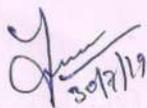
- a) To discuss about the proceedings of previous meeting.
- (b) To discuss about the National and International Seminars to be conducted in 2019-2020.
- (c) To discuss about the Cricket Academy.
- (d) To discuss about the Tree Plantation in College Campus.
- (e) To discuss about the Extension Lectures to be conducted in 2019-2020 session.
- f) Any other with the permission of chair.

[Signature]
30/7/19

~~As our college is~~

It was decided in the meeting that an International Seminar would be conducted in 2019-2020 by IOAC. It has prepared a plan to organise the seminar in September-October 2019 but due to their busy schedule they postponed it to March-April 2020.

As our college is located in rural area and at tri-juncture (Punjab, Haryana, Rajasthan), keeping in view the demand of rural people and infrastructure of our college, the college has planned to establish a Cricket Academy for the upliftment of area and for promoting games. It was also decided that inauguration would be done in the month of August.


30/7/19

In every year Tree plantation drive, our college has celebrated Van Mahotsav to beautify the college campus by planting several trees. The purpose of this Drive of tree plantation is to make Eco-friendly atmosphere. Along with this the maintenance of Girls' Park is also done.

It was decided that different departments in the college would organise Extension lectures for the students to provide them deep knowledge about particular subjects.

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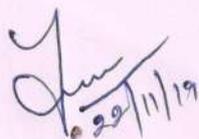
[Signature]
Principal
G.N. College, Killianweli
(B) Muktsar Sahib

PROCEEDING

22/11/2019

a) In this meeting the Coordinator IQAAC discussed the Annual report of AQAR with the staff members. The staff members demanded some more time to analyse the chapters and collect the material related to Annual Quality Assurance Report.

b) The staff members were motivated to do sincere efforts for the preparation of NAAC as the inspection of NAAC is drawing very near.


22/11/19


Principal
G.N. College, Killianwali
(Sri Muksar Sahib)

Proceedings

16/3/2020

- a) There was a review of the previous meeting regarding the preparation of NAAC and Annual Report.
- b) There was a discussion about the purchasing of the furniture. The college needed several items of furniture like bench, Almiraahs, Book-racks and dias etc. So the matter was kept in the meeting to purchase these necessary items of furniture. The purchase committee was directed to do the required formalities regarding the purchasing.
- c) The college was going to organise Annual Convocation cum Prize Distribution Function in upcoming days. Preparations were in full swing but due to the forthcoming fear of Covid-19, it is postponed. In the same way, the International Seminar which was planned to be conducted in the month of March was also postponed till further orders.
- d) There was a discussion regarding the research work and achievements of staff members individually. Staff members were motivated to do the best for the development of the college.
- e) The AGP case of Do. Seema Jindal was discussed in the meeting and it was decided in this meeting that all the benefits related to this.

Y
16/3/2020

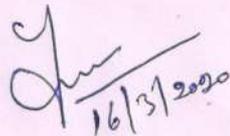
Proceeding

16/3/2020

1. A meeting was held in Principal's office with teaching staff. In this meeting there was a review of the previous meeting and along with that the staff was asked about their grievances and the problems they are facing if any. At that time Dr. Seema Jindal requested to forward her case of AGP as soon as possible so that she can get her benefits in due time.
2. Due to Covid-19, it was decided that Annual Convocation cum Prize Distribution Function would be postponed till further orders. So teachers were suggested to inform the same to the students. Besides, the International Seminar which was also planned in March would also be postponed.
3. In this meeting, a discussion regarding the research work and achievements of staff members was done. They were also motivated to do their best for the upliftment of the college with their achievements and awards.
4. As NAAC is due in the end of the year, the duties regarding the preparation

AGP granted to Dr. Seema Jindal in due time.

- f) As NAAC is due in the end of the year, the duties regarding the preparation of SSR and overall NAAC were discussed.
- g) Every year AQAR is prepared and uploaded on the website of the college. This year also it was discussed to prepare the AQAR in time.
- h) The result of 2019-2020 session is satisfactory and teachers are motivated to work hard sincerely for the next session.
- i) For the smooth working of online system, College was in need of some softwares, and computer equipments. So it was discussed to purchase these necessary things. Along with that Computer labs need renovation, therefore a plan is chalked out to do it at the earliest.


16/3/2020


Principal
G.N. College, Killianwali
(Sri Muktsar Sahib)

of SSR and after that overall NAAC were discussed and they were motivated to prepare the whole work in time.

5. Every year AQAR is prepared and uploaded on the website of the college with the help of staff members. So in this session also, it was discussed to complete this report on time.

6. The result of session 2019-2020 was discussed and it was satisfactory. The staff members were motivated to do work dedicatedly in the next session.


16/3/2020



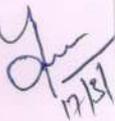
Principal
G.N. College, Killianwali
(Sri Muksar Sahib)

Proceeding

17/3/2020

1. A meeting was also held in Principal's office with Non-Teaching Staff. The previous meeting was reviewed and staff was asked about their problems if any. But they denied having any problem.
2. Due to Covid-19, Annual Convocation cum Prize Distribution Function would be postponed. It was also discussed that International Seminar would also be postponed till further orders. So if they would get any query from anyone they could satisfy these queries with appropriate response.
3. As NAAC is due in the end of this year, the non-teaching staff was informed to start the preparation of SSR and overall NAAC with the teaching staff. They were motivated to do their work sincerely.
4. Along with this preparation of ACR of 2019-2020 was also discussed in the meeting.


Principal
G.N. College, Pillanra
Sr. Muktsar Sahib


Principal