

30-07-2023

NOTICE

Following are the members of IQAC i.e. Internal Quality Assurance Cell for the session 2023-24.

Members

1. Shri Neeraj Jindal (Secretary, Managing Committee) *Neeraj Jindal*
2. Dr Surinder Singh Thakur (Principal) *Dr Surinder Singh Thakur*
3. Shri M.L.Grover (Alumni Member) *M.L. Grover*
4. Shri Manish Bansal (Industrialist/Stakeholder) *Manish Bansal*
5. Mrs Surinder Kapila (Vice Principal) *Surinder Kapila*
6. Mrs Usha Rani [Associate Professor (Bursar)] *Usha Rani*
7. Mrs Galaxy Gupta (Co-ordinator) *Galaxy Gupta*
8. Mrs Gurbinder Kaur (Assistant Professor) *Gurbinder Kaur*
9. Sardar Sukhpal Singh Bhatti (Office Superintendent) *Sukhpal Singh Bhatti*
10. Jagdeep (Student) *Jagdeep Singh*
11. Jasdeep (Student) *Jasdeep Kaur*

Galaxy Gupta
IQAC Coordinator

Dr Surinder Singh Thakur
Principal

Notice

Date: 02.08.2023

The members of IQAC are hereby informed that there will be a meeting on 04.08.2023 in Principal Office at 01.45pm.

Agenda:

1. To read the minutes of previous meeting held on 21-04-2023.
2. To discuss pending works under proceedings dt. 21-04-2023.
3. Installation of new projectors.
4. Discussion to start vocational course of banking.
5. Discussion to conduct seminars/workshops/FDP in the session 2023-24.
6. Discussion to organize outreach programmes under the purview of NEP.
7. To discuss semester result (May 2023)
8. To discuss work progress of AQAR 2022-23.
9. To discuss Choice Based Credit System to be implemented in the upcoming session.
10. Any other with the permission of chair.

Galaxy
IQAC Co-ordinator

Sharma
Principal

1. Sh. Neeraj Jindal (Secretary, Managing Committee) *W-3*
2. Dr. Surinder Singh Thakur (Principal) *Sharma*
3. Dr. Bharat Bhushan (ON LIEN)
4. Sh. M. L. Grover (Alumni Member) *M. L. Grover*
5. Sh. Manish Bansal (Industrialist/Stakeholder) *Manish Bansal*
6. Mrs. Surinder Kapila *S.K.*
7. Mrs. Usha Rani (Bursar) *U.R.* (Kindly note that I'll be on half day leave tomorrow i.e. 4th Aug/2023. (A.N))
8. Mrs. Galaxy Gupta *Galaxy*
9. Ms. Gurbinder Kaur *G.K.*
10. S. Sukhpal Singh Bhatti (Office Superintendent) *S.S.B.*

Date: 04.08.2023

Proceedings

A meeting of IQAC was held in Principal office at the given time. Following points were discussed in the meeting:

1. In this meeting the previous proceeding was read and confirmed by the members of the IQAC.
2. The pending work like purchasing smart boards and projectors, searching the vocational course, opening a dispensary and organizing FDP were discussed with the members of the committee.
3. It was decided in the meeting that 2 projectors would be installed in the classrooms.
4. The answer was demanded from the teachers appointed the duty regarding the search of vocational course. It was discussed that the proposal is ready for the course and the work regarding this will proceed further with the permission of the authorities.
5. Research committee is suggested to organize FDP. It is going to start the procedure of acceptance of FDP grant and proposal.
6. It was decided in the meeting that this time seminar should be given to Social Sciences' department under the agency of DCDC or UGC. It was discussed that if it is possible to get funding from some non-governmental agencies also.
7. Madam Manpreet was suggested to organize outreach activities collaborating with NCC, NSS or any other department.
8. It was finalized that semester results would be discussed in the General meeting. A committee would be formed to analyse the shortcomings and submit the report to the authority.
9. It was decided in the meeting that notice would be circulated to aware the teachers about the dates to complete the AQAR in the next week.
10. It was discussed in the meeting that CBCS would be discussed in the General Meeting. It will be made compulsory for the teachers to give reports about their subjects regarding CBCS.
11. Wall speakers for Auditorium and for Seminar Hall will be tried to install.
12. It was suggested in the meeting that 2 job fairs one in December and the other one in April would be held by the Career counseling and guidance cell.
13. Solid waste management would be improved and developed in coming time.


IQAC Coordinator


Principal

Date: 25.10.2024

Notice

A meeting of IQAC will be held with the Non- Teaching staff on 25th of October in the General Office at 12.45 pm regarding the following points:

Agenda:

1. Regarding the admission process.
2. Related to the data of AQAR 2022-23.
3. Discussion about the training and workshop.
4. Regarding the maintenance of quality standards.
5. Updating the website
6. Any other with the permission of chair.


IQAC Coordinator

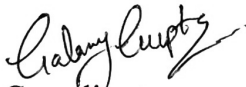

Principal

Date: 25.10.2024

Proceedings

A general meeting of IQAC was held with the Non- Teaching staff members of the college on 25th of October at the given time.. Following points were discussed in the meeting:

1. The non-teaching staff was asked about the problems faced by them in the admission process. They were suggested to consult with the Principal regarding any kind of issues and solve those matters as earlier as possible.
2. The documents which were demanded by the teachers for the concerned criteria were provided by the Non-teaching staff. They were advised to provide the data which was yet not received by the teachers for the smooth completion of AQAR. They were suggested to provide audited statements and budget related documents.
3. It was decided in the meeting that welfare measures should be taken for the staff and training and workshops should be conducted to give them awareness about the updated ICT.
4. The non teaching staff was advised to keep an eye on the maintenance of the projectors and ICT tools which are installed in the class rooms. Focus was on non teaching staffs' role in maintaining quality standards within administrative functions.
5. It was resolved that the website should be updated suitably for updating the AQAR, Feedback system and the events which are accomplished in the college.



IQAC Coordinator


Principal

Date: 03.02.2024

NOTICE

The members of IQAC are hereby informed that a general meeting of IQAC will be held with all the teaching staff members on 5th of February 2024 in the Principal's Office at 1.45 pm regarding the following points:

1. To read the minutes of previous meeting.
2. Regarding the completion of AQAR 2022-23.
3. Discussing on the preparation of AQAR 2023-24.
4. About the Research publications.
5. Implementation of NEP in the next session.
6. Extra-curricular activities.
7. Any other with the permission of the chair.


IQAC Coordinator


Principal

Date: 05.02.2024

Proceedings

A meeting of IQAC was held with the staff members at the given time regarding the following points:

1. In the beginning, the previous minutes of meeting were read and confirmed by the members of IQAC.
2. It was informed that AQAR 2022-23 is about to complete and it will be submitted as soon as possible. The minute changes it needed would be checked by the Principal Sir and after confirmation it will be submitted on the HEI's Portal of NAAC.
3. Further, some things which are to be considered in the preparation of AQAR 2023-24 were discussed. As it was notified earlier that the data related to the activities of a concerned cell or department would be submitted within the stipulated time so that the compilation of AQAR will be smooth. The photos should be in JPEG format and report in PDF. During the activity it is highly suggested to remember the Geo Tagged Photos of the particular activity along with the attendance of the students.
4. IQAC motivated and encouraged the faculty members to strive for publication in reputed journals like UGC Care Listed and Peer Reviewed journals. Extension lectures, seminars, workshops are suggested to be organized by those departments which have not yet organized even a single one.
5. NEP which was going to start in 2023-24 earlier has to be implemented in the college from the next session. NEP Coordinator Mrs. Manpreet Kaur will be given instructions to present the format of NEP which will be easily comprehensible to understand and implement. She will prepare a PPT to make everybody understand the nitty gritty of NEP.
6. It was admired that Walkathon which was conducted by Alumni Association of the college on Drug Eradication was a prominent activity for the awareness of the society. NSS and NCC given appreciation for conducting so many activities concerned with the upliftment of the students and their

overall development and these types of activities should be promoted in future.

7. It was decided in the meeting that awareness related to code of conduct would be given in the workshops or lectures.


IQAC Coordinator


Principal

Notice

Date 06-05-2024

The members of IQAC are hereby informed that a meeting of IQAC will be held in the Principal's Office on 6th of May at 11.15 AM.

AGENDA:

1. Future Plan of 2024-25
2. Discussion regarding NAAC Reforms 2024- Binary Accreditation.
3. Discussion regarding distribution of chapters of AQAR 2023-24 and the format of data provided.
4. Any other with the permission of chair.

Galaxy
15/5/24
IQAC Coordinator

6/5/2024
Principal

1. Mrs. Surinder Kapila *Surinder*
2. Mrs. Usha Goyal *Usha*
3. Mrs. Galaxy Gupta *Galaxy*
4. Mrs. Gurbinder Kaur *Gurbinder*

Date: 06.05.2024

Proceedings

1. It was decided in the meeting that as NEP would be implemented from the next session positively, as was discussed in the previous meeting, preparations would be done in this matter well focusing on the nuances of the matter. It was suggested that one Job Fair will be held in the next session for the betterment and development of students. The students can get the opportunity of earning with their overall development.
2. It was discussed in the meeting that NAAC has launched a new format of Binary Accreditation for colleges and universities. To remove the fear of getting bad grades among colleges and to increase the participation of universities and colleges for accreditation NAAC has adopted this new system. In the new system NAAC will not visit the college to assess SSR but it would be handled technically. The proposed tentative framework has 10 attributes and 46 metrics for affiliated colleges.
It was made clear in the meeting that our college which is already accredited shall continue to hold the accreditation with the grade till its validity exists. During such a valid period of accreditation, such institutes may apply for Maturity Based Graded Level at any time once the MBGL is announced.
3. AQAR chapters are divided in the following format
Extended Profile by Galaxy Gupta
Chapter 1,2,3 – Commerce Department
Chapter 4- Mrs.Gurbinder Kaur
Chapter 5- Dr. Payal Singla
Chapter 6- Mrs. Manpreet Kaur and Dr. Khushnasib Gurbakshish Kaur
Chapter 7- Mr.Amit Behal
It was instructed to provide the data in proper format.
4. It was suggested by the principal to complete AQAR as soon as possible.


IQAC Coordinator


Principal