



# **GURU NANAK COLLEGE**

Postgraduate Multi Faculty Premier College

KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211

NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## **1.1.1**

### **INDEX**

<b>SR. NO.</b>	<b>NAME OF THE DOCUMENT</b>	<b>PAGE NO.</b>
1.	University Academic Calendar	2-3
2.	Institute Academic Calendar	4
3.	Teaching Plan	5-94
4.	Master Time Table	95-98
5.	Syllabus	99-172
6.	Course Beyond Syllabus	173-175
7.	Course PPT	176-183
8.	Guest Lecture	184-198
9.	Seminars/ Webinars	199-206
10.	Participative Learning through Group Discussion	207-208
11.	Internship Certificates	209-240
12.	Knowledge Enhancing Competitions	241-253
13.	Workshop for Faculty and Students	254-304
14.	Minutes of the meeting	305-308
15.	ICT Usage	309-313



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## 1. University Academic Calendar

PANJAB UNIVERSITY, CHANDIGARH						
ANNEXURE 'C'						
The Academic Calendar to be followed by <b>Affiliated and Constituent Colleges</b> for <b>1st year of UG/PG CLASSES</b> having Semester System of Examination for the session 2021-2022:						
Sr. No.	Particulars	From	To	No. of Days	From	To
		Under Graduate**			Post Graduate	
1	Semester Break / Summer Vacation	01.08.2021 (Sunday)	08.08.2021 (Sunday)	8	01.08.2021 (Sunday)	08.08.2021 (Sunday)
2	Admission Process	10.08.2021 (Tuesday)	31.08.2021 (Tuesday)	19	09.08.2021 (Monday)	11.09.2021 (Saturday)
3	Commencement of teaching For 1st year	01.09.2021 (Wednesday)			23.09.2021 (Thursday)	
4	Normal Admission for new Classes	01.09.2021 (Wednesday)	10.09.2021 (Friday)	10	23.09.2021 (Thursday)	28.09.2021 (Tuesday)
5	Late admission to be allowed by the Principal of the colleges with late fee of Rs. 1000/- per student.	11.09.2021 (Saturday)	25.09.2021 (Saturday)	15	29.09.2021 (Wednesday)	08.10.2021 (Friday)
6	Late admission in the colleges to be allowed by the Vice-Chancellor with late fee of Rs.3000/- per student.	27.09.2021 (Monday)	30.10.2021 (Saturday)	34	09.10.2021 (Saturday)	30.10.2021 (Saturday)
7	Academic Term-I (Odd semesters)	01.09.2021 (Wednesday)	16.12.2021 (Thursday)	92*	23.09.2021 (Thursday)	27.12.2021 (Monday)
8	End Semester Examinations (Practical / Theory)	17.12.2021 (Friday)	27.01.2022 (Thursday)	42	28.12.2021 (Tuesday)	27.01.2022 (Thursday)
9	Semester Vacation (Winter Break)	28.01.2022 (Friday)	02.02.2022 (Wednesday)	06	28.01.2022 (Friday)	02.02.2022 (Wednesday)
10	Academic Term-II (Even semesters)	03.02.2022 (Thursday)	25.05.2022 (Wednesday)	97*	03.02.2022 (Thursday)	25.05.2022 (Wednesday)
11	End Semester Examinations (Practical / Theory)	26.05.2022 (Thursday)	05.07.2022 (Tuesday)	41	26.05.2022 (Thursday)	05.07.2022 (Tuesday)
12	Summer Vacation (tentative)	06.07.2022 (Wednesday)	31.07.2022 (Sunday)	26	06.07.2022 (Wednesday)	31.07.2022 (Sunday)
*	Including Saturdays					
**	Except CET UG/UG Laws/PUTHAT					
—	NOTE:					
a.	Adjustments, if any, in the Semester schedule of certain University teaching Departments and Regional Centres may be allowed by the Dean of University Instruction in special cases.					
b.	Dates for filling of Registration & Returns is 27.09.2021 to 18.10.2021 (22 days)					

PANJAB UNIVERSITY, CHANDIGARH				
ANNEXURE 'D'				
The Academic Calendar to be followed by <b>Affiliated and Constituent Colleges</b> for <b>UG/PG ONGOING CLASSES</b> having Semester System of Examination for the session 2021-22:				
Sr. No.	Particulars	From	To	No. of Days
1	Semester break / Summer Vacation	01.08.2021 (Sunday)	08.08.2021 (Sunday)	8
2	Admission Process	09.08.2021 (Monday)	10.08.2021 (Tuesday)	2
3	Commencement of teaching For ongoing classes	11.08.2021 (Wednesday)		
3	Normal Admission for Ongoing Classes	11.08.2021 (Wednesday)	23.08.2021 (Monday)	13
4	Late admission to be allowed by the Principal of the colleges with late fee of Rs. 1000/- per student.	24.08.2021 (Tuesday)	02.09.2021 (Thursday)	10
5	Late admission in the colleges to be allowed by the Vice-Chancellor with late fee of Rs.3000/- per student.	03.09.2021 (Friday)	30.09.2021 (Thursday)	28
6	Academic Term-1 Odd semesters	11.08.2021 (Wednesday)	30.11.2021 (Tuesday)	97*
7	Preparatory Break	01.12.2021 (Wednesday)	16.12.2021 (Thursday)	16
8	End Semester Examinations	17.12.2021 (Friday)	27.01.2022 (Thursday)	42
9	Semester Vacation (Winter Break)	28.01.2022 (Friday)	02.02.2022 (Wednesday)	06
10	Academic Term-II Even semesters	03.02.2022 (Thursday)	25.05.2022 (Wednesday)	97*
11	End Semester Examinations	26.05.2022 (Thursday)	05.07.2022 (Tuesday)	41
12	Summer Vacation (tentative)	06.07.2022 (Wednesday)	31.07.2022 (Sunday)	26
—	NOTE:			
a.	Adjustments, if any, in the Semester schedule of certain University teaching Departments and Regional Centres may be allowed by the Dean of University Instruction in special cases.			

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## ANNEXURE 'A'

### PANJAB UNIVERSITY, CHANDIGARH

The Academic Calendar to be followed by Teaching Departments/Regional Centres for 1st YEAR of UG/PG CLASSES having Semester System of Examination for the session 2021-2022:

Sr. No.	Particulars	Under Graduate**		No. of Days	Post Graduate		No. of Days
		From	To		From	To	
1	Semester Break / Summer Vacation	01.08.2021 (Sunday)	08.08.2021 (Sunday)	8	01.08.2021 (Sunday)	08.08.2021 (Sunday)	8
2	Admission Process	10.08.2021 (Tuesday)	31.08.2021 (Tuesday)	19	09.08.2021 (Monday)	11.09.2021 (Saturday)	30
3	Commencement of teaching For 1st year	01.09.2021	(Wednesday)		23.09.2021	(Thursday)	
4	Normal Admission for new Classes	01.09.2021 (Wednesday)	10.09.2021 (Friday)	10	23.09.2021 (Thursday)	28.09.2021 (Tuesday)	06
5	Late admission to be allowed by the Chairperson of the University Teaching Departments/Regional Centres with late fee of Rs. 1000/- per student.	11.09.2021 (Saturday)	25.09.2021 (Saturday)	15	29.09.2021 (Wednesday)	08.10.2021 (Friday)	10
6	Late admission in the University Teaching department/Regional Centres to be allowed by the Vice-Chancellor with late fee of Rs.3000/- per student.	27.09.2021 (Monday)	30.10.2021 (Saturday)	34	09.10.2021 (Saturday)	30.10.2021 (Saturday)	22
7	Academic Term-I (Odd semesters)	01.09.2021 (Wednesday)	16.12.2021 (Thursday)	92*	23.09.2021 (Thursday)	27.12.2021 (Monday)	81*
8	End Semester Examinations (Practical / Theory)	17.12.2021 (Friday)	27.01.2022 (Thursday)	42	28.12.2021 (Tuesday)	27.01.2022 (Thursday)	31
9	Semester Vacation (Winter Break)	28.01.2022 (Friday)	02.02.2022 (Wednesday)	06	28.01.2022 (Friday)	02.02.2022 (Wednesday)	6
10	Academic Term-II (Even semesters)	03.02.2022 (Thursday)	25.05.2022 (Wednesday)	97*	03.02.2022 (Thursday)	25.05.2022 (Wednesday)	97*
11	End Semester Examinations (Practical / Theory)	26.05.2022 (Thursday)	05.07.2022 (Tuesday)	41	26.05.2022 (Thursday)	05.07.2022 (Tuesday)	41
12	Summer Vacation (tentative)	06.07.2022 (Wednesday)	31.07.2022 (Sunday)	26	06.07.2022 (Wednesday)	31.07.2022 (Sunday)	26
* Including Saturdays							
** Except CET UG/UG Laws/PUTHAT							
→ NOTE:							
a. Adjustments, if any, in the Semester schedule of certain University teaching Departments and Regional Centres may be allowed by the Dean of University Instruction in special cases.							
b. Dates for filing of Registration & Returns is 27.09.2021 to 18.10.2021 (22 days)							

## ANNEXURE 'B'

### PANJAB UNIVERSITY, CHANDIGARH

The Academic Calendar to be followed by Teaching Departments/Regional Centres for UG/PG ONGOING CLASSES having Semester System of Examination for the session 2021-22:

Sr. No.	Particulars	From	To	No. of Days
1	Semester break / Summer Vacation	01.08.2021 (Sunday)	08.08.2021 (Sunday)	8
2	Admission Process	09.08.2021 (Monday)	10.08.2021 (Tuesday)	2
3	Commencement of teaching For ongoing classes	11.08.2021	(Wednesday)	
4	Normal Admission for Ongoing Classes	11.08.2021 (Wednesday)	23.08.2021 (Monday)	13
5	Late admission to be allowed by the Chairperson of the University Teaching Departments/Regional Centres with late fee of Rs. 1000/- per student.	24.08.2021 (Tuesday)	02.09.2021 (Thursday)	10
6	Late admission in the University Teaching department/Regional Centres to be allowed by the Vice-Chancellor with late fee of Rs.3000/- per student.	03.09.2021 (Friday)	30.09.2021 (Thursday)	28
7	Academic Term-I Odd semesters	11.08.2021 (Wednesday)	30.11.2021 (Tuesday)	97*
8	Preparatory Break	01.12.2021 (Wednesday)	16.12.2021 (Thursday)	16
9	End Semester Examinations	17.12.2021 (Friday)	27.01.2022 (Thursday)	42
10	Semester Vacation (Winter Break)	28.01.2022 (Friday)	02.02.2022 (Wednesday)	06
11	Academic Term-II Even semesters	03.02.2022 (Thursday)	25.05.2022 (Wednesday)	97*
12	End Semester Examinations	26.05.2022 (Thursday)	05.07.2022 (Tuesday)	41
13	Summer Vacation (tentative)	06.07.2022 (Wednesday)	31.07.2022 (Sunday)	26
→ NOTE:				
a. Adjustments, if any, in the Semester schedule of certain University teaching Departments and Regional Centres may be allowed by the Dean of University Instruction in special cases.				
b. Including Saturdays				

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## 2. Institute Academic Calendar

PROSPECTUS 2022-23	
Academic Calendar 2022-23 as per PANJAB UNIVERSITY, CHANDIGARH	
Admission Process for New Classes	01-07-2022 to 29-07-2022
Admission Process for ongoing Classes	01-08-2022 to 05-08-2022
Commencement of teaching in all the affiliated Colleges for New classes	01-08-2022
Commencement of teaching in all the affiliated Colleges for ongoing classes	08-08-2022
Late admission to be allowed by the Principal of the College with late fees of Rs. 1000/- per student for New Classes	11-08-2022 to 31-08-2022
For ongoing classes	15-08-2022 to 31-08-2022
Late admission in the Affiliated Colleges to be allowed by the Vice-Chancellor with late fees of Rs. 3000/- per student for New Classes & For ongoing classes	01-09-2022 to 30-09-2022
Academic Term I (Odd Semesters) for New Classes	01-08-2022 to 12-11-2022
For ongoing classes	08-08-2022 to 19-11-2022
<b>End Semester Examinations: for New Classes</b>	02-12-2022 to 31-12-2022
<b>for ongoing classes</b>	12-12-2022 to 7-01-2023
Semester Vacation* (Winter Break)	25-12-2022 to 31-12-2022
Academic Term II (Even Semester) for New Classes	02-01-2023 to 19-04-2023
For ongoing classes	09-01-2023 to 22-04-2023
<b>End Semester Examinations: for New Classes</b>	11-05-2023 to 10-06-2023
<b>for ongoing classes</b>	15-05-2023 to 24-06-2023
Summer Vacation* for New Classes (Tentative)	01-06-2023 to 02-07-2023
For ongoing classes	16-06-2023 to 15-07-2023

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## **3. Teaching Plan**

**TEACHING PLAN**  
**Mrs. GALAXY GUPTA**  
**(ASSISTANT PROFESSOR)**

**DEPARTMENT OF ENGLISH**

**SESSION: 2021-22**



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**Class: - B.A.I**

**English General**

**Semester- 1<sup>st</sup>**

**Text- English at Work**

## **SEPTEMBER**

### **Poetry Section:-**

- a) Song 36 from Gitanjali
- b) From Homecoming

### **Prose Section:-**

- a) Spoken English and Broken English
- b) Principles of Good Writing

### **Grammar:-**

- a) Paragraph Writing
- b) Voice
- c) Modals

## **OCTOBER, NOVEMBER, DECEMBER**

### **Poetry Section:-**

- a) Myriad Winged Birds
- b) I know why the Caged Bird Sings

### **Prose Section:-**

- a) The Conjuror's Revenge
- b) I have a Dream

### **Grammar:-**

- a) Determiners
- b) Antonyms
- c) Translation(Tense based)
- d) Comprehension



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**Class:- B.A.I**

**English Elective**

**Semester- 1<sup>st</sup>**

**Text- Fluency in English**

## SEPTEMBER

**Literary terms:-**

Ballad, Sonnet, Ode, Lyric, Elegy, Dramatic monologue, Interior Monologue, Blank Verse, Free Verse, Mock-Epic, Metaphysical Conceit

**Fluency in English:-**

- a) Inzy Lets Things Flow Over Him
- b) Haroun and the Sea of stories
- c) Sisters
- d) A Ten day Fast
- e) Go, Kiss the World
- f) Amalkanti

**Grammar:-**

Voice, Articles, Letter Writing, Antonyms, Idiomatic Use of Words, Transformation of Sentences

## OCTOBER, NOVEMBER, DECEMBER

**Literary Terms:-**

- a) Negative Capability, Imagery, Assonance, Alliteration, Ambiguity, Paradox, Irony, Fancy, Imagination, Egotistical Sublime

**Fluency in English:-**

- a) Hitting Dowry For a Six
- b) Chocolate
- c) To Mother
- d) Sonapnut Leaves
- e) Lamb to the Slaughter
- f) Some people





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## Grammar:-

- a) Narration
- b) Preposition
- c) Conjunction
- d) Synonyms

## Class: B.Com I

### English and Business Communication

#### Semester- Ist

## SEPTEMBER

### Ten Mighty Pens:-

- a) The Model Millionaire
- b) The Gift of Magi
- c) The Judgement Seat of Vikramaditya

## Grammar:-

- a) Letter writing
- b) Unseen Comprehension
- c) Public Notice
- d) Memo

## OCTOBER, NOVEMBER, DECEMBER

### Ten Mighty Pens:-

- a) Fur
- b) A Marriage Proposal

## Grammar:-

- a) Auction Notice
- b) Tender Notice
- c) Advertisement and Interview Skills
- d) Business Communication

## Class:- B.A.II

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**English General**

**Semester- III<sup>rd</sup>**

**Text- English for Empowerment**

**JULY, AUGUST, SEPTEMBER**

**Poetry Section:-**

- a) Ode to Autumn
- b) The Road Not Taken

**Prose Section:-**

- a) Mr. Know All
- b) Film-Making

**Grammar:-**

- a) Paragraph Writing
- b) Non-Finite Verbs
- c) Punctuation

**OCTOBER, NOVEMBER, DECEMBER**

**Poetry Section:-**

- a) Money Madness
- b) I Too

**Prose Section:-**

- a) Not Just Oranges
- b) A Talk On Advertising

**Grammar:-**

- a) Note- Making
- b) Do as directed
- c) Transformation of Sentences

**Class:- B.A.IInd**

**English Elective**

**Semester-III<sup>rd</sup>**

**, SEPTEMBER**

**Literary Terms:-** Drama, Myth of Dionysus, Liturgical Drama, Miracle Plays, Mystery Plays, Interludes, Mimesis, Catharsis, Tragic Hero, Organic unity



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**Play:-** The Merchant of Venice (Question, Answers)

**Grammar:-**

- a) Dialogue writing
- b) Figures of Speech
- c) Idioms and Phrases

**OCTOBER, NOVEMBER, DECEMBER**

**Literary Terms:** - Revenge tragedy, Poetic drama, Verse drama, Myth and drama, Ritual drama, Yakshgana theory, Indian theory of drama, Puppetry, Ardhnarishvara

**Play :-** The Merchant of Venice (Question, Answers)

**Grammar:-**

- a) One Word Substitution
- b) Completing the Incomplete Sentence
- c) Comprehension

**Class :- B.A. III**

**Subject :- English (General)**

**Semester:- V**

**Text:- Insights**

**SEPTEMBER**

**Poetry and Prose Section:-**

- a) Freedom at Midnight
- b) Night of the Scorpion
- c) Driving Miss Daisy
- d) Ulysses
- e) Our Urgent Need for Self-Esteem
- f) Kalahandi

**Grammar:-**

- a) Essay Writing
- b) Antonyms





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## OCTOBER, NOVEMBER, DECEMBER

### Poetry and Prose Section:-

- a) Climate Change and Human Strategy
- b) Corruption: Causes, Consequences and agenda for Furthur Research

**Grammar :-** Correct the sentences

**Class:-B.A. III<sup>rd</sup>**

**Subject: - English Elective**

**Semester: - V**

**Text:- Modern Literature in Translation: Poems and Stories**

## SEPTEMBER

**Literary Terms:-** Indian Literature, Indian languages, Colonialism, Post- Colonialism, Multi- Cultural Society, Orientalism, Hybridity, Ideology, Gender, Race

**Poems:-** Before dying, Windy Night, I shall return to this Bengal, Forward March, Some People Laugh, Some People Cry, The Void, So Very Far

**Short Stories:-** The Holy Panchayat, The M.C.C., The Card Sharper's Daughter

**Grammar: -** Comprehension, Pair of words

## OCTOBER, NOVEMBER, DECEMBER

**Literary Terms: -** Class, Caste, Nation, Importance of Translation in India, Methods of translation

**Poems:-**Enterprise, Night of the Scorpion, Goodbye party for Miss Pushpa T.S., Hunger, Dhauli, Grandfather, A Country

**Prose:-**

- a) Toba Tek Singh
- b) Lihaf
- c) Squirrel

**Grammar:-**

- a) Note Making
- b) One Word Substitution
- c) Change the forms of Nouns, Verbs, Adjectives



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## **LESSON PLAN**

**DR. PAYAL SINGLA**

**DEPARTMENT OF MATHEMATICS**



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**B.A 2021-2022**

**B.A MATHEMATICS**

**SEMESTER – I**

**Paper-I : PLANE GEOMETRY**

**Paper-II : CALCULUS - I**

**Paper III: TRIGONOMETRY AND  
MATRICES**

**B.A SEMESTER – II**

**Paper-I : SOLID**

**GEOMETRY Paper-II :**

**CALCULUS - II**

**Paper III: THEORY OF EQUATIONS**

**SEMESTER-III**

**Paper-I : ADVANCED CALCULUS-I**

**Paper II : DIFFERENTIAL  
EQUATIONS- I**

**Paper III : STATICS**

**B.Com Semester III**

**BCM 304:**

**BUSINESS MATHEMATICS AND STATISTICS**

**Semester IV**

**BCM 406: QUANTITATIVE TECHNIQUES AND METHODS**

**B.A 2021-2022**

**B.A MATHEMATICS**

**SEMESTER-IV**

**Paper I: ADVANCED CALCULUS II**

**Paper II : DIFFERENTIAL  
EQUATIONS- II**

**Paper III : DYNAMICS**

**SEMESTER V**

**Paper I : ANALYSIS - I**

**Paper II: MODERN ALGEBRA**

***Paper III : PROBABILITY THEORY***

**SEMESTER VI**

**Paper I : ANALYSIS - II**

**Paper II :  
LINEAR ALGEBRA**

**Paper III : NUMERICAL ANALYSIS**





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## B.A MATHEMATICS SEMESTER – I

### Paper-I : PLANE GEOMETRY Sep 2021

**Transformation of axes in two dimensions:** Shifting of origin, rotation of axes, invariants.

#### **Pair of Straight Lines :**

Joint equation of pair of straight lines and angle between them, Condition of parallelism and perpendicularity, Joint equation of the angle bisectors, Joint equation of lines joining origin to the intersection of a line and a curve.

Sep 2021

### Paper-II : CALCULUS - I

#### **Unit-I**

#### **Properties of real numbers :**

Order property of real numbers, bounds, l.u.b. and g.l.b. order completeness property of real numbers, archimedian property of real numbers.

#### **Limits:**

e-ddefinitionofthelimitofafunction,basicpropertiesoflimits,infinitelimits,indeterminate forms.

### Paper III: TRIGONOMETRY AND MATRICES

#### **Unit-I**

D'Moivre'stheorem,applicationofD'Moivre'stheoremincludingprimitiventhrootofunity.

Expansionsofsinnq,cosnq, sinnq, cosnq( $n \in \mathbb{N}$ ).Theexponential,logarithmic,directand inversecircularandhyperbolicfunctionsofacomplexvariable.Summatationofseriesincluding GregorySeries.

octorber 2021

### Paper-I : PLANE GEOMETRY

#### **Circle :**

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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General equation of circle, Circle through intersection of two lines, tangents, normals, chord of contact, pole and polar, pair of tangents from a point, equation of chord in terms of mid-point, angle of intersection and orthogonality, power of a point w.r.t. circle, radical axis, co-axial family of circles, limiting points.

## Paper-II : CALCULUS - I

### Unit-II

#### Mean value theorems:

Rolle's Theorem, Lagrange's mean value theorem, Cauchy's mean value theorem, their geometric interpretation and applications, Taylor's theorem, Maclaurin's theorem with various form of remainders and their applications. Hyperbolic, inverse hyperbolic functions of a real variable and their derivatives, successive differentiations, Leibnitz's theorem.

### November 2021

## Paper-I : PLANE GEOMETRY Unit-II

### Conic :

General equation of a conic, tangents, normals, chord of contact, pole and polar, pair of tangents from a point, equation of chord in terms of mid-point, diameter. Conjugate diameters of ellipse and hyperbola, special properties of parabola, ellipse and hyperbola, conjugate hyperbola,

asymptotes of hyperbola, rectangular hyperbola. Identification of conic in general second degree equations.

## Paper-II : CALCULUS – I

### Continuity:

Continuous functions, types of discontinuities, continuity of composite functions, continuity of  $f(x)$ , sign of a function in a neighborhood of a point of continuity, intermediate value theorem, maximum and minimum value theorem.

### December 2021

## Paper III: TRIGONOMETRY AND MATRICES

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## Unit-II

Hermitian and skew-hermitian matrices, linear dependence of row and column vectors, row rank, column rank and rank of a matrix and their equivalence. Theorems on consistency of a system of linear equations (both homogeneous and non-homogeneous). Eigen-values, eigen-vectors and characteristic equation of a matrix, Cayley-Hamilton theorem and its use in finding inverse of a matrix. Diagonalization.

B.A

## SEMESTER – II

April 2022

### Paper-I : SOLID GEOMETRY

#### Unit-I

##### Transformation of axes:

Shifting of origin and rotation of axes.

##### Sphere:

Section of a sphere and a plane, spheres through a given circle, intersection of a line and a sphere, tangent line, tangent plane, angle of intersection of two spheres and condition of orthogonality, power of a point w.r.t. a sphere, radical axis, radical center, co-axial family of spheres, limiting points.

### Paper-II : CALCULUS - II

#### Unit-I

Concavity, convexity and points of inflexion, Multiple points, Asymptotes, Tracing of curves (Cartesian and parametric co-ordinates only).

May 2022

##### Cylinder:

Cylinder as a surface generated by a line moving parallel to a fixed line and through a fixed curve, different





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kindsofcylinderssuchasrightcircular,elliptic,parabolicandhyperboliccylindersinstandard forms, envelopingcylinders.

## Paper III: THEORY OF EQUATIONS

### Unit-I

Euclid's algorithm, synthetic division, roots and their multiplicity. Complex roots of real polynomials occur in conjugate pairs with same multiplicity. Relation between roots and co- efficient. Transformation of equations. Descartes' Rule of Signs.

### Paper-II : CALCULUS – II Curvature:

Curvature of a curve at a point, radius of curvature of cartesian, parametric, polar curves and for implicit functions , evolute and involute, chord of curvature.

## Paper III: THEORY OF EQUATIONS

### Unit-II

Newton's method of divisors, Solution of cubic and bi-quadratic equations, Cardan's method of solving a cubic, discriminant and nature of roots of real cubic, trigonometric solutions of a real cubic with real roots. Descarte's and Ferrari's method for a bi-quadratic.

May2022

### Unit-II

**Cone:**Conewithavertexattheoriginasthegraphofahomogeneousequationofseconddegree in x,y,z, cone as a surface generated by a line passing through a fixed curve and a fixed point outside the plane of the curve, reciprocal cones, right circular and elliptic cones, right circular cone as a surface of revolution obtained by rotating the curve in a plane about an axis, envelopingcones.

### Unit-II

### Integral calculus:

Integration of hyperbolic and inverse hyperbolic functions.Reduction Formulae.

**Numerical Integration:** Trapezoidal, Prismoidal and Simpson Rules.



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**Application of definite integral:** Summation of Series, Quadrature, rectification, volumes and surfaces of solids of revolution (Cartesian co-ordinates only)

## June 2022

**Conicoid:** Equations of ellipsoid, hyperboloid and paraboloid in standard form. Reduction of second degree equation in three variables in standard form.



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## **CURRICULUM PLAN**

**B.COM. & M.COM.**

**SESSION: 2021-22.**

**(AUGUST 2021- DECEMBER 2021)**

**DEPARTMENT OF BUSINESS MANAGEMENT &  
COMMERCE**

**GURU NANAK COLLEGE KILLIANWALI**



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## **FACULTY OF THE DEPARTMENT**

- 1. Mrs. Usha Goyal (H.O.D.)**
- 2. Dr. Seema Rani**
- 3. Mr. Prince Singla**
- 4. Mr. Ashish Baghla**
- 5. Mr. Manik Jindal**
- 6. Ms. Neha Thakur**



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## TEACHING PLAN

### MRS. USHA GOYAL



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## BCM 105: PRINCIPLES OF FINANCIAL ACCOUNTING

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>Generally Accepted Accounting Principles (GAAP): Accounting Concepts and Conventions: their Nature, Purposes and Limitations. Financial Accounting Standards: Transition from IAS to IFRS. Financial Statements of Sole Proprietor and Partnership Firm (with adjustments): Income Statement, Balance Sheet</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Branch Accounting: Dependent and Independent Branches (Excluding Foreign Branches).</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Departmental Accounting: Meaning, Needs, Advantages, Apportionment of Expenses, Inter Departmental Transfers and Provision for Unrealised Profit.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Accounting for Consignment. Accounting for Joint Venture.</li></ul>
November 1-15	<ul style="list-style-type: none"><li>Accounting for Dissolution of Partnership Firm; Insolvency of Partners(excluding Sale to a Company) and Piecemeal Distribution.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>Royalty Accounts</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>





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## BCM 303: COMPANY LAW

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>• Introduction: Characteristics of a Company, Concept of Lifting of Corporate Veil, Emerging Types of Companies. Formation of Company –Promotion &amp; Registration, Pre-incorporation Contract and Provisional Contracts.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>• Memorandum of Association ,Articles of Association, Doctrine of Constructive Notice, Doctrine of Ultra-Vires, Doctrine of Indoor Management, Prospectus and Statement in Lieu of Prospectus, Red-Herring Prospectus.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Share Capital – Kinds of Shares, Book Building Process. Information Memorandum, Dematerialisation of Shares, ASBA System,</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Transfer &amp; Transmission of Shares, Buyback of Shares. Members and Shareholders – Their Rights and Duties.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Management – Directors, Classification of Directors, Disqualification, Appointment, Legal Position, Powers and Duties, Disclosures of Interest, Removal of Directors,</li></ul>
November	<ul style="list-style-type: none"><li>• Board Meetings, Other Managerial Personnel and Remuneration, Digital Signatures of Directors. Winding Up-Concept and Modes</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 502: MANAGEMENT ACCOUNTING

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>• Origin Concept, Nature and Scope of Management Accounting, Distinction between Management Accounting and Financial Accounting. Nature, Importance and Limitations of Financial Statements,</li></ul>
September 1-15	<ul style="list-style-type: none"><li>• Tools of Financial Analysis-Trend Analysis, Common Size Financial Statements and Comparative Financial Statements</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Ratio Analysis</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Funds Flow Statement, Cash Flow Statement (AS-3).</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Price Level Accounting, Social Accounting, Human Resource Accounting (Concept only),</li></ul>
November	<ul style="list-style-type: none"><li>• Responsibility Accounting: Concepts, Steps in Responsibility Accounting and Advantages of Responsibility Accounting.</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C.104: ORGANISATION THEORY AND BEHAVIOR

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>Organizational Theories and Behaviour: Classical, Neo - classical and Contemporary. Authority, Power, status, formal and informal structure. Flat and Tall structures. Bureaucratization of organizations. Organizational Behaviour Concepts, determinants, models, challenges and opportunities of OB. Transaction cost and organizational behaviours.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Contributing disciplines to the OB. Individual Behaviour: Foundations of individual behaviour, values, attitudes, personality and emotions. Theory X and Theory Y, Chris Argyris behaviour patterns, Perceptual process.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Group Decision making and Communication: Concept and nature of decision making process, Individual versus group decision making, Nominal group technique and Delphi technique, models of communication, communication effectiveness in organizations. Feedback, TA, Johari Window..</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Motivation: Need hierarchy, Maslow's Need Hierarchy, Two factor theory, Contemporary theories of motivation (ERG, Cognitive evaluation, goal setting, and equity) expectancy model. Behaviour modification, Motivation and organizational Effectiveness.</li></ul>
November 1-15	<ul style="list-style-type: none"><li>Leadership, Power and Conflict: Concept and theories, Behavioral approach, Situational approach, Leadership effectiveness, Contemporary issues in leadership. Power and conflict. Bases of Power, power tactics, sources of conflict patterns, levels and conflict resolution strategies. Transactional Analysis (TA) - Work Stress.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>Concept and determinants of organizational culture, Organizational Development: Concept and intervention techniques. Individual and organizational factors to stress, Consequences of stress on individual and organization, management of stress.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## TEACHING PLAN

DR. SEEMA RANI



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## BCM 106: COMMERCIAL LAW

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>Indian Contract Act, 1872: Definition &amp; Nature of Contract, Classification; Offer &amp; Acceptance; Consideration; Capacity of Parties; Free Consent;</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Legality of Objectives; Void Agreements; Performance of Contracts; Discharge of Contract; Contingent Contracts;</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Quasi Contracts; Remedies for Breach of Contract</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Special Contracts: Indemnity &amp; Guarantee; Bailment &amp; Pledge; Contract of Agency. Right to Information Act, 2005: Definitions, Right to Information &amp; Obligations of Public Authorities,</li></ul>
November 1-15	<ul style="list-style-type: none"><li>The Central &amp; State Information Commission, Power &amp; Functions of the Information Commissions, Appeal &amp; Penalties.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>The Consumer Protection Act, 1986: Introduction, Objectives Commencement &amp; Application, Definitions, Salient Features, Grievance Redressal Machinery.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 302: COST ACCOUNTING

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>• Introduction: Nature, Scope and Advantages of Cost Accounting, Installation of Costing System, Difference between Cost and Financial Accounting, Classification of Costs. Material: Purchase, Storage and Control of Material,</li></ul>
September 1-15	<ul style="list-style-type: none"><li>• Stock Levels, Inventory, Control Techniques. Methods of Pricing Material Issues. Labour: Meaning and Components of Labour Cost. Concept, Accounting and Control of Idle time and Overtime.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Methods of Wage Payment and Incentive Plans, Labour Turnover</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Overheads: Collection, Classification, Allocation, Apportionment and Absorption of Overheads (Primary and Secondary Distribution), Machine Hour Rate</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Preparation of Cost Sheet, Operation Costing, Service Costing. Cost Ledger Accounting</li></ul>
November	<ul style="list-style-type: none"><li>• Integral Accounting, Reconciliation of Cost and Financial Accounts.</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>





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## BCM 504: PRODUCTION AND OPERATIONS MANAGEMENT

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>• Introduction of Production and Operational Management: Meaning, Objectives and Scope. Strategic Planning and Demand Forecasting. Production Process and Analysis.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>• Capacity Planning and Management. New Product/ Service Design and Development. Facility Location. Facility Layout.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Production Planning and Control Techniques- Sequencing (Processing in Job through Two Machines) and Network Analysis - PERT/CPM (including Crashing).</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Work Measurement and Work Study: Methods, Analysis and various Charts, Time Study and Principles of Motion Economy. Purchase Management.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Inventory Management Fundamentals : Economic Order Quantity, Quantity Discount, Reorder Level, Lead Time, Safety Stock, JIT.</li></ul>
November	<ul style="list-style-type: none"><li>• Supply Chain Management: Concept &amp; Components of Supply Chain, Activities in Supply Chain Management, Logistics Management.</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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**BCM 505:**

## ENTREPRENEURSHIP AND SMALL BUSINESS

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Entrepreneurship- Concept and Theories; Entrepreneur- Meaning and Characteristics: Leadership, Risk taking, Decision making, Motivation. Innovation.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Women Entrepreneurship- Problems Faced, Suggestions, Role of Government to promote Women Entrepreneurship; Socio- economic Environment.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Business Planning; Entrepreneurial Development Achievement, Role of Government in Organizing EDPs</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Programmes- their Relevance and Small Scale Business-Seed Bed of Entrepreneurship.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Business Venture- Its Concept; Setting up a Small Scale Enterprise. Product Planning and Management; Marketing Management.</li></ul>
November	<ul style="list-style-type: none"><li>Growth and Diversification Strategies. Role of Small Business in the National Economy; Small Business and Modern Technology. Tax Considerations/ Benefits to Small Scale Units; SSI Exemptions.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C.105: MARKETING MANAGEMENT

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>• Introduction to Marketing Management; Marketing - Meaning and approaches, Role of Marketing in Organizations, 4Ps &amp; beyond, Marketing Challenges, Marketing Process and Marketing Planning, Marketing information system.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Analyzing Market Opportunities; Analyzing the Marketing Environment- Economic, Demographic, Social, Cultural, Technical, Political &amp; Legal Buying Behaviour- Consumer, Business &amp; Industrial Measuring.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Forecasting Market Demand. Product management: Product - Meaning and Classifications, New Product Development. Managing Product Life Cycle.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Brand Strategies and Management. Managing Service - Idea, Institution, Person, Place and Event.</li></ul>
November 1-15	<ul style="list-style-type: none"><li>• Pricing, Distribution and Promotion Pricing- Influencing factors, Approaches, Strategies and Programmes. Channels of Distribution and Logistics.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>• Promotion Strategies - Advertising, Sales Promotion &amp; Public Relations.</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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## TEACHING PLAN

### MR. PRINCE SINGLA



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## BCM 107: PRINCIPLES AND PRACTICES OF MANAGEMENT

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>Management: Nature, Definitions, Scope, Levels, Process and Significance of Management. Development of Management Thoughts: Classical, Neo-Classical Systems, Contingency and Contemporary Approaches to Management (Drucker, Porter, Prahalad, Senge and Tom Peters)</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Planning: Concept, Process, Nature, Steps in Planning, Significance and Types. Decision Making: Concept and Process, Types of Decisions, Management By Objectives (MBO). Organization: Concept, Nature, Process, Significance, Types,</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Organisational Structure, Committees, Span of Control. Authority and Responsibility. Delegation, Decentralization and Departmentation</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Direction: Concept, Features, Importance and Limitations of Direction. Elements of Direction- Supervision, Motivation, Leadership and Communication.</li></ul>
November 1-15	<ul style="list-style-type: none"><li>Coordination: Concept, Features, Importance and Limitations of Coordination. Internal and External Coordination. Control: Concept, Features, Importance and Limitations of Control.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>Control Process. Essentials of a Good Control System. Techniques of Control. Relationship between Planning and Control.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 305: BANKING AND INSURANCE

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Indian Banking System: Introduction, Concept, Types of Banks and Structure of Banking System, Functions of Commercial Banks, The Reserve Bank of India: Management and Structure, Functions of RBI, Monetary Policies and Techniques of Credit Control.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Reforms in Indian Banking: Overview, Recommendations of Narasimham Committee, Verma Panel Report, Basel II Norms, Capital Adequacy Ratio (CAR), Revised NPA Norms- Grievance Mechanism and Banking Ombudsman, Impact of Reforms.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Emerging Trends in Banking: Concept of E-Banking, Mobile Banking, Electronic Fund Transfer- ( RTGS &amp; NEFT) and Core Banking. RBI Guidelines on Internet Banking, Challenges faced by Indian Banking, Cheque Truncation System.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Insurance: Concept, Nature of Insurance, Functions of Insurance, Types of Insurance (Life and Non-Life), Importance of Insurance, Principles of Insurance Contract</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Features of Life and Nonlife Insurance. Insurance and IRDA: IRDA Act 1999, Provisions, Duties,</li></ul>
November	<ul style="list-style-type: none"><li>Powers and Functions of IRDA, Composition and Grievance Mechanism and Insurance Ombudsman.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>





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## BCM 306: GOODS AND SERVICES TAX

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Tax Structure in India, Direct and Indirect Taxes, Overview of Goods and Services Tax, Implementation of GST, Reasons for GST introduction, Pros and cons of GST, Registration procedure under GST, CGST/ SGST Act, 2017,</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Classes of officers under GST, their appointment and powers; Levy and collection of CGST/ SGST;</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Composition Levy scheme; Time and Value of supply, valuation in GST (basics), Tax invoice, credit and debit notes.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>IGST Act, 2017: Definitions, Supplies in the course of inter-State trade or commerce, Supplies in the course of intra-State trade or commerce, Levy and collection of IGST, power to grant exemption from tax, place of supply under IGST;</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Input tax credit; Returns under GST; Refund of tax; offences and penalties, Prosecution under GST</li></ul>
November	<ul style="list-style-type: none"><li>Appeals under GST, GST Portal: GST Eco-system, GST suvidha provider.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 506: FINANCIAL MARKETS AND SERVICES

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Financial Markets: Meaning, Functions and Types. Money Market: Meaning, Characteristics, Structure, Participants, Growth of Indian Money Market, Components of Money Market, Call Money Market</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Acceptance Market, Bills Market, Commercial Paper Market. Certificates of Deposits Market in India. Capital Market: Nature and Role, Functions, Distinction between Money market and Capital Market</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Primary Market, Secondary market, Operational Mechanism of Capital Market.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Financial Services: Meaning, Characteristics, Importance and Kinds of Financial services, Financial Services and Economic Environment.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Players in Financial services. Merchant Banking: Concept, Evolution and Functions of Merchant banks.</li></ul>
November	<ul style="list-style-type: none"><li>Mutual Funds: Concept, Types, Advantages, Problems of Mutual Funds in India, Constitution and Management of Mutual Funds. Exchange Traded Funds, Factoring.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C.102: QUANTITATIVE METHODS FOR BUSINESS

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"> <li>Probability and Probability Distribution: Definitions - Probability Rules – Application of Probability Rules-Conditional Probability- Bayes theorem- Random Variable and Probability Distributions; Binomial Distribution- Poisson Distribution and Normal Distribution.</li> </ul>
September 16-30	<ul style="list-style-type: none"> <li>Statistical Estimation and hypothesis testing: Introduction to Hypothesis testing – Meaning of Population, sample and sampling distribution - parameters and statistics - Central limit theorem - Concept of Standard Error - Confidential limits - Estimation of population parameters - properties of a good estimator - Point and interval estimation</li> </ul>
October 1-15	<ul style="list-style-type: none"> <li>Hypothesis Formulation and testing procedure - Type I and Type II errors - one tail and two tail tests - Sampling of Attributes - Estimation and testing Number and Proportions of Successes, Difference between two proportions</li> </ul>
October 16-31	<ul style="list-style-type: none"> <li>Sampling Variables : Large Samples - Difference between large and small samples - Estimating population mean - testing the significance of Mean - Significance of the difference between means of two samples - Significance between the standard deviations of two samples - Small Samples - 't' test - fixing fiducial limits to population mean – testing the significance of the mean - testing the significance of the difference between two independent means - testing the significance of the difference between two dependent means</li> </ul>
November 1-15	<ul style="list-style-type: none"> <li>F test - meaning - Applications of F test - ANOVA - Assumptions - Procedure - one way and two-way analysis of variance. Statistical Quality Control - Introduction - Chance and Assignable Causes of Variation Uses of SQC</li> </ul>
November 16-30	<ul style="list-style-type: none"> <li>Process Control and Product Control- Control Charts - Control Charts for Variables -X: Chart – Range chart – Standard deviation chart - Control charts for attributes - C chart -p chart - np chart. Decision Tree Analysis – Decision Making under Uncertainties.</li> </ul>
December	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>



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## TEACHING PLAN

### MR. ASHISH BAGHLA



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## BCM 103: PSYCHOLOGY FOR MANAGERS

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>• Introduction: Concepts, Definitions; Need and Importance of Organisational Behaviour for Managers, Contributing Disciplines of OB. Nature and Scope, Organisational Behaviour Models. Individual Behaviour: Introduction and Meaning, Factors Affecting Individual Behaviour, Models of Individual Behaviour.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Personality: Meaning, Characteristics, Determinants and Theories of Personality Perception: Nature &amp; Importance, Perception Process, Perceptual Selectivity, Perceptual Organization, Perceptual Errors and Distortions.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Attitudes and Values: Components, Sources and Measurement of Attitudes. Concept, Sources and Types of Values.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Motivation: Meaning and Importance of Motivation, Theories of Motivation, Morale. Inter Personal Behaviour .</li></ul>
November 1-15	<ul style="list-style-type: none"><li>• Transactional Analysis (TA). Leadership: Definition, Importance, Leadership Styles, Models and Theories of Leadership.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>• Stress Management: Concept, Sources of Stress, Work Stressors, Consequences, Prevention and Management of Stress. Conflict Management: Traditional vis-a-vis Modern View of Conflict, Types and Causes of Conflict, Conflict Resolution.</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 301: ISSUES IN INDIAN COMMERCE

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"> <li>Foreign Direct Investment: Concept, Historical Perspective, Incentives for Attracting Foreign Capital, Implication for Indian industry, Role of Foreign Investment Promotion Board (FIPB) Automatic Route and Sectoral Limits, Difference between FDI and Foreign Portfolio Investment (FPI).</li> </ul>
September 1-15	<ul style="list-style-type: none"> <li>"Make in India" An Initiative of Government of India, Objectives, Sectors in Focus and Issues &amp; Challenges ahead. Technology in Commerce: Features, Impact, Management and Status of Technology and Impact of Technology on Commerce in India.</li> </ul>
September 16-30	<ul style="list-style-type: none"> <li>International Finance: Introduction, Need, Importance, Sources-External Commercial (FCCBs) Borrowings (ECB), American Depository Receipt (ADR), Global Depository Receipt (GDR). Infrastructure: Growth of Infrastructure-Energy, Transport and Communication.</li> </ul>
October 1-15	<ul style="list-style-type: none"> <li>Public-Private Partnership (PPP) in Infrastructure Development in India, Bottlenecks, Models - Built Operate and Transfer (BOT), Built Operate Levy and Transfer (BOLT), Special Economic Zones (SEZs).</li> </ul>
October 16-31	<ul style="list-style-type: none"> <li>Stock Exchanges in India: Organization, Nature, Functions, Benefits, Growth, Trading in Stock Markets- Electronic Trading, Listing and Role of SEBI, Commodity Exchanges in India. Corporate Debt Restructuring: Concept, Importance, Methods,</li> </ul>
November	<ul style="list-style-type: none"> <li>Corporate Scams and Regulatory Authorities-Serious Fraud Investigation Office (SFIO), Investors; Protection in India- Importance, Need, and Initiatives by the Central Government. Recent Trends in Credit Rating Services in India- Role of ICRA and CRISIL</li> </ul>
December	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>





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## BCM 501: INCOME TAX LAW

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>• Introduction, Important Definitions: Assessee, Person, Income, Total Income, Assessment Year &amp; Previous Year. Agricultural Income &amp; its assessment. Residence &amp; Tax Liability (Basis of Charge). Capital &amp; Revenue.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>• Exempted Incomes. Income from Salaries.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>• Income from House Property.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>• Profits and Gains of Business and Profession including Depreciation</li></ul>
October 16-31	<ul style="list-style-type: none"><li>• Capital gains.</li></ul>
November	<ul style="list-style-type: none"><li>• Income from Other Sources.</li></ul>
December	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 503: INDIAN ECONOMY

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>State of Indian Economy at the time of Independence. Nature of Indian Economy. Features and Appraisal of Economic Reforms Programme.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Comparing Development Experience of Economies of India and China. National Income of India – Estimates, Inter-regional Variations in National Income.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Demographic Features of Indian Population, Demographic Dividend.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Indian Public Finance: The Indian Tax Structure, Public Expenditure, Public Debt. Capital Market: Growth, Problems and Reforms since 1991.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>External Sector: Contemporary Problems of India's International trade. Balance of Payments Position, Foreign Trade Policy.</li></ul>
November	<ul style="list-style-type: none"><li>Economic Planning in India – Objectives, Achievements and Failures, Latest Five Year Plan in India, NITI Aayog.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 306: INDUSTRIAL RELATIONS

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Industrial Relations: Concepts and scope, Historical development, Unilateralist, Pluralist and Marxist perspective of IR. Trade Unionism: role of trade unions, trade union in India, national level federations, Goals and objectives of unions and union leadership, weaknesses in trade unions</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Trade unions, politics and government. Theories of trade unionism. Cross cultural aspects of union management relations. Trade Union Act 1926: An overview. Union recognition; de-unionization strategies. Union Management Relations: conceptual framework, union management perspectives, organizational factors affecting union management relations</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Public policies and union management relations, role of state, constitution and labour policies, ILO, Major events and international issues, changes affecting HR/IR perspectives, perspectives in India.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Industrial Democracy: Concepts and scopes of industrial democracy, Worker's participation: Strategy, practices, behavioural science input/contribution and models. Rationale for participation, Issues in participation, strategies for making participation work and making participation more effective. Methods of industrial relation machinery in India</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Statutory and non-statutory methods of industrial dispute resolution; Conciliation, mediation, arbitration and adjudication. Comparative Industrial Relations: Principles of comparative analysis, variables of comparative analysis (culture, values, ideologies, politico-economic structure). Experience of UK, Yugoslavia, West Germany, Scandinavian countries and Japan.</li></ul>
November	<ul style="list-style-type: none"><li>Managing Industrial Relations: Regulatory mechanisms, employee discipline, suspension, dismissal and retrenchment, employee grievance handling, Collective bargaining, negotiation skills, industrial conflict resolution. Labour Welfare: Rationale, need and requirements.</li></ul>



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December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>
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## TEACHING PLAN

### MR. MANIK JINDAL



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## M.C.101: MANAGERIAL ECONOMICS

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>Nature and scope of managerial economics, relationship with economic theory, decision sciences, and functional areas of business; Theory of the Firm: Reasons for existence of the firms &amp; their functions, the objective and value of the firm, constraints on the operation of the firms, limitations of the theory of the firm; Nature &amp; Functions of Profits: Business vs. Economic Profits, theories of profit, functions of profit;</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Tools of Analysis: Marginal Analysis, Optimization, Decision and Game Theory - Concepts; the International Framework of Managerial Economics.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>The demand for a commodity: Individual's demand, Market demand, and the firm demand; Price, Income &amp; Cross elasticity of demand; Using elasticity's in managerial decisions; Theories of consumer behavior.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Pricing Practices and Risk Analysis: Price and Output relationship under different market structures;</li></ul>
November 1-15	<ul style="list-style-type: none"><li>Pricing Theories; Pricing of multiple products; Price discrimination - International price discrimination &amp; Dumping, Transfer Pricing; Risk and Uncertainties in managerial decision making; Measuring risk with probability distribution; Utility Theory and risk aversion.</li></ul>
November 16-30	<ul style="list-style-type: none"><li>Technological change and the global market economy: Impact of technological change on productivity, labour and market structure; Industrial innovation and technology and technological environmental forecasting.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>





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## M.C.301: BUSINESS PERFORMANCE MEASUREMENT

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Corporate Performance Measurement - Need and Importance; Historical Overview; Product Costing in price estimates and profit management; Techniques to measure and enhance profitability and quality of products and services; Activity Based Management.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Target and Kaizen costing; benchmarking and environmental costing; Flexible Budgeting, and Activity Based Budgeting. Setting of performance goals and incentives, and the use of diagnostic tools and control; systems to achieve the goals;</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Strategic Profitability Analysis; Measuring performance using Economic Value Added (EVA) methodology; Comparison between Return on Investment (ROI) and EVA methodology of measuring performance.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Measurement of Corporate Performance through Balanced Scorecard and its value creation potential;. Rationality behind balance score card; performance dimensions of the balance score card.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Throughput Accounting; Comparison of Activity Based Costing. Information Systems aspects of management control; Control-needs of Information flow, and its consolidation in multi-locational setting</li></ul>
November	<ul style="list-style-type: none"><li>Management Control System and its applications; Responsibility Accounting - Meaning and Methodology, types of responsibility centers, organizational structure of responsibility centers; objectives and methods of transfer pricing, pricing corporate services and administration of transfer pricing</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 302: TAX PLANNING AND MANAGEMENT

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Structure of Direct and Indirect Taxes in India. Concepts, Significance and Problems of Tax Planning, Tax Avoidance and Tax Evasion–Recognized methods of Tax Planning : Ensuring maximum claims for deduction for companies with special emphasis on depreciation allowance, expenses of scientific research, amortization of preliminary expenses and amounts not claimed otherwise. Taking advantages of available reliefs, rebates and tax free sources of income.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Definition of various kinds of companies - Meaning of company under IT Act. Residential status of companies and implications for Tax Planning. Assessment of companies including carry forward and set off of losses.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Tax implications in planning of business unit as Proprietorship, Partnership, Pvt. Ltd. &amp; Public Ltd. Tax planning in the context of exemptions, incentives, export promotions &amp; various deductions under Chapter–VI of Income Tax Act.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Setting up of a new Industrial Establishment: location aspects; nature of business; planning for tax holiday benefits. Specific management decisions such as (1) make or buy; (2) own or lease, (3) repair or replace; (4) export vs. local sale; (5) shut down or continue; (6) expand or contract.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>An overview of goods and service tax: Introduction to GST, reasons for introducing GST, pros and cons of GST. Registration procedure of trader / service provider under GST.</li></ul>
November	<ul style="list-style-type: none"><li>Levy and collection of CGST/SGST under GST. Composite levy scheme of GST. Levy and collection of IGST. Input tax credit and relief to consumers and traders under GST.</li></ul>
December	<ul style="list-style-type: none"><li>Applicable rates of tax on various goods and services under GST.</li><li>Doubts session and Mid-semester tests.</li></ul>



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## M.C.304: MARKETING RESEARCH

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Introduction : Meaning, nature and importance of marketing research; Marketing research and scientific method; Research reliability and validity; Problems in conducting marketing research; Marketing Information System (MIS); Ways of conducting marketing research; Syndicated research. Marketing Research Process: Steps involved in conducting marketing research;</li></ul>
September 1-15	<ul style="list-style-type: none"><li>Problem identification; Determining information needs; Developing marketing research proposal. Research Design : Meaning and importance; Types of research designs – explorative, descriptive and conclusive researches; Secondary data – sources, uses and limitations; Primary data collection methods – questioning techniques and observation methods; Online data sources and research; Questionnaire preparation.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Sample Design and Field Work : Defining universe and sampling unit; Determining sampling frame; Probability and non - probability sampling methods; Sample size determination; Field work and data collection – sampling and non-sampling errors.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Data Analysis and Report Preparation: Data editing, coding tabulation and graphical presentation; Univariate and multivariate data analyses techniques and their applications in marketing research.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Report preparation, presentation and follow - up. Marketing Research Applications: Consumer research – behaviour and motivation research, attitude measurement and scaling techniques.</li></ul>
November	<ul style="list-style-type: none"><li>Product research; Advertising research; Marketing and sales forecasting; Sales analysis. Marketing Research in India: Status, organization and developments; Ethical issues in marketing research.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## TEACHING PLAN

### MS. NEHA THAKUR



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## M.C.103: MODERN ACCOUNTING THEORY AND REPORTING PRACTICES

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"><li>The Regulatory and Financial Reporting Framework: The International Accounting Standards Board (IASB)-The role and the standard setting process. Progress towards international harmonization. The IASB-Framework for the Preparation and Presentation of Financial Statements; The first time adoption of international financial reporting standards: Objective of financial statements, Qualitative characteristics of financial statements, Elements of financial statements, Recognition and measurement of elements of financial statements.</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Fair value basis of measurement, Concepts of capital and capital maintenance. Elements of financial statements as per International Financial Reporting Standards: Property, plant and equipment. Intangible assets inventories. Construction contracts. Liabilities. Financial instruments. Provisions and contingencies. Employment and post-employment benefits.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Accounting for tax. Accounting for agriculture. Share based payment. IFRS- 6: Exploration for and evaluation of mineral resources.</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Presentation and additional disclosures as per International Financial Reporting Standards (a). Events after the balance sheet date (b). Earnings per share (c). Related party disclosures (d). Interim financial reporting (e). Effects of changes in foreign exchange rates (f.) Segment reporting</li></ul>
November 1-15	<ul style="list-style-type: none"><li>Preparation of external financial reports for single entities as per International Standards (a) Income statements and discontinuing operations (b) Cash flow statements (c) Statement of changes in equity (d) Preparation of external financial reports for combined entities and joint ventures</li></ul>
November 16-30	<ul style="list-style-type: none"><li>(e) Definitions of subsidiaries, investments in associates and joint ventures (f) Exclusions from consolidations (g) Preparation of consolidated balance sheets and income statements (h) Equity accounting (i) Proportionate consolidation and joint ventures.</li></ul>



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December	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>
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## M.C.106: MANAGEMENT INFORMATION SYSTEM

Time period	Syllabus to be covered
September 1-15	<ul style="list-style-type: none"> <li>MIS Definition - Characteristics - Evolution of MIS: Concepts; framework for understanding and designing MIS in an organization; MIS and other related disciplines: MIS and Management Accounting, MIS and Computer Science, MIS and OR, MIS and Organizational Behavior, MIS and Management. Concept of information : definition, features, types, process of generation and communication; quality of information; information overload; techniques for managing overload; summarizing; filtering; inferences and message routing.</li> </ul>
September 16-30	<ul style="list-style-type: none"> <li>System concepts: definition, types and characteristics of system-control in systems: feedback: positive and negative; negative feedback control system, input, process and output control; law of requisite variety.</li> </ul>
October 1-15	<ul style="list-style-type: none"> <li>Structure of MIS: Basic structural concepts: formal and informal information systems; public and private information systems; multiple approaches to the structure of MIS: Operational elements (physical components, process, outputs for users), activity subsystems, functional subsystems and decision support – synthesis of multiple approaches into a conceptual structure for MIS.</li> </ul>
October 16-31	<ul style="list-style-type: none"> <li>Information systems: Transaction Processing Systems, Office Automation Systems, Information Reporting Systems, Decision Support Systems, Executive Support Systems, Expert systems.</li> </ul>
November 1-15	<ul style="list-style-type: none"> <li>Systems Development and Implementation: System development methodologies; SDLC approach; prototyping approach and user development approach - Systems Analysis; Systems Design; Concepts of database and database design; system implementation; management of information system projects.</li> </ul>





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November 16-30	<ul style="list-style-type: none"><li>System documentation – information system audit. Security of information resources; threats to information resources; security systems for risk management. Enterprise Resource Planning Systems –Features-ERP Modules - implementation of ERP.</li></ul>
December	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 303: INTEGRATED MARKETING COMMUNICATION AND BRAND EQUITY

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"><li>Marketing communication; functional areas of marketing communication; integrated marketing communication; types of advertising agencies; media partners and their role; compensating the advertising agencies; agency evaluation; brands - its meaning; creating and maintaining the brand; selecting desired brand position; developing brand identification.</li></ul>
September 1-15	<ul style="list-style-type: none"><li>creating a brand image; creating and maintaining brand relationship with customers; brand-customer touch points; prospects and customers; AIDA model; think/feel/do models; brand decision making process; attitude formation and attitude change; brand likeability</li></ul>
September 16-30	<ul style="list-style-type: none"><li>Branding concepts; branding challenges and opportunities; brand equity concept; strategic brand management process; customer based equity; building a strong brand and its implications; identifying and establishing brand positioning; defining and establishing brand values; internal branding.</li></ul>
October 1-15	<ul style="list-style-type: none"><li>Campaign planning; IMC planning process; internal marketing; segmenting and targeting; types of segmentation; message and profitability targeting; digitization of brand information; customer database; building relationship through data management; developing creative message strategy; process of developing IMC message strategy; methods of getting creative ideas; brand-message execution</li></ul>
October 16-31	<ul style="list-style-type: none"><li>Copywriting; writing for print and electronic media; print layout and design; executional and strategic consistency. Media classification; media strength and weakness; wireless communication; e-mail marketing; website marketing; integrating online brand communication; media planning; consumer sales promotion; sales promotion tools</li></ul>
November	<ul style="list-style-type: none"><li>Determining consumer sales promotion strength and limitations of sales promotion; trade promotion; trade promotion for new products and existing brands; trade promotion strategies; objectives of co-marketing communication.</li></ul>



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December	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>
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## M.C. 305: HUMAN RESOURCE DEVELOPMENT

Time period	Syllabus to be covered
August 11-31	<ul style="list-style-type: none"> <li>Human resource development: Concept and evolution, human resource mobilizations, HRD Conceptual base, strategic interventions in HRD sector and target groups, HRD mechanisms, processes and outcomes, HRD instruments, HRD.</li> </ul>
September 1-15	<ul style="list-style-type: none"> <li>HRD and Management: Attitude of top management towards HRD, Motivational aspects of HRD, Trends and Practices, Line manager and HRD.</li> </ul>
September 16-30	<ul style="list-style-type: none"> <li>HRD Activities: HRD culture and climate, Elements of HRD climate, measurement of HRD climate, factors to HRD climate, Determinant needs, developmental supervisor, HRD for Workers: HRD mechanisms for workers, Role of trade unions.</li> </ul>
October 1-15	<ul style="list-style-type: none"> <li>HRD in Organizations: Government organizations, educational institutions, armed forces, police and industry, private sectors and public sectors units.</li> </ul>
October 16-31	<ul style="list-style-type: none"> <li>Emerging Issues in HRD: Creating awareness and commitment to HRD, Industrial relations and HRD, Utilization of HRD efforts,</li> </ul>
November	<ul style="list-style-type: none"> <li>Future of HRD, International comparison of HRD (Commonalities and differences).</li> </ul>
December	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>



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# **CURRICULUM PLAN**

## **For B.COM. & M.COM.**

### **EVEN SEMESTER**

### **(March-June 2022)**

### **Dept. of Business Mgt. &**

### **Commerce**

## **Guru Nanak College, Killianwali**



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## **TEACHER NAMES:**

- 1. Mrs. Usha Goyal (Associate Professor and Head)**
- 2. Dr. Seema Rani (Associate Professor)**
- 3. Mr. Prince Singla (Assistant Professor)**
- 4. Mr. Ashish Baghla (Assistant Professor)**
- 5. Mr. Manik Jindal (Assistant Professor)**
- 6. Ms. Neha Thakur (Assistant Professor)**



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## TEACHING PLAN

### MRS. USHA GOYAL





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## BCM 207: HUMAN RESOURCE MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Human Resource Management: Introduction, Meaning and Definitions, Brief History, Nature, Functions, Importance and Limitations of HRM. Contemporary Challenges in HRM. Human Resource Planning; Introduction, Definitions, Features, Need for HR Planning, Objectives, Process,</li> </ul>
April (First 15 days)	<ul style="list-style-type: none"> <li>Factors affecting HR Planning, Types, Benefits, Problems in HR Planning and Way for Effective HR Planning. Job Analysis and Job Design: Introduction, Objectives, Benefits, Process, Techniques and Problems in Job Analysis. Job Design- Meaning, Objectives and Techniques of Job Design.</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Recruitment and Selection: Meaning and Definitions, Importance and Purpose, Process, Factors Affecting Recruitment, Sources of Recruitment, Methods, Constraints and Challenges of Recruitment. Recent Trends in Recruitment. Selection: Meaning and Definition, Selection Process and Methods.</li> </ul>
May (First 15 Days)	<ul style="list-style-type: none"> <li>Placement and Induction: Meaning and Problems in Placement. Induction: Meaning, objectives, Contents, Elements, Procedure and Problems in Induction. Training and Development: Concepts, Importance, Identification of Training Needs. Types of Training: On the Job and Off the Job Methods of Training.</li> </ul>
May Last 15 days)	<ul style="list-style-type: none"> <li>Designing and Evaluation of Training Programmes. Meaning of Development, Difference between Training and Development. Performance Appraisal: Concept, Objectives, Methods of Performance Appraisal; How to Make it Effective. Internal Mobility and Transfers: Promotions, Demotions and Other Forms of Separations, Definitions, Purpose, and Basis of Promotions.</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Transfer: Definitions, Purpose, Types and Transfer Policy. Compensation Management: Concept, Methods of Wage payments and incentive plans and fringe benefits.</li> <li>Doubt Sessions and Mid Semester Tests</li> </ul>



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## BCM 403: AUDITING AND SECRETARIAL PRACTICE

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Auditing: Introduction, Meaning, Objectives, Basic Principles, Classifications, Advantages and Limitations of Audit. Investigation, Difference between Audit and Investigation: Audit Program,</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Audit Evidence, Internal Control, Internal Check and Internal Audit. Vouching – Definition – Features – Examining Vouchers - Vouching of Cash book – Vouching of Trading Transactions. Verification and Valuation of Assets &amp; Liabilities</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Company Auditor - Qualifications and Disqualifications –Appointment - Removal, Remuneration, Rights, Duties and Liabilities, Auditor's Report - Contents and Types Company Auditor Report Order (CARO).</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Secretarial Practice: Definition of Company Secretary, Qualification of Company Secretary, Appointment, Dismissal, Duties &amp; Liability for Offences of Company Secretaries.</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>Board and Committee Meetings, Meaning and Types of Motions and Resolution, Minutes, Role of Company Secretary before, during and after Meetings</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Position and Role of Company Secretaries, Company Secretary in Practice. Procedure for Statutory Meeting and its fate under New Companies Act 2013, Annual General Meeting, Extra Ordinary General Meeting, Director</li> </ul>
June (last 15 days)	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>



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## BCM 602: FINANCIAL MANAGEMENT

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Financial Management: Meaning, Scope and Objectives of Financial Management, Time Value of Money- Compounding Techniques and Discounting Techniques.</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Capital Budgeting, Evaluation of Projects (excluding Risk and Uncertainty, Implications of Normal, Initial and Terminal Depreciation and Balancing Charge).</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Sources of Corporate Finance, SEBI Guidelines for Raising Corporate Finance. Capital Structure, Meaning, Types of Leverage, Determinants of Capital Structure.</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Theories of Capital Structure. Working Capital Management and Its Estimation (Excluding Cash, Receivable and Inventory Management).</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Dividend Policy- Relevance and Irrelevance Theories.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 603: ISSUES IN FINANCIAL REPORTING (1-3 days)

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Financial reporting: Nature and Objectives, Benefits, Users of Financial Reports. General Purpose and Specific Purpose Report.</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Qualitative Characteristics of Accounting Information. Conceptual Framework of Financial Reporting: FASB and IASB</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>International Financial Reporting Standards (IFRS): Role of IASB, Arguments for Global Conversion. Achievements of IASB and Obstacles in Conversion. Required Disclosures as per IFRS.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Issues in Corporate Financial Reporting - Accounting for Changing Price Level, Social Reporting, Human Resource Accounting.</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Difference between IFRS and Indian Accounting Standards. US GAAP. Recent Trends in Financial Reporting in the Indian context</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 203: FINANCIAL MANAGEMENT AND POLICY

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Financial management - Scope, finance functions and its organization, objectives of financial management; time value of money; sources of long term finance.</li></ul>
April (First 15 days)	<ul style="list-style-type: none"><li>Financial Forecasting: Sales Forecast Preparation of Performa Income Statement and Balance Sheet Growth and External Funds Requirement (EFR). Investment decisions; importance, difficulties, determining cash flows, methods of capital budgeting; risk analysis (risk adjusted discount rate methods and certainly equivalent methods).</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Cost of different sources of raising capital; weighted average cost of capital. Capital Structure decisions - Leverage: Measuring and analyzing the implications of Leverage Operating Leverage, Financial Leverage and Total Leverage; capital structure theories - NI, NOI, traditional and M-M theories;.</li></ul>
May (First 15 Days)	<ul style="list-style-type: none"><li>Capital Structure Policy: Business &amp; Financial Risk, A Total Risk Perspective Business &amp; Financial Risk, A Market Risk Perspective Determinants of Capital Structure Decision Approach to Estimating the Target Capital.</li></ul>
May Last 15 days)	<ul style="list-style-type: none"><li>Structure Variations in Capital Structures, EBIT / EPS Analysis and ROI/ROE Analysis. Determinants of dividend models - Walter, Gordon &amp; M.M. models.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Working Capital – Meaning, need, determinants; estimation of working capital need; management of cash; inventory &amp; receivable.</li><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## TEACHING PLAN

DR. SEEMA RANI





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## BCM 206: BUSINESS LAW

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>• Sale of Goods Act- Conditions and Warranties, Transfer of Ownership</li></ul>
April (First 15 days)	<ul style="list-style-type: none"><li>• Sale of Goods Act-Remedial Measures and Auctionable Claims</li><li>• Negotiable Instruments Act- Definition, Acceptance and Negotiation</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>• Negotiable Instruments Act-Rights and Liabilities of Parties, Dishonor of Negotiable Instruments, Hundis, Bankers and Customers</li></ul>
May (First 15 Days)	<ul style="list-style-type: none"><li>• Factories Act1948- Objectives,Definitions, Approval, Licensing and Registration, the Inspecting Staff Health, Safety Welfare, Working Hours of Adults, Employment of Women, Child Labour – Issues and Challenges; Leave with Wages; Penalties &amp; Procedure Supplemental</li></ul>
May Last 15 days)	<ul style="list-style-type: none"><li>• The Industrial Disputes Act, 1947: Scope &amp; Object; Definitions; Authorities; Notice of Change, Reference of Disputes; Procedure;</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>• Powers &amp; Duties of Authorities; Award &amp; Settlement; Strikes &amp; Lockouts; Lay-off &amp; Retrenchment etc.</li><li>• Doubts session and MSTs.</li></ul>



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## BCM 404: COST MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Cost Management: Need Significance and Different Areas of Cost Management and Application. Methods of Cost Determination: Job Costing, Batch Costing,</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Contract Costing, Uniform Costing and Inter Firm Costing, Process Costing (including joint and by- products).</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Contemporary Concepts: Activity Based Costing, Target Costing, Life Cycle Costing, Value Chain Analysis.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Techniques for Cost Control: Marginal Costing, Cost, Volume; Profit Analysis and Decision Making; Differential Costing and Absorption Costing.</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Standard Costing, Analysis of Variance</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Budgeting and Budgetary Control: Concepts, Objectives, Limitations, Types of Budgets, Zero Base Budgeting.</li></ul>
June (last 15 days)	Doubt Sessions and Mid Semester Tests



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## BCM 604: SOCIAL AND BUSINESS ETHICS (3 days)

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Business Ethics, Definition, Nature, Purpose, Ethical Issues in Management, Causes of Unethical Behaviour, Ethical Abuse-Values, Morals and Business Ethics-Levels of Business Ethics,</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Myths of Business Ethics, Relationship between Value, Morals and Ethics, Conflict of Interest. Ethics at Workplace: Individual in Organisation, Gender Issues, Harassment, Discrimination.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Ethics in Accounting &amp; Finance, Marketing and Consumer Protection-Importance, Problems and Issues.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Whistle Blower Policies-Meaning, Importance and Issues.</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Corporate Social Responsibility under Company Act 2013. Ethical Issues in Corporate Governance.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Environmental Issues-Protection of Natural Environment, Prevention of Pollution, Depletion and Conservation of Natural resources.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 605: OPERATIONAL RESEARCH

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Operational Research—Meaning, Significance and Scope</li><li>Games Theory : Two Persons Zero Sum Games, Pure Strategies, Mixed Strategies</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Simulation; Meaning, Process, Advantages, Limitations and Applications</li><li>Replacement Problems (Individual and Group replacement Problems both)</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Transportation Problems</li><li>Assignment Problems</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Decision Theory: Decision Making under Uncertainty and Risk, Decision Trees</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Formulation of Linear Programming—Problem, Graphical Method,</li><li>Simplex Method.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Duality in Linear Programming, Definition of Dual Problem, General Rules in Converting any Primal into its Dual</li><li>Doubt Sessions and Mid Semester Tests</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 205: OPERATIONAL RESEARCH

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Operations Research: Evolution, methodology and role in decision making; Linear programming: Meaning, assumptions, advantages, scope and limitations:</li></ul>
April (First 15 days)	<ul style="list-style-type: none"><li>Formulation of Problem and its solution by graphical and simplex methods (Including Big M Method and Two Phase Simplex Method); special cases in simplex method; infeasibility, degeneracy, unboundedness and multiple optimal solutions; duality. Dual Simplex method.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Transportation problems including trans-shipment problems; Special cases in transportation problems; unbalanced problems, degeneracy; maximization objective and multiple optimal solutions; assignment problems including travelling salesman's problem.</li></ul>
May (First 15 Days)	<ul style="list-style-type: none"><li>Special cases in assignment problems; unbalanced problems, maximization objective and multiple optimal solutions. PERT/CPM: Difference between PERT and CPM, network construction, calculating EST, EFT, LST, LFT and floats, probability considerations in PERT, time cost trade off.</li></ul>
May Last 15 days)	<ul style="list-style-type: none"><li>Decision theory: decision making under uncertainty and risk, Bayesian analysis, decision trees. Replacement problem (Individual and Group replacement problems both).</li><li>Game theory, pure and mixed strategy games; principle of dominance; two person zero sum game;.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Queuing theory: concept, assumptions and applications; analysis of queue system, Poisson distributed arrivals and exponentially distributed service time model (MMI and MMK); simulation; meaning, process, advantages, limitations and applications.</li><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## TEACHING PLAN

### MR. PRINCE SINGLA



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## BCM 205: CORPORATE ACCOUNTING

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>• Issue, Forfeiture, Reissue and Buy-Back of Shares,</li></ul>
April (First 15 days)	<ul style="list-style-type: none"><li>• Redemption of Preference Shares. Right Issue and Bonus Shares.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>• Final Accounts of Companies.</li></ul>
May (First 15 Days)	<ul style="list-style-type: none"><li>• Managerial Remuneration, and Profit Prior to Incorporation.</li></ul>
May Last 15 days)	<ul style="list-style-type: none"><li>• Underwriting of shares and debentures. Issue and Redemption of Debentures. Accounts of Banking Companies.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>• Accounts of Insurance Companies</li><li>• Doubt Sessions and Mid Semester Tests</li></ul>





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## BCM 401: SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Investment – Meaning, Nature, Objectives and Process. Investment Avenues/ Alternatives. Investment Philosophy, Value Investing and Growth Investing, Investment Strategy,</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Individual and Institutional Investors. Security Analysis – Meaning, Risk and Return, Types and Measurement of Risk, Risk and Return Trade Off.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Investment Analysis: Fundamental Analysis – Economic, Industry and Company Analysis. Technical Analysis. Fundamental v/s Technical Analysis.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Portfolio Management – Concept, Portfolio Management Schemes, Portfolio Theories. Capital Market Line, Marvkowitz Model, Sharpe Model,</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Jensen and Treynor Model, Capital Asset Pricing Model, Arbitrage Pricing Theory</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Efficient Market Theory, Security Market Line. Portfolio Performance Evaluation and Revision. Global Investing – Benefits and Options for Global Investment</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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## BCM 402: ADVANCED ACCOUNTING

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>• Valuation of Goodwill</li><li>• Valuation of shares</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>• Insurance Claims.</li><li>• Investment Accounts</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>• Accounting for Hire- Purchase and Instalment System</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>• Accounting for Amalgamation, Absorption(Excluding Inter-Holding)</li><li>• Internal Reconstruction</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>• Accounts of Holding Companies-Preparation of CBS, Mutual Owings- Revaluation of Assests</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>• Bonus Issue (Excluding Cross Holdings).</li><li>• Liquidation of Companies</li></ul>
June (last 15 days)	Doubt Sessions and Mid Semester Tests



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## BCM 603: ISSUES IN FINANCIAL REPORTING (4-6 days)

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Financial reporting: Nature and Objectives, Benefits, Users of Financial Reports. General Purpose and Specific Purpose Report.</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Qualitative Characteristics of Accounting Information. Conceptual Framework of Financial Reporting: FASB and IASB</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>International Financial Reporting Standards (IFRS): Role of IASB, Arguments for Global Conversion. Achievements of IASB and Obstacles in Conversion. Required Disclosures as per IFRS.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Issues in Corporate Financial Reporting - Accounting for Changing Price Level, Social Reporting, Human Resource Accounting.</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Difference between IFRS and Indian Accounting Standards. US GAAP. Recent Trends in Financial Reporting in the Indian context</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 201: BUSINESS ENVIRONMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Business Environment: Cultural, social, political, technological, economic and legal environment - scanning - techniques of environmental forecasting - SWOT – Internal environment - their impact on policy formulation.</li> </ul>
April (First 15 days)	<ul style="list-style-type: none"> <li>Economic reforms in India - Liberalization - privatization and globalization – Competitive Strength of Indian industry - Impact of liberalization policy on different sectors – Foreign Investments policy in India.</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Multi-national corporations - Their participation in India – Their strategies, competitive strengths policies and performance.</li> <li>Industrial Policies: A brief review of industrial policies since independence, Industrial policy of 1991 and recent developments, Policy on foreign direct investment in Indian industry. Fiscal Policy: Public revenues, public expenditure, public debt, development activities financed by public expenditure.</li> </ul>
May (First 15 Days)	<ul style="list-style-type: none"> <li>An evaluation of recent fiscal policy of Government of India – Monetary Policy: Demand for and supply of money, Objectives of monetary and credit policy, recent trends - Role of Finance Commission. Integration of World's economies and its impact on Indian Business.</li> </ul>
May Last 15 days)	<ul style="list-style-type: none"> <li>Money and Capital market: Features and components of Indian Financial system, objectives, features and structure of Money market and capital market, recent developments - Stock Exchanges.</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Investor Protection and Role of SEBI. Legal Framework: Consumer Protection Act, 1986, Right to Information and Right to Service Acts and its implications for business.</li> <li>Doubts session and Mid semester tests</li> </ul>



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## TEACHING PLAN

### MR. ASHISH BAGHLA



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## BCM 203: E- COMMERCE

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Electronic Commerce Framework, History, Basics and Tools of E-Commerce, Comparison of Web-based with Traditional Business;</li></ul>
April (First 15 days)	<ul style="list-style-type: none"><li>Growth of E-Commerce – Present and potential. E-Business : Meaning, Importance, Models Based on the Relationships of Transacting Parties (B2B, B2C, C2C and C2B ),</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Present Status of E-Commerce in India, Regulatory Aspects of E-Commerce.</li></ul>
May (First 15 Days)	<ul style="list-style-type: none"><li>Changing Structure of Organisation – The Impact of E-Commerce on Various Business Sectors such as Entertainment, Education, Health Services, Publishing and Financial Services.</li></ul>
May Last 15 days)	<ul style="list-style-type: none"><li>Electronic Data Interchange, Digital Signatures, Cryptography, Interoperability and Intercompatibility. Socio- Economic Impacts of E-Commerce.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Electronic Payment System: Types of Payment System — E-Cash and Currency Servers, ECheques, Credit Cards, Smart Cards, Electronic Purses and Debit Card.</li><li>Doubt Sessions and Mid Semester Tests.</li></ul>





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## BCM 405: MARKETING MANAGEMENT (3-6 days)

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>• Introduction to Marketing: Meaning, Nature and Scope of Marketing, Marketing Concepts and Philosophies, Marketing Process</li> <li>• Marketing Mix</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>• Marketing Information System</li> <li>• Marketing Research Process.</li> <li>• Consumer Buying Behaviour: Factors Influencing Buying Behaviour, Buying Decision Process.</li> <li>• Market Segmentation: Levels and Patterns of Market Segmentation, Basis, Major Segmentation</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>• Concepts of Market Targeting and Positioning.</li> <li>• Product Planning and Market Strategies: Product Life Cycle, New Product Development,</li> <li>• Product Concepts and Classification, Branding, Packaging and Labeling</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>• Pricing Decision: Pricing Policies and Strategies</li> <li>• Distribution Decisions: Channel Design Decisions, Major Channel Alternatives, Channels Management Decision, Causes and Managing Channel Conflict, Physical Distribution</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>• Promotion Decisions: Communication Process, Promotion Tools: Advertising (Steps Involved in Designing and Advertising Programme),</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>• Sales Promotions, Public Relations, Personal Selling, Issues in Marketing in a Developing Economy, Rural Marketing</li> </ul>
June (last 15 days)	<ul style="list-style-type: none"> <li>• Doubt Sessions and Mid Semester Tests</li> </ul>





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## BCM 601: DIRECT TAX LAWS

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>• Deemed Incomes, Clubbing</li><li>• Set off and Carry Forward of losses</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>• Deductions out of Gross total income.</li><li>• Rebate and Relief</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>• Assessment of Individual</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>• Assessments of HUF, Association of Persons &amp; Firm</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>• Income Tax Authorities, Procedure of Assessment</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>• Penalties, Deduction &amp; Collection of Tax at Source, Advance Payment of Tax, Appeals.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>



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## BCM 606: SECTORAL ASPECTS OF INDIAN ECONOMY

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Agriculture: Features, Agricultural Productivity and Income, Rural Indebtedness,</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Agricultural Marketing, Agricultural Finance and Agricultural Policy, New Development in Agriculture – Contract Farming, Organic Farming and Corporate Farming.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Industrial Development during the Planning Period, Industrial Policy of Govt. of India, National manufacturing policy,</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Small Scale and Cottage industries in India: Importance, problems and Govt. Policy, Large Scale Industries – Iron &amp; Steel, Cement and Petrochemicals.</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Services Sector in India: Growth and Contribution of Services in India in Pre and Post Reform Period, Role and Problems of Public and Private Sector in India</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Problems of Indian Economy: Poverty, Unemployment, Inflation, Unequal distribution of Income and Wealth, Inter-State disparities in the Pattern of Development.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C. 401: PROJECT PLANNING AND CONTROL

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Project Identification, Formulation and Planning : Understanding environment for business opportunities Idea generation, short listing and selection of product/service stages in Venture Appraisal.</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Technical, Financial, Economic and Social Appraisal Location, Factory Design and Layout. Commercial vs. National Profitability Social Cost - Benefit Analysis (broader concept only). Feasibility Report Preparation for new Enterprise - format and contents.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Market and Financial Appraisal : Market Survey – Design, Data Sources and Methodology, Market Segmentation and product differentiation,</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Forecasting Future demand and Distribution Analysis, Preparation of the Sales Plan and Report Estimation of Financial Requirement</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>Application of Capital Budgeting Techniques, Risk and Uncertainty Analysis for the new enterprise, Planning Capital Structure and Financing Project Financial viability Study.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Project Implementation and Management : Project Organisation and Control Network Analysis – PERT &amp; CPM Cost and Time Over-run Project Follow up and Monitoring</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests.</li></ul>



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## **TEACHING PLAN**

### **MR. MANIK JINDAL**



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## BCM 604: SOCIAL AND BUSINESS ETHICS (3 days)

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Business Ethics, Definition, Nature, Purpose, Ethical Issues in Management, Causes of Unethical Behaviour, Ethical Abuse-Values, Morals and Business Ethics-Levels of Business Ethics,</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Myths of Business Ethics, Relationship between Value, Morals and Ethics, Conflict of Interest. Ethics at Workplace: Individual in Organisation, Gender Issues, Harassment, Discrimination.</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Ethics in Accounting &amp; Finance, Marketing and Consumer Protection-Importance, Problems and Issues.</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Whistle Blower Policies-Meaning, Importance and Issues.</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>Corporate Social Responsibility under Company Act 2013. Ethical Issues in Corporate Governance.</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Environmental Issues-Protection of Natural Environment, Prevention of Pollution, Depletion and Conservation of Natural resources.</li> </ul>
June (last 15 days)	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>



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## MC. 202 - RESEARCH METHODOLOGY IN COMMERCE

Time period	Syllabus to be covered
March (4 <sup>th</sup> - 31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Introduction: - Meaning of the Research – Qualities of a research worker – Scientific Method – Definition – stages of scientific study – Different steps in scientific study – Logical Methods – Inductive &amp; Deductive Methods – Nature of the Phenomena &amp; the use of the scientific methods.</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Approach to a Research Project :- Purpose of Research – Functions in Research – Research Programme – Problem solving through research /financial aspects of research – Research Design ( Selective topic, Coverage, Hypothesis) – Sources of Information – Nature of study – Definition of terms – Techniques of study – Collection, Analysis &amp; presentation of the data – Testing hypothesis – Stating results</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Use of the Library: - Finding the correct sources of information – Uses of books, periodicals &amp; encyclopedia – Taking down notes – Collection &amp; organization of Material. Research Method :- Sampling Method – Observation Method – Case Study Method – Interview Method – Survey Method – Experimental Method – Questionnaire Method - Library Method – Documentary Method – Suitable Combination &amp; Selection of Method – advantages, disadvantages &amp; limitations of methods.</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Presentation of Information:-Analysis of information – Classification, tabulation &amp; interpretation – Presentation of data &amp; its application – Pictorial presentation – Composition of information (quotation, footnotes, bibliography - tables, standards, abbreviations) - style of writing.</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>Coordinating contents :- Front matter (blank sheet, title page, dedication, preface, table of contents, list of tables, list of figures, list of appendices etc. ) – Text proper ( Chapter wise information ) – Back matter ( appendices, glossary, bibliography, index, blank sheet).</li> <li>Multivariate analysis – an overview of dependence and interdependence methods (multiple regression, discriminate analysis, conjoint analysis, factor analysis, cluster analysis)</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Research report; ingredients and constructions of research report – procedure of preparation of reference and bibliography. Research Findings and Preparation and writing of a Research Report: - Benefits of implementation of actual research findings – carrying forward the studies – Management of research unit – Preparation and writing of a 'Research Report'.</li> </ul>





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June  (last 15 days)	<ul style="list-style-type: none"> <li>Doubts session and Mid semester tests</li> </ul>
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## M.C. 204: PRODUCTION AND MATERIALS MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Introduction to Production Management - Nature, Scope, Importance and Functions Materials Management - Evolution, Importance, Scope and Objectives - Interface with other functions.</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Introduction of Inventory Control, Static Inventory problem under risk. Dynamic Model under risk, policy coordinated, Replacement with discount. Introduction to purchasing, Functions of purchasing, procedure of purchasing, Selection Sources of Supply, Negotiation with Suppliers.</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Price determination; Price Cost Analysis, Quality determination and control value analysis. Scope &amp; functions of operations management, Forecasting of demand. Delphi. Methods,</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Statistical Quality Control Techniques. Facilities Location &amp; Layout – Strategic importance - Factors affecting location &amp; layout - Installation of facilities – Single location, multi-location decisions.</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>Principles and Types of Facilities Layout. Importance and Functions of Production Planning &amp; Control. Introduction to PERT / CPM - Network Crashing. Productivity - Work Study - Objectives, Scope and Uses.</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Methods Study – Flow process chart, Flow diagram &amp; Process mapping - Work Measurement - Elements – Performance Rating - Allowances - Standard Time - Synthetic Time Standards – Work Sampling.</li> </ul>
June	<ul style="list-style-type: none"> <li>Doubts session and Mid semester tests</li> </ul>





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(last 15 days)	
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## M.C. 403: BUSINESS ETHICS AND CORPORATE GOVERNANCE

Time period	Syllabus to be covered
March (4 <sup>th</sup> - 31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Business Ethics: Introduction to Business Ethics, Ethics, Morals &amp; Values, Concepts of Utilitarianism and Universalism – Theory of rights, theory of Justice – Virtue ethics – ethics of care – Law and Ethics. The Nature of Ethics in Management Business Standards and Values.</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Value Orientation of the Firm. Typical Problems in Business Ethics: Environmental Pollution &amp; Society, Marketing Ethics (in Products, Pricing, Promotion and Place) and Consumer protection – Ethics in Human Resources management (Recruitment and promotion policies, Working Conditions,, Down Sizing Workforce), Ethical issues at the top management, Ethics in financial markets and investor protection – Ethical responsibility towards competitors and business partners.</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Complexity of Ethical Issues: Conflicts in decision making from ethical and economic point of view, Ethical Dilemma, Solving ethical dilemma Managerial integrity and decision making. Ethical Leadership: Personal Integrity and self development – wisdom based leadership. Corporate Governance: History of Corporate form and models.</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Corporate Objectives and goals, Ownership pattern – Issues in managing public limited firms – Agency problems. Nature &amp; Evolution of Corporate Governance: Global and National Perspectives – Global Corporate Governance models, Anglo American and Relationship model (Germany, Japan and France) Claims of Various Stakeholders, Why governance – Changes in eighties Cadbury Report, Hampel Report and OECD Committee Recommendations – SOX Act.</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>Internal Corporate Governance Mechanism: Board of Directors— Functional Committees of Board; Code of conduct, whistle blowers. External Corporate Governance Mechanism: Regulators, Gate keepers, Institutional Investors, Corporate raiders, Corporate Governance Ratings Corporate Governance in India: corporate form in India 50s to 90s – developments in Corporate Governance in India in nineties and 2000s – CII, Kumaramangalam, Narayanamoorthy, Naresh</li> </ul>



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	Chandra, JJ Irani Committee reports.
June (First 15 days)	<ul style="list-style-type: none"> <li>Legal and Regulatory Changes – introduction and modification of Clause 49, Corporate governance in practice in India.</li> <li>Cases:               <ol style="list-style-type: none"> <li>1. A Dent in Wal Mart's Public Image - The PR Strategy.</li> <li>2. China Aviation Oil's Collapse: Singapore INC's challenges.</li> <li>3. Child labor in Coca Industry.</li> <li>4. Obesity Concerns: Burger Kings Product Revenges.</li> <li>5. Bhopal Gas Tragedy</li> </ol> </li> </ul>
June (last 15 days)	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests.</li> </ul>

## M.C. 407: ORGANISATIONAL CHANGE AND DEVELOPMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Organizational Change - Meaning, nature, types; theories of planned change; Organizational development – nature and characteristics;</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Process of organizational development. Human Process Interventions - T-group, process consultation,</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Third party interventions, team building; organizational confrontation meeting, coaching and mentoring, role focused interventions</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Techno structural Interventions - Restructuring organization, reengineering, employee involvement, work design;</li> </ul>



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May (Last 15 days)	<ul style="list-style-type: none"><li>• Strategic Interventions – Organisation and environment relationships, organization transformation, Contemporary issues and applications - Organizational development in global context,</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>• organizational development in service sector, OD Practitioners – role, competencies requirement, professional ethics and value and experiences; future trends in OD.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests.</li></ul>



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## TEACHING PLAN

### Ms. NEHA THAKUR



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## BCM 405: MARKETING MANAGEMENT (1-2 days)

Time period	SYLLABUS TO BE COVERED
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>• Introduction to Marketing: Meaning, Nature and Scope of Marketing, Marketing Concepts and Philosophies, Marketing Process</li> <li>• Marketing Mix</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>• Marketing Information System</li> <li>• Marketing Research Process.</li> <li>• Consumer Buying Behaviour: Factors Influencing Buying Behaviour, Buying Decision Process.</li> <li>• Market Segmentation: Levels and Patterns of Market Segmentation, Basis, Major Segmentation</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>• Concepts of Market Targeting and Positioning.</li> <li>• Product Planning and Market Strategies: Product Life Cycle, New Product Development,</li> <li>• Product Concepts and Classification, Branding, Packaging and Labeling</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>• Pricing Decision: Pricing Policies and Strategies</li> <li>• Distribution Decisions: Channel Design Decisions, Major Channel Alternatives, Channels Management Decision, Causes and Managing Channel Conflict, Physical Distribution</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>• Promotion Decisions: Communication Process, Promotion Tools: Advertising (Steps Involved in Designing and Advertising Programme),</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>• Sales Promotions, Public Relations, Personal Selling, Issues in Marketing in a Developing Economy, Rural Marketing</li> </ul>
June (last 15 days)	<ul style="list-style-type: none"> <li>• Doubt Sessions and Mid Semester Tests</li> </ul>



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## M.C.206 BUSINESS POLICY AND STRATEGIC MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Strategic Management - An Introduction - Evolution of business policy as a discipline - Strategy and the Quest for Competitive Advantage: Military origins of strategy.</li> </ul>
April (First 15 days)	<ul style="list-style-type: none"> <li>Evolution - Concept and Characteristics of strategic management – Defining strategy – Mintzberg's 5Ps of strategy – Corporate, Business and Functional Levels of strategy - Strategic Management Process.</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Strategic Options Porter's Generic Strategies Integration Strategies, Intensive Strategies. Diversification and Differentiation Strategies, Functional Strategy - Manufacturing, Financial, Marketing, Human Resource, Research &amp; Development. Strategic Intent &amp; Strategy Formulation: Vision, mission and purpose.</li> </ul>
May (First 15 Days)	<ul style="list-style-type: none"> <li>Business definition, objectives and goals – Stakeholders in business and their roles in strategic management – Corporate Social Responsibility, Ethical and Social Considerations in Strategy Development. Strategy implementation - Project implementation – Procedural implementation – Resource Allocation – Organization Structure – Matching structure and strategy.</li> </ul>
May Last 15 days)	<ul style="list-style-type: none"> <li>Behavioral issues in implementation – Corporate culture – Mc Kinsey's 7s Framework - Concepts of Learning Organization. Strategy Evaluation - Importance - Symptoms of malfunctioning of strategy - Organization anarchies - Operations Control and Strategic Control - Measurement of performance - Analyzing variances - Role of organizational systems in evaluation.</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>New Business Models and strategies for Internet Economy: Shaping characteristics of E-Commerce environment – E-Commerce Business Model and Strategies – Internet Strategies for Traditional Business – Key success factors in E-Commerce – Virtual Value Chain. Cases in strategic management. A minimum of 10 cases encompassing the above topics to be</li> </ul>





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	<p>analyzed and discussed in the class.</p> <ul style="list-style-type: none"> <li>Doubt session and mid semester tests</li> </ul>
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## M.C.402: KNOWLEDGE MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"> <li>Concept of knowledge, Major Philosophical Schools, Knowledge in economic and management theories,</li> </ul>
April (First 15 Days)	<ul style="list-style-type: none"> <li>Knowledge as competitive resource, Knowledge intensive organization, Knowledge value chain. Knowledge management systems,</li> </ul>
April (Last 15 Days)	<ul style="list-style-type: none"> <li>Barriers to knowledge sharing, Expert systems.</li> </ul>
May (First 15 days)	<ul style="list-style-type: none"> <li>Knowledge creation as a tool of excellence, tacit and explicit knowledge, Models of knowledge creation process</li> </ul>
May (Last 15 days)	<ul style="list-style-type: none"> <li>Critical enabling conditions, Cross leveraging knowledge. Knowledge management strategy and business strategy,</li> </ul>
June (First 15 days)	<ul style="list-style-type: none"> <li>Knowledge architecture, Organizational design for knowledge management, Role of Top and Middle management, Knowledge based reward systems.</li> </ul>
June (last 15 days)	<ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>





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## M.C. 408: TRAINING AND DEVELOPMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>Conceptual Framework: The functions of training, relationship of training to organizational and individual goals, Factors effecting successful training process, Skills of a successful trainer.</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>Internal and external trainer. Training and Learning: The learning process, learning curve, principles of learning, training guidelines, experience versus training, kinds of training, system approach to training, programmed instruction, transfer of training.</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>Training Needs Assessment and Curriculum Development: Identification of Training and Development needs, training needs assessment - various approaches (the job and the Individual)</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>Advantages and disadvantages of basic needs assessment techniques. Assessing curriculum needs, curriculum standards, matching organizational training needs, Developing training materials. Training Methods: Three Stages of training (Preparatory, implementation and follow - up stage),</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>On the job and off -the job methods,, experiential versus non-experiential methods. Evaluation of Training and Development, and Emerging Pattern: Reasons of evaluating training, Criteria for evaluation.</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>Problems of evaluation, steps involved in evaluation, methods for training evaluation, analysis and costing of training. Emerging Pattern of Training and development in India.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>



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## M.C.409- COMPENSATION MANAGEMENT

Time period	Syllabus to be covered
March (4 <sup>th</sup> -31 <sup>st</sup> )	<ul style="list-style-type: none"><li>• Role of compensation in organization: Economic and behavioural theories related to compensation;</li></ul>
April (First 15 Days)	<ul style="list-style-type: none"><li>• Strategic perspectives of compensation; compensation as motivational tool; compensation policy. Internal and external equities in compensation system;</li></ul>
April (Last 15 Days)	<ul style="list-style-type: none"><li>• Determining the worth of jobs; understanding inter and intra-industry compensation differentials, designing pay structure and administering compensation package; understanding different components of compensation package like fringe benefits, incentives and retirement plans; pay for performance plans.</li></ul>
May (First 15 days)	<ul style="list-style-type: none"><li>• Compensation of special group: Corporate Directors, Chief Executives, Senior Managers; components of executive compensation package; compensation of professionals and knowledge workers, R&amp;D staff, sales compensation plan,</li></ul>
May (Last 15 days)	<ul style="list-style-type: none"><li>• International Compensation. Statutory provisions governing different components of reward system;</li></ul>
June (First 15 days)	<ul style="list-style-type: none"><li>• working of different institutions related to reward system like wage boards, pay commissions, role of trade unions in compensation management; tax planning.</li></ul>
June (last 15 days)	<ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests.</li></ul>



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## 4. Master Time Table

GURU NANAK COLLEGE, KILLIANWALI, DISTT SRI MUKTSAR SAHIB, PUNJAB-151211

Revised Time Table for the Session 2021-22 (Academic Term-I) for UG classes w.e.f 1st Oct, 2021

Period	Zero	I	II	III	IV	V	VI	VII	VIII	IX	Teachers
Class/Time	8.30am to 9.15am	9.15am to 10.00am	10.00am to 10.45am	10.45am to 11.30am	11.30am to 12.15pm	12.15pm to 1.00pm	1.00pm to 1.45pm	1.45pm to 2.30pm	2.30pm to 3.15pm	3.15pm to 4.00pm	
BA-Ist Sem	ENG-SK-7	ENO-GG-10	PBC-KGK-4	HIS-AK-7	ECO-MK-9	POL-AB-4	PED-KSS-10	ENO(C)-GG-4 (1-2)			Dr. Surinder Singh Thakur (SST)
	ENG-GG-9	PBI-HK-7	PBC-HK-7	MATH-SB-8		POL-SST-2	CAS-GK-LAB1	PBI(C)-HK-4 (3-4)			Dr. K S Sandhu(KSS)
		HIN-BB-3	HCP-AK-8 (1-2)					HIN(C)-BB-4 (5-6)			Mrs. Surinder Kapla(SK)
BA-III Sem	HIS-AK-10	ECO-MK-9	ENG-SK-9	POL-AB-4	PED-KSS-10	ENO-GG-10	PBC-KGK-7	HIN(C)-BB-7 (1-2)			Mr. Amit Behal(AB)
	MATH-SB-8				CAS-GK-LAB1	PBI-HK-3	HCP-AK-8 (5-6)	ENO(C)-GG-7 (3-4)			Mrs. Usha Goyal(UG)
						HIN-BB-9		PBI(C)-HK-7 (5-6)			Dr. Seema Rani(SJ)
BA-V Sem	POL-AB-4	PBC-KGK-4	PED-KSS-10	ENG-GG-9	ENO-SK-8	HIS-AK-7	ECO-MK-9	PBI(C)-KGK-10 (1-2)			Dr. Bharat Bhushan(BB)
		HCP-AK-8 (3-4)	CAS-GK-LAB1		HIN-BB-7	MATH-SB-8		HIN(C)-BB-10 (3-4)			Mrs. Galaxy Gupta(GG)
					PBI-KGK-4			ENO(C)-SK-10 (5-6)			Dr. Khushnasib Gurbakhshish Kaur(KGK)
B.Com-Ist Sem	BCM104-MK-18	BCM105-UG-18 (1-5)	BCM106-SJ-18	BCM107-PS-18	BCM103-AB-18	BCM102-SK-18	BCM101A-HK-18 (1-3)	BCM105-UG-18 (1-2)T (G-II & G-III)			Mrs. Manpreet Kaur(MK)
		T6 -G-I					BCM101B-AK-17 (1-3)				Miss Gurbinder Kaur(GK)
B.Com-III Sem	BCM306-PS-20 (1-5)+T6 -G-I	BCM305-PS-20	BCM304-SB-20 (1-5)	BCM301-AB-20	BCM302-SJ-20 (1-5)	BCM303-UG-20	BCM304-SB-20 (5-6)T (G-II & G-III)	BCM302-SJ-20 (5-6) T (G-II & G-III)			Mr. Prince Singla (PS)
			T6 -G-I		T6 -G-I			BCM306-NT-20 (1-2)T (G-II & G-III)			Mr. Ashish Baghla (AB)
											Miss Neha Thakur (NT)
B.Com-V Sem	BCM501-AB-17 (1-5)	BCM505-SJ-17	BCM502-UG-17 (1-5)	BCM504-SJ-17 (1-4)	BCM506-PS-17	BCM503-AB-17	BCM501-MJ-17 (1-2) T (G-II & G-III)	BCM502-UG-17 (3-4) T (G-II & G-III)			Mr. Manik Jindal (MJ)
	T6 -G-I		T6 -G-I	BCM504-UG-17 (5-6)							Mrs. Amandeep Kaur (AK)
											Mrs. Harpreet Kaur (HK)
											Mrs. Sonu Bansal (SB)

*Abhil*  
Prof. Amit Behal  
Incharge

*Seema Rani*  
Dr. Seema Rani  
Incharge

*Gur*  
Miss Gurbinder Kaur  
Incharge

*Dr. Surinder Singh Thakur*  
Dr. Surinder Singh Thakur  
Principal

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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GURU NANAK COLLEGE, KILLIANWALI, DISTT SRI MUKTSAR SAHIB, PUNJAB-151211

Time Table for the Session 2021-22 (Academic Term-I) for PG classes

w.e.f 11th Aug, 2021


Period	I	II	III	IV	V	VI	VII	Teachers
Class/Time	9.15am to 10:00am	10:00am to 10.45am	10.45am to 11.30am	11.30am to 12.15pm	12.15pm to 1.00pm	1.00pm to 1.45pm	1.45pm to 2.30pm	
M.Com (1st sem)*	MC103-NT-19	MC106-NT-19	Library	MC101-MJ-19	MC104-UG-19	MC105-SJ-19	MC102-PS-19	Mrs. Usha Goyal(UG)
M.Com (3rd sem)	MC302-MJ-21	MC306-AB-21	MC304-MJ-21	Library	MC305-NT-21	MC301-MJ-21	MC303-NT-21	Dr. Seema Rani(SJ)
								Miss Gurbinder Kaur(GK)
PGDCA (1st sem)*	PGD1101-GK-Lab2	PGD1102-AK-Lab1	PGD1103-AK-Lab2		PGD1104-AK-Lab2	PGD1105-PR-GK-Lab1	PGD-PR-1106-AK-Lab2	Mr. Prince Singla (PS)
								Mr. Ashish Bagha (AB)
								Miss Neha Thakur (NT)
								Mr. Manik Jindal (MJ)
								Ms. Amandeep Kaur (AK)

Note\*: Classes for M.Com 1st sem and PGDCA 1st sem will start from 13-09-2021

  
Prof. Amit Behal  
Incharge

  
Dr. Seema Rani  
Incharge

  
Miss Gurbinder Kaur  
Incharge

  
Dr. Surinder Singh Thakur  
Principal

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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GURU NANAK COLLEGE, KILLIANWALI, DISTT SRI MUKTSAR SAHIB, PUNJAB-151211

Time Table for the Session 2021-22 (Academic Term-II) for UG classes w.e.f 4th March, 2022

Period	Zero	I	II	III	IV	V	VI	VII	VIII	IX	Teachers
Class/Time	8.30am to 9.15am	9.15am to 10:00am	10:00am to 10.45am	10.45am to 11.30am	11.30am to 12.15pm	12.15pm to 1.00pm	1.00pm to 1.45pm	1.45pm to 2.30pm	2.30pm to 3.15pm	3.15pm to 4.00pm	
BA.-2nd Sem	PED- JS-17	ENG- SK-11	ENO- GG-15	PBC- KGK-14	POL- AB-14	HIS- AK-11	ECO- MK-14	ENO(C)- GG(1-2)-11			Dr. Surinder Singh Thakur (SST)
	CAS- GK-23	ENG- GG-14	PBI- HK-17	PBC- HK-16	POL- SST-15	MAT- PJ-34		PBI(C)- HK (3-4)-11			Mrs. Surinder Kapila(SK)
			HIN- BB-16	HCP- AK(1-2)-15				HIN(C)- BB (5-6)-11			Mr. Amit Behal(AB)
BA.-4th Sem	PBC- KGK-11	HIS- AK-15	ENG- SK-14	POL- AB-11	ECO- MK-16	PED- JS-17	ENO- GG-15	ENO(C)- GG(3-4)-14			Mrs. Usha Goyal(UG)
	HCP- AK(5-6)-15	MAT- PJ-34				CAS- GK-23	PBI- HK-16	PBI(C)- HK (5-6)-14			Dr. Seema Rani(SJ)
							HIN- BB-17	HIN(C)- BB (1-2)-14			Dr. Bharat Bhushan(BB)
BA.-6th Sem	ECO- MK-16	POL- AB-17	PBC- KGK-11	PED- JS-17	ENG- GG-11	ENO- SK-16	HIS- AK-11	ENO(C)- SK(5-6)-16			Mrs. Galaxy Gupta(GG)
			HCP- AK(3-4)-34	CAS- GK-23		PBI- KGK-14	MAT- PJ-34	PBI(C)- KGK (1-2)-16			Dr. Khushnasib Gurbakhshish Kaur(KGK)
						HIN- BB-15		HIN(C)- BB (3-4)-16			Mrs. Manpreet Kaur(MK)
B.Com-2nd Sem	CBA(4-6)-MB-41	BCM204- MK-41	BCM206- SJ-41	BCM205- PS-41	BCM202- SK-41	BCM207- UG-41	BCM203- AB-41	BCM205- PS(G-II) DAY-41			Dr. Payal Singla (PJ)
	BCM201A- HK(1-3)-41										Miss Gurbinder Kaur(GK)
	BCM201B- AK(1-3)-14										Mr. Prince Singla (PS)
B.Com-4th Sem	BCM402- PS-38	BCM403- UG-38	BCM401- PS-38	BCM406- PJ-38	BCM404- SJ-38	BCM405- NT (1-2)-38		BCM402- PS(G II.G III)-1-2-38			Mr. Ashish Bagla (AB)
								BCM404- SJ(G II.G III)-3-4-38			Miss Neha Thakur (NT)
						BCM405- AB (3-6)-38		BCM406- P.5 (G II.G III)-5-6-38			Mr. Manik Jindal (MJ)
B.Com-6th Sem	BCM606- AB-37	BCM605- SJ-37	BCM602- UG-37	BCM601- AB-37	BCM603- PS(1-3)-37	BCM604- MJ(1-4)-37	BCM604- SJ(1-2)-37	BCM601- AB(3-4)(G II.G III)-37			Mrs. Amandeep Kaur (AK)
					BCM605- NT(G II.G III)-5-6-37		BCM603- UG(4-6)-37				Mrs. Harpreet Kaur (HK)
											Mr. Jagtar Singh(JS)

*Mr. Behal*  
Mr. Amit Behal  
Incharge

*Seema Rani*  
Dr. Seema Rani  
Incharge

*Miss Gurbinder Kaur*  
Miss Gurbinder Kaur  
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Time Table for the Session 2021-22 (Academic Term-II) for PG classes w.e.f 4th March, 2022

Period	I	II	III	IV	V	VI	VII	Teachers
Class/Time	9.15am to 10:00am	10:00am to 10.45am	10.45am to 11.30am	11.30am to 12.15pm	12.15pm to 1.00pm	1.00pm to 1.45pm	1.45pm to 2.30pm	
M.Com (2nd sem)*	MC206-NT-40	MC202-MJ-40	LIBRARY	MC204-MJ-40	MC203-UG-40	MC205-SJ-40	MC201-PS-40	Mrs. Usha Goyal(UG)
M.Com (4th sem)	MC403-MJ-42	MC401-AB-42	MC408-NT-42	MC402-NT-42	MC407-MJ-42	LIBRARY	MC409-NT-42	Dr. Seema Rani(SJ)
								Miss Gurbinder Kaur(GK)
PGDCA (2nd sem)*	PGD2102-AK-22	PGD2101-GK-23	PGD2103-AK-22	PGD2104-AK-22	PGD 2106 PR-AK-22	PGD2105-PR-AK-22	PGD2107-GK-23	Mr. Prince Singla (PS)
								Mr. Ashish Bagla (AB)
								Miss Neha Thakur (NT)
								Mr. Manik Jindal (MJ)
								Ms. Amandeep Kaur (AK)

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## 5. Syllabus



PANJAB UNIVERSITY, CHANDIGARH-160014 (INDIA)

(Estd. under the Panjab University Act VII of 1947 – enacted by the Govt. of India)

## FACULTY OF BUSINESS MANAGEMENT AND COMMERCE

### SYLLABI

*FOR*

**B.Com. (General & Hons.)  
(Semester System)  
For the Examinations 2021-2022**





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## SCHEME OF B.ComCOURSE(General and Hons.)

### Semester-I

Course Code	CourseTitle	Maximum Marks	Number ofLectures( L)PerWeek	Tutorials (T)PerWeek ***
BCM101 A BCM101B	PUNJABI OR HISTORYANDCULTUREOF PUNJAB	50	3	
BCM102	ENGLISH AND BUSINESSCOMMUNIC ATION	100	5	1
BCM103	INTERDISCIPLINARY PSYCHOLOGY FORMANAGERS	100	5	1
BCM104	BUSINESSECONOMICS-I	100	5	1
BCM105	PRINCIPLES OF FINANCIALACCOUNTING **	100	5	1
BCM106	COMMERCIALLAWS	100	5	1
BCM107	PRINCIPLESANDPRACTIC ESOFMANAGEMENT	100	5	1

### Semester-II

Course Code	CourseTitle	Maximum Marks	Number ofLectures( L)PerWeek	Tutorials (T)PerWeek ***
BCM201A BCM201B	PUNJAB IOR HISTORY AND CULTURE OFPUNJAB	50	3	
BCM202	ENGLISH AND BUSINESSCOMMUNIC ATION	100	5	1



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<b>BCM203</b>	<b>INTERDISCIPLINARY</b> E-COMMERCE	100	5	1
<b>BCM204</b>	<b>BUSINESSECONOMICS-II</b>	100	5	1
<b>BCM205</b>	<b>CORPORATEACCOUNTING**</b>	100	5	1
<b>BCM206</b>	<b>BUSINESSLAWS</b>	100	5	1
<b>BCM207</b>	<b>HUMAN RESOURCEMANA GEMENT</b>	100	5	1
	<b>ENVIRONMENT, ROADSAFETY EDUCATION,VIOLENCEAG AINSTWOMEN/ CHILDRENANDDRUGABUSE*</b>	100		

## Semester-III

Course Code	CourseTitle	Maximum Marks	Number ofLectures(L)PerWeek	Tutorials (T)PerWeek ***
<b>BCM301</b>	<b>INTERDISCIPLINARYISSUES IN INDIANCOMMERCE</b>	100	5	1
<b>BCM302</b>	<b>COSTACCOUNTING**</b>	100	5	1
<b>BCM303</b>	<b>COMPANYLAW</b>	100	5	
<b>BCM304</b>	<b>BUSINESS MATHEMATICS ANDSTATISTICS**</b>	100	5	1
<b>BCM305</b>	<b>BANKING ANDINSURANCE</b>	100	5	1
<b>BCM306</b>	<b>GOODSANDSERVICE STAX (GST)**</b>	100	5	1

## Semester-IV

Course Code	CourseTitle	Maximum Marks	Number ofLectures(L)PerWeek	Tutorials (T) PerWeek***
-------------	-------------	---------------	-----------------------------	--------------------------

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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<b>BCM401</b>	<b>INTERDISCIPLINARY SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT</b>	100	5	1
<b>BCM402</b>	<b>ADVANCED ACCOUNTING*</b>	100	5	1
<b>BCM403</b>	<b>AUDITING AND SECRETARIAL PRACTICE</b>	100	5	1
<b>BCM404</b>	<b>COST MANAGEMENT**</b>	100	5	1
<b>BCM405</b>	<b>MARKETING MANAGEMENT</b>	100	5	1
<b>BCM406</b>	<b>QUANTITATIVE TECHNIQUES AND METHODS**</b>	100	5	1



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## Semester-V

Course Code	Course Title	Maximum Marks	Number of Lectures (L) Per Week	Tutorials (T) Per Week***
BCM501	INCOME TAX LAW**	100	5	1
BCM502	MANAGEMENT ACCOUNTING**	100	5	1
BCM503	INDIAN ECONOMY	100	5	1
BCM504	PRODUCTION AND OPERATION MANAGEMENT	100	5	1
BCM505	ENTREPRENEURSHIP AND SMALL BUSINESS	100	5	1
BCM506	FINANCIAL MARKETS AND SERVICES	100	5	1

## Semester-VI

Course Code	Course Title	Maximum Marks	Number of Lectures (L) Per Week	Tutorials (T) Per Week**
BCM601	DIRECT TAX LAWS**	100	5	1
BCM602	FINANCIAL MANAGEMENT	100	5	1
BCM603	ISSUES IN FINANCIAL REPORTING	100	5	1
BCM604	SOCIAL AND BUSINESS ETHICS	100	5	1
BCM605	OPERATIONAL RESEARCH*	100	5	1
BCM606	SECTORAL ASPECTS OF INDIAN ECONOMY	100	5	1

\*This is a compulsory qualifying paper, which the students have to study in the B.A./B.Sc./B.Com./BBA 1<sup>st</sup> year (2<sup>nd</sup> Semester). If the student/s failed to qualify the paper during the 2<sup>nd</sup> Semester, he/she/ they



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be allowed to appear/qualify the same in the 4<sup>th</sup> or 6<sup>th</sup> Semester/s.

\*\* the strength of B.Com. unit shall be 70. There will be tutorials only in the papers which have been highlighted with asterisk\*\*.

\*\*\*Each unit of B.com. will be divided into 3-groups for the purpose of Tutorials.



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## SCHEME OF B.COM. COURSE (GENERAL AND HONS.) SEMESTER-

### I

#### BCM101A:PUNJABI

Max.Marks

:50marks.Written:

45marks.

InternalAssessment:05marks.

Time:3hrs.

- |    |  |         |
|----|--|---------|
| 1. | ABookofPunjabi.  | 20marks |
| 2. | EssayWritingonNationalandInternationalProblems.        | 10marks |
| 3. | TranslationofBusinessAdvertisementfromEnglishtoPunjabi | 05marks |
| 4. | Correct-Incorrectwords                                 | 05marks |
| 5. | BusinessVocabulary                                     | 05marks |

#### Courses:

- Galiey Chikkarh Door Ghar (Autobiography) by Dr. S.S. Wanjara  
Bedi,Publishers:KasturiLal& Sons,Amritsar-Jalandhar.  
Chapters1to 6

- ListofwordsofBusinessVocabularyattached(A toH)

#### ThemesandUnits:

- |    |   |             |
|----|---|-------------|
| 1. | Twoquestionsfromthebook <b>GalieyChikkarhDoorGhar</b><br>(Withinternalchoice) | 6+6=12marks |
| 2. | Shortanswerquestion(4outof6)  | 2×4=08marks |
| 3. | Essay(1outof4)(NationalandInternationalProblems)                              | 10marks     |
| 4. | TranslationofBusinessAdvertisementfromEnglishtoPunjabi                        | 05marks     |
| 5. | Correct-Incorrectwords(5wordsof8)   | 05marks     |
| 6. | BusinessVocabulary(5wordsof8)   | 05marks     |



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## BCM101B HISTORY AND CULTURE OF PUNJAB-I

### Instructions for the paper-setter and candidates: (for paper in Semester I & II)

1. The syllabus has been divided into four Units.

There shall be 9 questions in all. The first question is compulsory and shall be short answer type containing 10 short questions spread over the whole syllabus to be answered in about 25 to 30 words each. The candidates are required to attempt any 5 short answer type questions. Each question will carry 1 mark. Rest of the paper shall contain 4 units. Each Unit shall have two essay type questions and the candidate shall be given internal choice of attempting one question from each Unit-IV in all. Each question will carry 10 marks.





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2. For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.

**The paper-setter must put note (2) in the question paper.**

3. One question from Unit-IV shall be set on the map.

## Explanation:

1. Each essay type question would cover about one-third or one-half of a topic detailed in the syllabus.
2. The distribution of marks for the map question would be as under:  
Map : 06 Marks  
Explanatory Note : 04 Marks  
In case a paper setter chooses to set a question of map on important historical places, the paper setter will be required to ask the students to mark 6 places on map of 1 mark each and write explanatory note on any two of 2 marks each.
3. The paper-setter would avoid repetition between different types of question within one question paper.

## PAPER : HISTORY AND CULTURE OF PUNJAB FROM THE EARLIEST TIMES TO 1849

Max.Marks	:	50
Theory	:	45
Internal Assessment	:	05
Time	:	3 Hours

**Objectives:** To introduce the students to the history of the Punjab region.

**Pedagogy:** Lectures, library work and discussions.

## UNIT I

1. Harappan Civilization: extent and town planning and socio-economic life.
2. Life in Vedic Age: socio-economic and religious.
3. Growth of Jainism and Buddhism in Punjab and the region.

## UNIT II

4. Society and Culture under Mauryas
5. Society and Culture under Gupta



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6. Cultural Reorientation: main features of Bhakti; origin and development of Sufism

## UNIT III

7. Evolution of Sikhism: teaching of Guru Nanak; Institutional Development - Manji, Masand, Sangat and pangat.
8. Transformation of Sikhism: martyrdom of Guru Arjan; martyrdom of Guru Tegh Bahadur and its impact.
9. Institution of Khalsa: new baptism; significance



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## UNITIV

10. Changes in Society in 18<sup>th</sup> century: social unrest; emergence of misls and institutions- rakhi, gurmata, dalkhalsa.
11. Society and Culture of the people under Maharaja Ranjit Singh
12. MAP (of undivided physical geographical map of Punjab): Major Historical Places: Harappa, Mohenjodaro, Sanghol, Ropar, Lahore, Amritsar, Kiratpur, Anandpur Sahib, Tarn Taran, Machhiwara, Goindwal, Khadur Sahib.

### Suggested Readings:

1. Joshi, L.M (ed.) : History and Culture of the Punjab, Part-I, Publication Bureau, Punjabi University, Patiala, 1989  
(3<sup>rd</sup> edn.)
2. Joshi, L.M and Singh, : History and Culture of the Punjab, Vol. I, Punjabi University, Fauja (ed.) Patiala, 1977
3. Prakash, Buddha : Glimpses of Ancient Punjab, P.U., Patiala, 1983
4. Thapar, Romila : A History of India, Vol. I, Penguin Books, 1966
5. Basham, A.L : The Wonder That was India, Rupa Books, Calcutta (18<sup>th</sup> rep.), 1992
6. Sharma, B.N : Life in Northern India, Munshi Ram Manohar Lal, Delhi, 1966
7. Singh, Kirpal : History and Culture of the Punjab, Part II (Medieval Period), Publication Bureau, Punjabi University, Patiala 1990 (3<sup>rd</sup> edn.).
8. Singh, Fauja (ed.) : History of the Punjab, Vol. III, Punjabi University, Patiala 1972
9. Grewal, J.S. : The Sikhs of the Punjab, the New Cambridge History of India, Orient  
Orient Longman, Hyderabad, 1990.
10. Singh, Khuwant : A History of the Sikhs, vol I: 1469-1839, Oxford University Press Delhi, 1991.
11. Chopra, P.N., Puri, B.N. : A Social, Cultural and Economic History of India, Vol. II, and Das, M.N. Macmillan, Delhi, 1974.
12. Hussain, Yusuf : Glimpse of Medieval Indian Culture, Asia Publishing House, Bombay, 1973 (rep.).

Note: The following categories of the students shall be entitled to take option of History & Culture of Punjab in lieu of Punjabi as compulsory subject:

- A. That the students who have not studied Punjabi upto class 10<sup>th</sup>.
- B. Ward of/and Defence Personnel and Central Govt. Employee/ Employees who are transferable on all India basis.



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## C. Foreigners

### BCM102: ENGLISH AND BUSINESS COMMUNICATIONS SKILLS

#### Note:

- (i) There will be one paper of 80 marks. 10 marks are reserved for the Internal Assessment and 10 for the Practical Work. Total is 100.
- (ii) The paper shall consist of Two Units. Unit I will be text specific and Unit II shall deal with different aspects of communication and language learning skills.
- (iii) For Unit I, the prescribed text is **Ten Mighty Pens**, ed., K.A. Kalia (Oxford University Press), The relevant sections, however, are as follows:

I.	The Model Millionaire	: Oscar Wilde
II.	The Gift of the Magi	: O. Henry
III.	The Judgement-seat of Vikramaditya	: Sister Nivedita
IV.	Fur	: Saki
V.	A Marriage Proposal	: Anton Chekhov
- (iv) For Unit II, there is no prescribed text, only suggested reading, listed towards the end. Unit II shall consist of the following sub-units:

*Business Communication:* It shall focus on different aspects of communication in general and business communication in particular, communication within organizations, types of communication, and significance of positive attitude in improving communication.

*Writing Skills:* Letters of all kinds, tender notices, auction notices, public notices; memos and advertisements relating to sales/marketing.

*Practical Work:* To impart the skills of Personal Interview and public speaking like Declamation and Debate.



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## Practical Work:

There will be viva-voce examination of 10 marks which will include Debate, Declamation and Personal Interview.

**Note :** In case of private candidates and students of School of Open Learning, the marks obtained by them out of 80 will be proportionately increased out of 100.

## Testing Scheme:

The examination paper shall be divided into two sections, corresponding to two units already proposed in the syllabus. The distribution of questions and marks in Section I shall be as follows:

Q.1.	It shall consist of five short question/answers (not exceeding 100-120 words) out of which a student will be expected to attempt any three. This question shall be based upon the prescribed text <b>Ten Mighty Pens.</b>	12 Marks
Q.2.	It shall consist of two long question/answers (not exceeding 300-350 words) out of which a student will be expected to attempt only one. This question shall have internal choice, be based upon the prescribed text <b>Ten Mighty Pens.</b>	10 Marks
<b>Note:</b> The questions 1 & 2 should be so designed as to cover all the chapters prescribed.		
Q.3.	It shall consist of an Unseen Passage for Comprehension (not more than 300 words), with minimum five questions at the end. These questions should be designed in such a way that we are able to test a student's comprehension ability, language/ presentation skills and vocabulary etc.	12 Marks



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Q.4.	It shall exclusively be a test of vocabulary, but designed strictly on the lines of various exercises given at the end of each chapter in the prescribed text. The candidate shall be given six words in one column and asked to match them with words/meanings in the next column.	6Marks
<b>Section II (Based upon Unit II)</b>		
Q.5.	This question shall test a students' ability to write business letter of various kinds (in not more than 250 words). There will be Internal Choice in the question.	10Marks
Q.6.	This question shall be on Memos, Tender Notices/Auction Notices/Public Notices/ Advertisements. (have to attempt four of 5 marks each)	20Marks 5x4=20
Q.7.	Two short questions to test the students' understanding of various aspects of business communication.	10Marks

## Suggested Reading:

1. *Business Communication*, Ed., Om P. Juneja & Aarti Mujumdar, Hyderabad: Orient Blackswan.
2. *Textbook of Business Communication*, Anjali Kalkar, R.B. Suryawanshi, Amlanjyoti Sengupta, Hyderabad: Orient Blackswan.
3. *50 Ways to Improve Your Business English... without too much effort*, Ken Taylor, Hyderabad: Orient Blackswan.

## BCM103: PSYCHOLOGY FOR MANAGERS

**Objective:** The objective of the paper is to provide broad understanding about basic concepts and techniques of human behaviour to the students.

## UNIT-I





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Introduction: Concepts, Definitions; Need and Importance of Organisational Behaviour for Managers, Contributing Disciplines of OB. Nature and Scope, Organisational Behaviour Models. Individual Behaviour: Introduction and Meaning, Factors Affecting Individual Behaviour, Models of Individual Behaviour

Personality: Meaning, Characteristics, Determinants and Theories of Personality Perception: Nature &

Importance, Perception Process, Perceptual Errors and Distortions.

Attitudes and Values: Components, Sources and Measurement of Attitudes. Concept, Sources and Types of Values.

## UNIT II:

Motivation: Meaning and Importance of Motivation, Theories of Motivation, Morale. Inter Personal Behaviour and Transactional Analysis (TA).

Leadership: Definition, Importance, Leadership Styles, Models and Theories of Leadership. Conflict Management: Traditional vis-a-vis Modern View of Conflict, Types and Causes of Conflict, Conflict Resolution.

## Reference books:

1. Robbins, Stephens P., Organisational Behaviour
2. French, W and C. Bell, Organisational Development
3. Davis, Keith, Human Behaviour at Work: Organisational Behaviour
4. Luthans, Fred, Organisational Behaviour
5. Harold Weihrich, Koontz, Essentials of Management
6. Robbins, Stephens P., Organisational Behaviour Concepts, controversies and Applications.





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## BCM104:BUSINESSECONOMICS-I

**Objective:** To study the basic concepts of microeconomics relevant for Business decision making and helping the students to understand the application of economic principles in business management

### UNIT-I

Consumer Behaviour

Utility Approach: Meaning, Types, Relationship between Marginal Utility and Total Utility, Law of Diminishing Marginal Utility, Law of Equi-Marginal Utility, Consumer Equilibrium, Derivation of Demand Curve.

Indifference Curve Approach: Properties, Consumer Equilibrium, Price Effect, Income Effect, Substitution Effect, Price Effect a combination of Income Effect and Substitution Effect.

Law of Demand

Elasticity of Demand: Definitions, Types, Measurement, Factors and Importance.

### UNIT-II

Production and Revenue

Production Function: Laws of Returns, Law of Variable Proportion and Return to Scale.

Cost and Cost Curves : Concept of Nominal Real Economic Implicit, Explicit and Opportunity Cost, Cost Curve under Short-run and Long-run, Relationship between Average Cost and Marginal Cost.

Revenue Curves : Concept of Total Average and Marginal Revenue under different Market Conditions, Relationship between Average Revenue, Marginal Revenue and Elasticity of Demand.

Perfect Competition: Features, Equilibrium of Firm, Equilibrium of Industry, Role of Time element in Price Determination.

Monopoly: Feature, Equilibrium of Firm/Industry, Price Discrimination and Its Types. Monopolistic Combination: Features, Price-

Output Policy of the Firm. Selling Cost, Meaning, Effects, Equilibrium of Firm with respect to Selling Cost.

### Reference books:

1. Dwivedi, D.N. Managerial Economics, 7<sup>th</sup> Edition, Vikas Publishing House.



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2. Salvatore, D. Managerial Economics in a Global Economy, 6<sup>th</sup> Edition, Oxford University Press.
3. Peterson, L. and Jain Managerial Eco., 4<sup>th</sup> Edition, Pearson Education.
4. A. Kontsoyianis; Modern Micro-Economics.
5. M. Adhikary; Business Economics.

## BCM105: PRINCIPLES OF FINANCIAL ACCOUNTING

**Objective:** The objective of this paper is to help students to acquire conceptual knowledge of financial accounting and to impart skills for recording various kinds of business transactions.

### UNIT-I

Generally Accepted Accounting Principles (GAAP): Accounting Concepts and Conventions: their Nature, Purposes and Limitations. Introduction to Accounting Software and Tally.

Financial Statements of Sole Proprietor and Partnership Firm (with adjustments):

Income Statement, Balance Sheet

Branch Accounting: Dependent and Independent Branches (Excluding Foreign Branches). Departmental Accounting: Meaning, Needs, Advantages, Apportionment of Expenses, Inter-Departmental Transfers and Provision for Unrealised Profit.

### UNIT-II

Accounting for

Consignment. Accounting for Joint

Venture.

Accounting for Dissolution of Partnership Firm; Insolvency of Partners (excluding Sale to a Company)



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and Piecemeal Distribution.

RoyaltyAccounts

## Practicalwork:

1. PracticalAccounting workusingTallySoftware

## Referencebooks:

1. ShuklaandGrewal–AdvancedAccounting,S.ChandPublication,NewDelhi.
2. R.L.Gupta andV.K.Gupta-AdvancedAccounting,SultanChandPublication,NewDelhi.
3. T.S.Reddy&A.Murthy–FinancialAccounting,MarghamPublications,Chennai.
4. P.C.Tulsian–FinancialAccounting,S.ChandandSons.

## BCM106:COMMERCIALLAW

### Objective:

The main objective of the paper is to acquaint the students with general Commercial Laws.

### UNIT I

Indian Contract Act, 1872: Definition & Nature of Contract, Classification; Offer & Acceptance; Consideration; Capacity of Parties; Free Consent; Legality of Objectives; Void Agreements; Performance of Contracts; Discharge of Contract; Contingent Contracts; Quasi Contracts; Remedies for Breach of Contract.

### UNIT II

Special Contracts: Indemnity & Guarantee; Bailment & Pledge; Contract of Agency. Introduction to Right to Information Act, 2005

The Consumer Protection Act, 2019: Introduction, Objectives Commencement & Application, Definitions, Sal



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ient Features, GrievanceRedressal Machinery.

## Referencebooks:

1. Avtar Singh : ThePrinciplesofMercantileLaw
2. M.C.Kuchhal : Business Law
3. N.D.Kapoor : Business Law
4. P.R.Chandra : BusinessLaw,Galgotia,NewDelhi
5. Gogna : MercantileLaw,S.Chand
6. M.S.Shukla : BusinessLaw,SultanChand.

## PracticalWork

1. Howtofileanapplicationunder Consumer ProtectionAct
2. Shortcase studiosto beincludedin section A

## BCM107:PRINCIPLESANDPRACTICESOFMANAGEMENT

**Objective:**Theobjectiveofthepaperisto helpthestudentsinunderstandingtheprocess ofbusinessmanagement and its functions.

### UNITI

Management: Nature, Definitions, Scope,Levels, Process and Significance of Management.Developmentof ManagementThoughts:Classical, Neo-ClassicalSystems, Contingency andContemporaryApproachestoManagement(Drucker,Porter,Prahalad,Senge andTomPeters)



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Planning: Concept, Process, Nature, Steps in Planning, Significance and Types. Decision Making: Concept and Process, Types of Decisions, Management By Objectives (MBO).

Organization: Concept, Nature, Process, Significance, Types, Organisational Structure, Committees, Span of Control. Authority and Responsibility. Delegation, Decentralization and Departmentation.

## UNIT II

Direction: Concept, Features, Importance and Limitations of Direction. Elements of Direction- Supervision, Motivation, Leadership and Communication

Coordination: Concept, Features, Importance and Limitations of Coordination. Internal and External Coordination

Control: Concept, Features, Importance and Limitations of Control. Control Process. Essentials of a Good Control System. Techniques of Control. Relationship between Planning and Control

### Reference books:

1. Peter F. Drucker, 'The Practice of Management'
2. Weihrich and Koontz, 'Essentials of Management'
3. Stoner and Freeman, 'Management'
4. David R Hampton, 'Modern Management'
5. Stephen P Robbins, David A DeCenzo, 'Fundamentals of Management, Essential Concepts and Applications'

## SEMESTER-II

SCHEME OF B.COM. COURSE (GENERAL AND HONS.)

BCM201A: PUNJABI



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Max.Marks

nt:05marks.

:50marks.Written:

Time:3hrs.

45marks.InternalAssessme

- |    |                                |         |
|----|--------------------------------|---------|
| 1. | ABookofPunjabi.                | 20marks |
| 2. | BusinessCorrespondence:Letters | 10marks |
| 3. | Punctuation                    | 05marks |
| 4. | BusinessAdvertisement          | 05marks |
| 5. | BusinessVocabulary             | 05marks |

Courses:

- Galiey Chikkarh Door Ghar (Autobiography) by Dr. S.S. Wanjara Bedi, Publishers:KasturiLal&Sons, Amritsar-Jalandhar. Chapters7to 12.
- ListofwordsofBusinessVocabularyattached(ItoZ)

ThemesandUnits:

- |    |   |              |
|----|---|--------------|
| 1. | TwoquestionsfromthebookGalieyChikkarhDoorGhar.(W<br>ithinternal choice) | 6+6=12marks  |
| 2. | Shortanswerquestion(4outof6)  | 2x 4=08marks |
| 3. | BusinessCorrespondence:Letters  | 10marks      |
| 4. | Punctuation   | 05marks      |
| 5. | BusinessAdvertisement(Punjabi)  | 05marks      |
| 6. | BusinessVocabulary  | 05marks      |

SuggestedReadings

PunjabiViyakaranbyDr.HarkiratSingh,PunjabStateUniversityText-bookBoard,Chandigarh.

## SemesterII

### BCM201 B HISTORY AND CULTURE OF PUNJAB IN THE COLONIAL AND POSTINDEPENDENCETIMES

#### INSTRUCTIONSFORTHEPAPER–SETTERANDCANDIDATES:(FORPAPERin semester1AND2)

1. Thesyllabushasbeendivided intofourUnits.

There shall be 9 questions in all. The first question is compulsory and shall be shortanswer type containing 10 short questions spread over the whole syllabus to be answeredin about 25 to 30 words each. The candidates are required to attempt any 5 short answertype questions Each question will carry 1 mark. Rest of the paper shall contain 4 units.Each Unit shall have two essay type questions and the candidate shall be given





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internal choice of attempting one question from each Unit-IV in all. Each question will carry 10 marks.

- For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.

**The paper-setter must put note (2) in the question paper.**

- One question from Unit-IV shall be set on the map.

## Explanation:

- Each essay type question would cover about one-third or one-half of a topic detailed in the syllabus.
- The distribution of marks for the map question would be as under:  
Map : 6 Marks  
Explanatory Note : 4 Marks

In case a paper setter chooses to set a question of map on important historical places, the paper setter will be required to ask the students to mark 6 places on map of 1 mark each and write explanatory note on any two of 2 marks each.

- The paper-setter would avoid repetition between different types of question within one question paper.

## PAPER: HISTORY AND CULTURE OF PUNJAB IN THE COLONIAL AND POST INDEPENDENCE TIMES

Max. Marks	:	50
Theory	:	45
Internal Assessment	:	05
Time	:	3 Hours

**Objectives:** To introduce the student to the history of Punjab region in modern times.



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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**Pedagogy:** Lectures, library work and discussions.

## UNIT I

1. Introduction of Colonial Rule in Punjab: Annexation of Punjab; Board of Administration
2. Western Education: Growth of Education and rise of middle classes
3. Agrarian Development: Commercialization of agriculture; canalization and colonization.

## UNIT II

4. Early Socio Religious Reform: Christian Missionaries; Namdharis; Nirankaris.
5. Socio Religious Reform Movements: activities of Arya Samaj; Singh Sabhas; Ahmadiyas.
6. Development of Press & literature: growth of print Technology; development in literature

## UNIT III

7. Emergence of Political Consciousness: Agrarian uprising of 1907; Ghadar Movement.
8. Gurudwara Reform Movement: Jallianwala Bagh; foundation of SGPC and Akali Dal; Morcha. Activities of Babbar Akalis.
9. Struggle for Freedom: activities of revolutionaries - Naujawan Bharat Sabha; Kirti Kissan Movement; participation in mass movements – non co-operation, civil disobedience, Quit India.

## UNIT IV

10. Partition and its Aftermath: resettlement; rehabilitation
11. Social Concerns In Post Independence Punjab: language; immigration; socio-economic issues.
12. MAP (Physical geographical map of undivided Punjab): Major Historical places: Delhi, Kurukshetra, Jaito, Ferozepur, Ambala, Amritsar, Lahore, Ludhiana, Qadian, Jalandhar, Lyallpur, Montgomery.

### Suggested Readings:

1. Singh, Kirpal : History and Culture of the Punjab, Part II (Medieval Period), Publication Bureau, Punjabi University, Patiala 1990 (3<sup>rd</sup> edn.).



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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2. Singh, Fauja (ed.) : History of the Punjab, Vol. III, Punjabi University, Patiala 1972.
3. Grewal, J.S. : The Sikhs of the Punjab, the New Cambridge History of India, Orient Longman, Hyderabad, 1990.
4. Singh, Khushwant : A History of the Sikhs, vol II: 1469-1839, Oxford University Press, Delhi, 1991.
5. Chopra, P.N., Puri, B.N. : A Social, Cultural and Economic History of India, Vol. II, And Das, M.N. Macmillan, Delhi, 1974.

## BCM202: ENGLISH AND BUSINESS COMMUNICATION

### Note:

- (i) There will be one paper of 80 marks. 10 marks are reserved for the Internal Assessment and 10 for the Practical Work. Total is 100.
- (ii) The papers shall consist of Two Units. Unit I will be text specific and Unit II shall deal with different aspects of communication and language learning skills.
- (iii) For Unit I, the prescribed text is **Ten Mighty Pens** Issues ed. K.A. Kalia (Oxford University Press).

The relevant sections, however, are as follows:

- I. Chandali: *Rabindranath Tagore*
  - II. A Bachelor's Complaint of the Behaviour of Married People: *Charles Lamb*
  - III. El Dorado: *R.L. Stevenson*
  - IV. Bores: *E.V. Lucas*
  - V. The Art of the Essayist: *A.C. Benson*
- (iv) For Unit II, there is no prescribed text, only suggested reading, listed towards the end. Unit II shall consist of the following sub-units:

**Writing Skills:** This section shall focus on business précis-writing, curriculum vitae; short formal reports (not exceeding 200 words).

**Modern Forms of Communication:** Here special emphasis shall be given to teaching the format of e-mails, Fax Messages, Teleconferencing, Audio-Visual Aids and Power-Point



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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Presentations. Apart from this, the students shall also be given basic lessons in Effective Listening, Non-Verbal Communication, How to Prepare for Group Discussion etc.

*Practical Work:* To impart skills of Group Discussion.

**Practical Work:** There will be viva-voce examination of 10 marks which will include Group Discussion. The students will appear in the group of 10 students for viva-voce.

**Note:** In case of private candidates and students of School of Open Learning, the marks obtained by them out of 80 will be proportionately increased out of 100.

**Testing Scheme:** The examination papers shall be divided into two sections, corresponding to two units already proposed in the syllabus. The distribution of questions and marks in Section I shall be as follows:

**Section I** (It is text-based and corresponds to Unit I in the syllabus)

Q.1.	It shall consist of five short question/answers (not exceeding 100-120 words) out of which a student will be expected to attempt any three. This question shall be based upon the prescribed text <b>Ten Mighty Pens</b> .	12 marks
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# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Q.2.	It shall consist of two long question/answers (not exceeding 300-350 words) out of which a student will be expected to attempt only one. This question shall have internal choice, and be based upon the prescribed text <b>Ten Mighty Pens</b> .	10marks
<b>Note:</b> The questions 1 & 2 should be so designed as to cover all the chapters prescribed.		
Q.3.	It shall consist of <b>an Unseen Passage for Comprehension</b> (not more than 300 words), with minimum six questions at the end. These questions should be designed in such a way that we are able to test student's comprehension ability, language/presentation skills and vocabulary etc.	12marks
Q.4.	It shall exclusively be a test of vocabulary, but designed strictly on the lines of various exercises given at the end of each chapter in the prescribed text. The candidate shall be given six words in one column and asked to match them with words/meanings in the next column.	6marks
<b>Section II (Based upon Unit II)</b>		
Q.5.	The students shall be asked to write a short survey report on a situation, incident, business problem, or the possibility of starting a new commercial venture (in about 150-200 words). The students shall be given an internal choice in this question.	10marks
Q.6.	This will test the students' ability to write a Précis. A passage of about 200 words shall be given and the students shall have to write a précis of about 70 words (including the title).	10marks
Q.7.	Definition/format of Modern forms of communication to be tested - Listening-Nonverbal communication, e-mail, fax, teleconferencing etc.	10marks
Q.8.	Curriculum Vitae	10marks



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## Suggested Reading:

1. *Business Communication*, Ed., Om P. Juneja & Aarti Mujumdar, Hyderabad: Orient Blackswan.
2. 50  
*Ways to Improve Your Business English... without too much effort*, Ken Taylor, Hyderabad: Orient Blackswan.
3. 50  
*Ways to Improve Your Business English... without too much effort*, Ken Taylor, Hyderabad: Orient Blackswan.

## BCM203:E-COMMERCE

**Objective:** The objective of this paper is to provide fundamental knowledge to the students about E-Commerce so that they can better perform in any area of operation and can excel in the field of commerce with IT specialization.

### UNIT I

Electronic Commerce Framework, History, Basics and Tools of E-Commerce, Comparison of Web-based with Traditional Business; Growth of E-Commerce – Present, Future and Potential.

E-Business: Meaning, Importance, Models Based on the Relationships of Transacting Parties (B2B, B2C, C2C and C2B), Present Status of E-Commerce in India, Regulatory Aspects of E-Commerce.

### UNIT II

Changing Structure of Organisation – The Impact of E-Commerce on Various Business Sectors such as Entertainment, Education, Health Services, Publishing and Financial Services. Socio-Economic Impacts of E-Commerce.





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
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Electronic Payment System: Types of Payment System — E-Cash and Currency Servers, E-Cheques, Credit Cards, Smart Cards, Electronic Wallets and Debit Cards. Electronic Data Interchange, Digital Signatures, Cryptography, Interoperability and Intercompatibility.

## Reference books:

1. Diwan, Prag and Sushil Sharma: Electronic Commerce, A Manager's Guide to E-Business, Vanani Books International, Delhi.
2. Kalakota, Ravi and Shinston, Andrew B: Frontiers of Electronic Commerce, Addison Wesley.
3. Minoli and Minoli: Web Commerce Technology Handbook, Tata McGraw Hill, New Delhi.
4. Schneider, Gray P.: Electronic Commerce, Course Technology, Delhi.

## BCM204: BUSINESS ECONOMICS-II

**Objective:** The paper aims at providing the knowledge of basic concepts of the distribution and modern tools of macro-economic analysis.

### UNIT-I

#### Distribution

Wages: Meaning, Types, Marginal Productivity Theory of Wages, Modern Theory of Wages. Rent: Meaning, Types, Ricardian Theory of Rent, Modern Theory of Rent, Quasi-Rent.

Interest: Meaning, Types, Classical Theory of Interest, Neo-Classical Theory of Interest, Liquidity Preference Theory of Interest.

Profits: Nature, Types, Dynamic Theory of Profits, Innovation Theory of Profits, Risks Bearing Theory of Profit, Uncertainty Bearing Theory of Profits.



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Postgraduate Multi Faculty Premier College  
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NAAC Accredited Grade "B"

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## UNIT-II

Say's Law of Market: Meaning,

Implications, Classical Theory of

Income, Output and Employment:

Keynesian Theory of Employment.

Effective Demand: Determination, Importance

Consumption Function: Meaning, Factors Influencing Consumption Function, Average and Marginal

Propensities to Consume, Propensity to Save, Psychological Law of Consumption and its Importance.

Investment: Meaning, Types, Factors Affecting Investment, Importance of Investment, Measures to Raise Private Investment.

Multiplier: Meaning, Keynesian Income or Investment Multiplier, Leakages, Uses, Limitations of Multiplier, Multiplier and Under-Developed Countries.

### Reference books:

- |   |   |
|---|---|
| 1. Shapiro. E                           | Macroeconomic analysis Galoti publications, New Delhi.                                      |
| 2. Eugene Diulio                        | Macro economics, 4 <sup>th</sup> Edition, Tata McGraw Hills, Publishing Co. Ltd, New Delhi. |
| 3. Dornbusch R, Fisher, S and Startz, R | Macro Economics, 8 <sup>th</sup> Edition, Tata McGraw Hills Publishing Co. Ltd., New Delhi. |
| 4. Ackley, G.                           | Macroeconomics: Theory and Policy, Macmillan, New York                                      |

## BCM205: CORPORATE ACCOUNTING

**Objective:** To provide knowledge about basic corporate accounting with the relevant accounting standards.

### UNIT 1

Issue, Forfeiture, Reissue and Buy-Back of



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Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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Shares, Redemption of Preference Shares.

Right Issue and Bonus Shares.

Final Accounts of Companies (including Managerial Remuneration & Profit Prior to Incorporation),

## UNIT II

Underwriting of Shares and Debentures. Is

sue and Redemption of Debentures.

Accounts of Banking

Companies Accounts of Insurance C

ompanies.

*Note:* Accounting Standards are to be covered along with topics.

### Practical Work:

1. Preparation of Final Accounts of Companies and critical evaluation.
2. Comparison of annual reports of companies and disclosures norms.

### Reference books:

1. R.L. Gupta and M. Radhaswamy – Advanced accounts – Sultan Chand.
2. Shukla Garewal and Gupta – Advanced accounts – S. Chand, New Delhi.
3. D. Chanderbose – Advanced Accounting, Vol. I, PHI Learning Pvt. Ltd.
4. T.S. Reddy and A. Murthy – Corporate Accounting, Margham Publications, Chennai.

## BCM206: BUSINESS LAWS

**Objective:** The main objective of the paper is to acquaint the students about Business Laws.

## UNIT-I



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Sale of Goods Act, 1930: Contract of Sale of Goods, Conditions & Warranties; Transfer of Ownership; Performance of the Contract: Remedial Measures; Auctionable Claims.

Negotiable Instruments Act, 1881: Definition, Acceptance and Negotiation, Rights and Liabilities of Parties, Dishonor of Negotiable Instrument, Hundis, Bankers and Customers.

## UNIT-II

Factories Act, 1948: Objectives; Definitions; Approval; Licensing & Registration of Factories; The Inspecting Staff Health; Safety Welfare; Working Hours of Adults; Employment of Women; Child Labour – Issues and Challenges; Leave with Wages.

The Industrial Disputes Act, 1947: Scope & Object; Definitions; Authorities; Reference of Disputes; Procedure; Powers & Duties of Authorities; Award & Settlement; Strikes & Lockouts; Lay-off & Retrenchment etc.

**Note:** short case studies to be included in Section A

### Reference books:

1. Malik, K.L., Industrial Laws and Labour Laws, Eastern Book Company, Lucknow.
2. Kumar, H.L., Digest of Labour Cases, Universal Law Publishing Co. Pvt. Ltd., New Delhi
3. Srivastava, S.C., Industrial Relations & Labour Laws, Vikas Publishing House (P) Ltd.
4. Sharma, J.P., Simplified Approach to Labour Laws, Bharat Law House (P) Ltd., New Delhi.
5. Sharma, J.P., Industrial Laws, Taxmann, New Delhi.

## BCM207: HUMAN RESOURCE MANAGEMENT



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**Objective:** The objective of the paper is to familiarize the students with the different aspects of managing human resource in the organization.

## UNIT-I

Human Resource Management: Introduction, Meaning and Definitions, Nature, Functions, Importance and Limitations of HRM. Contemporary Challenges in HRM.

Human Resource Planning: Introduction, Definitions, Features, Need for HR Planning, Objectives, Process, Factors affecting HR Planning, Types, Benefits.

Job Analysis and Job Design: Introduction, Objectives, Benefits, Process, Techniques and Problems in Job Analysis. Job Design- Meaning, Objectives and Techniques of Job Design.

Recruitment and Selection: Meaning and Definitions, Importance and Purpose, Process, Factors affecting Recruitment, Sources of Recruitment, Methods, Constraints and Challenges of Recruitment. Recent Trends in Recruitment. Selection: Meaning and Definition, Selection Process and Methods.

## UNIT-II

Training and Development: Concepts, Importance, Identification of Training Needs. Types of Training: On the Job and Off the Job Methods of Training. Designing and Evaluation of Training Programmes. Meaning of Development, Difference between Training and Development.

Performance Appraisal: Concept, Objectives, Methods of Performance Appraisal; How to Make it Effective.

Internal Mobility and Transfers: Promotions, Demotions and Other Forms of Separations, Definitions, Purpose, and Basis of Promotions. Transfer: Definitions, Purpose, Types and Transfer Policy.

### Reference books:

1. Dessler, Personnel Human Resource Management, Prentice Hall of India.
2. DADeCenzo and SP Robbins, Personnel/Human Resource Management, Prentice Hall of India.
3. Ian Beardwell and Len Holden, Human Resource Management, Macmillan.
4. Wendell French, The Personnel Management Process, Houghton Mifflin Co., Boston...
5. MSSaiyadain, Human Resource Management, Tata McGraw



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
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NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## ENVIRONMENT, ROAD SAFETY EDUCATION, VIOLENCE AGAINST WOMEN/CHILDREN AND DRUG ABUSE (SEMESTER – II)

\* Total duration of the whole paper (Consisting of four parts) shall be of 2 hours, carrying 100 marks in whole, divided into three parts of 40:20:20:20

Note: The syllabus has 15 topics to be covered in 20 hour lectures in total, with 2 lectures in each topic from 2 to 11 and one each for the topics 1 and 12 to 15.

### 1. Environment Concept:

Introduction, concept of biosphere – lithosphere, hydrosphere, atmosphere; Natural resources – their need and types; Principles and scope of Ecology; concepts of ecosystem, population, community, biotic interactions, biomes, ecological succession.

### 2. Atmosphere:

Parts of atmosphere, components of air; pollution, pollutants, their sources, permissible limits, risks and possible control measures.

### 3. Hydrosphere:

Types of aquatic systems; Major sources (including ground water) and uses of water, problems of the hydrosphere, freshwater shortage; pollution and pollutants of water, permissible limits, risks and possible control measures.

### 4. Lithosphere:

Earth crust, soil – a life support system, its texture, types, components, pollution and pollutants, reasons of soil erosion and possible control measures.

### 5. Forests:

Concept of forests and plantations, types of vegetation and forests, factors governing vegetation, role of trees and forests in environment, various forestry programmes of the Govt. of India, Urban Forests, Chipko Andolan.

### 6. Conservation of Environment:

The concepts of conservation and sustainable development, why to conserve, aims and objectives of conservation, policies of conservation; conservation of life support systems – soil, water, air, wildlife, forests.





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
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NAAC Accredited Grade "B"

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## 7. Management of Solid Waste:

Merits and demerits of different ways of solid waste management– open dumping, landfill, incineration, resource reduction, recycling and reuse, vermicomposting and vermiculture, organic farming.

## 8. Indoor Environment:

Pollutants and contaminants of the in-house environment; problems of the environment linked to urban and rural lifestyles; possible adulterants of the food; uses and harms of plastics and polythene; hazardous chemicals, solvents and cosmetics.

## 9. Global Environmental Issues:

Global concern, creation of UNEP; Conventions on climate change, Convention on biodiversity; Stratospheric ozone depletion, dangers associated and possible solutions.

## 10. Indian Law on Environment:

Indian laws pertaining to Environmental protection: Environment (Protection) Act, 1986; General information about laws relating to control of air, water and noise pollution. What to do to seek redressal.

## 11. Biodiversity:

What is biodiversity, levels and types of biodiversity, importance of biodiversity, causes of its loss, how to check its loss; Hotspot zones of the world and India, Biodiversity Act, 2002.

## 12. Noise and Microbial Pollution:

Pollution due to noise and microbes and their effects.

## 13. Human Population and Environment:

Population growth and family welfare programme, Human Health. HIV-AIDS. Human Rights.

## 14. Social Issues:

Environmental Ethics: Issues and possible solutions, problems related to lifestyle, sustainable development; Consumerism and waste generation.

## 15. Local Environmental Issues:

Environmental problems in rural and urban areas. Problem of Congregate Grass & other weeds, problems arising from the use of pesticides and weedicides, smoking etc.

## Practical



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Depending on the available facility in the college, a visit to vermicomposting units or any other such non-polluting eco-friendly site or planting/caring of vegetation/trees could be taken.

## **Examination Pattern:**

A qualifying paper of 40 marks comprising of forty multiple choice questions (with one correct and three incorrect alternatives and no deduction for wrong answer or un-attempted question), and of 1 hour duration.

The students have to obtain 33% marks to qualify the paper. The marks are not added / included in the final mark sheet.

## **UNIT II (ROAD SAFETY)**

Concept and Significance of Road Safety. Role

of Traffic Police in Road Safety.

Traffic Engineering –

Concept & Significance. Traffic Rules

& Traffic Signs.

How to obtain Driving License.

Traffic Offences, Penalties and Procedures. C

ommon Driving mistakes.

Significance of First-aid in Road Safety.

Role of Civil Society in Road

Safety. Traffic Police –

Public Relationship.

## **Note: Examination Pattern:**

- The Environment and Road Safety paper is 60 marks.



# GURU NANAK COLLEGE

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KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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- Sixty multiple choice questions (with one correct and three incorrect alternatives and no deduction for wrong or un-attempted questions).
- The papers shall have two units: Unit I (Environment) and Unit II (Road Safety).
- Unit II shall comprise of 20 questions with minimum of 1 question from each topic 1 to 10. The entire syllabus of Unit II is to be covered in 10 hours.
- All the questions are to be attempted.
- Qualifying Marks 33 per cent
- The paper setter is requested to set the questions strictly according to the syllabus.

## Suggested Readings

The Motor Vehicle Act, 1988 (2010), Universal Law Publishing Co. Pvt. Ltd., New Delhi.

Road Safety Signage and Signs (2011), Ministry of Road Transport and Highways, Government of India.

## Websites:

[www.chandigarhpolice.nic.in](http://www.chandigarhpolice.nic.in)

[www.punjabpolice.gov.in](http://www.punjabpolice.gov.in)

[www.haryanapolice.gov.in](http://www.haryanapolice.gov.in)

[www.hppolice.nic.in](http://www.hppolice.nic.in)

## SYLLABUS ON "VIOLENCE AGAINST WOMEN & CHILDREN" AT UNDER-GRADUATE LEVEL

### UNIT III OF COMPULSORY PAPER ON ENVIRONMENT & ROAD SAFETY EDUCATION AS PART OF SEMESTER-II

Unit –

#### III VIOLENCE AGAINST WOMEN & CHILDREN

**1. Concept and Types of Violence:** Meaning and Definition of violence; Types of Violence against women – domestic violence, sexual violence (including rape), sexual harassment, emotional/psychological violence; Typ



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

of Violence against children—physical violence, sexual violence, verbal and emotional abuse, neglect & abandonment.

## 2. Protective Provisions of IPC on Domestic Violence & Sexual Violence against Women:

Dowry Death— Section 304B;

Rape—Sections 375, 376(1), 376A, 376B, 376C, 376D and 376E; Cruelty

—Section 498A;

Insult to Modesty—The Indian Penal Code does not define the word eve-teasing; there are three sections which deal with crime of eve-teasing. These are Sections, 294, 354 and 509 of Indian Penal Code. Section 509 of the Indian penal code defines (Word, gesture or act intended to insult the modesty of a woman), Section 294 – (Obscene acts and songs) and Section 354 (Assault or criminal force to woman with intent to outrage her modesty);

Hurt & Grievous Hurt Provisions—

Sections 319 to 326; Acid Attacks— Sections 326A and 326B;

Female Infanticide – Section 312, Section 313 of Indian Penal Code (Causing miscarriage without women's consent) and section 314;

Sexual Harassment – For providing protection to working women against sexual harassment, a new section 354 A is added; 354 B (Assault or use of criminal force to women with intent to disrobe); 354 C Voyeurism; 354 D (Stalking). All these provisions are added in IPC to protect women against acts of violence through Criminal Law (Amendment) Act, 2013; Human Trafficking and Forced Prostitution— Sections 370 and 370A

## 3. Protective Laws for Women:

**3.1** Provisions of Protection of Women Against Domestic Violence Act 2005 – Definition, Powers of the Magistrate and Protection Officers, Protection order, Residence order, Monetary relief, Custody order and Compensatory order.

**3.2** The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 – Definition, Internal Complaint Committee, Local Complaint Committee, Procedure adopted by Committee for punishing accused.

## 4. Protective Provisions of IPC regarding Sexual Violence against Children:

Section 293 (sale etc. of obscene objects to young persons); 294 (obscene acts & songs); 305 (abetment of suicide of child); 315 to 317 (act causing death after birth of a child etc.); 361 (kidnapping from lawful guardianship); 362 (abduction); 363 (punishment for kidnapping); 363A (kidnapping or maiming a minor for purposing of begging); 364A (kidnapping for ransom etc.); 366 (kidnapping etc. to compel woman for marriage etc.); 366A (procurement of minor girl for illicit forced intercourse); 366B (importation



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KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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n of girl from foreign country); 367 (kidnapping/abduction in order to subject person to grievous hurt, slavery etc.); 369 (kidnapping adductive child under 10 year with intent to steal from its person); 372 & 373 (selling & buying minor for purposes of prostitution etc.).

**4.1** The Protection of Children from Sexual Offences Act, 2012: An overview of the POCSO, relevant legal provisions and guidelines for the protection of children against sexual offences along with punishments; role of doctors, psychologists & mental experts as per rules of POCSO.

### Note: Instructions for Examination:

Unit III of the paper dealing with Violence against Women and Children is of 20 Marks.

It shall have 20 multiple-choice questions (with one correct and three incorrect choice options and no deduction of marks for wrong or un-attempted questions). Minimum two questions from each topic must be covered.

All the questions are to be attempted Qualifying Marks 33

percent Duration of Examination 30 Minutes

The Paper Setter is requested to set the questions strictly according to the syllabus.

### Pedagogy:

The entire syllabus of Unit III is to be covered in ten hours in total, with each lecture of one-hour duration.

The purpose behind imparting teaching-learning instructions is to create basic understanding of the contents of the Unit III among the students.

### RELEVANT READING MATERIAL

Ahuja, Ram (1998), Violence against Women, New Delhi: Rawat Publication

NRHM, Child Abuse, A Guidebook for the Media on Sexual Violence against Children The Indian Penal Code (Universal Law Publishing Co. Pvt. New Delhi).

The Protection of Children from Sexual Offences Act, 2012  
The Protection of Women from Domestic Violence Act 2005

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013  
UNO, United Nations Secretary-General's Study on Violence against Children, adapted for Children and Young People

### Unit-IV Drug Abuse





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## UNITIV(Drugabuse;problem,preventionandmanagement)

### 1. Problemof drugabuse

Meaning and concept; types of drugs often misused;antibiotics, steroids and their misuse withsuitable examples;habit forming drugs and their effects; drug addiction; drug tolerance andwithdrawalsymptoms;varioussignsand symptomsof drugabuse;vulnerablegroups(age,genderand socio-economicstatus)

### 2. Preventionandmanagementof drugabuse

Medical treatment through deaddiction center, support of family, media and school education;Governmentpolicies, programs and laws toprevent drugabuse.

### Instructionstotheexaminers

1. Unit IV of the paper dealing with Drug abuse would be of 20 marks comprising of twenty multiple choice questions carrying one mark each having four options a, b, c, d with one correct and three incorrect alternatives.
2. The question papers shall be set strictly according to the syllabus uniformly
3. All the questions are to be attempted

**Note: The teaching hours for the Unit IV will be 10**

### hoursSuggestedreadings

1. Kapoor T (1985) Drug epidemic among Indian Youth. New Delhi: Mittal Pub
2. Modi, Ishwar and Modi, Shalini (1997) Drugs: addiction and prevention, Jaipur: Rawat publications
3. World drug Report 2019, Booklet 1, Executive summary, United Nations Office of drug and crime
4. Bansal R and Kumar A (2020) Drug abuse, addiction and recovery





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## SEMESTER-III

### BCM301:ISSUESININDIANCOMMERCE

**Objective:** To enable the students to acquire basic knowledge of different issues faced in progress and prospects of commerce in India.

#### UNIT-I

Foreign Direct Investment: Concept, Historical Perspective, Incentives for Attracting Foreign Capital, Implication for Indian industry, Role of Foreign Investment Promotion Board (FIPB) – Automatic Route and Sectoral Limits, Difference between FDI and Foreign Portfolio Investment (FPI).

“Make in India” An Initiative of Government of India, Objectives, Sectors in Focus and Issues & Challenges ahead.

International Finance: Introduction, Need, Importance, Sources- External Commercial (FCCBs) Borrowings (ECB), American Depository Receipt (ADR), Global Depository Receipt (GDR).

#### UNIT-II

Infrastructure: Growth of Infrastructure- Energy, Transport and Communication. Public-Private Partnership (PPP) in Infrastructure Development in India, Bottlenecks, Models - Built Operate and Transfer (BOT), Built Operate Levy and Transfer (BOLT).

Stock Exchanges in India: Organisation, Nature, Functions, Benefits, Growth, Trading in Stock Markets- Electronic Trading, Commodity Exchanges in India.

Corporate Debt Restructuring: Concept, Importance, Methods, Corporate Scams and Regulatory Authorities- Serious Fraud Investigation Office (SFIO), Investors Protection in India- Need, and Initiatives by the Central Government.

Recent Trends in Credit Rating Services in India- Role of ICRA and CRISIL.

#### Reference books:

1. Indian Economy- Datt and Sundharam, S Chand and Co. New Delhi
2. Indian Economy- M.B. Shukla, Taxman Publication, New Delhi
3. India Transport Report, National Transport Development Committee Report, Routledge, Tokyo Marg, New Delhi



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4. Financial Markets Institutions and Financial Services, C Gomez–Prentice-Hall.
5. Principles of Business Organisation, by Y.K. Bhushan, Sultan Chand & Co, New Delhi
6. Guruswamy, S–Global Financial Institutions, Tata Mcgraw Hills India.
8. Khan–my Indian Financial Systems-Tata Mcgraw Hills India.
9. Website of Make in India

## BCM302: COST ACCOUNTING

**Objective:** The objective of this paper is to help the students to acquire conceptual knowledge of cost accounting and elements of cost.

### UNIT-I

Introduction: Nature, Scope and Advantages of Cost Accounting, Installation of Costing System, Difference between Cost and Financial Accounting, Classification of Costs.

Material: Purchase, Storage and Control of Material, Stock Levels, Inventory, Control Techniques. Methods of Pricing Material Issues.

Labour: Meaning and Components of Labour Cost. Concept, Accounting and Control of Idle time and Overtime. Methods of Wage Payment and Incentive Plans, Labour Turnover.

### UNIT-II

Overheads: Collection, Classification, Allocation, Apportionment and Absorption of Overheads (Primary and Secondary Distribution), Machine Hour Rate.

Preparation of Cost Sheet, Operation Costing, Service Costing.

Cost Ledger Accounting, Reconciliation of Cost and Financial Accounts.



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## Practical Work:

Use of software package to obtain cost accounting output like: Analysis of Cost- Centre wise and Elementwise, Allocation and Apportionment of Overheads, Preparation of Cost Sheet.

## Reference books:

1. Banerjee Bhabatosh: Cost Accounting, Phi Learning
2. Saxena and Vashist: Cost Accounting, Sultan Chand and Sons.
3. N.K. Agarwal: Cost Accounting, Suchita Prakashan Pvt. Ltd.
4. Horngren, Srikant M. Datar, George Foster: Cost Accounting, Prentice Hall.

## BCM303: COMPANY LAW

**Objective:** The objective of this paper is to help the students understand various provisions of Companies Act 2013.

### UNIT-I

Introduction: Characteristics of a Company, Concept of Lifting of Corporate Veil, Emerging Types of Companies.

Formation of Company—Promotion & Registration, Pre-incorporation Contract and Provisional Contracts.

Memorandum of Association, Articles of Association, Doctrine of Constructive Notice, Doctrine of Ultra-Vires, Doctrine of Indoor Management,

Prospectus and Statement in Lieu of Prospectus, Red-Herring Prospectus.

Share Capital—

Kind of Shares, Book Building Process, Information Memorandum, Dematerialization of Shares, AS BA System, Transfer & Transmission of Shares.

### UNIT-II

Members and Shareholders—Their Rights and Duties.

Management—

Directors, Classification of Directors, Disqualification, Appointment, Legal Position, Powers and Duties



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NAAC Accredited Grade "B"

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s, Removal of Directors, Board Meetings, Other Managerial Personnel and Remuneration.

Winding Up-Concept and Modes.

**Practical Work:** Teacher should use Internet and Communication Technology to give students demo regarding procedure of Online Filing of Documents for Registration of Company, obtaining Director Identity Number (DIN), Corporate Identity Number (CIN), etc. Students should be apprised of National Company Law Tribunal (NCLT), Insider Trading, Rating Agencies, etc. Practical Training about Notice of Meeting, Agenda, Quorum, Proxy, Reports, Minutes of Meeting, Resolutions, etc. The teacher should use simulation method and will hold at least One Statutory Meeting, One Annual General Meeting, One Extra-ordinary Meeting and One Board Meeting.

## Reference books:

1. Kannal, S., & V.S. Sowrirajan, "*Company Law Procedure*", Taxman's Allied Services (P) Ltd., New Delhi (Latest Edn).
2. Ramaiya, A., "*A Ramaiya's Guide to Companies Act*", Lexis Nexis Butterworths Wadhwa, Nagpur.
3. Singh, Harpal, "*Indian Company Law*", Galgotia Publishing, Delhi.
4. Singh, Avtar, "*Company Law*", Eastern Book Company, Lucknow

## BCM304: BUSINESS MATHEMATICS AND STATISTICS

**Objective:** The objective of this paper is to help the students in understanding mathematical and statistical tools in business decisions.

### UNIT I

Matrices and Determinants: Definition of a Matrix. Types of Matrices; Algebra of Matrices; Properties of Determinants; Calculation of Values of Determinants upto Third Order, Ad-Joint of a Matrix, Elementary Row or Column Operations; Inverse of a Matrix. Solution of a System of Linear Equations having Unique Solution and Involving not More Than Three Variables.

Differentiation-Idea of Simple Derivative of different Functions (excluding trigonometric function).



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Maxima and Minima of Functions of One Variable only

## UNIT II

Introduction: Statistics as a Subject; Statistical Data: Meaning and Types, Collection and Rounding of Data, Classification and Presentation of Data.

Analysis of Univariate Data: Construction of a Frequency Distribution; Concept of Central Tendency and Dispersion and Their Measures; Measures of Skewness; Concept of Kurtosis.

Time Series: Meaning, Components, Models, Fitting Linear and Quadratic Trend

Index Number: Meaning, Types, and Uses: Methods of Constructing Price and Quantity Indices (Simple and Aggregate); Tests of Adequacy; Chain-Base Index Numbers; Base Shifting, Splicing, and Deflecting; Problems in Constructing Index Numbers; Consumer Price Index.

**Practical work:** Collection, Classification and Presentation of data using Microsoft Excel

### Reference books:

1. Dowling E. T.: Mathematics for Economics; Schaum Series, McGraw Hill, London.
2. Holden: Mathematics for Business and Economics; Macmillan India, New Delhi.
3. Kapoor, V. K.: Business Mathematics; Sultan Chand & Sons, Delhi.
4. Vohra, N. D.: Quantitative Techniques in Management; Tata McGraw Hill, New Delhi.
5. Aczel, Amir D.: Complete Business Statistics, Irwin.
6. Chou-Ya-Lun: Statistical Analysis, Holt, Rinehart and Winston.
7. Heinz, Kohler: Statistics for Business & Economics, Harper Collins.
8. Levin, Richard I. & David S. Rubin: Statistics for Management, Prentice Hall of India, Delhi.

## BCM305: BANKING AND INSURANCE

**Objective:** To acquaint the students with Indian Banking and Insurance industry.

### UNIT-I

Indian Banking System: Introduction, Concept, Types of Banks and Structure of Banking System, Functions of Commercial Banks, The Reserve Bank of India: Functions of RBI, Monetary Policies and Techniques of Credit Control.





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Reforms in Indian Banking: Overview, Recommendations of Narasimham Committee, Verma Panel Report, Introduction to Basel Norms, Capital Adequacy Ratio (CAR), Revised NPAs Norms-Grievance Mechanism and Banking Ombudsman, Impact of Reforms.

Emerging Trends in Banking: Concept of E-Banking, Mobile Banking, Electronic Fund Transfer- (RTGS & NEFT) and Core Banking. RBI Guidelines on Internet Banking, Challenges faced by Indian Banking, Cheque Truncation System.

## UNIT-II

Insurance: Concept, Nature of Insurance, Functions of Insurance, Types of Insurance (Life and Non-Life), Importance of Insurance, Principles of Insurance Contract-Features of Life and Non-life Insurance.

Insurance and IRDA: IRDA Act 1999, Provisions, Duties, Powers and Functions of IRDA, Composition and Grievance Mechanism and Insurance Ombudsman.

### Reference books:

1. MN Mishra, SB Mishra: Insurance Principles & Practice, Sultan Chand and Sons.
2. James L. Athearn: Risk and Insurance, West Publication Co.
3. Nalini Prava Tripathy and Prabir Pal: Insurance Theory and Practice, Prentice Hall India.
4. PAS Mani: Life Insurance in India, Western Printers and Publication. Insurance & Risk Management – Dr. P.K. Gupta, Himalaya Publishing House, Delhi.
5. Banking Law and Practice Maheshwari, S.N. and Maheshwari, S.K., Kalyani Publishers, New Delhi.
6. Emerging Trends in the Banking Sector, Mittal R.K., Saini A.K. & Dhingra Sanjay, Macmillan, New Delhi.
7. Madhu Vij: Management of Financial Institutions in India, Anmol Publications.
8. U.C. Patnaik: Rural Banking in India, Anmol Publications.
9. Vasanth Desai: Nature and Problems of Commercial Banking in India, Himalaya Publishing House.
10. V.K. Gupta: Management of Financial Institutions in India, Radha Publications
11. G. Ramesh Babu: Management of Financial Institutions in India, Craft Publishing Company.
12. Vasanth Desai: Indian Banking, Nature and Problems, Himalaya Publications House.





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## BCM-306:GOODSANDSERVICETAX

### Objective:UnderstandingofBasicsofGST

#### UnitI

Tax structure in India: Direct and Indirect taxes, Overview of Goods and services tax, Implementation of GST: GST Council, Reasons for GST introduction: Pros & Cons, Registration: Persons liable for Registration- Procedure of registration- Exemption from Registration, Administration: Officers under GST- their appointment and powers, Levy and collection of CGST/ SGST, Composition levy scheme, Input tax credit (Simple problems), Time of supply, Tax invoice, Credit and debit notes.

#### UnitII

IGST Act, 2017: Definitions- Supplies in the course of inter state trade or commerce- Supplies in the course of intra state trade or commerce- Levy and collection of IGST- Place of supply, Exemption from GST, Value of supply: Computation of taxable value & tax liability- Valuation rules, Returns and Payment under GST, Refund of taxes, Offences and penalties, GST portal: GSTN, GSP's and ASP's.

#### Reference books:

1. The Central Goods and Services Tax Act, 2017 of Ministry of Law and Justice (Legislative Department) 12<sup>th</sup> April, 2017) published in The Gazette of India dated 12<sup>th</sup> April, 2017.
2. Taxmann's GST Ready Reckoner Updated till 18<sup>th</sup> June, 2017.
3. Taxmann's GST Manual- Enforced w.e.f. 1.7.2017.
4. GST Ready Reckoner by CA Keshav R Garg, Bharat Law House, Delhi.
5. Goods and Services Tax in India ----- Notifications by Government of India
6. GST Bill 2012
7. Integrated Goods and Services Tax Act 2017



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## SEMESTER-IV

### BCM401:SECURITYANALYSISANDPORTFOLIOMANAGEMENT

**Objective:** The paper aims at providing the students a comprehensive knowledge about securityanalysisandportfoliomanagementandequippingfortakingprofitableinvestmentdecisions.

#### UNIT-I

Investment–Meaning,Nature,ObjectivesandProcess.InvestmentAvenues/Alternatives.Investment Philosophy, Value Investing and Growth Investing, Investment Strategy, IndividualandInstitutionalInvestors.

Security Analysis – Meaning, Risk and Return, Types and Measurement of Risk, Risk andReturnTradeOff.

Investment Analysis : Fundamental Analysis – Economic, Industry and Company Analysis.TechnicalAnalysis.Fundamental v/sTechnical Analysis.

#### UNIT-II

Portfolio Management – Concept, Portfolio Management Schemes, Portfolio Theories, CapitalMarketLine, MarvkowitzModel, Sharpe Model, Jensen and TreynorModel, CapitalAssetPricingModel,Arbitrage PricingTheory,Efficient MarketTheory,SecurityMarketLine.

PortfolioPerformanceEvaluationandRevision.

GlobalInvesting– BenefitsandOptionsforGlobal Investment.

#### Referencebooks:

1. Fischer&Jordan,SecurityAnalysisandPortfolio Management,PrenticeHallIndia.
2. Punithavathy Pandian, Security Analysis and Portfolio Management,VikasPublishingHousePvt.Ltd.
3. MartinPring,TechnicalAnalysisExplained,McGrawHill.
4. V. A. Avadhani, Investment and Securities Market in India, Himalaya PublishingHouse.
5. French,Don,SecurityandPortfolioAnalysis,MerrilPublishingCo.



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6. Preeti Singh, Investment Management, Himalaya Publishing.
7. Devin S., Portfolio Management, Prentice Hall.
8. Cheney, Muses, Fundamentals of Investments
9. V.K. Bhalla, Portfolio Analysis and Management, Sultan Chand & Sons

## BCM402: ADVANCED ACCOUNTING

**Objective:** To provide knowledge to students about advanced accounting problems with the relevant Indian Accounting Standards.

### UNIT-I

Valuation of

Shares Valuation of Go

od will Insurance Claim

s.

Accounting for Hire-Purchase and Instalments system

Investment Accounts

### UNIT-II

Accounting for Amalgamation, Absorption (Excluding Inter-Holding) & External and Internal Reconstructions.

Accounts of Holding Companies - Preparation of CBS, Mutual Owings - Revaluation of Assets - Bonus Issue (Excluding Cross Holdings).

Liquidation of Companies.

### Practical work:



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Postgraduate Multi Faculty Premier College  
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1. Designing Scheme of Internal Reconstruction.

2. Case Studies on Mergers and Acquisitions.

## Reference books:

1. Sehgal A. and Sehgal D., "Advanced Accounting", Taxman Publications Pvt Ltd., New Delhi.
2. Shukla, M.C., Grewal T.S. and Gupta S.C: "Corporate Accounting", S. Chand and Co., New Delhi.
3. Gupta R.L. and Radhaswamy M., "Corporate Accounting", Sultan Chand and Sons, New Delhi.
4. Goyal V.K., "Corporate Accounting", Excel Books, New Delhi.
5. Maheshwari S.N., and Maheshwari S.K., "Corporate Accounting", Vikas Publication, New Delhi.
6. Gupta N. and Sharma C., "Corporate Accounting", Ane Books Pvt Ltd, New Delhi

## BCM403: AUDITING AND SECRETARIAL PRACTICE

**Objective:** The objective of the paper is to help the students in understanding concepts and issues in Auditing and Secretarial Practice.

### UNIT-I

Auditing: Introduction, Meaning, Objectives, Basic Principles, Classifications, Advantages and Limitations of Audit. Investigation, Difference between Audit and Investigation: Audit Program, Audit Evidence, Internal Control, Internal Check and Internal Audit.

Vouching – Definition – Features – Examining Vouchers - Vouching of Cash book – Vouching of Trading Transactions.

Verification and Valuation of Assets & Liabilities

Company Auditor- Qualifications and Disqualifications – Appointment- Removal, Remuneration, Rights, Duties and Liabilities, Auditor's Report - Contents and Types Company Auditor Report Order (CARO).

### UNIT-II



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Secretarial Practice: Definition of Company Secretary, Qualification of Company Secretary, Appointment, Dismissal, Duties & Liability for Offences of Company Secretaries. Position and Role of Company Secretaries, Company Secretary in Practice.

Annual General Meeting, Extra Ordinary General Meeting, Director, Board and Committee Meetings, Meaning and Types of Motions and Resolution, Minutes, Role of Company Secretary before, during and after Meetings.

## Practical Work:

- Practical Work on Vouching and Audit Report Preparation.
- Preparing of Minutes, Motions and Resolutions, Holding of Meetings.

## Reference books:

- Dinkar, P., "Principles and Practice of Auditing", Sultan Chand and Sons, New Delhi.
- Institute of Chartered Accountants of India: "Auditing and Assurance Standards", ICAI,
- Gupta, K., and Arora, A., "Fundamentals of Auditing", Tata Mc-Graw Hill, Publishing Co. Ltd., New Delhi.
- Ghatalia, S.V.: "Practical Auditing", Allied Publishers Private Ltd., New Delhi.
- Kapoor, N.D., "Secretarial Practice" Sultan Chand and Sons.
- Kuchal, M.C., "Secretarial Practice", Vikas Publishing.

## BCM404: COST MANAGEMENT

**Objective:** The objective of the paper is to acquaint the students with the various methods of cost determination and tools and techniques of cost control.

### UNIT-I

Cost Management: Need Significance and Different Areas of Cost Management and Application. Methods of Cost Determination: Job Costing, Batch Costing, Contract Costing, Uniform Costing and Inter Firm Costing, Process Costing (including joint and by-products).

Contemporary Concepts: Activity Based Costing, Target Costing, Life Cycle Costing, Value Chain Analysis.



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## UNIT-II

Techniques for Cost Control:

Marginal Costing, Cost, Volume; Profit Analysis and Decision Making; Differential Costing and Absorption Costing.

Budgeting and Budgetary Control: Concepts, Objectives, Limitations, Types of Budgets, Zero Base Budgeting.

Standard Costing, Analysis of Variance.

### Practical Work:

Use of software package to obtain cost accounting output like: Fixed and Variable Cost, Break Even Point, P/V Analysis, Preparation of budgets.

### Reference books:

1. Edward Blocher, David Stoul-Gary Cokins: Cost Management, McGraw Hill
2. Jawahar Lal: Advance Management Accounting, S. Chand and Company Ltd.
3. M. Ravi Kishore: Cost Management, Taxman Publications.
4. N.K. Agarwal: Cost Accounting, Suchita Prakashan Pvt. Ltd.
5. Horngren, Srikant M. Datar, George Foster: Cost Accounting, Prentice Hall.





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## BCM405:MARKETINGMANAGEMENT

Objective: The paper aims at making students to understand the basic concepts, philosophies, process and techniques of marketing.

### UNIT-I

Introduction to Marketing: Meaning, Nature and Scope of Marketing, Marketing Concepts and Philosophies, Marketing Process, Marketing Mix.

Consumer Buying Behaviour: Factors Influencing Buying Behaviour, Buying Decision Process. Market Segmentation: Levels and Patterns of Market Segmentation, Basis, Major Segmentation Variables for Consumer Markets, Concepts of Market Targeting and Positioning.

Product Planning and Market Strategies: Product Life Cycle, New Product Development, Product Concepts and Classification, Branding, Packaging and Labeling.

### UNIT-II

Pricing Decision: Pricing Policies and Strategies.

Distribution Decisions: Channel Design Decisions, Major Channel Alternatives, Channels Management Decision, Causes and Managing Channel Conflict, Physical Distribution.

Promotion Decisions: Communication Process.

Promotion Tools: Advertising (Steps Involved in Designing and Advertising Programme), Sales Promotions, Personal Selling.

Recent trends in online marketing; e-marketing, mobile marketing and social media marketing.

### Reference books:

1. Czinkota, M.R. and Kotabe, M., *Marketing Management*, Vikas Publishing, New Delhi.
2. Kotler, P., *Marketing Management: Analysis, Planning, Implementation & Control*, Prentice Hall of India, New Delhi.
3. Perreault, W.D. and Jerome, E.M., *Basic Marketing*, Tata McGraw Hill, New Delhi.
4. Ramaswamy, V.S. and Namakumari, S., *Marketing Management: Planning, Control*, MacMillan Press, New Delhi.
5. Zikmund, A., *Marketing*, Thomson Learning, Mumbai.



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## BCM406:QUANTITATIVE TECHNIQUES AND METHODS

**Objective:** The objective of the paper is to acquaint the student with the various quantitative techniques and methods used in managerial decisions.

### UNIT I

Quantitative Techniques: Introduction and Use in Business

Theory of Probability: Introduction, Definitions and Use of Addition and Multiplicative Theorem, Conditional Probability. Probability-Distribution: Binomial-Distribution, Poisson-Distribution, Normal-Distribution

Linear Programming: Meaning, Advantages, Limitations, Basic Terminology, Formulation of Linear Programming Problem, Graphic Solution of Linear Programming Problem, Business Application of Linear Programming.

### UNIT II

Interpolation and Extrapolation

Correlation: Meaning, Types, Methods-

Scattered Diagram, Karl Pearson's Coefficient of Correlation, Rank Correlation and Concurrent Deviation Method.

Regression: Meaning and Significance, Difference Between Correlation and Regression, Simple Linear Regression and Estimation of Parameters (Slope and Intercept).

**Practical Work:** Use of Microsoft Excel in Solving Simple Data Analysis.

### Reference books:

1. Dowling E. Mathematical Methods for Business and Economics, McGraw Hill
2. K. Sydsaeter, P. Hammond Essential Mathematics for Economic Analysis, Pearson
3. Chiang Fundamental Methods of Mathematical Economics, 3rd edition, McGraw-Hill
4. Renshaw, G. Maths for Economics. Oxford: Oxford University Press.



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5. Spiegel M. and Stephens L. Schaum's Outline of Statistics, McGraw Hill
6. Lind D. Basic Statistics for Business and Economics, McGraw Hill
7. Dougherty, C. Introduction to Econometrics. Oxford: Oxford University Press.
8. Vogelpang, B. Econometrics: Theory and Applications with E-Views. London Pearson.

## SEMESTER-V

### BCM501: INCOME TAX LAW

**Objective:** The objective of the course is to impart basic knowledge of the provisions of Income tax laws in India.

#### UNIT-I

Introduction, Important Definitions: Assessee, Person, Income, Total Income, Assessment Year & Previous Year. Agricultural Income & its assessment. Residence & Tax Liability (Basis of Charge). Capital & Revenue. Exempted Incomes.

Income from Salaries, Income from House Property.

#### UNIT-II

Profits and Gains of Business and Profession including Depreciation, Capital gains, Income from Other Sources.

**Note:** The paper setter will consider the changes up to 30<sup>th</sup> September of relevant year.

#### Practical Work:

1. Preparation of Form 16 and 16A
2. Preparation and Filing of ITR Forms
3. Preparation of PAN Form

#### Suggested Readings:

1. Students' Guide to Income Tax - Dr. Vinod K. Singhania & Dr. Monica Singhania.



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Postgraduate Multi Faculty Premier College  
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NAAC Accredited Grade "B"

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(Taxmann Publications, New Delhi)

2. Income Tax Law and Accounts – Dr. H. C. Mehrotra & Dr. S.P. Goyal (Sahitya Bhawan Publications, Agra)

3. Income Tax – Dr. Garish Ahuja & Dr. Ravi Gupta

(Bharat Publications, New Delhi)

## BCM502: MANAGEMENT ACCOUNTING

**Objective:** To study the basic concepts of Management Accounting relevant in Business and helping the students to understand the usage of Accounting in Financial Management.

### Unit-I

Origin Concept, Nature and Scope of Management Accounting, Distinction between Management Accounting and Financial Accounting, Nature, Importance and Limitations of Financial Statements, Tools of Financial Analysis - Trend Analysis, Common Size Financial Statements and Comparative Financial Statements, Ratio Analysis.

### Unit-II

Fund Flow Statement, Cash Flow Statement (AS-3). Price Level Accounting, Social Accounting, Human Resource Accounting (Concept only), Responsibility Accounting: Concepts, Steps in Responsibility Accounting and Advantages of Responsibility Accounting.

**Practical:** Use of various software packages to obtain different Management Accounting outputs like: (i) Fund Flow Statement, (ii) Ratio Analysis, (iii) Cash Forecasting.



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## Referencebooks:

1. AnthonyRobert,Reece,PrinciplesofManagementAccounting; RichardD.IrwinInc.Illinois.
2. KhanM. Y.andJainP. K.,Management Accounting; TataMcGrawHill,NewDelhi.
3. Kaplan R.S. and Atkinson A.A., Advanced Management Accounting, Prentice IndiaInternational,NewDelhi.
4. Dr.S.N.Maheshwari: PrinciplesofManagementAccounting,SultanChand&Sons,NewDelhi
5. I.M.Pandey:ManagementAccounting,VikasPublication
6. DebarshiBhattacharya:ManagementAccounting,PearsonPublication

## BCM503:INDIANECONOMY

### Unit– I

- i) StateofIndianEconomyatthetime of Independence.
- ii) NatureofIndianEconomy.
- iii) FeaturesandAppraisalofEconomicReformsProgramme.
- iv) ComparingDevelopment ExperienceofEconomiesofIndia andChina.
- v) NationalIncomeofIndia–Estimates,Inter-regionalVariationsinNational Income.
- vi) DemographicFeaturesofIndianPopulation,DemographicDividend.

### Unit – II

- i) IndianPublicFinance:TheIndianTaxStructure,PublicExpenditure,PublicDebt.
- ii) CapitalMarket:Growth,ProblemsandReformssince1991.
- iii) External Sector: Contemporary Problems of India's International trade. Balance of



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Payments Position, Foreign Trade Policy.

- iv) Economic Planning in India – Objectives, Achievements and Failures, Latest Five Year Plan in India, NITI Aayog.

## Suggested Readings:

1. Bhahmananda, P.R. And Panchmukhi, V.R.(eds.) 1987 – Development Process of Indian Economy, Himalaya Publishing House, Bombay.
2. Jalan, Bimal 1992: the Indian Economy – Problems and Prospects, Viking, New Delhi.
3. Ahluwalia, I.J. and Little, IMD(eds.) 1998: India's Economic Reforms and Development. (Essays in Honour of Manmohan Singh), OUP, New Delhi
4. Nagraj, R. 2006: Aspects of India's Economic Growth and Reforms, academic Foundations, New Delhi.
5. Puri, V.K. and Misra, S.K.: Indian Economy, Latest Edition, Himalaya Publishing House
6. Datt and Mahajan: Indian Economy, S. Chand and Company, Latest Edition
7. Dhar, P.K.: Indian Economy – Its Growing Dimensions (Latest Edition), Kalyani Publishers
8. Economic Survey: Government of India, Latest Issue
9. Economic and Political Weekly: Various Issues





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## BCM504: PRODUCTION AND OPERATION MANAGEMENT

**Objectives:** The objective of this course is to enable the students to understand the concepts of production and operations management of an industrial undertaking.

### Unit-I

Introduction of Production and Operational Management: Meaning, Objectives and Scope. Strategic Planning and Demand Forecasting. Production Process and Analysis. Capacity Planning and Management. New Product/ Service Design and Development. Facility Location. Facility Layout. Production Planning and Control Techniques- Sequencing (Processing in Job through Two Machines) and Network Analysis - PERT/CPM (including Crashing).

### Unit-II

Work Measurement and Work Study: Methods, Analysis and various Charts, Time Study and Principles of Motion Economy. Purchase Management. Inventory Management Fundamentals : Economic Order Quantity, Quantity Discount, Reorder Level, Lead Time, Safety Stock, JIT. Supply Chain Management: Concept & Components of Supply Chain, Activities in Supply Chain Management, Logistics Management.

### Suggested Readings:

1. B. Mahadevan "Operations Management Theory & Practice", Pearson Education.
2. Kanishka Bedi, "Production & Operations Management", Oxford Higher Education.
3. L.J. Krajewski & L.P. Ritzman "Operations Management Processes & Value Chains", Pearson Education.
4. B.S. Goel "Production Operation Management".
5. Richard B Chase, F Robert Jacobs, Nicholas J



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AquilanoandNitinKAgarwal,“Operations Management – For Competitive Advantage”, The McGraw HillCompanies.

## BCM505:ENTREPRENEURSHIPANDSMALLBUSINESS

**Objectives:-**The basic objective of this course is to help the learners understand various issuesinvolvedinsettingupaprivateenterpriseanddeveloprequiredentrepreneurialskillsineconomic development. It also aims to motivate students to opt for entrepreneurship and self-employmentasalternatecareeroptions.

### UNIT-I

Entrepreneurship- Concept and Theories; Entrepreneur- Meaning and Characteristics,Entrepreneurialmindset..Distinctionbetweenmanagerandentrepreneur.Distinctionbet weenentrepreneurandintrapreneur.Innovation- meaning,features,andneed.Latestinnovationsinmanufacturingand servicesectors.Social andcommercial entrepreneurship.

WomenEntrepreneurship- ProblemsFaced,Suggestions,RoleofGovernmenttopromoteWomenEntrepreneurship; Socio-economicEnvironment.

Business Planning. Entrepreneurial Development Programmes-- their Relevance andAchievement,RoleofGovernment in Organizing EDPs.

### UNIT-II

MSMEs—Definition,Registrationprocessanditsprocedure,Benefitsofregistration.MSMEs--- SeedBedofEntrepreneurship; Start up- Its Concept, stepsand need.

ProductPlanningandManagement;MarketingManagement;Growthand DiversificationStrategies.

Logistics management—meaning, features, and its role in business



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enterprises Role of MSMEs in the National Economy; Role of ecommerce and mcommerce in promoting small business. Small Business and Modern Technology. Tax Considerations/tax benefits to MSMEs; MSME'S Exemptions.

## Projectworks

- Understanding the life of celebrated and unsung entrepreneurs
- Study the role of government, women, and dalits as entrepreneur
- Study the role of social marketing, social entrepreneurship, and social audit
- Study the role of different forms of business ownership
- Study the online business models and role of ecommerce and mcommerce
- Study of Indian model of businesses
- Study the shades of business in urban and rural areas
- Study various aspects of organizations like Tata, Reliance, Maruti, Hindustan Motors, Wipro, Haldiram, Flipkart, Amul, Amaravati Taluka, Lizzatpapad, Google, Apple etc.
- Study Gandhi's Trusteeship model through Corporate Social Responsibility/Corporate Governance orientation of companies.
- Study the role of demographic, psychographic, political, competitive, and environmental factors in business
- Study the management of businesses like wellness, event management, radio taxis, etc.
- Study the role of business facilitators like banking, insurance, supply chain, and logistics, etc.
- Study of Dabbawals and mathematical reasoning
- Use and analysis of secondary data sources for business decision making
- Writing business plan

## Suggested readings

1. Desai, Vasant (2003). Small-Scale Industries and Entrepreneurship. Himalaya Publishing House, Delhi.
2. Kaulgud, Aruna (2003). Entrepreneurship Management. Vikas Publishing House, Delhi.
3. Cynthia, L. Greene (2004). Entrepreneurship Ideas in Action. Thomson Asia Pvt. Ltd., Singapore.
4. Chandra, Ravi (2003). Entrepreneurial Success: A Psychological Study. Sterling Publication Pvt. Ltd., New Delhi.
5. . Balaraju, Theduri (2004). Entrepreneurship Development: An Analytical Study. Akansha Publishing House, Uttam Nagar, New Delhi.
6. David, Otes (2004). A Guide to Entrepreneurship. Jaico Books Publishing House, Delhi.



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7. Taneja(2004).Entrepreneurship.GalgotiaPublishers

## BCM506:FINANCIALMARKETSANDSERVICES

**Objective:**To familiarizethestudentwiththetraditionalandmodernfinancialandservices.

### UNITI

FinancialMarkets:Meaning,FunctionsandTypes.

MoneyMarket:Meaning,Characteristics,Structure,Participants,GrowthofIndianMoneyMarket, Components of Money Market, Call Money Market, Acceptance Market, Bills Market,CommercialPaperMarket. CertificatesofDeposits MarketinIndia.

CapitalMarket:NatureandRole,Functions,DistinctionbetweenMoneymarketandCapitalMarket,Pr imaryMarket,Secondarymarket,Operational MechanismofCapitalMarket.

### UNITII

FinancialServices:Meaning,Characteristics,ImportanceandKindsofFinancialservices,Financial Services and Economic Environment, Players in Financial services. Merchant Banking:Concept,Evolution and Functions ofMerchant banks.

Mutual Funds: Concept, Types, Advantages, Problems of Mutual Funds in India, ConstitutionandManagement ofMutual Funds.

ExchangeTradedFunds,Factoring.

### Suggestedreadings

- 1.FinancialMarkets:A Beginners'Module,WorkbookfromNSE
2. MutualFund:ABeginners'Module,WorkbookfromNSE
3. Gurusamy,FinancialMarketsand Institutions,3rdedition,TataMcGrawHill.
4. Saunders,FinancialMarketsand Institutions,3rdedition,TataMcGrawHill.



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5. Thummuluri, Siddaiah, Financial Services, 1st edition, Pearson Education.
6. Khan, Indian Financial Systems, 6th edition, Tata McGraw Hill



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## SEMESTER-VI

### BCM601:DIRECT TAX LAWS

**Objective:** The objective of the course is to impart basic knowledge of the provisions of Income tax laws in India.

#### UNIT-I

Deemed Income and Clubbing of Incomes (Aggregation of Incomes), Set-off and Carry Forward of Losses, Deductions to be made in Computing the Total Income, Rebate & Relief.

Assessment of Individual.

#### UNIT-II

Assessment of HUF, Association of Persons & Firm.

Income Tax Authorities, Procedure of Assessment (Practical aspects of Filing of Return to be stressed), Penalties, Deduction & Collection of Tax at Source, Advance Payment of Tax, Appeals & Revision.

**Note:** The paper setter will consider the changes up to 30<sup>th</sup> September of relevant year.

#### Practical Work:

1. Filing of return by an Individual, HUF & Firm.
2. Filing and Submission of TDS Form.

#### Suggested Readings:

1. Students' Guide to Income Tax - Dr. Vinod K. Singhania & Dr. Monica Singhania.  
(Taxmann Publications, New Delhi)
2. Income Tax Law and Accounts - Dr. H.C. Mehrotra & Dr. S.P. Goyal (Sahitya





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Bhawan Publications, Agra)

3. Income Tax – Dr. Garish Ahuja & Dr. Ravi Gupta (Bharat Publications, New Delhi)

## BCM602: FINANCIAL MANAGEMENT

**Objective:** The objective

of the paper is to familiarize the students with Principles and Practices of Financial Management.

### UNIT-I

Financial Management: Meaning, Scope and Objectives of Financial Management, Time Value of Money –

Compounding Techniques and Discounting Techniques. Capital Budgeting, Evaluation of Projects (excluding Risk and Uncertainty, Implications of Normal, Initial and Terminal Depreciation and Balancing Charge). Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital.

### UNIT-II

Sources of Corporate Finance, SEBI Guidelines for Raising Corporate Finance. Capital Structure, Meaning, Types of Leverage, Determinants of Capital Structure. Theories of Capital Structure. Working Capital Management and Its Estimation (Excluding Cash, Receivable and Inventory Management). Dividend Policy – Relevance and Irrelevance Theories.

### Reference books:

1. J C Van Horne, "Financial Management and Policy", 12th Edition, New Delhi, Prentice Hall of India



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2. J C Van Horne, J W Wachowicz, Jr. "Fundamentals of Financial Management" 13th Edition, Prentice Hall of India
3. Prasanna Chandra, "Financial Management" Tata McGraw Hill.
4. Khan and Jain, "Financial Management-Text and Problems" 2nd Edition, Tata McGraw Hill
5. R A Brealey and S C Myers, "Principles of Corporate Finance", Tata McGraw Hill, 7th Edition
6. I M Pandey, "Financial Management", Vikas Publishing House, 9th Edition

## BCM603: ISSUES IN FINANCIAL REPORTING

**Objectives:** The main objective of this subject is to provide knowledge to the students about developments in financial reporting, and understanding of reporting issues at the national and international level.

### Unit I

Financial reporting: Nature and Objectives, Benefits, Users of Financial Reports. General Purpose and Specific Purpose Report. Qualitative Characteristics of Accounting Information.

Conceptual Framework of Financial Reporting: FASB and IASB

International Financial Reporting Standards (IFRS): Role of IASB, Arguments for Global Conversion. Achievements of IASB and Obstacles in Conversion. Required Disclosures as per IFRS.

### Unit II

Issues in Corporate Financial Reporting -  
Accounting for Changing Price Level, Social Reporting, Human Resource Accounting.

Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets.



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Difference between IFRS and Indian Accounting Standards. USGAAP. Recent Trends in Financial Reporting in the Indian context

## Suggested Readings:

1. E.S. Hendriksen, Accounting Theory, Richard D. Irwin.
2. M.W.E. Glautier and B. Underdown, Accounting Theory and Practice.
3. Ahmed Riahi Belkaoui, Accounting Theory, Thomson Learning.
4. Henry I- Wolk, Jere R. Francis and Michael G- Tearney, Accounting Theory: A Conceptual and Institutional Approach, South Western Publishing Co.
5. Robert Bloom and Pieter T. Elagers, Accounting Theory and Policy, Harcourt Brace Jovanovich.
6. L.S. Porwal, Accounting Theory, McGraw Hill Education (India) Ltd.
7. Jawahar Lal, Accounting Theory and Practice, Himalaya Publishing House, New Delhi.

## BCM604: SOCIAL AND BUSINESS ETHICS

Objectives: The course aims to educate that how the adoption of Business Ethics by organizations not only discourages corporate wrong-doing, but also contributes substantially in the achievement of corporate excellence.

### Unit-I

Business Ethics, Definition, Nature, Purpose, Ethical Issues in Management, Causes of Unethical Behaviour, Ethical Abuse-Values, Morals and Business Ethics-Levels of Business Ethics, Myths of Business Ethics, Relationship between Value, Morals and Ethics., Conflict of Interest. Ethics at Workplace: Individual in Organisation, Gender Issues, Harassment,



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Discrimination.Ethicsin Accounting &Finance.

## Unit–

**II**Whistle Blower Policies-Meaning, Importance and  
Issues.CorporateSocial ResponsibilityunderCompanyAct  
2013.

Ethical issues in Environment -Protection of Natural Environment, Prevention of  
Pollution,Depletionand Conservation ofNaturalresources.

MarketingandConsumerProtection-Importance, ProblemsandIssues.

## SuggestedReadings:

1. Chakraborty,S.K.:,FoundationsofmanagementWork-  
ContributionsfromIndianThought:HimalayaPublishingHouseDelhi
2. Griffiths,B.:ThemarriageofEastandWest,collingLondon
3. Gandhi , M.K. : The Study of My Experience with Truth, Navjivan Publishing  
House,Ahmedabad
4. Velasquez,M.G.:BusinessEthics5.Sekhar,R.C.:EthicalChoicesinBusiness.

## BCM605:OPERATIONSRESEARCH

**Objective:** To understand the concepts and techniques of Operations Research for  
businessdecisionmaking and toacquirerequired skills tosolvevarious problemsinOR.

## UNIT-I

Operational Research—Meaning, Significance and Scope.Introduction to Linear  
Programming,Formulation of Linear Programming—Problem, Graphical Method, Simplex



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Method. Duality in Linear Programming, Definition of Dual Problem, General Rules in Converting any Primal into its Dual, Transportation Problem, Assignment Problem.

## UNIT-II

Decision Theory: Decision Making under Uncertainty and Risk, Decision Trees. Replacement Problem (Individual and Group replacement Problems both). Games Theory : Two Persons

Zero Sum Games, Pure Strategies, Mixed Strategies. Simulation; Meaning, Process, Advantages, Limitations and Applications.

### Practical Work:

Use of Linear Programming in Industry.

### Suggested Readings:

1. Paneerselvam, Operations Research, Prentice Hall of India, New Delhi.
2. Taha, Operations Research: An Introduction, Prentice Hall of India, New Delhi.
4. Kapoor, V.K., Operations Research, Sultan Chand & Sons, New Delhi.
5. Sharma, J.K., Operations Research, Theory and Applications, Macmillan India Ltd., ND.
6. Kalavathy, Operations Research, Vikas Publishing House, ND.



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## BCM606:SECTORALASPECTSOFINDIANECONOMY

**Objectives:** This course will provide insight into the various sectoral aspects of Indian economy

### Unit- I

- i) Agriculture: Features, Agricultural Productivity and Income, Rural Indebtedness, Agricultural Marketing, Agricultural Finance and Agricultural Policy, New Development in Agriculture –Contract Farming, Organic Farming and Corporate Farming.
- ii) Industrial Development during the Planning Period, Industrial Policy of Govt. of India, National manufacturing policy, Small Scale and Cottage industries in India: Importance, problems and Govt. Policy, Large Scale Industries –Iron & Steel, Cement and Petrochemicals.

### Unit – II

- i) Services Sector in India: Growth and Contribution of Services in India in Pre and Post Reform Period, Role and Problems of Public and Private Sector in India
- ii) Problems of Indian Economy: Poverty, Unemployment, Inflation, Unequal distribution of Income and Wealth, Inter-State disparities in the Pattern of Development.

### Suggested Readings:

1. Bhahmananda, P.R. And Panchmukhi, V.R.(eds.) 1987 – Development Process of Indian Economy, Himalaya Publishing House, Bombay.
2. Jalan, Bimal 1992: the Indian Economy – Problems and Prospects, Viking, New Delhi.
3. Nagraj, R. 2006: Aspects of India's Economic Growth and Reforms, academic Foundations, New Delhi.
4. Puri, V.K. and Misra, S.K.: Indian Economy, Latest Edition, Himalaya Publishing House
5. Datt and Mahajan: Indian Economy, S. Chand and Company, Latest Edition
6. Dhar, P.K.: Indian Economy – Its Growing Dimensions (Latest Edition), Kalyani Publishers
7. Economic Survey: Government of India, Latest Issue
8. Economic and Political Weekly: Various Issues





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22

B.A./B.Sc.(GENERAL) FIRST YEAR (SEMESTER SYSTEM) 2020-21 SYLLABUS

## हिन्दी (ऐच्छिक) सेमेस्टर-1

पूर्णांक : 90+10 = 100

समय : 3 घण्टे

### 1 कवितालोक :

सं. डॉ. शिवसुन्दर शर्मा, पब्लिकेशन व्यूटो, पंजाब विश्वविद्यालय, लखनऊ द्वारा प्रकाशित।

इस घर कदियों की रखवाई पद्यप्रधान नै विधिति की गई है-

कबीर, रैदास, तुलसीदास देव, कृष्णसुत।

(क) 5-5 अंकों की दो संदर्भ सहित व्याख्याएँ करनी होंगी। कुल 4 संदर्भ पूछे जाएंगे।

अंक : 10

(ख) 6 अंकों का एक समीक्षात्मक प्रश्न करवा होगा। कुल 2 प्रश्न पूछे जाएंगे।

अंक : 06

इस खंड में से कवि-परिचय, कविता-सार तथा ज्योतिष संबंधी प्रश्न पूछे जायेंगे। उक्तों की शब्द-सीमा 200 होगी।

### 2 समीक्ष कवितालोक :

सं. डॉ. लक्ष्मीनन्द कुलना, पब्लिकेशन व्यूटो, पंजाब विश्वविद्यालय, लखनऊ द्वारा प्रकाशित। निम्नलिखित रसत कवितालोक पाठ्यक्रम में है :-  
सतसंग के चित्तवृत्ति, मन्त्र, अतिशक्ति का रूप, श्रौत के मुँह में, न्याय मंत्री, तुलना, सत्य-असत्य।

(क) 5-5 अंकों की दो संदर्भ सहित व्याख्याएँ करनी होंगी। कुल 4 व्याख्याएँ पूछी जाएंगी।

अंक : 10

(ख) 6 अंकों का एक समीक्षात्मक प्रश्न करवा होगा। इस खंड में कव्यप्रसंग, कवि-परिचय एवं ज्योतिष से संबंधित कुल दो प्रश्न पूछे जाएंगे। प्रत्येक उत्तर की शब्द-सीमा 200 तक होगी।

अंक : 06

### 3 लीज-लीज अंकों के लीज लघु-उत्तरपेसी प्रश्न करने होंगे।

अंक : 09

कुल 6 प्रश्न पूछे जाएंगे। प्रत्येक उत्तर की सीमा 50 शब्दों तक होगी। वे प्रश्न इस पत्र के पूरोंका दो खंडों (कवितालोक एवं समीक्ष कवितालोक) पर आधारित होंगे।

### 4 हिन्दी-सहित का इतिहास :

अंक : 07

अदिकाल (अपभ्रंश सहित) से निम्नलिखित शीर्षकों पर आधारित प्रश्न पूछे जाएंगे।

अदिकाल का विकास, काल-रूप, परिस्थितियाँ, प्रवृत्तियाँ और पृथ्वीरस शाले तथा वीरसद्वय शाले का परिचय।

7 अंकों का एक समीक्षात्मक प्रश्न करवा होगा। कुल दो प्रश्न पूछे जाएंगे। (शब्द-सीमा 200)

### 5 दसुप्रिय प्रश्न

अंक : 10

इस पत्र के पूरोंका लीज खंडों के संबंध में 1-1 अंक के दस वस्तुनिष्ठ प्रश्नों के उत्तर देने होंगे। कुल पन्द्रह प्रश्न पूछे जाएंगे।

### 6 समीक्षा विद्वान :

अंक : 07

कहानी :- पवित्राव, तत्व और वसीकल संबंधी दो प्रश्न पूछे जाएंगे। 7 अंकों का सवाल एक प्रश्न करवा होगा। (शब्द-सीमा 200)

### 7 सावधानिक सावधान :

अंक : 20

(क) विपरीतार्थक शब्द (सत में से पाँच करने होंगे।)

5 अंक

(ख) समानार्थक शब्द (सत में से पाँच करने होंगे।)

5 अंक

(ग) शब्द-होवन और वाचन-होवन (सत में से पाँच करने होंगे।)

5 अंक

(घ) वाक्यांश के लिए एक शब्द (सत में से पाँच करने होंगे।)

5 अंक

### 8 पवित्राविक शब्दावली (समान शब्दावली)

अंक : 5

कुल आठ में से पाँच को उत्तर देने होंगे।

### 9 अतिरिक्त अनुसंधान :

अंक : 10

### सहायक पुराण :

हिन्दी सहित का इतिहास : कुसुम वर्मा

विदित : यह लेखर Text के और लीज लेखर वाक्यांश के अनिवार्य होंगे।



# GURU NANAK COLLEGE

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26

B.A./B.Sc.(GENERAL) FIRST YEAR (SEMESTER SYSTEM) 2020-21 SYLLABUS

## हिन्दी (ऐच्छिक) सेमेस्टर-2

पूर्णांक : 90+10 = 100

समय : 3 घण्टे

### 1. कवितालोक :

सं. झ. शिवकुमार शर्मा, पब्लिकेशन व्यूरो, पंजाब विश्वविद्यालय, लुधियाना द्वारा प्रकाशित।  
इन तीन कवियों की रचनाएँ पाठ्यक्रम में विधार्थित की गई हैं।  
मीराबाई, तुलसीदास, प्रसिद्ध कविताएँ

(क) 5-8 अंकों की दो संदर्भित कविताएँ करनी होंगी। कुल 4 कविताएँ पूरी जाएँगी।

अंक-10

(ख) 8 अंकों का एक समीक्षात्मक प्रश्न करना होगा। कुल 2 प्रश्न पूछे जाएँगे।

अंक-06

इस खण्ड में से कवि-परिचय, कविता-सार तथा उद्देश्य संबंधी प्रश्न पूछे जाएँगे। उत्तर की हद सीमा 200 होगी।

### 2. छंदों की समीक्षा - पृष्ठभूमि, धर्म, स्वरूप, प्रभाव, आदि।

अंक-16

नामकरण, कवयित्री, चरित्र-विवरण, उद्देश्य के आधार पर चार समीक्षात्मक प्रश्न पूछे जाएँगे, जिनमें से 8 अंकों के चारों दो प्रश्न करने होंगे। (शब्द- सीमा 200-250)

### 3. हिन्दी साहित्य का इतिहास :

भक्तिवाद :- भक्ति शीर्षक पर आधारित 2 प्रश्न पूछे जाएँगे। एक का उत्तर देना होगा। (शब्द-सीमा 200)

अंक-08

भक्तिवाद की परिचयिता, ज्ञानदास, प्रभावदास, रामदास और कृष्ण दास की विशेषताएँ, कबीर, जगदीश, तुलसी और कृत्य

### 4. वस्तुनिष्ठ प्रश्न

अंक-10

इस पत्र के पूर्वोक्त तीनों खण्डों के संबंध में 1-1 अंक के दस वस्तुनिष्ठ प्रश्नों के उत्तर देने होंगे। कुल पन्द्रह प्रश्न पूछे जाएँगे।

### 5. समीक्षा विज्ञान

उपन्यास-परिचय, तत्त्व और कर्तव्य संबंधी दो प्रश्न पूछे जाएँगे। 1 अंकों का केवल एक प्रश्न करना होगा।

अंक-07

(शब्द-सीमा 200)

### 6. मुद्रावे और लेखनिकाएँ (ज्ञान में से दो प्रश्न के उत्तर देने होंगे।)

अंक-10

### 7. विधार्थित विषय पर अनुसंधान-लेखन (तीन में से एक प्रश्न करना होगा।)

अंक-10

### 8. बिंबी पत्र-लेखन (दो में से एक प्रश्न करना होगा।)

अंक-08

### 9. पाठ्यपत्रिका शब्दावली-(संलग्न शब्दावली)

अंक-05

### अंतिम मूल्यांकन

अंक-10

निर्देश :-एक लेखन Text के और तीन लेखन प्रश्नों के उत्तर देने होंगे।



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B.A./B.Sc.(GENERAL) FIRST YEAR (SEMESTER SYSTEM) 2020-21 SYLLABUS

31

ਪੰਜਾਬੀ (ਇਲੈਕਟਿਵ)

ਬੀ.ਏ. (ਜਨਰਲ ਭਾਗ) ਪਹਿਲਾ ਅਪ੍ਰੈਲ/ ਮਈ 2021 ਦੇ ਇਮਤਿਹਾਨ ਲਈ

ਸਮੇਸਟਰ ਦੂਜਾ

ਕੁੱਲ ਅੰਕ 100  
ਲਿਖਤੀ 90  
ਇੰਟਰਨਲ ਅਸੈਸਮੈਂਟ 10  
ਸਮਾਂ 3 ਘੰਟੇ

## ਪਾਠਕ੍ਰਮ

- ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ ਦਾ ਅਧਿਐਨ 25 ਅੰਕ
  - ਪੰਜਾਬੀ ਨਾਵਲ 25 ਅੰਕ
  - ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (1901 ਤੋਂ 2000 ਤੱਕ) 20 ਅੰਕ
  - ਭਾਰਤੀ ਕਾਵਿ ਸ਼ਾਸਤਰ 10 ਅੰਕ
  - ਸਾਹਿਤ ਆਲੋਚਨਾ 10 ਅੰਕ
- ਕੋਰਸ**
- ਨਕਸ਼ ਨੁਹਾਰ (ਸੰਪਾ.) ਡਾ. ਜਸਵਿੰਦਰ ਸਿੰਘ, ਅਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ (1901 ਈ. ਤੋਂ 2000 ਈ. ਤੱਕ), ਪਬਲੀਕੇਸ਼ਨ ਬਿਊਰੋ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ।  
(ਨਿਰਧਾਰਤ ਕਵੀ: ਪਾਸ਼, ਸੰਤ ਰਾਮ ਉਦਾਸੀ, ਸੁਰਜੀਤ ਪਾਤਰ, ਜਸਵੰਤ ਦੀਦ, ਨਵਤੇਜ ਭਾਰਤੀ, ਸੁਖਵਿੰਦਰ ਅੰਮ੍ਰਿਤ, ਦਰਸ਼ਨ ਬੁਲੰਦਵੀ, ਜਸਵਿੰਦਰ, ਸੁਖਪਾਲ)
  - ਬਲਦੇ ਦੀਵੇ**, ਰਜੀਆ ਨੂਰ ਮੁਹੰਮਦ, ਦੀਪਕ ਪਬਲਿਸ਼ਰਜ਼, ਜਲੰਧਰ
- ਯੂਨਿਟ ਅਤੇ ਥੀਮ**
- (ੳ) **ਨਕਸ਼ ਨੁਹਾਰ** ਕਾਵਿ ਪੁਸਤਕ ਵਿਚੋਂ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਆਖਿਆ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ  
(ਅ) ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਵਿਚੋਂ ਕਿਸੇ ਇਕ ਕਵਿਤਾ ਦਾ ਵਿਸ਼ਾ-ਵਸਤੂ ਸਪਸ਼ਟ ਕਰੋ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ
  - (ੳ) **ਬਲਦੇ ਦੀਵੇ** ਨਾਵਲ ਵਿਚੋਂ ਪ੍ਰਮੁੱਖ ਘਟਨਾਵਾਂ ਸੰਬੰਧੀ ਪ੍ਰਸ਼ਨ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ  
(ਅ) ਨਾਵਲ ਦੀ ਸਾਹਿਤਕ ਪਰਖ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ  
(ਸਾਹਿਤਕ ਪਰਖ ਵਿਚ ਵਿਸ਼ੇ, ਵਿਧੀ, ਪਲਾਟ ਤੇ ਪਾਤਰ ਚਿਤਰਨ ਸੰਬੰਧੀ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣ)
  - ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਤੇ ਨਾਵਲ ਵਿਚੋਂ ਲਘੂ ਉੱਤਰ ਵਾਲੇ ਪ੍ਰਸ਼ਨ (ਅਠ ਪ੍ਰਸ਼ਨਾਂ ਵਿਚੋਂ ਪੰਜ) 2 x 5 = 10 ਅੰਕ  
(ਪ੍ਰਸ਼ਨ ਦਾ ਉੱਤਰ ਤਿੰਨ-ਚਾਰ ਸਤਰ ਤੋਂ ਵੱਧ ਨਾ ਹੋਵੇ)
  - ਪੰਜਾਬੀ ਸਾਹਿਤਕ ਦਾ ਇਤਿਹਾਸ (19੦1 ਈ. ਤੋਂ 2੦੦੦ ਈ. ਤੱਕ): ਨਾਵਲ, ਕਹਾਣੀ ਤੇ ਸਫ਼ਰਨਾਮਾ 5 x 4 = 2੦ ਅੰਕ  
ਸਾਹਿਤ ਵਿਚੋਂ ਇਤਿਹਾਸ ਨਾਲ ਸੰਬੰਧਤ ਸੰਖੇਪ ਉੱਤਰ ਵਾਲੇ ਪ੍ਰਸ਼ਨ  
(ਛੇ ਵਿਚੋਂ ਕੋਈ ਚਾਰ - ਉੱਤਰ 5੦ ਸ਼ਬਦ ਤੋਂ ਵੱਧ ਨਾ ਹੋਵੇ)
  - ਭਾਰਤੀ ਕਾਵਿ ਸ਼ਾਸਤਰ: 1੦ ਅੰਕ  
(ੳ) ਧੁਨੀ ਸੰਪਰਦਾਇ (ਅ) ਅਲੰਕਾਰ ਸੰਪਰਦਾਇ (ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ)  
(ਦੋ ਸਵਾਲਾਂ ਵਿਚੋਂ ਇਕ ਕਰਨਾ)
  - ਸਾਹਿਤ ਆਲੋਚਨਾ: ਸਾਹਿਤ ਦੀ ਪਰਿਭਾਸ਼ਾ, ਪ੍ਰਕਿਰਤੀ, ਪ੍ਰਯੋਜਨ ਤੇ ਤੱਤ 1੦ ਅੰਕ  
(ਦੋ ਸਵਾਲਾਂ ਵਿਚੋਂ ਇਕ ਕਰਨਾ)
- ਸਹਾਇਕ ਪੁਸਤਕਾਂ:**
- ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (ਆਧੁਨਿਕ ਕਾਲ), ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।
  - ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (ਆਧੁਨਿਕ ਕਾਲ), ਡਾ. ਭਾਸ਼ਾ ਦਿਤਾਗ, ਪੰਜਾਬ, ਪਟਿਆਲਾ।
  - ਪੰਜਾਬੀ ਸਾਹਿਤ ਦੀ ਉਭਰਤੀ ਤੇ ਵਿਕਾਸ, ਡਾ. ਪਰਮਿੰਦਰ ਸਿੰਘ ਤੇ ਕ੍ਰਿਪਾਲ ਸਿੰਘ ਕਸੈਲ, ਲਾਹੌਰ ਬੁੱਕ ਸ਼ਾਪ, ਲੁਧਿਆਣਾ।
  - ਧਾਲੀਵਾਲ, ਪ੍ਰੇਮ ਸਿੰਘ (ਡਾ.) 'ਸਿਧਾਂਤਕ ਭਾਸ਼ਾ ਵਿਗਿਆਨ', ਮਦਾਨ ਪਬਲੀਕੇਸ਼ਨਜ਼, ਪਟਿਆਲਾ, 2002
  - ਬਰਾੜ, ਬੂਟਾ ਸਿੰਘ (ਡਾ.) 'ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਸ਼੍ਰੇਣੀ ਤੇ ਸਰੂਪ', ਵਾਰਿਸ ਸ਼ਾਹ ਫਾਉਂਡੇਸ਼ਨ, ਅੰਮ੍ਰਿਤਸਰ 2012
  - ਜੋਗੀ, ਰਤਨ ਸਿੰਘ (ਡਾ.) 'ਸਾਹਿਤ ਦੇ ਰੂਪ, ਪਬਲੀਕੇਸ਼ਨਜ਼ ਬਿਊਰੋ, ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।
  - ਆਰੂਜਾ, ਰੇਖਨ ਲਾਲ (ਡਾ.) 'ਸਾਹਿਤ ਸ਼ਾਸਤਰ, ਲਾਹੌਰ ਬੁੱਕ ਸ਼ਾਪ, ਲੁਧਿਆਣਾ।
  - ਸ਼ੇਰੀ ਸਿੰਘ ਤੇ ਬ੍ਰਹਮ ਜਗਦੀਸ (ਪ੍ਰੋ.) 'ਭਾਸ਼ਾ ਵਿਗਿਆਨ, ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਤੇ ਚੁਰਚੁਪੀ ਲਿਖੀ, ਵਾਰਿਸ ਸ਼ਾਹ ਫਾਉਂਡੇਸ਼ਨ, ਅੰਮ੍ਰਿਤਸਰ
  - ਸ਼ਾਹੀ, ਜੀਤ ਸਿੰਘ, ਪੰਜਾਬੀ ਅਧਿਐਨ ਤੇ ਅਧਿਆਪਨ ਬਦਲਦੇ ਪਰਿਪੇਖ, ਵਾਰਿਸ ਸ਼ਾਹ ਫਾਉਂਡੇਸ਼ਨ, ਅੰਮ੍ਰਿਤਸਰ
- ਵਿਸ਼ੇਸ਼ ਨੋਟ:** ਸਮੁੱਚੇ ਪਾਠਕ੍ਰਮ ਲਈ ਹਫ਼ਤੇ ਵਿਚ 6 + 6 = 12 ਪੀਰੀਅਡ।



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B.A./B.Sc.(GENERAL) FIRST YEAR (SEMESTER SYSTEM) 2020-21 SYLLABUS

3

## ਪੰਜਾਬੀ (ਲਾਜ਼ਮੀ)

ਬੀ.ਏ. ਅਤੇ ਬੀ.ਐਸ.ਸੀ. ਭਾਗ ਪਹਿਲਾ ਦਸੰਬਰ 2020 ਦੇ ਇਮਤਿਹਾਨ ਲਈ  
(ਬੀ.ਏ. ਅਤੇ ਬੀ.ਐਸ.ਸੀ. ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਲਈ)  
ਸਮੇਸਟਰ ਪਹਿਲਾ

ਕੁੱਲ ਅੰਕ 50  
ਲਿਖਤੀ 45  
ਇੰਟਰਨਲ ਅਸੈਸਮੈਂਟ 5  
ਸਮਾਂ 3 ਘੰਟੇ

## ਪਾਠਕ੍ਰਮ

1. ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ ਦਾ ਅਧਿਐਨ 20 ਅੰਕ
2. ਲੇਖ ਰਚਨਾ 10 ਅੰਕ
3. ਸੰਖਿਪ ਰਚਨਾ 5 ਅੰਕ
4. ਵਿਆਕਰਨ : ਸਿਧਾਂਤ ਤੇ ਵਿਹਾਰ 10 ਅੰਕ

## ਕੋਰਸ

1. **ਕਾਵਿ-ਸੁਮੇਲ** (ਸੰਪਾਦਕ) ਡਾ. ਕਰਮਜੀਤ ਸਿੰਘ, ਪਬਲੀਕੇਸ਼ਨ ਬਿਊਰੋ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ।  
(ਹਰਭਜਨ ਸਿੰਘ ਹੁੰਦਲ ਅਤੇ ਹਰਭਜਨ ਸਿੰਘ ਰੈਡੂ ਸਿਲੇਬਸ ਵਿਚ ਨਹੀਂ ਹਨ)

## ਯੂਨਿਟ ਅਤੇ ਥੀਮ

1. (ੳ) ਕਾਵਿ-ਸੁਮੇਲ ਪੁਸਤਕ ਵਿਚੋਂ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਆਖਿਆ (ਦੇ ਵਿਚੋਂ ਇਕ) 5 ਅੰਕ  
(ਅ) ਕਵਿਤਾ ਦਾ ਸਾਰ ਤੇ ਕੇਂਦਰੀ ਭਾਵ (ਦੇ ਵਿਚੋਂ ਇਕ) 5+5= 10 ਅੰਕ

2. ਕਾਵਿ-ਸੰਗ੍ਰਹਿ ਵਿਚੋਂ ਸੰਖਿਪ ਉੱਤਰਾਂ ਵਾਲੇ ਪ੍ਰਸ਼ਨ (ਉੱਤਰ ਤਿੰਨ ਸਤਰਾਂ ਤੋਂ ਵੱਧ ਨਾ ਹੋਵੇ) (ਅੱਠ ਪ੍ਰਸ਼ਨਾਂ ਵਿਚੋਂ ਪੰਜ ਦੇ ਉੱਤਰ ਦਿਓ) 5×1= 5 ਅੰਕ
3. ਲੇਖ ਰਚਨਾ ( 500 ਸ਼ਬਦਾਂ ਵਿਚ ) ਚਲੰਤ ਮਸਲਿਆਂ ਬਾਰੇ (ਚਾਰ ਵਿਧਿਆਂ ਵਿਚੋਂ ਕੋਈ ਇਕ ਕਰਨਾ) 10 ਅੰਕ
4. ਸੰਖਿਪ ਰਚਨਾ 5 ਅੰਕ
5. ਵਿਆਕਰਨ : ਸਿਧਾਂਤ ਤੇ ਵਿਹਾਰ 6 ਅੰਕ

- (i) ਵਿਆਕਰਨ : ਵਿਆਕਰਨ ਦੀ ਪਰਿਭਾਸ਼ਾ, ਮਹੱਤਵ ਤੇ ਤੱਤ (ਵਾਕ ਪ੍ਰਬੰਧ, ਰੂਪ ਪ੍ਰਬੰਧ, ਧੁਨੀ ਪ੍ਰਬੰਧ ਤੇ ਲਿਖਤ ਪ੍ਰਬੰਧ (ਸੰਖਿਪ ਜਾਣ ਪਛਾਣ) (ਦੇ ਵਿਚੋਂ ਇਕ ਪ੍ਰਸ਼ਨ ਹੱਲ ਕਰਨਾ ਹੈ)

- (ii) ਵਿਹਾਰਕ ਪ੍ਰਸ਼ਨ

ਨੋਟ : ਪੇਪਰ ਸੈਟਰ ਵਲੋਂ ਪੰਜਾਬੀ ਵਿਆਕਰਨ ਦੇ ਹਵਾਲੇ ਨਾਲ ਹੀ ਸੰਖਿਪ ਉੱਤਰਾਂ ਵਾਲੇ ਵਿਹਾਰਕ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣ। (ਚਾਰ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਹੱਲ ਕਰਨੇ ਹਨ)

2+2= 4 ਅੰਕ

- ਨੋਟ:
1. ਟੈਕਸਟ ਲਈ ਹਫ਼ਤੇ ਦੇ ਛੇ ਪੀਰੀਅਡ।
  2. ਕੰਪਜ਼ੀਸ਼ਨ ਲਈ 25-30 ਵਿਦਿਆਰਥੀਆਂ ਦਾ ਗਰੁੱਪ ਅਤੇ ਹਫ਼ਤੇ ਦੇ ਤਿੰਨ ਹੋਰ ਪੀਰੀਅਡ।
  3. ਹਫ਼ਤੇ ਦੇ 6+3 = 9 ਪੀਰੀਅਡ।



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30

B.A./B.Sc.(GENERAL) FIRST YEAR (SEMESTER SYSTEM) 2020-21 SYLLABUS

ਪੰਜਾਬੀ (ਇਲੈਕਟਿਵ)  
ਬੀਏ ਜਨਰਲ ਭਾਗ ਪਹਿਲਾ ਦਸੰਬਰ 2020 ਦੇ ਇਮਤਿਹਾਨ ਲਈ  
ਸਮੇਸਟਰ ਪਹਿਲਾ

ਕੁੱਲ ਅੰਕ : 100  
ਲਿਖਤੀ : 90  
ਇੰਟਰਵਿਊ ਅਸੇਸਮੈਂਟ : 10  
ਸਮਾਂ : 3 ਘੰਟੇ

## ਪਾਠਕ੍ਰਮ

- ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ ਦਾ ਅਧਿਐਨ 25 ਅੰਕ
  - ਪੰਜਾਬੀ ਇਕਾਗੀ 25 ਅੰਕ
  - ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (1901 ਤੋਂ 2000 ਤੱਕ) 20 ਅੰਕ
  - ਭਾਸ਼ਾ ਤੇ ਪੰਜਾਬੀ ਭਾਸ਼ਾ 10 ਅੰਕ
  - ਸਾਹਿਤ ਦੇ ਰੂਪ 10 ਅੰਕ
- ਕੋਰਸ**
- ਨਕਸ਼ ਨੁਹਾਰ ( ਸੰਪਾ.) ਡਾ. ਜਸਵਿੰਦਰ ਸਿੰਘ, ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ ( 1901 ਈ: ਤੋਂ 2000 ਈ: ਤੱਕ), ਪਬਲੀਕੇਸ਼ਨ ਇੰਦਰ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ।  
(ਨਿਰਧਾਰਤ ਕਵੀ: ਭਾਈ ਵੀਰ ਸਿੰਘ, ਪ੍ਰੋ. ਪੂਰਨ ਸਿੰਘ, ਪਨੀ ਰਾਮ ਚਾਵਿਕ, ਪ੍ਰੋ. ਮੋਹਨ ਸਿੰਘ, ਅੰਮ੍ਰਿਤਾ ਪ੍ਰੀਤਮ, ਬਾਬਾ ਬਲਵੰਤ, ਸ਼ਿਵ ਕੁਮਾਰ ਬਟਾਲਵੀ, ਡਾ. ਹਰਿਭਜਨ ਸਿੰਘ, ਡਾ. ਜਗਤਾਰ)
  - ਡੋ. ਦਰਸ਼ਨ**, ਸੰਤ ਸਿੰਘ ਸੇਧ, ਪਬਲੀਕੇਸ਼ਨ ਇੰਦਰ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ। ('ਨਿਸ਼ਾਂਤ ਭਾਗ ਵਿੱਚ' ਇਕਾਗੀ ਨੂੰ ਛੱਡ ਕੇ )
- ਯੂਨਿਟ ਅਤੇ ਥੀਮ**
- (ੳ) 'ਨਕਸ਼ ਨੁਹਾਰ' ਪੁਸਤਕ ਵਿਚੋਂ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਆਖਿਆ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ  
(ਅ) 'ਡੋ ਦਰਸ਼ਨ' ਇਕਾਗੀ ਦੇ ਵਾਰਤਾਲਾਪੀ ਅੰਸ਼ ਦੀ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਆਖਿਆ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ
  - (ੳ) ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਵਿਚੋਂ ਕਿਸੇ ਇਕ ਕਵਿਤਾ ਦਾ ਵਿਸ਼ਾ-ਵਸਤੂ / ਥੀਮ ਸਪਸ਼ਟ ਕਰੋ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ  
(ਅ) ਇਕਾਗੀ ਦੀ ਸਾਹਿਤਕ ਪਰਖ (ਦੋ ਵਿਚੋਂ ਇਕ) (ਸਾਹਿਤਕ ਪਰਖ ਵਿਚ ਵਿਸ਼ੇ, ਵਿਧੀ, ਪਲਾਟ ਤੇ ਪਾਤਰ ਚਿਤਰਨ ਸੰਬੰਧੀ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣ) 10 ਅੰਕ
  - ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਤੇ ਇਕਾਗੀ ਸੰਗ੍ਰਹਿ ਵਿਚੋਂ ਲਘੂ ਉੱਤਰਾਂ ਵਾਲੇ ਪ੍ਰਸ਼ਨ (ਔਨ ਵਿਚੋਂ ਪੰਜ) (ਪ੍ਰਸ਼ਨ ਦਾ ਉੱਤਰ ਤਿੰਨ-ਚਾਰ ਸਤਰਾਂ ਤੋਂ ਵੱਧ ਨਾ ਹੋਵੇ) 2 x 5=10 ਅੰਕ
  - ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (1901 ਈ: ਤੋਂ 2000 ਈ: ਤੱਕ) : ਕਵਿਤਾ, ਨਾਟਕ ਤੇ ਇਕਾਗੀ ਸਾਹਿਤ ਵਿਚੋਂ ਇਤਿਹਾਸ ਨਾਲ ਸੰਬੰਧਤ (ਸੰਖੇਪ ਉੱਤਰਾਂ ਵਾਲੇ ਪ੍ਰਸ਼ਨ) (ਛੇ ਵਿਚੋਂ ਕੋਈ ਚਾਰ -ਉੱਤਰ 50 ਸ਼ਬਦਾਂ ਤੋਂ ਵੱਧ ਨਾ ਹੋਵੇ) 5 x 4=20 ਅੰਕ
  - ਭਾਸ਼ਾ ਅਤੇ ਪੰਜਾਬੀ ਭਾਸ਼ਾ: ਭਾਸ਼ਾ ਦੀ ਪਰਿਭਾਸ਼ਾ, ਪ੍ਰਸਿਰਜੀ, ਪ੍ਰਯੋਗ ਤੇ ਮਹੱਤਵ, ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਦੀਆਂ ਵਿਸ਼ੇਸ਼ਤਾਵਾਂ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ
  - ਸਾਹਿਤ ਦੇ ਰੂਪ : ਪਰਿਭਾਸ਼ਾ ਤੇ ਤੱਤ ਕਵਿਤਾ, ਗੀਤ, ਗ਼ਜ਼ਲ, ਇਕਾਗੀ, ਨਾਵਲ, ਕਹਾਣੀ (ਦੋ ਵਿਚੋਂ ਇਕ) 10 ਅੰਕ

ਵਿਸ਼ੇਸ਼ ਨੋਟ : ਸਮੁੱਚੇ ਪਾਠਕ੍ਰਮ ਲਈ ਹਫ਼ਤੇ ਵਿਚ 6 + 6 = 12 ਪੈਰੀਅਡ





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## 6. Course Beyond Syllabus

PROSPECTUS 2022-23

### SELECTION OF SUBJECTS

**Compulsory Subjects-**

- 1) General English
- 2) General Punjabi or History & Culture of Punjab
- 3) Environmental Education to be passed in Ist/IIInd/IIIrd Year.

**Elective Subjects -**

- 1) English/Punjabi/Hindi Literature
- 2) History/Mathematics
- 3) Economics
- 4) Political Science
- 5) Physical Education (80 Seats)
- 6) Computer Application (Vocational)

**Additional / Optional-**

- 1) Introduction to Computer Science
- 2) Computer Based Accounting.

**Note:** The Subject of History & Maths cannot be opted together. All the students of B.A./B.Com. are required to qualify the paper of Environmental Education. The degree of B.A./B.Com. will be given only after passing the above said examination of Environmental Education.

Any student opting for Phy. Education must clear Physical Eligibility Test to be held as per University Norms.

PROSPECTUS 2022-23

### COMPUTER BASED ACCOUNTING (ADD-ON-COURSE)

An add-on-course (Computer Based Accounting ) has been introduced from the session 2010-11 in our college. In the first, second and third year of education as Certificate/Diploma/Advance Diploma Courses along with conventional degree programmes of B.A. and B.Com. respectively. A student pursuing a Bachelor's degree in Arts/Commerce subjects could side by side pursue a course in Computer Based Accounting. The maximum number of seats in this course is 40.

**\*Two New Short term Courses have been applied for :**

1. Certificate Programming in GST Applications
2. Certificate in Creative writing and Content Development





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**PANJAB UNIVERSITY, CHANDIGARH**

**FACULTY OF BUSINESS MANAGEMENT  
& COMMERCE**

**OUTLINES OF TESTS SYLLABI AND COURSES OF  
READING**

**FOR**

**Add on courses for B.A./B.Sc./B.Com**

**CERTIFICATE COURSE**

**For the Examination of 2020-21**



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## COURSE - 5 COMPUTER BASED ACCOUNTING

### Paper I: Fundamental of Computer Accounting

Basic of Computerized Accounting: Meaning Importance, Difference between Computerized and Traditional Accounting, Book Keeping and Accounting, Accounting Concepts, Accounting Equation, Accounting Cycle, Double Entry System: Merits and Demerits, Journal, Ledger, Cash Book, Trial Balance, Rectification of errors.

Preparation of Final Accounts, Accounting Database Management MS excel and its applications in Accounts, use of Tally Software in managing books of accounts

Application of Busy Wings, SAP, Tally ERP 9, Billing software, business software, E-way Bill, GST billing and Filing

### Paper II: Tally 6.5.1

Introduction to groups, creating a group, displaying a group, altering groups, Debit and credit Notes, Stock Journal, Manufacturing Journal, Delivery Note, Receipt Note, Report Configuration Option Inventory Books, Statements with options and formats, Splitting of Data, Introduction to ledgers, introduction to voucher type, introduction to purchase orders, introduction to invoices, Reports in the Tally ERP -basic features of displaying reports, working with balance sheet, schedule VI balance sheet, working with profit & loss account, schedule VI profit & loss account, working with stocks summary report, configuration in trial balance, working with ratio analysis, working with trial balance, Payroll in Tally ERP 9

### Second Year

Paper I Wings Trade  
Paper II Busy

### Third Year

Paper I SAP  
Paper II Oracle based accounting

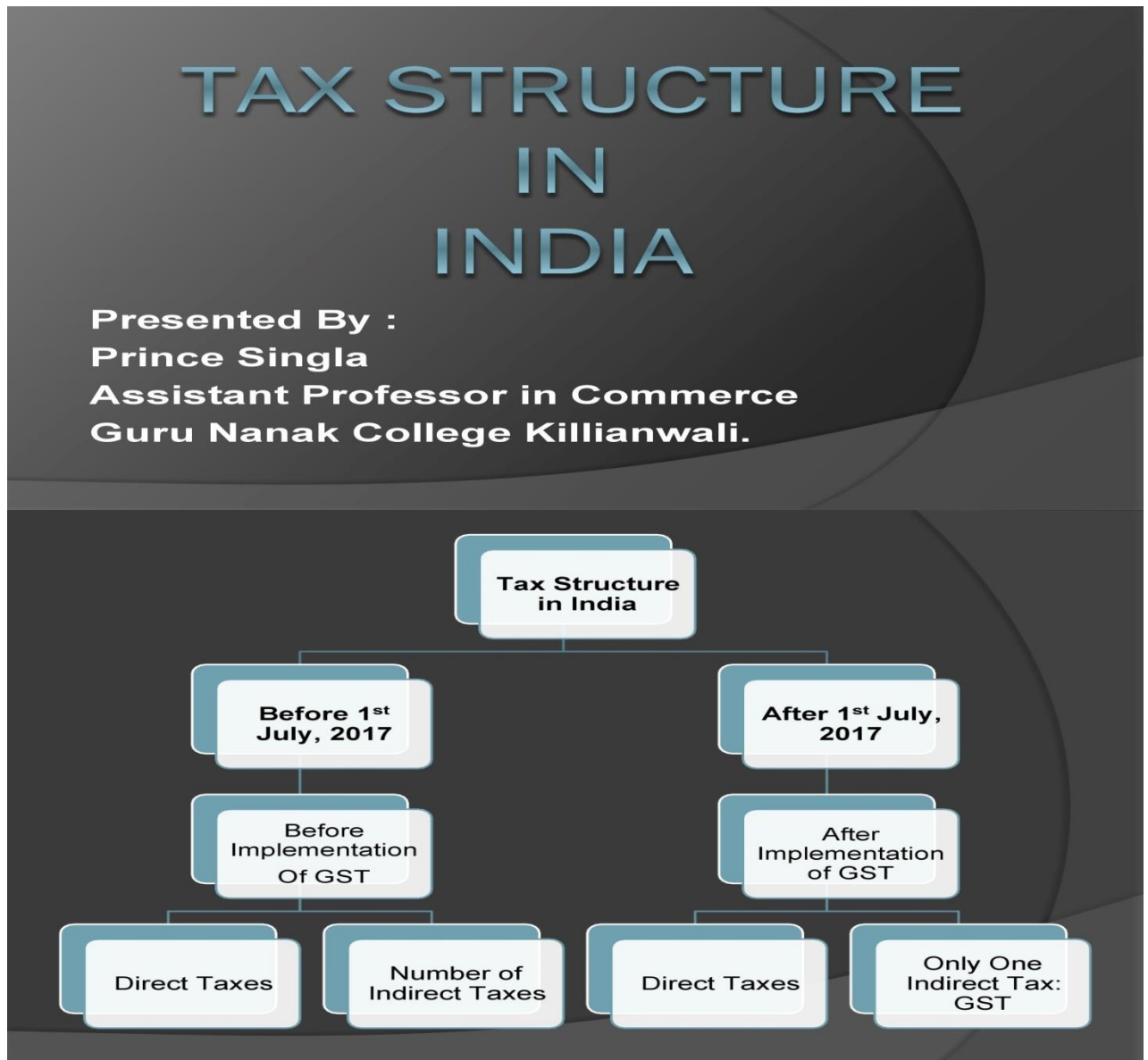


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## 7. Course PPT

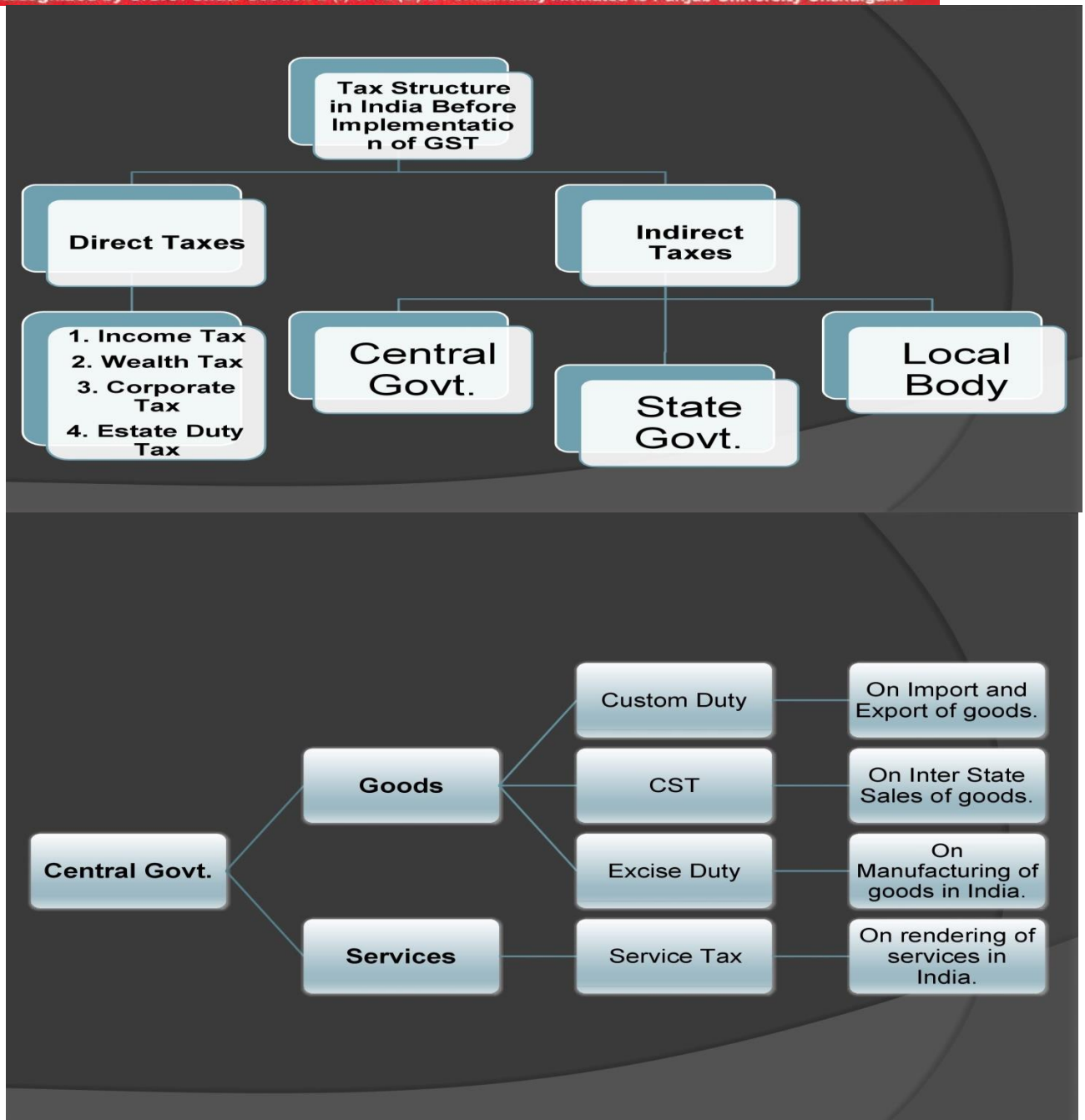




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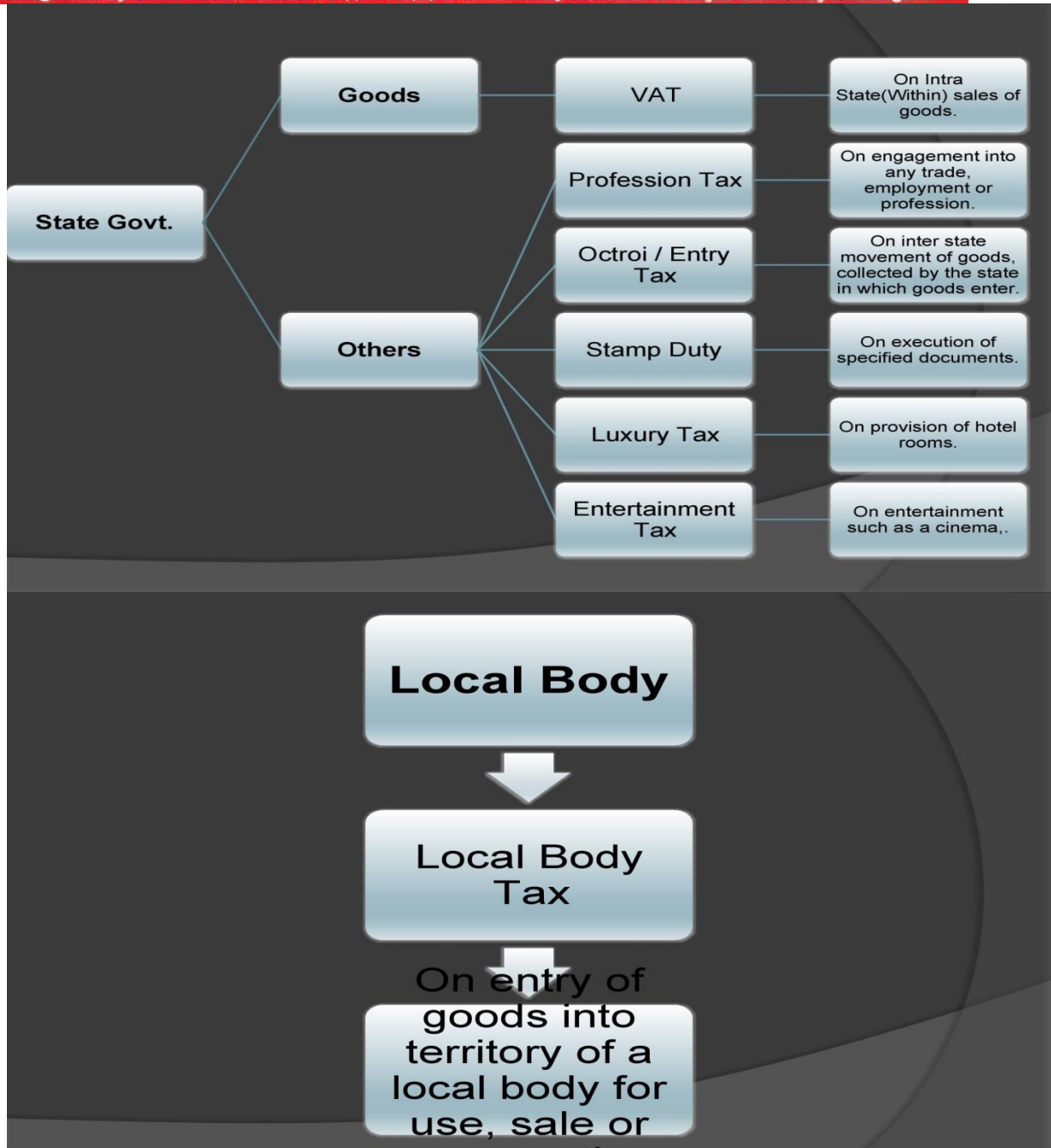




# GURU NANAK COLLEGE

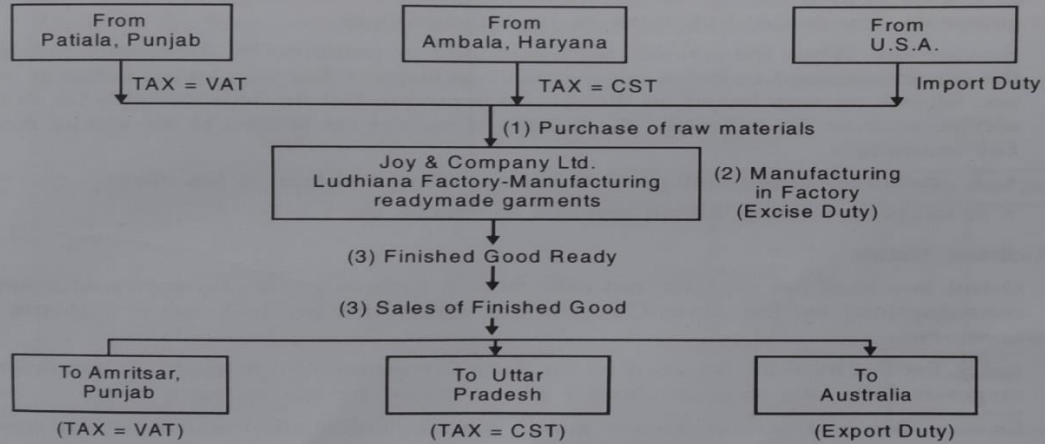
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## AN EXAMPLE TO UNDERSTAND THE STRUCTURE OF INDIRECT TAXES :



## Tax Structure in India After Implementation of GST

### Direct Taxes

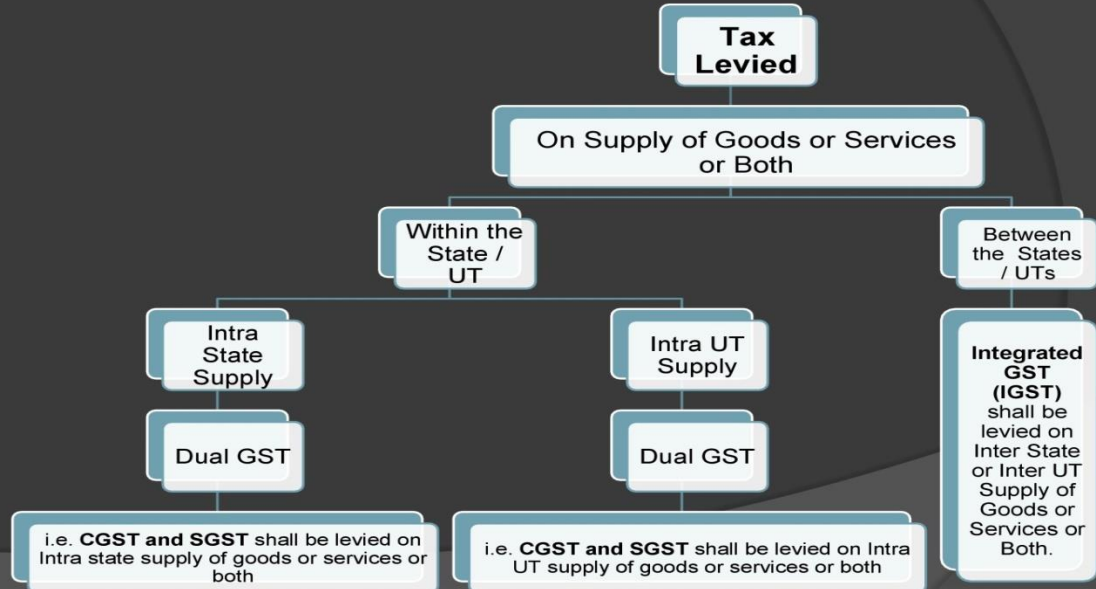
1. Income Tax
2. Wealth Tax
3. Corporate Tax
4. Estate Duty Tax

### GST

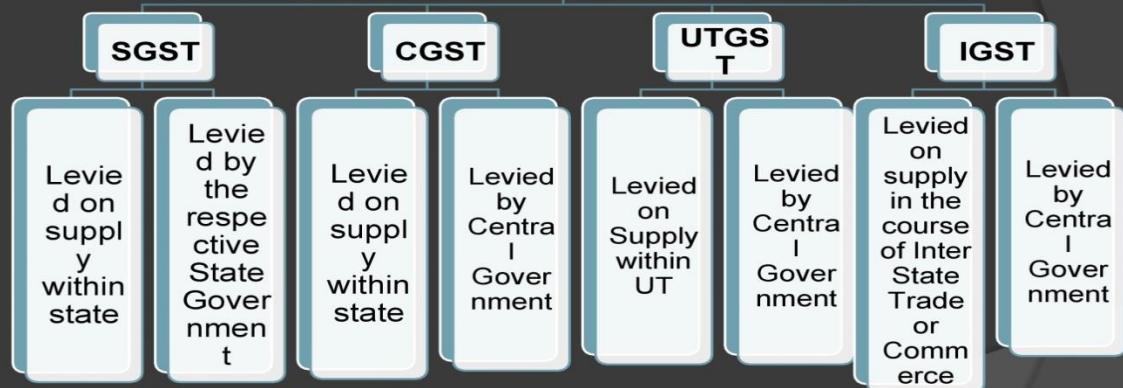
All Previous Indirect Taxes (Such as Excise Duty, CST, VAT, Service Tax etc.) are Abolished and replaced by One Tax (GST).



## DUAL – GST STRUCTURE IN INDIA



## Four Types of Taxes under GST





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## UNDERSTANDING GST WITH ILLUSTRATIONS

1. A manufacturer from Punjab sold goods to a buyer in Punjab i.e. supply of goods is done Intra State (Within the same state). The detail are as follow :
- Cost Price       Rs.100  
Profit Margin    Rs.10  
Excise Duty @ 12.5% and VAT @ 12.5%

**Solution. As per the previous Indirect Tax System :**

Particular	Rs.
Cost Price of Manufacturer	100
Add: Profit Margin	10
	110
Add: Excise Duty @ 12.5% of 110 (Levied on Manufacturing)	13.75
	123.75
Add: VAT @ 12.5% of 123.75 (Levied on Sale within Punjab)	15.47
Total S.P.	139.22



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## As Per GST Regime

Under the GST Regime, on Intra state supply of goods or services, dual tax shall be levied i.e. CGST and SGST. No other taxes to be levied.



Particular	Rs.
Cost Price of Manufacturer	100
Add: Profit Margin	10
	110
Add: 10% CGST of 110	11
Add: 10% SGST of 110 (Both CGST and SGST are levied on the base price, which avoids double taxation)	11
Total S.P.	132

Assumed : CGST and SGST is 10%

## Difference between previous system & GST regime:

- (a) No Cascading effect under GST- under the previous Indirect Tax System, VAT is levied on price which includes Excise Duty. This leads to double taxation. This is removed under GST, both CGST and SGST are levied on base price of 110.
- (b) S.P is less under GST.
- (c) Total tax paid under GST is less (22 in comparison to 29.22 under present system ( $13.75 + 15.47 = 29.22$ )).



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# Thank You





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## 8. Guest Lecture

### Extension Lecture on India's Freedom; Why it Happened in 1947, and not Earlier on 14-08-2021



### “भारत को 1947 में स्वतंत्रता मिली और पहले क्यों नहीं?” विषय पर विस्तार व्याख्यान का आयोजन

डबवाली दर्पण, डबवाली। भारत की स्वतंत्रता की 75 वीं वर्षगांठ के अवसर पर, गुरु नानक कॉलेज किल्लियावाली ने अपनी एनएसएस इकाई और एनसीसी इकाई के माध्यम से +भारत को 1947 में स्वतंत्रता मिली और पहले क्यों नहीं?+ विषय पर एक ऑनलाइन विस्तार व्याख्यान का आयोजन किया जिसमें डी.ए.वी. कॉलेज अबोहर से इतिहास विभाग में सहायक प्रोफेसर मिस फैनी चावला ने मुख्य वक्ता के रूप में व्याख्यान दिया। एन.एस.एस. प्रभारी प्रो. आशीष बाघला ने मुख्य वक्ता के परिचय के साथ सत्र की शुरुआत की और भारत की स्वतंत्रता की 75 वीं वर्षगांठ के उपलक्ष्य में सभी को बधाई दी। विभिन्न स्वतंत्रता सेनानियों द्वारा स्वतंत्रता संग्राम के बारे में ऐतिहासिक घटनाओं के बारे में बात करते हुए, मिस फैनी चावला ने उन प्रमुख घटनाओं पर

प्रकाश डाला, जिन्होंने ब्रिटिश सरकार के प्रति भारतीयों के दृष्टिकोण को बदल दिया और जिसने लोगों को स्वतंत्रता और स्वतंत्र भारत की ओर बढ़ने के लिए

में भारत सरकार के लिए गठित अधिनियम और द्वितीय विश्व युद्ध के बारे में बात की। उन्होंने ब्रिटिश सरकार द्वारा भारत छोड़ने के कुछ प्रमुख कारणों जैसे आर्थिक घाटा, स्वतंत्रता सेनानियों द्वारा कड़ा विरोध और 1945 में यू.एन.ओ. का गठन आदि के बारे में विस्तार से बताया। प्राचार्य डॉ. सुरिंदर सिंह ठाकुर ने इस सत्र के लिए अपना समय देने और भारत की स्वतंत्रता के बारे में छात्रों को ज्ञान प्रदान करने के लिए मैडम फैनी चावला को धन्यवाद दिया। एनसीसी सीटीओ प्रो. प्रिंस सिंगला ने अंत में सभी प्रतिभागियों को धन्यवाद दिया और दोनों कॉलेज डीएवी कॉलेज अबोहर और गुरु नानक कॉलेज किल्लियावाली के बीच भविष्य में इसी तरह की और गतिविधियों के लिए आशा व्यक्त की। इस सत्र में लगभग 50 छात्रों ने भाग लिया।



प्रोत्साहित किया। मैडम चावला ने 1857 के युद्ध की घटनाओं, भारतीय राष्ट्रीय कांग्रेस के गठन और उनके कामकाज, बाल गंगाधर तिलक और महात्मा गांधी द्वारा स्वतंत्रता आंदोलनों, 1919 में जलियावाला बाग की घटना 1935



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ONLINE Extension Lecture on 14 Aug. 2021 <sup>119.</sup>  
to celebrate 75th Anniversary of  
India's Independence (AZADI KA AMRIT MAHOTSAV)  
Newson - 17-Aug-2021

As per the instructions from DPI/Punjab Govt. received by email to organised online events in the memory of freedom fighters to commemorate 75th Anniversary of Independence of India. An online extension lecture was jointly organised by NCC & NSS on 14-Aug-2021 at 4:00 PM on Google Meet on the topic "India's freedom: Why it happened in 1947, and why not earlier?"

In which MS. Janny Chawala, Asst. Prof. (History) from DAV College Anand, delivered the online lecture & enlightened the audience with the reason for late Independence.

## विषय पर एक ऑनलाइन विस्तार व्याख्यान का आयोजन

### इब्रवाली कैसरी

इब्रवाली। भारत की स्वतंत्रता की 75वीं वर्षगांठ के अवसर पर, गुरु नानक कॉलेज किलियॉवाली ने अपनी एनएसएस इकाई और एनसीसी इकाई के माध्यम से 'भारत को 1947 में स्वतंत्रता मिली और पहले क्यों नहीं?' विषय पर एक ऑनलाइन विस्तार व्याख्यान का आयोजन किया। विस्मय डीएवी कॉलेज अंबोहर से इतिहास विभाग में साहायक प्रोफेसर मिस फैनी चावला ने मुख्य वक्ता के रूप में व्याख्यान दिया। एनएसएस प्रभावी प्रोफेसर अशीष ब्राह्मण ने मुख्य वक्ता के परिचय के साथ सत्र की शुरुआत की और भारत की स्वतंत्रता की 75वीं वर्षगांठ के उपलक्ष्य में सभी को बधाई दी। विभिन्न स्वतंत्रता सेनानियों द्वारा स्वतंत्रता संग्राम के बारे में ऐतिहासिक घटनाओं के बारे



दृष्टिकोण को बदल दिया और जिसने लोगों की स्वतंत्रता और स्वतंत्र भारत की ओर बढ़ने के

घटना 1935 में भारत सरकार के लिए गठित अधिनियम और द्वितीय विश्व युद्ध के बारे में बात की। उन्होंने ब्रिटिश सरकार द्वारा भारत छोड़ने के कुछ प्रमुख कारणों जैसे आर्थिक बाधा, स्वतंत्रता सेनानियों द्वारा कड़ा विरोध और 1945 में युएनओ का गठन आदि के बारे में विस्तार से बताया। प्राचार्य डॉ. सुखदेव सिंह ठाकुर ने इस सत्र के लिए अपना समय देने और भारत की स्वतंत्रता के बारे में छात्रों को ज्ञान प्रदान करने के लिए मैडम फैनी चावला को धन्यवाद दिया। एनसीसी सीटीओ प्रोफेसर प्रिय सिंगल ने अंत में सभी प्रतिभागियों को धन्यवाद दिया और दोनों कॉलेज डीएवी कॉलेज अंबोहर और गुरु नानक कॉलेज किलियॉवाली के बीच भविष्य में इसी तरह की और गतिविधियों के लिए आशा व्यक्त की। इस सत्र में लगभग 50 छात्रों ने भाग लिया।

About total 50 participants.

(NCC)

(NSS)

(Principal)





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**Extension lecture by Prof. A.K.Vashisht on “How the students of remote areas can excel” (1-10-21)**





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## Extension Lecture cum Workshop on Internet and Mobile Banking (Digital Banking)( 24-11-2021)





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## गुरु नानक कॉलेज में डिजिटल बैंकिंग पर वर्कशॉप का आयोजन

डबवाली (लहू की लौ) गुरु नानक कॉलेज किलियावाली के वाणिज्य विभाग द्वारा डिजिटल बैंकिंग पर एक्सटेंशन लेक्चर कम वर्कशॉप का आयोजन किया गया जिसमें स्टेट ऑफ इंडिया, रीजनल ऑफिस, श्री मुक्तसर साहिब के डिप्टी मैनेजर अंकुर कुमार ने डिजिटल बैंकिंग और इसकी अलग अलग सुविधाओं के बारे में विस्तारपूर्वक जानकारी दी। डॉ. सीमा जिंदल ने अतिथियों का स्वागत किया और कहा कि डिजिटल बैंकिंग के क्षेत्र में वर्तमान समय बहुत बदल रहा है और इसलिए सभी छात्रों के लिए अपने वास्तविक जीवन के अनुभवों के लिए हाल के परिवर्तनों को सीखना महत्वपूर्ण हो गया है। अंकुर कुमार ने विद्यार्थियों एवम् शिक्षण संस्थाओं की सुविधा के मध्यनजर स्टेट बैंक कलेक्ट नामक सुविधा की

### र में मनाया हीदी दिवस



विस्तारपूर्वक जानकारी प्रदान की। उन्होंने बलक पेमेंट के लिए मल्टीपल विकल्प पेमेंट सिस्टम के बारे में बताया। उन्होंने एग्रीगेटर नामक सुविधा के बारे में बताया जोकि वास्तव में एक से दूसरे बैंक खाते में धनराशि को ट्रांसफर करने में सहायता प्रदान करता है। उन्होंने बताया कि भारतीय स्टेट बैंक अकेला बैंक ऐसा बैंक है जिसका इंटरनेट

#### आवश्यकता

दुकान पर काम करने के लिए एक लड़के की आवश्यकता है। वेंतन योग्यता अनुसार। इच्छुक सम्पर्क करें:- डेरा स्टेशनरी मो. 8683032111

बैंकिंग में अपना एग्रीगेटर इस्तेमाल होता है। VKYC के बारे में बताते हुए उन्होंने इसकी सुविधा का उपयोग बताया जिसमें वीडियो कॉल के तहत KYC प्रक्रिया को पूरा किया जाता है और इसमें केवल ऑनलाइन ट्रांजेक्शंस की ही इजाजत होती है व बताया स्टेट बैंक ऑफ इंडिया किलियावाली के मैनेजर पीयूष गोयल ने इस्टा अकाउंट ओपनिंग के बारे में विस्तारपूर्वक जानकारी दी। जिसमें घर से ही बिना ब्रांच गए ही हम बचत खाता वीडियो कॉल पर अपने KYC करवा कर खुलवा सकते हैं। उन्होंने विषय की बेहतर

समझ के लिए छात्रों की शंकाओं को दूर किया। प्राचार्य डॉ. सुरिंदर सिंह ठाकुर ने कहा कि छात्रों को दुनिया के साथ अद्यतित रहने और अधिक कुशल और जानकारी बनने के लिए प्रौद्योगिकी के क्षेत्र में जो कुछ भी बदल रहा है उसे सीखना चाहिए। मंच संचालन बी.कॉम भाग -1 के भूपिंदर ने किया। इस सत्र में डॉ. भारत भूषण, मैलेक्सी गुप्ता, डॉ. खुशनसीब कौर, मनप्रीत कौर, मिस गुरबिंदर कौर, प्रिंस सिंगला, आशीष बाघला, मिस नेहा ठाकुर, दविंदजीत सिंह भारतीय स्टेट बैंक से पवन कुमार उपस्थित थे।





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## Lecture by Dr. Usha Ponia on “Economics of Domestic Violence”





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## Extension Lecture by Dr. Navjeet Kaur on International Women's Day on 08-03-2022


Dated 07.03.2022

### Notice

All the students are informed that Internal Complaints Committee cum women cell is going to organize an "Extension Lecture" on the eve of "International Women's Day" (March 8<sup>th</sup>, 2022) on the topic "Gender Equality" by Dr. Navjeet Kaur Sandhu at 11.00am on the following link <https://meet.google.com/ibf-cwi-y-kfz>

It is mandatory for all the students to attend the same and ensure to join the link at 10.45am sharp.

  
Co-ordinator

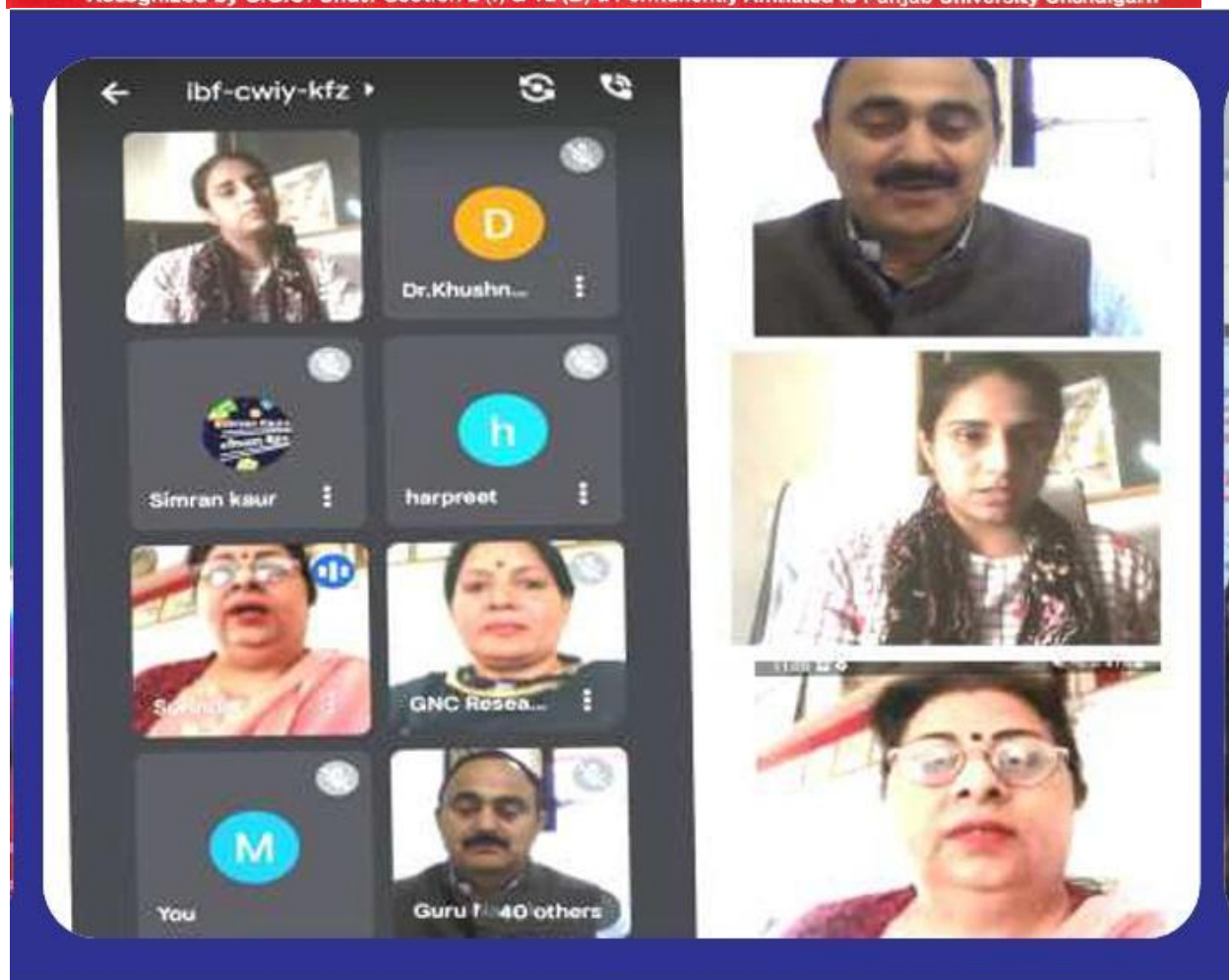
  
Principal



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**Extesion Lecture by Dr. Navjeet Kaur for the Celebration  
of International Women's Day by ICC cum Women  
Cell on 8 March 2022**





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26

9.3.2022.

## Proceedings

An Extension Lecture was delivered by Dr. Navjeet Kaur Sandhu from Purne Physio Care Mandi Dabwali on the topic 'Gender Equality' to celebrate International Women's Day i.e. on 8th March, 2022.

In her lecture, Dr. Navjeet Kaur Sandhu gave a brief introduction on the discrimination of gender in Indian society. She informed the students that famous German Activist Clara Zetkin tried her level best to celebrate this day as International Women's Day in 1910 by International Socialist Congress. She further pointed out the pathetic state of women even in 21st century but ignited the hope that women would step forward in every sphere of life and be the pride of their parents by changing the conservative thought of people in Indian society.

This extension lecture started with a brief introduction of Dr. Navjeet Kaur Sandhu by the co-ordinator of this cell, Mrs. Surinder Kapile, who also made reference of the 29 women who were awarded Nari Shakti Puraskar by the President of India on this auspicious day.

Then Dr. Surinder Singh Thakur, worthy Principal, congratulated all on the eve of Women's Day. He emphasised the need to celebrate this particular day not in letter but in a practical way, so that the common



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people in our society could give due respect to the women. He also asserted that women in India particularly should rise above and make their own decisions independently.

In the end, Dr. Seema Kaur gave vote of thanks to the Resource Person Dr. Navjeet Kaur Sandhu, Principal Dr. S.S. Thakur and to all the students, staff members all and other participants who attended this lecture. She also illustrated the dire need of the empowerment of women in India.

Number of Students attended <sup>the lecture</sup> - 55

Staff members - 15

Resource Person - Dr. Navjeet Kaur Sandhu

Topic - Gender Equality

*Dr. Seema Kaur*







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Saravjit 408

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Usha Goyal

## महिला दिवस पर लैंगिक समानता को लेकर व्याख्यान का आयोजन

जबवाली, 8 मार्च (कृष्ण तिलोत्पत्त): गुरु नानक कॉलेज के अंतराष्ट्रिक तिक्रमगत निवारण और स्त्री प्रकेश (यूनि सल) द्वारा मंगलवार को अंतराष्ट्रिक महिला दिवस पर लैंगिक समानता को केंद्रीय बिंदु रखते हुए एक व्याख्यान का आयोजन किया गया, जिसमें मुख्य वक्ता के तौर पर प्राइम फिचियोकैपर जबवाली से म्पुरोपेरिस्ट डॉ. नवजीत कौर उपस्थित हुईं। मंच संवादन करते हुए यूनि सल कोऑर्डिनेटर अंजो जी विभागाध्यक्षा एरसेंसिट प्रो. सुरिन्दर कर्पिता ने सर्वप्रथम मुख्य मेल्मन का परिचय विद्यार्थियों के समक्ष पेश किया, आज के दिवस के ऐतिहासिक पछेस्य पर रोशनी डाली। उन्होंने विषय तौर पर इंगित किया कि आज के दिन 29 स्त्रियों को नारी शक्ति पुस्कार से सम्मानित किया जा रहा है जो कि नारी शक्ति के लिए अत्यंत गर्व की बात है। कालेज प्रानाचार्य डॉ. सुपेद सिंह ठाकुर ने डॉ. नवजीत का स्वागत करते हुए सभी को अंतराष्ट्रिक नारी दिवस पर बधाई दी। उन्होंने कहा कि आज सारी दुनिया नारी शक्ति को सलाम करते हुए यूनि सल डे मना रही है इसलिए इस दिवस को केवल सैद्धांतिक तौर पर ही मनाए जाने की अपेक्षा व्यवहारिक रूप में मनाए जाने पर बल दिया जाना चाहिए। मुख्य वक्ता डॉ. नवजीत ने अपने व्याख्यान का आरंभ लैंगिक समानता का अर्थ स्पष्ट करते हुए किया कि इसका भावार्थ है 'लिंग के आधार पर किसी तरह का कोई भेदभाव न होना'। विद्यार्थियों की सहभागिता को सुनिश्चित करते हुए कॉलेज के राजनीति शास्त्र विभाग की विक्लर सेसलप्टी द्वारा एनर्लसस के सहयोग से इत अवसर पर विद्यार्थियों को अपने विचार व्यक्त करने का अवसर प्रदान किया गया। एनर्लसस प्रभारी कॉमर्स विभाग के अरिस्टेट प्रो. आशीष बागल्ला ने विद्यार्थियों को इत अवसर पर नारी सम्मान के लिए राय्य दिलवाई एवं उन्होंने बच्चों विलेपकर के लड़कों को अपने संस्कारों को सुसंस्कृत - मजबूत करते हुए घर से समाज तक, देश से दुनिया तक नारी शक्ति का सम्मान करने का आह्वान किया। बीए तृतीय से छात्रा जसबीर कौर, हुनदीप सिंह बीए द्वितीय से छात्रा अमनदीप कौर, जतनदीप कौर सिद्ध तथा बीए प्रथम से छात्रा हलीत कौर व स्वाति ने अपनी कविताओं/पनाओं के माध्यम से अपने विचार व्यक्त किए और आज के परिपेक्ष में नारी की स्थिति और उसमें सुधार की जरूरत पर रोशनी डाली। राजनीति शास्त्र विभाग अध्यक्ष प्रो. अमित बहल ने प्रतिभाग विद्यार्थियों को राय्यलती देते हुए कहा कि हमारे वेदों - पुराणों व संस्कृति में नारी को बड़ा उच्च स्थान देते हुए लिखा गया है 'यव नार्यस्तु पूज्यते, रमते तत्र देवताः' पर आज केवल भारतीय समाज में ही नहीं बल्कि विश्व में विलेपकर कोरोना काल के बाद तथा आज रूस-यूक्रेन युद्ध के समय स्त्री की स्थिति और विक्लर ले गई है। इस में सुधार और ज्ञान के लिए हम सभी को अपने मानसिकता में बदलाव लाने की नितांत आवश्यकता है तथा इस दिवस को मनाने की सार्यकता सत्य सिद्ध होगी। कार्यक्रम के अंत में कॉलेज यूनि सल सदस्य कॉमर्स विभाग से डॉ. सोम्य बिंदल ने स्त्री सम्मान और स्त्री सार्यककरण के प्रति अधिक आत्मीयता व संजोदगी की जरूरत बताई एवं उन्होंने मुख्य वक्ता डॉ. नवजीत कौर प्रानाचार्य डॉ. ठाकुर एवं इस कार्यक्रम में उपस्थित स्टफ और विद्यार्थियों का हार्दिक धन्यवाद किया।

### अजीत समाचार

09-Mar-2022  
Page: 8

उत्तर भारत का सम्पूर्ण अखबार  
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Page 195





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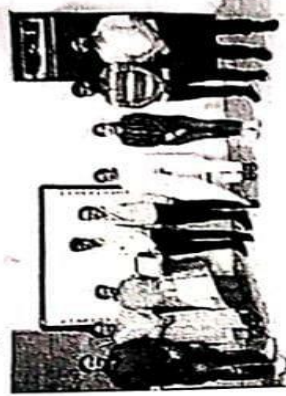
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## Extension Lecture on 'Role of Banking Sector in Enhancing Entrepreneurship on 12-04-2022



*Dabwali Shakti 12/04/22*

## पीजी बिजनेस मैनेजमेंट एंड कॉमर्स विभाग की ओर से विस्तृत व्याख्यान आयोजित



डबवाली, शक्ति 12 अप्रैल (डबवाली) प्रचार्य डॉ. सुदिंदर सिंह ठाकुर के कुशल मार्गदर्शन में गुरु नानक कॉलेज पीजी बिजनेस मैनेजमेंट एंड कॉमर्स विभाग की ओर से विस्तृत व्याख्यान का आयोजन किया गया। इस प्रबंधक आर.बी.ओ. श्री मुकुंद साहब अंकुर डेल्टापुरिया और भारती स्टेट बैंक किलियावाली के शाखा प्रबंधक पीपूरा गाँव ने मुख्य विषय रोल ऑफ बैंकिंग सेक्टर इन एन्टान्गल एंटरप्राइस पर व्याख्यान दिया। उन्होंने सब की शुरुआत उद्यमियों और नए उद्यमों के लिए खाता की भूमिका के परिवर्तन के साथ की। अंकुर ने उद्योगिक खाता के लिए एसबीआई ई-मुद्रा, एसबीआई इनक्यूब पर विस्तृत व्याख्यान दिया और उन्होंने आपूर्तिक समय में अडिटी उत्पादों के बारे में भी बताया जिसमें यूपीआई, भीम आधार, वॉलटो क्रेडिटो द्वारा खाता खोलना आदि शामिल हैं। उन्होंने आगे बताया कि एसबीआई इनक्यूब रैप नवोन्मेषी उद्यमियों के लिए

भूमिका भी हर पहलू में बढ़ रही है। चारों ओर फैला है, व्याख्यान या अब बैंकिंग सुविधाएं बदल रही हैं और आप अपने घर बैठ बैंकिंग कायदा कपिला ने अतिथियों को सुदिंदर कपिला ने अतिथियों को गैस्ट ऑफ ऑनर मोमेंटो से सम्मानित किया और अपने व्यक्त कार्यक्रम से समय निकालने के लिए उन्हें धन्यवाद दिया। इस सत्र में 67 छात्रों और वाणिज्य विभाग के शिक्षक डॉ. सोमा रातो, सहायक प्रोफेसर प्रिय सिंगला, सहायक प्रोफेसर आशीष आगो छात्रों को विभिन्न प्रकार के शैक्षिक खातों के बारे में बताया। विभागाध्यक्ष मैडम उषा गोयल ने कहा कि वाणिज्य क्षेत्र में होने के नाते हमें वाणिज्य के सभी वास्तविक जीवन पहलुओं जैसे बैंकिंग, बीमा, वित्त आदि से अवगत होना चाहिए और हमारे जीवन में बैंकिंग को द्वितीय वर्ग को समान ने को।

इस प्रिंटिंग प्रेस काठ मंडी सिरसा से मुद्रित एवं रामनगर कॉलोनी मंडी डबवाली से 9 सभी विवादों का न्याय क्षेत्र डबवाली न्यायालय होगा।

*Lahoo Ki Lau 12/04/22*

## ऑनलाइन आवेदन करने पर ऋण अधिक सस्ते-अंकुर



डबवाली (एच. की लो) प्रचार्य डॉ. सुदिंदर सिंह ठाकुर के कुशल मार्गदर्शन में गुरु नानक कॉलेज पीजी बिजनेस मैनेजमेंट एंड कॉमर्स विभाग की ओर से विस्तृत व्याख्यान का आयोजन किया गया। इस प्रबंधक आर.बी.ओ. श्री मुकुंद साहब अंकुर डेल्टापुरिया और भारती स्टेट बैंक मंडी किलियावाली के शाखा प्रबंधक पीपूरा गाँव ने मुख्य विषय रोल ऑफ बैंकिंग सेक्टर इन एन्टान्गल एंटरप्राइस पर व्याख्यान दिया। उन्होंने सब की शुरुआत उद्यमियों और नए उद्यमों के लिए खाता की भूमिका के परिवर्तन के साथ की। अंकुर ने उद्योगिक खाता के लिए एसबीआई ई-मुद्रा, एसबीआई इनक्यूब पर विस्तृत व्याख्यान दिया और उन्होंने आपूर्तिक समय में अडिटी उत्पादों के बारे में भी बताया। विभागाध्यक्ष मैडम उषा गोयल ने कहा कि वाणिज्य क्षेत्र में होने के नाते हमें वाणिज्य के सभी वास्तविक जीवन पहलुओं जैसे बैंकिंग, बीमा, वित्त आदि से अवगत होना चाहिए और हमारे जीवन में बैंकिंग को द्वितीय वर्ग को समान ने को।



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## Lecture on "Career opportunities in marketing" by Dr. SUMAN (21-4-22)





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## 9. Seminar



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On

## DIGITAL TRANSFORMATION IN BUSINESS - A WAY FORWARD

on 28th March, 2022

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## Dignitaries of the Seminar



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Prof. Raghavendra P. Tiwari  
Hon'ble V.C.,  
Central University of Punjab, Bathinda



**Guest of Honour :**  
Prof. Devinder Singh  
Chairperson, Department of Laws,  
Panjab University, Chandigarh



**Keynote Speaker :**  
Prof. Balwinder Singh  
Prof. Finance, Uni. School of Bus. Studies  
Prof. Incharge,  
Centre for Data Analytics and Research,  
Guru Nanak Dev University, Amritsar

## Resource Persons



**Sh. Rajiv Arora**  
Director, All India Radio,  
Bathinda



**Dr. Anand Bansal**  
Head, Department of Business Studies,  
Punjabi Uni. Patiala Guru Kashi Campus,  
Talwandi Sabo (Bathinda)



**Dr. Monica Bansal**  
Director, Panjab University Rural Centre  
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## About the College

Guru Nanak College, Killianwali affiliated to Panjab University, Chandigarh has been established with a motto of "Strive Seek Serve" and showering rays of knowledge since 1956. The College is offering courses in Arts and Commerce at nominal fees along with host of scholarships for underprivileged students. The college has a huge Eco- friendly campus incorporating modern facilities like E-shelf, Multimedia Seminar Hall, Conference Hall, Auditorium, Gym and Swimming pool etc. The mission of the College is not only to provide quality education but also to inculcate a sense of self sufficiency, civic responsibility and to help in achieving economic emancipation.

## About the Department

Department of Business Management and Commerce, Guru Nanak College Killianwali (Sri Muktsar Sahib) was established in 1967-68 with B.Com. (One-Unit) under Grant in aid scheme of Punjab Government to spread wings of education in the area. The department has been constantly working to improve quality of education in the area and to produce good citizens to serve our country. The department got the status of PG Department of Business Management and Commerce after the introduction of M.Com. (One Unit) in the year 2017-18 in order to cater the demands of the society to have post graduation facility in this area. The department organises various Workshops, Quiz Competitions, Management Games, Educational Trips, Ice-Breaking Session, Freshers' Party, Farewell Party, Extension Lectures, Industrial Visits etc. from time to time to have overall development of the students. The department has a well settled Alumni which includes Industrialists, CAs, Professionals in Banking and Insurance, Politicians, Entrepreneurs, Teachers, Administrators etc.

## About the Seminar

Digital transformation is the process of using digital technologies to create new or modify existing business processes, culture and customer experiences to meet changing business and market requirements. This reimagining of business in the digital age is digital transformation. The World is seeing rapid transformation in business as every sector is getting digital to provide enriched customer experiences from health care to entertainment, education to food service etc. The conference will seek to identify new ways for the organizations to succeed in this disruptive digital transformation environment by offering new experiences, establishing new focus, building new expertise and at the same time remaining relevant and competitive.





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Academicians, Corporates, Research Scholars and Students are cordially invited to submit the soft copy of the research paper accompanied by abstract (up to 2000 words with 2-3 keywords and bibliography) in MS Word, Title of paper in capital, Times new Roman, font size 12, single line spacing and double space between paragraphs on A4 size sheet with 1 inch margin on all sides and clearly mentioning name(s), address, email id(s), contact number(s) latest by 24th of March, 2022 on the following email id :

**[gncbmcseminar2022@gmail.com](mailto:gncbmcseminar2022@gmail.com)**

Author (s) are required to register themselves on the Google link given below alongwith the payment of prescribed registration fee latest by 24th of March, 2022. Author(s) are also required to submit the hard copy of full length paper on the day of the seminar. Selected papers will be published in the form of edited book.

## Registration Link :

<https://docs.google.com/forms/d/e/1FAIpQLScOBTMftccEBsvzD3d-4wasLOmLHnmk0vwTQtczbyQuElplg/viewform>

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**Sub Themes :**

- ★ Digital Transformation and Finance.
- ★ Economics of Digital Transformation.
- ★ Digital Transformation and Human Resources.
- ★ Digitization and Marketing.
- ★ Digitization and Digital Transformation.
- ★ Impact of Digital Transformational Operations.
- ★ Impact of Digital Transformation on Customers.
- ★ Digital Transformation and services.
- ★ Digital Transformation and Employment.
- ★ Digitization and Management Culture.
- ★ Digitization and Information Technology.
- ★ Digitization and Agriculture Sector.
- ★ Digital Governance.
- ★ Foreign Direct Investment and Digital Transformation.

Above themes are only illustrative but not exhaustive, paper presenters may select related topics covered under the main theme.

Registration Fee	Author	Co -Author
Research Scholars/Student	300	300
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# डिजिटल ट्रांसफॉर्मेशन से अर्थव्यवस्था में पारदर्शिता आएगी और काले धन व भ्रष्टाचार से मुक्त होकर देश प्रगति पथ पर अग्रसर होगा

डबवाली (लहू की लौ) डिजिटल ट्रांसफॉर्मेशन वर्तमान समय की आवश्यकता है। इसी से ही हमारी अर्थव्यवस्था में पारदर्शिता आएगी और काले धन व भ्रष्टाचार से मुक्त होकर हमारा देश प्रगति पथ पर अग्रसर होगा... यह शब्द आज गुरु नानक कॉलेज किलियांवाली में वाणिज्य व प्रबंधन संकाय द्वारा प्रधानाचार्य डॉ. सुरेंद्र सिंह ठाकुर के कुशल दिशा-निर्देशन में, कॉलेज आइक्यूएसी के सहयोग से आई.सी.एस.एस.आर. द्वारा प्रायोजित एक दिवसीय राष्ट्रीय सेमिनार में मुख्यातिथि सेंट्रल यूनिवर्सिटी पंजाब, बटिंडा के उपकुलपति प्रो. राघवेंद्र पी. तिवारी ने कॉलेज ऑडिटोरियम में कहे। आज के राष्ट्रीय सेमिनार का मुख्य विषय था व्यापार में डिजिटल परिवर्तन-आगे की और रास्ता, दीप प्रज्वलन और पंजाब विश्वविद्यालय, चंडीगढ़ के गान से आज की संगोष्ठी का विधिवत शुभारंभ हुआ। कॉलेज प्रधानाचार्य डॉ. सुरेंद्र सिंह ठाकुर ने कॉलेज प्रबंधन समिति की तरफ से आये हुए अतिथियों का स्वागत किया व उनका संक्षिप्त परिचय सभी के समक्ष प्रस्तुत किया। उन्होंने कहा कि लोकडॉउन के कई माह बीत जाने के पश्चात यह फेस टू फेस कॉलेज ऑडिटोरियम में पहला बड़ा कार्यक्रम है, जिसका हम सभी को बड़ा इंतजार था। कॉमर्स विभागाध्यक्ष व संगोष्ठी संयोजक मैडम ऊषा गोयल ने आज की

संगोष्ठी की संक्षिप्त भूमिका सभी के समक्ष प्रस्तुत की। संगोष्ठी का आरंभ आदरणीय उपकुलपति प्रो. तिवारी ने यह उद्घृत करते हुए किया कि कोविड-19 के दौर ने डिजिटल अर्थव्यवस्था, ई-कामर्स, लेन-देन व व्यापार की सार्वकता हम सभी के सामने सिद्ध कर दी है। उन्होंने डिजिटल बिजनेस को संतुलित विकास के मार्ग को प्रशस्त करने की एक अहम विधि बताया। उन्होंने इस परिप्रेक्ष्य में वर्तमान शिक्षा प्रणाली में उभर रही व विकसित हो रही डिजिटल ट्रांसफॉर्मेशन अर्थात् ई-शिक्षा पर चर्चा करते हुए इसे नई शिक्षा नीति का आधार बताया। उन्होंने सेंट्रल यूनिवर्सिटी में चल रहे मुक्त व स्वयं कोर्सेस, ई-पाठशाला आदि के बारे में भी जानकारी प्रदान की। आज के विद्यार्थी व शिक्षक को परिवर्तन के इस दौर के साथ अपने आप को बदलना होगा व इस चुनौती के लिए तैयार रहना होगा। ग्रामीण अंचल के लोगों व विद्यार्थियों को इससे भरपूर लाभ पहुंचाने की संभावना है।

विशिष्ट अतिथि पंजाब विश्वविद्यालय चंडीगढ़ के लॉ विभाग के चैयरपर्सन प्रो. दिवेंद्र सिंह ने अपने संबोधन में स्टार्ट-अप का उदाहरण देते हुए सरकार की डिजिटल अर्थव्यवस्था प्रति नीति की युवा वर्ग के लिए नई ऊंचाईयां छूने का एक सुनहरी मौका बताया। उनके अनुसार डिजिटलाइजेशन आज समाज के प्रत्येक क्षेत्र को अपने प्रभाव क्षेत्र में ले रही है और वर्तमान मौद्रिक व्यवस्था भी इससे अछूती नहीं रह सकती।

कुंजीवत वक्ता यूनिवर्सिटी स्कूल ऑफ बिजनेस स्टडीज, गुरु नानक देव विश्वविद्यालय, अमृतसर से प्रोफेसर इन फाइनेंस प्रो. बलविंदर सिंह ने अपने वक्तव्य का आरंभ व्यवसाय का अर्थ स्पष्ट करते हुए कहा कि बदलाव के साथ बदलोगे नहीं तो बदल दिये जाओगे। तकनीक ने बड़ी तेजी से सब कुछ बदल दिया है। संचार साधनों के बदलाव ने अर्थव्यवस्था व व्यापार पर गहरा असर डाला है। कोरोना महामारी ने इन चीजों के इलावा हमारे सोचने व जिंदगी जीने के ढंगों को बदल दिया है। उत्पादन, वितरण, सेमेंट आदि सभी के

तरीकों में परिवर्तन आ गया है। क्रेडिट - डेबिट कार्ड, क्यू-आर कोड, गूगल-पे, फोन-पे, पेटीएम, आर्टिफिशियल इंटेलिजेंस, मेटावर्स आदि हमारी आज की जिंदगी का अभिन्न अंग बन गए हैं। इस डिजिटल क्रांति ने हमारे सामने कई रिस्क भी पेश किए हैं। इसके लिए अभी हमारे देश में आधार-संरचना को विकसित किये जाने की नितांत आवश्यकता है।

रिसेस पर्सन पंजाबी विश्वविद्यालय पटियाला के तलवंडी साबो में स्थित कैम्पस से बिजनेस स्टडीज विभाग अध्यक्ष डॉ. आनंद बंसल ने अपनी प्रस्तुति पी पी टी के जरिये देते हुए 1991 में अपनाई गई उदारोत्तरण, निजीकरण व वैश्वीकरण की नीति के बाद उभरी भारतीय वित्तीय व्यवस्था एवं इस पर बदलती तकनीक के प्रभाव पर चर्चा की। ऐ टी एम, यू पी आई, मोबाइल वॉलेट, इंटरनेट/ मोबाइल बैंकिंग आदि इसके बाद प्रचलन में आये। डिजिटल इंडिया 2015 में शुरू किया गया भारत सरकार का कार्यक्रम था जिसने सभी ऑफ लाइन सर्विसेस को आन लाइन उपलब्ध करवाना शुरू कर दिया। इसने भारतीयों का डिजिटल सशक्तिकरण करना शुरू कर दिया।

दूसरी रिसेस पर्सन डॉयरेक्टर पंजाब यूनिवर्सिटी रूरल सेंटर कौनी, श्री मुक्तसर साहिब से डॉ. मोनिका बंसल ने विभिन्न मोबाइल ऐप्स का विस्तृत वर्णन करते हुए भारतीय अर्थव्यवस्था की गति देने के लिए उनके महत्व के बारे में चर्चा की। इनके अनुसार यदि हम डिजिटलाइजेशन के साथ कदम नहीं मिलाकर चलेंगे तो बदलता समय हमें बहुत पीछे छोड़ जाएगा। तीसरे रिसेस पर्सन सीडीएलएयू सिरसा के दूरस्थ शिक्षा केंद्र से मैडम नियति चौधरी ने डिजिटल का अर्थ स्पष्ट करते हुए अपने वक्तव्य का आरंभ किया। पेपरलैस अर्थव्यवस्था, वर्क फ्रॉम होम, ड्राइवरलैस स्कीकल्स, ऑन लाइन शॉपिंग, आभासी मुद्रा आदि सभी किसी न किसी रूप से डिजिटल ट्रांसफॉर्मेशन से ही प्रत्यक्ष या परोक्ष रूप से जुड़े हुए हैं। इसके परिणाम - स्वरूप आने वाले भविष्य में बैंक ही शायद अस्तित्व में न रहें। इसने जहां एक तरफ उपभोक्ता को सुविधा को बढ़ाया है वहीं दूसरी



तरफ इसने इनोवेशन के लिए मार्ग भी प्रशस्त किया है।

कालेज पूर्व छात्र संघ से श्री कृष्ण कुमार निराला ने अपने छात्र जीवन को स्मरण करते हुए उस वक्त की अपनी वाणिज्य संकाय की शिक्षा व वर्तमान समय में उसमें डिजिटल तकनीक के कारण आये परिवर्तन को व्याख्या देते हुए निराले अंदाज से अपनी गायन शैली से कार्यक्रम में समां बांधा। इसी तरह सरकारी सी.सी. स्कूल से अंग्रेजी लेक्चरर स. इंद्रजीत सिंह ने वर्तमान परिवर्तनशील युग में विशेषकर कोरोना-काल में आनलाईन बिजनेस को संचालित करने के लिए अस्तित्व में आई विभिन्न ऐप्स पर प्रकाश डाला व उन्होंने प्रधानमंत्री द्वारा पुरस्कृत इनोवेटर व युवा ऐप डेवलपर डबवाली के तनिष सेठी की विशेष तौर पर चर्चा की।

द्वितीय सेशन की अध्यक्षता राजनीति शास्त्र विभागाध्यक्ष प्रो. अमित बहल ने की। विभिन्न प्रतिभागियों के पेपर पढ़े जाने के बाद उन्होंने अपने वक्तव्य में डिजिटल ट्रांसफॉर्मेशन को जरूरी बताया पर साथ ही उन्होंने ग्रामीण लोगों को इस बारे में अनभिज्ञता, साइबर बुलिंग, साइबर क्राइम, ईसान के सामाजिक और नैतिक मूल्यों में आ रही गिरावट के प्रति भी चेतावनी दी। तत्पश्चात कॉलेज वाइस प्रिंसिपल मैडम सुरेंद्र कपिला ने आए हुए सभी अतिथियों और प्रतिभागियों को धन्यवाद देते हुए कामर्स विभाग को इस सफल आयोजन के लिए बधाई दी।

कार्यक्रम के अंत में मुख्यातिथि, विशिष्ट अतिथियों, कॉलेज/स्कूल प्रधानाचार्यों, पूर्व छात्र संघ पदाधिकारियों/सदस्यों को कॉलेज की तरफ से स्मृति चिन्ह देकर सम्मानित किया गया। इस अवसर पर कई शिक्षण संस्थाओं के प्रधानाचार्य जैसे सरकारी सीनियर

सेकेंडरी स्कूल किलियांवाली के प्रधानाचार्य अवतार सिंह, सरकारी स्कूल डबवाली के प्रधानाचार्य लक्ष्मण दास, नेहरू पब्लिक सीनियर सेकेंडरी स्कूल के प्रधानाचार्य जीवन सिंगला, एन पी एस स्कूल डॉयरेक्टर वेद भारती, गुरु नानक कालेजीएट सीनियर सेकेंडरी स्कूल की प्रधानाचार्या सुनीता शर्मा, विभिन्न शिक्षण संस्थाओं से स्टाफ, मीडिया बंधू, सी.सी. स्कूल से अंग्रेजी लेक्चरर स. इंद्रजीत सिंह ने वर्तमान परिवर्तनशील युग में विशेषकर कोरोना-काल में आनलाईन बिजनेस को संचालित करने के लिए अस्तित्व में आई विभिन्न ऐप्स पर प्रकाश डाला व उन्होंने अपने इंटरेक्शन से इस कार्यक्रम को अपने व विद्यार्थियों के लिए ज्ञानवर्धक बना दिया।

इस कार्यक्रम को सफल बनाने में आइक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण, कॉमर्स विभाग के असिस्टेंट प्रो. प्रिंस सिला, प्रो. आशीष बागला, मैडम नेहा ठाकुर एवं प्रो. मानिक जितल एवं समस्त स्टाफ का सराहनीय योगदान उक्त। इस सेमिनार में संस्थाओं के शिक्षकों ने प्रति

3

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## गुरु नानक कॉलेज में एक दिवसीय राष्ट्रीय सेमिनार आयोजित डिजिटल अर्थव्यवस्था प्रति नीति को युवा वर्ग के लिए नई ऊंचाईयां छूने का एक सुनहरी मौका: दविन्द्र सिंह



### डबवाली केसरी

किलियावाली। डिजिटल ट्रांसफॉर्मेशन वर्तमान समय की आवश्यकता है। इसी से ही हमारी अर्थव्यवस्था में पारदर्शिता आएगी और काले धन व भ्रष्टाचार से मुक्त होकर हमारा देश प्रगति पथ पर अग्रसर होगा। यह शब्द गुरु नानक कॉलेज में वाणिज्य व प्रबंधन संकाय द्वारा प्रधानाचार्य डॉ. सुरेंद्र सिंह ठाकुर के कुशल दिशा-निर्देशन में, कॉलेज आइक्यूएसी के सहयोग से आईसीएसएसआर द्वारा प्रायोजित एक दिवसीय राष्ट्रीय सेमिनार में मुख्यातिथि सेंट्रल यूनिवर्सिटी पंजाब, बटिंडा के उपकुलपति प्रो. राघवेंद्र पी. तिवारी ने कॉलेज ऑडिटोरियम में कहे।

इस राष्ट्रीय सेमिनार का मुख्य विषय था व्यापार में डिजिटल परिवर्तन-आगे की और रास्ता डू दीप प्रज्वलन और पंजाब विश्वविद्यालय, चंडीगढ़ के गान से आज की संगोष्ठी का विधिवत शुभारंभ हुआ। कालेज प्रधानाचार्य डॉ. सुरेंद्र सिंह ठाकुर ने कालेज प्रबंधन समिति की तरफ से आये हुए अतिथियों

का स्वागत किया व उनका संक्षिप्त परिचय सभी के समक्ष प्रस्तुत किया। उन्होंने कहा कि लॉकडाउन के कई माह बीत जाने के पश्चात यह फेस टू फेस कॉलेज ऑडिटोरियम में पहला बड़ा कार्यक्रम है, जिसका हम सभी को बड़ा इंतजार था। कामर्स विभागाध्यक्षा व संगोष्ठी संयोजक मैडम ऊषा गोयल ने आज की संगोष्ठी की संक्षिप्त भूमिका सभी के समक्ष प्रस्तुत की।

संगोष्ठी का आरंभ आदरणीय उपकुलपति प्रो. तिवारी ने यह उद्घृत करते हुए किया कि कोविड-19 के दौर ने डिजिटल अर्थव्यवस्था, ई-कामर्स, लेन-देन व व्यापार की सार्थकता हम सभी के सामने सिद्ध कर दी है। उन्होंने डिजिटल बिजनेस को संतुलित विकास के मार्ग को प्रशस्त करने की एक अहम विधि बताया। उन्होंने इस परिप्रेक्ष्य में वर्तमान शिक्षा प्रणाली में उभर रही व विकसित हो रही डिजिटल ट्रांसफॉर्मेशन अर्थात् ई-शिक्षा पर चर्चा करते हुए इसे नई शिक्षा नीति का आधार बताया। उन्होंने सेंट्रल यूनिवर्सिटी में चल रहे मूक व स्वयं

कोर्स, ई-पाठशाला आदि के बारे में भी जानकारी प्रदान की। आज के विद्यार्थी व शिक्षक को परिवर्तन के इस दौर के साथ अपने आप को बदलना होगा व इस चुनौती के लिए तैयार रहना होगा। ग्रामीण अंचल के लोगों व विद्यार्थियों को इससे भरपूर लाभ पहुंचने की संभावना है।

विशिष्ट अतिथि पंजाब विश्वविद्यालय चंडीगढ़ के लां विभाग के चेयरपर्सन प्रो. दविन्द्र सिंह ने अपने संबोधन में स्टार्ट-अप्स का उद्घरण देते हुए सरकार की डिजिटल अर्थव्यवस्था प्रति नीति को युवा वर्ग के लिए नई ऊंचाईयां छूने का एक सुनहरी मौका बताया। उनके अनुसार डिजिटलाइजेशन आज समाज के प्रत्येक क्षेत्र को अपने प्रभाव क्षेत्र में ले रही है और वर्तमान मौद्रिक व्यवस्था भी इससे अछूती नहीं रह

सकती। कुंजीवत वक्ता यूनिवर्सिटी स्कूल ऑफ बिजनेस स्टडीज, गुरु नानक देव विश्वविद्यालय, अमृतसर से प्रोफेसर इन फाइनेंस प्रो. बलविन्द्र सिंह ने अपने वक्तव्य का आरंभ व्यवसाय का अर्थ स्पष्ट करते हुए कहा कि बदलाव के साथ बदलोगे नहीं तो बदल दिये जाओगे। तकनीक ने बड़ी तेजी से सब कुछ बदल दिया है। संचार साधनों के बदलाव ने अर्थव्यवस्था व व्यापार पर गहरा असर डाला है।

प्रो. स. इंद्रजीत सिंह ने वर्तमान परिवर्तनशील युग में विशेषकर कोरोना-काल में आनलाईन बिजनेस को संचालित करने के लिए अस्तित्व में आई विभिन्न ऐप्स पर प्रकाश डाला व उन्होंने प्रधानमंत्री द्वारा पुरस्कृत इनोवेटर व युवा ऐप्स डिवेलपर डबवाली के तनिष सेठी की विशेष तौर पर चर्चा की।

### सुविचार

पहचान से मिला काम कम समय के लिए चलता है। लेकिन काम से मिली पहचान ज़िंदगी भर रहती है।





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## डिजिटल ट्रांसफॉर्मेशन से अर्थव्यवस्था में पारदर्शिता आएगी और काले धन व भ्रष्टाचार से मुक्त होकर देश प्रगति पथ पर अग्रसर होगा

डबवाली (लहू की लौ) डिजिटल ट्रांसफॉर्मेशन वर्तमान समय की आवश्यकता है। इसी से ही हमारी अर्थव्यवस्था में पारदर्शिता आएगी और काले धन व भ्रष्टाचार से मुक्त होकर हमारा देश प्रगति पथ पर अग्रसर होगा... यह शब्द आज गुरु नानक कॉलेज किलियावाली में खाण्डव व प्रबंधन संकाय द्वारा प्रधानाचार्य डॉ. सुरेंद्र सिंह ठाकुर के कुशल दिशा-निर्देशन में, कॉलेज आइक्यूएसी के सहयोग से आई.सी.एस.एस.आर. द्वारा प्रायोजित एक दिवसीय राष्ट्रीय सेमिनार में मुख्यातिथि सेंट्रल यूनिवर्सिटी पंजाब, बटिंडा के उपाध्यक्ष प्रो. राधेवन्द ने।

**मकान तुड़वाये**  
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संगोष्ठी की संक्षिप्त भूमिका सभी के समक्ष प्रस्तुत की। संगोष्ठी का आरंभ आदरणीय उपकुलपति प्रो. तिवारी ने यह उद्घृत करते हुए किया कि कोविड-19 के दौर ने डिजिटल अर्थव्यवस्था, ई-कॉमर्स, लोन-देन व व्यापार की सार्थकता हम सभी के सामने सिद्ध कर दी है। उन्होंने डिजिटल बिजनेस को संतुलित विकास के मार्ग को प्रशस्त करने की एक अहम विधि बताया। उन्होंने इस परिप्रेक्ष्य में वर्तमान शिक्षा प्रणाली में उभर रही व विकसित हो रही डिजिटल ट्रांसफॉर्मेशन अर्थात् ई-शिक्षा पर चर्चा करते हुए इसे नई शिक्षा नीति का आधार बताया। उन्होंने सेंट्रल यूनिवर्सिटी में चल रहे मूक व स्वयं कोर्सेस, ई-पाठशाला आदि के बारे में भी जानकारी प्रदान की। आज के विद्यार्थी व शिक्षक को परिवर्तन के इस दौर के साथ अपने आप को बदलना होगा व इस चुनौती के लिए तैयार रहना होगा। ग्रामीण अंचल के लोगों व विद्यार्थियों को इससे भरपूर लाभ पहुंचने की संभावना है।

विशिष्ट अतिथि पंजाब विश्वविद्यालय चंडीगढ़ के लां विभाग के चेयरपर्सन प्रो. दिवेंद्र सिंह ने अपने संबोधन में स्टार्ट-अप का उदाहरण देते हुए सरकार की डिजिटल अर्थव्यवस्था प्रति नीति को युवा वर्ग के लिए नई ऊंचाईयां छूने का एक सुनहरी मौका बताया। उनके अनुसार डिजिटलाइजेशन आज समाज के प्रत्येक क्षेत्र को अपने प्रभाव क्षेत्र में ले रही है और वर्तमान मौद्रिक व्यवस्था भी इससे अछूती नहीं रह सकती।

कुंजीवत वक्ता युनिवर्सिटी स्कूल ऑफ बिजनेस स्टडीज, गुरु नानक देव विश्वविद्यालय, अमृतसर से प्रोफेसर इन फाइनेंस प्रो. बलविन्दर सिंह ने अपने वक्तव्य का आरंभ व्यवसाय का अर्थ स्पष्ट करते हुए कहा कि बदलाव के साथ बदलाव नहीं तो बदल दिये जाओगे। तकनीक ने बड़ी तेजी से सब कुछ बदल दिया है। संचार साधनों के बदलाव ने अर्थव्यवस्था व व्यापार पर गहरा असर डाला है। कोरोना महामारी ने इन चीजों के इलावा हमारे सोचने व जिंदगी जीने के ढंगों को बदल दिया है। उत्पादन, वितरण, पेमेंट आदि सभी के तरीकों में परिवर्तन आ गया है। कोडिड - डेबिट कार्ड, क्यू-आर कोड, गूगल-पे, फोन-पे, पेटीएम, आर्टिफिशियल इंटेलिजेंस, मेटावर्स आदि हमारी आज की जिंदगी का अभिन्न अंग बन गए हैं। इस डिजिटल क्रांति ने हमारे सामने कई रीस्क भी पैदा किए हैं। इसके लिए अभी हमारे देश में आधार-संरचना को विकसित किये जाने की नितांत आवश्यकता है।



रिसोर्स पर्सन पंजाबी विश्वविद्यालय पटियाला के तलवंडी साबो में स्थित कैपेस से बिजनेस स्टडीज विभाग अध्यक्ष डॉ. आनंद बंसल ने अपनी प्रस्तुति में पी पी टी के जरिये देते हुए 1991 में अपनाई गई उदारोकरण, निजीकरण व वैश्वीकरण की नीति के बाद उभरी भारतीय वित्तीय व्यवस्था एवं इस पर बदलती तकनीक के प्रभाव पर चर्चा की। ऐ टी एम, यू पी आई, मोबाइल वॉलेट, इंटरनेट, मोबाइल बैंकिंग आदि इसके बाद प्रचलन में आये। डिजिटल इंडिया 2015 में शुरू किया गया भारत सरकार का कार्यक्रम था जिसने सभी ऑफ लाईन सर्विसेस को आन लाईन उपलब्ध करवाना शुरू कर दिया। इसने भारतीयों का डिजिटल सशक्तिकरण करना शुरू कर दिया।

दूसरी रिसोर्स पर्सन डॉयरेक्टर पंजाब यूनिवर्सिटी रूरल सेंटर कौनी, श्री मुक्तसर साहिब से डॉ. मोनिका बंसल ने विभिन्न मोबाइल ऐप्स का विस्तृत वर्णन करते हुए भारतीय अर्थव्यवस्था को गति देने के लिए उनके महत्व के बारे में चर्चा की उनके अनुसार यदि हम डिजिटलाइजेशन के साथ कदम नहीं मिलाकर चलेंगे तो बदलाव समय हमें बहुत पीछे छोड़ जाएगा। तीसरे रिसोर्स पर्सन सीडीएलएल सरसा के दूरस्थ शिक्षा केंद्र से मैडम निर्यात चौधरी ने डिजिटल का अर्थ स्पष्ट करते हुए अपने वक्तव्य का आरंभ किया। पेपरलेस अर्थव्यवस्था, वर्क फ्रॉम होम, ड्राइवरलेस कीकलस, ऑन लाईन शॉपिंग, आभासी मुद्रा आदि सभी किसी न किसी रूप से डिजिटल ट्रांसफॉर्मेशन से ही प्रत्यक्ष या परोक्ष रूप से जुड़े हुए हैं। इसके परिणाम - स्वस्थ आने वाले भविष्य में बैंक ही शायद अस्तित्व में न रहें। इसने जहां एक तरफ उपभोक्ता की सुविधा को बढ़ाया है वहीं दूसरी

तरफ इसने इनोवेशन के लिए मार्ग भी प्रशस्त किया है। कालेज पूर्व छात्र संघ से श्री कृष्ण कुमार निराला ने अपने छात्र जीवन को स्मरण करते हुए उस वक्त की अपनी खाण्डव संकाय की शिक्षा व वर्तमान समय में उसमें डिजिटल तकनीक के कारण आये परिवर्तन को व्याख्या देते हुए निराले अंदाज से अपनी गायन शैली से कार्यक्रम में समां बांधा। इसी तरह सरकारी सी.सै. स्कूल से अंग्रेजी लेक्चरर स. इंद्रजीत सिंह ने वर्तमान परिवर्तनशील युग में विशेषकर कोरोना- काल में आनलाईन बिजनेस को संचालित करने के लिए अस्तित्व में आई विभिन्न ऐप्स पर प्रकाश डाला व उन्होंने प्रधानमंत्री द्वारा पुरस्कृत इनोवेटर व युवा ऐप डेवलपर डबवाली के तनिष सेठी की विशेष तौर पर चर्चा की।

द्वितीय सेशन की अध्यक्षता राजनीति शास्त्र विभागाध्यक्ष प्रो. अनित बहल ने की। विभिन्न प्रतिभागियों के पेपर पढ़े जाने के बाद उन्होंने अपने वक्तव्य में डिजिटल ट्रांसफॉर्मेशन को जरूरी बताया पर साथ ही उन्होंने ग्रामीण लोगों की इस बारे में अनभिज्ञता, साइबर बुलिंग, साइबर फ्राईड, ईमान के सामाजिक और नैतिक मूल्यों में आ रही गिरावट के प्रति भी चेताया। तत्पश्चात कॉलेज वाइस प्रिंसिपल मैडम सुंदर कपिला ने आए हुए सभी अतिथियों और प्रतिभागियों को धन्यवाद देते हुए कामर्स विभाग को इस सफल आयोजन के लिए बधाई दी। कार्यक्रम के अंत में मुख्यातिथि, विशिष्ट अतिथियों, कॉलेज/स्कूल प्रधानाचार्यों, पूर्व छात्र संघ पदाधिकारियों/ सदस्यों को कॉलेज की तरफ से स्मृति चिन्ह देकर सम्मानित किया गया। इस अवसर पर कई शिक्षण संस्थाओं के प्रधानाचार्य जैसे सरकारी सौनियर

सेकेंडरी स्कूल किलियावाली के प्रधानाचार्य अवतार सिंह, सरकारी स्कूल डबवाली के प्रधानाचार्य लक्ष्मण दास, नेहरू पब्लिक सोनियर सेकेंडरी स्कूल के प्रधानाचार्य जीवन सिंगला, एन पी एस स्कूल डॉयरेक्टर वेद भारती, गुरु नानक कालेजीएट सौनियर सेकेंडरी स्कूल की प्रधानाचार्या सुनीता शर्मा, विभिन्न शिक्षण संस्थाओं से स्टाफ, मीडिया बंधु, सेमिनार में पेपर पढ़ने आए डॉलिंगट्स, कॉलेज स्टाफ व विद्यार्थी उपस्थित थे। इस अवसर पर मंच संचालन कामर्स विभाग की प्रिंसिपल प्रो. व सेमिनार सह-संयोजक डॉ. सीमा जिन्दल ने बखूबी निभाया। प्रतिभागियों ने अपनी इंटरैक्शन से इस कार्यक्रम को अपने व विद्यार्थियों के लिए ज्ञानवर्धक बना दिया।

इस कार्यक्रम को सफल बनाने में आइक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण, कामर्स विभाग के असिस्टेंट प्रो. प्रिंस सिंगला, प्रो. आशीष बागला, मैडम नेहा ठाकुर एवं प्रो. मानिक जिंदल एवं समस्त स्टाफ का सराहनीय योगदान रहा। इस सेमिनार में विभिन्न शिक्षण संस्थाओं के 100 से अधिक शिक्षकों ने प्रतिभागिता दी।

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**POP**

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## GLIMPSES OF ONE DAY NATIONAL SEMINAR ON "DIGITAL TRANSFORMATION IN BUSINESS : A WAY FORWARD" HELD ON 28 MARCH 2022



Lamp Lighting by the Dignitaries

Address by Chief Guest Prof. Raghavendra  
P. Tiwari, Hon'ble V.C., Central University of Punjab, Bathinda

Address by Keynote Speaker Prof. Balwinder Singh,  
University School of Business Studies, GNDU, Amritsar



Token of love to Prof. Devinder Singh, Chairperson  
Deptt. of Laws, P.U. Chd.  
(Guest of Honour)

Honouring Resource Person- Dr. Monica Bansal, Director,  
Panjab University Rural Centre, Kauni  
Sri Muktsar Sahib

Honouring Resource Person- Mrs. Niyati Chaudhary  
CDLU, Sirsa



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## 10. Participative Learning through Group Discussion







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## 11. Internship Certificates

- Internship Certificates of C BA Students

### DETAILS OF PROJECT UNDERTAKEN BY THE STUDENTS OF COMPUTER BASED ACCOUNTING (C.B.A.)

#### TOPIC OF PROJECT- TALLY

Session 2021-22			
1	BABBU SINGH	Tally	Accounting and finance
2	SAHAJPREET SINGH	Tally	Accounting and finance
3	AYUSH	Tally	Accounting and finance
4	LOVEPREET	Tally	Accounting and finance
5	ROHIT	Tally	Accounting and finance
6	JASIKA	Tally	Accounting and finance
7	RUHANI	Tally	Accounting and finance
8	ABHISHEK	Tally	Accounting and finance
9	ABHISHEK	Tally	Accounting and finance
10	BHUPINDER	Tally	Accounting and finance
11	YASHIKA	Tally	Accounting and finance



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Place: Mandi Dabwali

Date: 02-04-2022

For Manish S. Bansal & Associates

  
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Place: Mandi Dabwali

Date: 02-04-2022

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Date: 02-04-2022

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Date: 02-04-2022

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Place: Mandi Dabwali

Date: 02-04-2022

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Place: Mandi Dabwali

Date: 02-04-2022

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Date: 02-04-2022

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Place: Mandi Dabwali

Date: 02-04-2022

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Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## Front Pages of Project files of M.Com Students

**PANJAB UNIVERSITY, CHANDIGARH**

<b>From:</b> The Deputy Registrar Colleges Branch Administrative Building Panjab University Chandigarh.	<b>To:</b> 1. Principals of all the Colleges affiliated to Panjab University, Chandigarh. 2. Heads of all the Branches/Offices of Administrative Block, Panjab University, Chandigarh. 3. P.A. to Registrar, PU, Chandigarh 4. P.A. to COE, PU, Chandigarh 5. P.A. to DCDC, PU, Chandigarh
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**Through E-mail**

**No. Misc/A-1/**34428-34648 **Date:** 18/7/2022

**Subject: Summer Training & Internship of M.Com. 2nd Semester students for the session 2021-22.**

Dear Sir/Madam

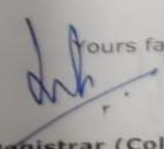
This has reference to the subject regarding Summer Training & Internship of M.Com. 2<sup>nd</sup> Semester students for the session 2021-22.

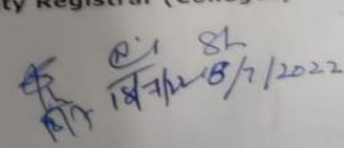
In this regard, it is to inform that the Joint Academic and Administrative Committee held on 13.06.2022 in the office of Chairperson, University Business School, PU, recommended that in the view of the fact that examination for M.Com. 2<sup>nd</sup> semester will continue up to 28-7-2022 and next academic session is going to be commenced from 11-8-2022 thus there will not be sufficient time for undertaking summer training hence the project report should be prepared and submitted in lieu of summer training.

The Competent Authority, after considering the recommendation of JAAC has approved that Summer Training & Internship of M.Com. 2nd Semester students will be converted into Project Report for the session 2021-22.

This decision shall be applicable for the students of M.Com. 2<sup>nd</sup> Semester and for the classes/courses in the Colleges where summer internship or training is applicable for the session 2021-22 only.

The respective colleges are also required to maintain the record of the viva voce examination conducted through online or offline mode. This is for the kind information and necessary action of all concerned.

Yours faithfully  
  
**Deputy Registrar (Colleges)**





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## DETAILS OF M.COM. 2<sup>ND</sup> SEM. SUMMER TRAINING & PROJECT REPORT

2021-22

Sr. no.	Name of the student	Title of the topic	Topic Specialization
1	Amanjeet Kaur	A Study on Digital Marketing: Consumer Buying Behaviour towards Online Shopping	Marketing
2	Anshika	Impact of GST on spending behavior of consumer	Finance
3	Ashish Jedia	Habitual buying behavior of Customer	Marketing
4	Ashu Garg	Empowering Women through Micro Finance	Marketing
5	Jashanpreet Singh	A Study of growth prospects online retailers and E-Commerce in India	Human Resource Management
6	Jaspreet Kaur	Impact of COVID-19 on Offline Retail Business	Accounting and finance
7	Kamal Jain	Impact of Rural Banking on Agriculture	Marketing
8	Khushboo	Prospects	Marketing
9	Madhav Garg		Operations Management
10	Mani		Accounting and finance
11	Namjot Singh		Human Resource Management
12	Priya		Production management

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13	Raveena		Human Resource Management
14	Ridhima		Accounting and finance.
15	Riya		Marketing
16	Sapna		Marketing



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## PROJECT REPORT

ON

"CONSUMER SATISFACTION TOWARDS ONLINE SHOPPING"

SUBMITTED IN

Partial fulfillment of the requirement for the award of the degree of  
MASTER OF COMMERCE

In lieu of summer training

PUNJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:

NAME- RIYA

M.COM 2<sup>ND</sup> SEMEMSTER

ROLL NO-43518



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI



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PROJECT REPORT

ON

OPPORTUNITIES AND CHALLENGES OF RURAL MARKETING

SUBMITTED IN

Partial fulfillment of the requirement for the award of the degree of

MASTER OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:

NAME – RIDHIMA

M.COM 2<sup>nd</sup> SEMESTER

ROLL NO. – 43517



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI

1



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## PROJECT REPORT

On

"The Role Of Social Media In Marketing"

SUBMITTED IN

Partial fulfillment of the requirement for the award of degree of

MASTERS OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:-

NAME:- Raveena

M.COM 2nd SEMESTER

ROLL NO:- 43516



DEPARTMENT OF COMMERCE

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PROJECT REPORT

ON

"A Study on adoption of E-Vehicles: Pros and Cons"

SUBMITTED IN

Partial fulfilment of the requirement for the award of the degree of

MASTER OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY CHANDIGARH



SUBMITTED BY:

PRIYA

M.COM 2<sup>nd</sup> semester

Roll No: 43515



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI





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## PROJECT REPORT

On

" E-FILING OF INCOME TAX RETURN"

SUBMITTED IN

Partial fulfillment of the requirement for the award of degree of

MASTERS OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:-

NAME:- NAMJOT SINGH

M.COM 2nd SEMESTER

ROLL NO:- 43514



DEPARTMENT OF COMMERCE

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Project Report On

Kotak Mahindra Bank Prime Car Loan Ltd.

Submitted In

Partial Fulfillment of the requirement for the award of the degree of

MASTER OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY - MANI

M.COM 2<sup>nd</sup> SEMESTER

ROLL NO. 1307 43513



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI



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PROJECT REPORT

ON

CHANGING BEHAVIOUR OF POTENTIAL INVESTORS  
TOWARDS SHARE MARKET

SUBMITTED IN

Partial fulfillment of the requirement for the award of the degree of  
MASTER OF COMMERCE  
In lieu of summer training



PANJAB UNIVERSITY CHANDIGARH

SUBMITTED BY: MADHAV GARG

ROLL NO: 1306 / 43512



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE KILLIANWALI

1



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1

**PROJECT REPORT**  
**ON**  
**"PROSPECTS OF ECOMMERCE AT RURAL LEVEL"**  
**SUBMITTED IN**  
**Partial fulfilment of the requirement for the award of the degree of**  
**MASTER OF COMMERCE**



In lieu of summer training  
**PANJAB UNIVERSITY CHANDIGARH**  
**SUBMITTED BY: KHUSHBOO**  
**M.com.2<sup>nd</sup> semester**  
**Roll No:43511**



**DEPARTMENT OF COMMERCE**  
**GURU NANAK COLLEGE KILLIANWALI**





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## PROJECT REPORT

*In lieu of summer training on*



**NABARD**

### IMPACT OF RURAL BANKING ON AGRICULTURE

Submitted in partial fulfillment of requirement of the degree of

Master of Commerce under PANJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:

Name:- Kamal Jain

M.com 2<sup>ND</sup> semester

Roll No. – 43510



Guru Nanak College, Killianwali





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Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## PROJECT REPORT

On

IMPACT OF COVID-19 ON OFFLINE RETAIL BUSINESS

Submitted in

Partial fulfillment of the requirement for the award of the degree of

Master of commerce

In lieu of summer training

Punjab university, Chandigarh



Submitted by

Name: Jaspreet kaur

Mcom 2<sup>nd</sup> semester

Roll no- 43509



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI



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## PROJECT REPORT

ON

"A STUDY OF GROWTH PROSPECTS ONLINE REATAILORS AND E-COMMERCE IN INDIA"

SUBMITTED IN

Partial fulfillment of the requirement for the award of the degree of

MASTER OF COMMERCE

In lieu of summer training

PUNJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:

NAME : JASHANPREET SINGH

M.COM 2<sup>ND</sup> SEMESTER

ROLL NO: 43508



DEPATMENT OF COMMERCE

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## PROJECT REPORT

On

**"Empowering Women Through Micro Finance"**

SUBMITTED IN

Partial fulfillment of the requirement for the award of degree of

**MASTERS OF COMMERCE**

In lieu of summer training

**PANJAB UNIVERSITY, CHANDIGARH**



SUBMITTED BY:-

NAME:- ASHU GARG

M.COM 2nd SEMESTER

ROLL NO:-43505



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI.



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## PROJECT REPORT

On

"HABITUAL BUYING BEHAVIOUR OF CUSTOMER "

SUBMITTED IN

Partial fulfillment of the requirement for the award of degree of

MASTERS OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY, CHANDIGARH

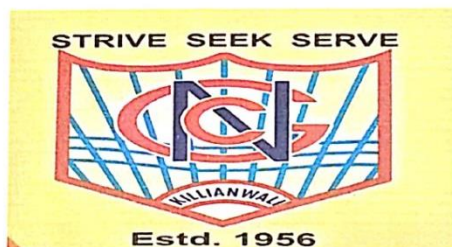


SUBMITTED BY:-

NAME:- ASHISH JEDIA

M.COM 2nd SEMESTER

ROLL NO:- ~~4344~~ 43504



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI.

1



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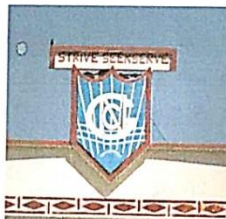
## PROJECT REPORT

### ON IMPACT OF GST ON SPENDING BEHAVIOUR OF CONSUMER

SUBMITTED IN  
Partial fulfillment of the requirement for the  
award of the degree of  
**MASTER OF COMMERCE**  
In lieu of Summer Training  
**PUNJAB UNIVERSITY,**  
**CHANDIGARH**



SUBMITTED  
BY: ANSHIKA  
M.COM ( 2<sup>ND</sup> SEMESTER ),  
ROLL NO. 43503



DEPARTMENT OF COMMERCE  
GURU NANAK COLLEGE  
KILLIANWALI





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## PROJECT REPORT

ON

"A Study on Digital Marketing –

Consumer Buying Behaviour Towards Online Shopping"

SUBMITTED IN

Partial fulfilment of the requirement for the award of the degree of

MASTER OF COMMERCE

In lieu of summer training

PANJAB UNIVERSITY, CHANDIGARH



SUBMITTED BY:

NAME- AMANJEET KAUR

M.COM 2<sup>ND</sup> SEMESTER

ROLL NO- 43502



DEPARTMENT OF COMMERCE

GURU NANAK COLLEGE, KILLIANWALI



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A  
PROJECT REPORT  
ON  
"RURAL MARKETING IN INDIA"  
SUBMITTED IN

Partial fulfillment of the requirement for the award of PG Degree  
Master Of Commerce

In lieu of summer training

Panjab University, Chandigarh

Session-2022-2023



SUBMITTED BY:

NAME: SAPNA

M.COM 2<sup>ND</sup> SEMESTER

ROLL NO- 43519



DEPARTMENT OF COMMERCE  
GURU NANK COLLEGE, KILLIANWALI



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## PGDCA- PROJECT WORK

**Paper Title: Project Work.**

**Paper Code: PGD-2107**

**Max. Marks: 100**

Major Project on any database application using any database development tool is to be developed/ Development of a Web Site using Database connectivity



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## 12. Knowledge Enhancing Competitions

**National Level Online Quiz Competition on International Youth Day from 12-08-2021 to 15-08-2021**



**GURU NANAK COLLEGE KILLIANWALI**  
**(DIST. SRI MUKTSAR SAHIB), PUNJAB**

*Affiliated to Panjab University, Chandigarh*  
*NAAC Accredited Grade 'B'*

### **YOUTH LEADERSHIP CLUB AND N.S.S.**

JOINTLY ORGANIZING

### **NATIONAL LEVEL ONLINE QUIZ COMPETITION**

DEDICATED TO

**INTERNATIONAL YOUTH DAY AND 75<sup>TH</sup> INDEPENDENCE DAY  
OF INDIA**

**Open from 12-08-2021 to 15-08-2021**



**Click on the link to participate:**

<https://docs.google.com/forms/d/e/1FAIpQLScSsCwjHlmJeBGilV5mDZWWhAGaGLgSaSIRCzKJapEuo22PmAw/viewform>

**NOTE: E-Certificates will be given to the participants scoring at least 70% in the Quiz.**

**Dr. Surinder Singh Thakur**  
Principal

**Mrs. Galaxy Gupta**  
Incharge, Youth Leadership Club

**Mr. Ashish Baghla**  
Incharge, N.S.S.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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60  
12-15 Aug, 2021

National level Online Quiz Competition dedicated to Celebration of International Youth Day and 75<sup>th</sup> Anniversary of India's Independence (Azadi Ka Amrit Mahotsav) jointly organised by NSS and Youth Leadership Club. (12-15<sup>th</sup> August, 2021)

- Quiz Passing Criteria → 70% score
- No. of Questions → 10.
- Total Participants → 332.
- Total E-Certificates provided → 301.
- Subject Matter → Freedom Fighters.
- Quiz open from 12<sup>th</sup> to 15<sup>th</sup> Aug., 2021.
- Dedicated to International Youth Day (12<sup>th</sup> Aug., 2021) and Independence Day of India (15-Aug., 2021)

Principal Dr. Surinder Singh Thakur appreciated the efforts of NSS and YLC, and also congratulated all on the occasion of Azadi Ka Amrit Mahotsav (75<sup>th</sup> Anniversary of India's Independence).

Arsh  
NSS.

Golam Mustafa  
Youth Leadership Club.

Dr. Surinder Singh  
Principal.





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## ऑनलाइन प्रतियोगिता आयोजित, 332 प्रतिभागियों ने लिया भाग

डबवाली दर्पण, डबवाली। भारत के स्वतंत्रता दिवस के अवसर पर ऑनलाइन गतिविधियों को करने के क्रम में गुरु नानक कॉलेज किल्लियावाली के एन.एस.एस. और यूथ लीडरशिप क्लब द्वारा संयुक्त रूप से राष्ट्रीय स्तर की ऑनलाइन प्रश्नोत्तरी प्रतियोगिता का आयोजन किया गया। यह प्रश्नोत्तरी अंतर्राष्ट्रीय युवा दिवस के साथ-साथ स्वतंत्रता दिवस के उत्सव के लिए 12 अगस्त से 15 अगस्त 2021 तक आयोजित की गई जिसमें भारत के विभिन्न क्षेत्रों और विभिन्न राज्यों के कुल 332

प्रतिभागियों ने भाग लिया और 301 प्रतिभागियों को ई-प्रमाण पत्र दिए गए जिन्होंने कम से कम 70 अंकों के साथ प्रश्नोत्तरी उत्तीर्ण की। यूथ लीडरशिप क्लब इंचार्ज मैडम गैलेक्सी गुप्ता ने मीडिया को बताया कि अंतर्राष्ट्रीय युवा दिवस युवाओं के लिए महत्वपूर्ण है क्योंकि यह युवाओं को अधिक रचनात्मक कार्यों की ओर निर्देशित करता है और समाज के लिए महत्वपूर्ण भूमिका निभाने के लिए प्रेरित करता है। एन.एस.एस. प्रभारी आशीष बाघला ने बताया कि क्रिज स्वतंत्रता आंदोलन और भारत की आजादी से जुड़े 10 सवाल पर

आधारित थी, जिसका उद्देश्य स्वतंत्रता सेनानियों के योगदान को याद करना था।

प्राचार्य डॉ. सुरिंदर सिंह ठाकुर ने कहा कि अंतर्राष्ट्रीय युवा दिवस युवाओं को ऊर्जा प्रदान करता है और स्वतंत्रता दिवस मनाने के पीछे एक अन्य उद्देश्य हमारे राष्ट्र के प्रति देशभक्ति की भावना पैदा करना है। उन्होंने भारत के स्वतंत्रता दिवस की 75वीं वर्षगांठ के अवसर पर सभी को बधाई दी और इस प्रश्नोत्तरी के पूरा होने पर मैडम गैलेक्सी गुप्ता और प्रो. आशीष बाघला के प्रयासों की सराहना की।

18-8-21 Dabwali Darpan.

## ऑनलाइन प्रश्नोत्तरी प्रतियोगिता आयोजित

डबवाली, 17 अगस्त (कृष्ण गिलोतरा): भारत के स्वतंत्रता दिवस के अवसर पर ऑनलाइन गतिविधियों को करने के क्रम में गुरु नानक कॉलेज किल्लियावाली के एन.एस.एस. और यूथ लीडरशिप क्लब द्वारा संयुक्त रूप से राष्ट्रीय स्तर की ऑनलाइन प्रश्नोत्तरी प्रतियोगिता का आयोजन किया गया। यह प्रश्नोत्तरी अंतर्राष्ट्रीय युवा दिवस के साथ-साथ स्वतंत्रता दिवस के उत्सव के लिए 12 अगस्त से 15 अगस्त तक आयोजित की गई, जिसमें भारत के विभिन्न क्षेत्रों और विभिन्न राज्यों के कुल 332 प्रतिभागियों ने भाग लिया और 301 प्रतिभागियों को ई-प्रमाण पत्र दिए गए जिन्होंने कम से कम 70 प्रतिशत अंकों के साथ प्रश्नोत्तरी उत्तीर्ण की।

अजीत समाचार

18-Aug-2021

Page: 7

उत्तर भारत का सम्पूर्ण अखबार

[http://www.ajitsamachar.com/20210818/26/7/1\\_1.cms](http://www.ajitsamachar.com/20210818/26/7/1_1.cms)

Ajit Samachar

18-Aug-2021



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## Essay Writing Competition on Azadi ka Amrit Mahotsav on 03/09/21

डबवाली दर्पण

2

### 'आजादी के अमृत महोत्सव' को समर्पित निबंध लेखन प्रतियोगिता आयोजित



डबवाली दर्पण

डबवाली। गुरु नानक कॉलेज किलियावाली के राजनीतिक शास्त्र विभाग द्वारा भारत की आजादी की 75वीं सालगिरह के अवसर पर प्रधानमंत्री द्वारा घोषित 'आजादी के अमृत महोत्सव' कार्यक्रम को समर्पित निबंध लेखन प्रतियोगिता का आयोजन 30 अगस्त को कालेज स्तर पर किया गया। इसके लिए विद्यार्थियों को ज्वलंत विषयों पर निबंध लिखने के लिए तीन टॉपिक दिए गए पहला - कोविड-



19 का आपके जीवन पर प्रभाव, दूसरा -आजादी का अमृत महोत्सव एवं तीसरा -अफगानिस्तान संकट और विश्व राजनीति पर इसका प्रभाव। इसमें विद्यार्थियों ने बड़ चढ़ कर हिस्सा लिया एवं अपनी ऑनलाइन प्रविष्टियां अंग्रेजी, हिंदी और पंजाबी भाषा में भेजीं जिनमें से बी.ए. प्रथम वर्ष की संतोष (रोल नं 408) ने प्रथम, बी.ए. तृतीय के हुस्नदीप सिंह (रोल नं 901) ने द्वितीय व बी.ए. द्वितीय की बेअंत कौर (रोल नं 711) व इसी



क्लास की जश्नदीप कौर सिद्ध (रोल नं 724) ने संयुक्त रूप से तृतीय स्थान हासिल किया।

इस बारे में विस्तृत जानकारी देते हुए विभागाध्यक्ष प्रो अमित बहल ने बताया कि विभाग द्वारा हर वर्ष इस तरह की प्रतियोगिताओं का आयोजन किया जाता है ताकि विद्यार्थियों की रचनात्मकता और लेखन-कला को मजबूत बनाया जा सके एवं उन्हें यूथ फेस्टिवल व इसी तरह के अन्य आयोजनों/ प्रतियोगिताओं के लिए



तैयार किया जा सके। कालेज प्रधानाचार्य डॉ सुरेंद्र सिंह ठाकुर ने विजेता विद्यार्थियों के साथ-साथ प्रतिभागियों को भी बधाई दी और विभाग के इस आयोजन की प्रशंसा की। उन्होंने ऐसी प्रतियोगिताओं को विद्यार्थियों की छुपी प्रतिभा को उभारने व उनका आत्मविश्वास बढ़ाने में अत्यन्त सहायी बताया। इस प्रतियोगिता में विजेता रहने वाले विद्यार्थियों को विभाग की थिंकर सोसाइटी के आगामी वार्षिक कार्यक्रम में सम्मानित किया जाएगा।

### Talent Hunt 2021







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**Online Quiz Competition on Gandhi Jayanti from 30-09-2021 to 03-10-2021**



**GURU NANAK COLLEGE KILLIANWALI**  
**(DIST. SRI MUKTSAR SAHIB), PUNJAB**

*Affiliated to Panjab University, Chandigarh*  
*NAAC Accredited Grade 'B'*

**N.S.S. AND RED CROSS SOCIETY**

JOINTLY ORGANIZING

**NATIONAL LEVEL ONLINE QUIZ COMPETITION**

DEDICATED TO

**MAHATMA GANDHI JAYANTI**

**Open from 30-09-2021 to 03-10-2021**



**Click on the link to participate:**

<https://docs.google.com/forms/d/e/1FAIpQLSf6vLRmLeeUbxPb3TI4P4en74BitXL-gFeHTG2qx06o4N9qWQ/viewform>

**NOTE: E-Certificates will be given to the participants scoring at least 80% in the Quiz.**

**Dr. Surinder Singh Thakur**  
Principal

**Mr. Ashish Baghla**  
Incharge, N.S.S.

**Mrs. Manpreet Kaur**  
Incharge, Red Cross Society

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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166

30<sup>th</sup> Sept. - 03-Oct, 2021

Celebration of Mahatma Gandhi Jayanti (02-Oct.) by organising a National Level Online Quiz Competition, jointly by NSS and Red Cross Society.

A National Level Online Quiz Competition was organised by NSS and Red Cross Society on the occasion of Mahatma Gandhi Jayanti, the details of which were as below:-

No. of Questions → 10

Theme → Life events of Mahatma Gandhi

Passing Criteria → 80%.

Total Participants → 540

Total E-Certificates → 390

Quiz open from - 30<sup>th</sup> Sept. to 03-Oct, 2021.

Principal Dr. Swinder Singh Thakur said that the Life of Mahatma Gandhi provides us a direction to move on the path of truth, patience and equality for all.

*Arsh*  
(NSS)

*Mrull*  
(Red Cross Society)

*Swinder*  
(Principal)





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## गुरु नानक कॉलेज द्वारा ऑनलाइन प्रश्नोत्तरी प्रतियोगिता का आयोजन

**पब्लिक मंच, डबवाली**

गुरु नानक कॉलेज किल्लियांवाली के एन.एस.एस. और रेड क्रॉस सोसायटी द्वारा संयुक्त रूप से 30 सितंबर से 03 अक्टूबर तक एक राष्ट्रीय स्तर की ऑनलाइन प्रश्नोत्तरी प्रतियोगिता का आयोजन किया गया। यह प्रश्नोत्तरी महात्मा गांधी जयंती को समर्पित की गई और प्रश्नोत्तरी का विषय महात्मा गांधी के जीवन की घटनाएं रहा। इस प्रश्नोत्तरी में कुल 10 प्रश्न निर्धारित किए गए थे और स्तर में स्तर 0000

चार दिनों में भारत के विभिन्न हिस्सों से कुल 540 लोगों ने भाग लिया और उनमें से 390 प्रतिभागियों ने प्रतियोगिता पास की और उनको ई-सर्टिफिकेट जारी किए गए। प्राचार्य डॉ. सुरिंदर सिंह ठाकुर ने कहा कि महात्मा गांधी का जीवन हम सभी के लिए एक उदाहरण प्रस्तुत करता है कि कैसे जीवन जीना है, सत्य, अहिंसा, न्याय और सभी के लिए समानता के लिए प्रयास करना आदि। उन्होंने इस अवसर पर सभी को बधाई दी और छात्रों से प्रार्थना





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## Biz-Quiz competition (29-10-21)



## गुरु नानक कॉलेज में वाणिज्यिक प्रश्नोत्तर प्रतियोगिता आयोजित

डबवाली (लहू की लौ) गुरुनानक कॉलेज में वाणिज्य विभागाध्यक्ष मैडम उषा गोयल ने बताया कि विजय प्रतियोगिता का मुख्य उद्देश्य विद्यार्थियों की शैक्षिक एवं वर्तमान ज्ञान का मूल्यांकन करना होता है व बताया कि इस विजय में विद्यार्थियों की 7 टीमों बनाई गई जोकि 23 अक्टूबर को ली गई प्राथमिक लिखित परीक्षा के आधार पर चुनी गई थीं। उस समय कुल 34 विद्यार्थियों ने लिखित परीक्षा में भाग लिया था। उनमें से अंको के आधार पर 21 विद्यार्थी चुन लिए गए और उनकी 7 टीमों बनाई गई जिनके नाम अलग-अलग जैसे एमेजॉन, फ्लिपकार्ट, मयंत्रा, स्नैपडील, एजीओ, टाटाकिल्क, नायका रखे

गए। मंच संचालन करते हुए प्रो. आशीष बाघला ने बताया कि इस विजय प्रतियोगिता के कुल 9 राउंड रखे गए जो कि मुख्यतः कंपनियों की स्थापना, उनके लोगो, उनके ब्रांड अम्बेसडर, फुल फार्मस, कंट्री ऑफ ओरिजिन, पैरेंट व सब्सिडरी कंपनी, फाउंडर / मैनेजमेंट ऑफ कंपनी, स्लोगन/ टैगलाइंस और प्रमुख उत्पादों के साथ संबंधित थे व बताया कि इस विजय में ऑडियंस की रुचि पैदा करने के लिए भी हर राउंड के बाद प्रश्न रखे गए और सही उत्तर देने पर विद्यार्थी को स्मृति चिह्न देकर सम्मानित किया गया। विद्यार्थियों ने इस ज्ञानवर्धक



कार्यक्रम का खूब आनंद लिया और कई नई बातें जानीं। इस रोमांचक प्रतियोगिता में सभी टीमों ने एक दूसरे से आगे रहने के लिए एड्डी - चोटी का जोर लगाया और अंततः टीम एमेजॉन ने 81 अंक प्राप्त कर प्रथम स्थान, टीम नायका ने 58 अंक प्राप्त

कर द्वितीय स्थान व टीम टाटाकिल्क ने 42 अंक प्राप्त करके तृतीय स्थान हासिल किया। अंत में प्रिंसिपल डॉ. सुरिंदर सिंह ठाकुर ने कॉमर्स विभाग के इस प्रयास की मुक्त कंठ से सराहना की एवं विद्यार्थियों को आशीर्वाद दिया और विजेताओं को सम्मानित किया व विद्यार्थियों

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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**National Level Online Quiz Competition on National Youth Day  
from 11-01-2022 to 12-01-2022**



**GURU NANAK COLLEGE, KILLIANWALI  
(DIST. SRI MUKTSAR SAHIB), PUNJAB**

*Affiliated to Panjab University, Chandigarh  
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**N.S.S., YOUTH LEADERSHIP CLUB & RED CROSS SOCIETY**

**JOINTLY ORGANIZING**

**NATIONAL LEVEL ONLINE QUIZ COMPETITION**

**TO CELEBRATE**

**NATIONAL YOUTH DAY**

**Open from 11-01-2022 to 12-01-2022**



**Click on the link to participate:**

<https://docs.google.com/forms/d/e/1FAIpQLSdMKFKF8qU2HYzMdY8I5wL2J6uN1kokOqkczgaStxTf8Ef7lw/viewform>

**NOTE: E-Certificates will be given to the participants scoring at least 80% in the Quiz.**

**Dr. Surinder Singh Thakur  
Principal**

**Mr. Ashish Baghla  
Incharge  
N.S.S.**

**Mrs. Galaxy Gupta  
Incharge  
Youth Leadership Club**

**Mrs. Manpreet Kaur  
Incharge  
Red Cross Society**

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

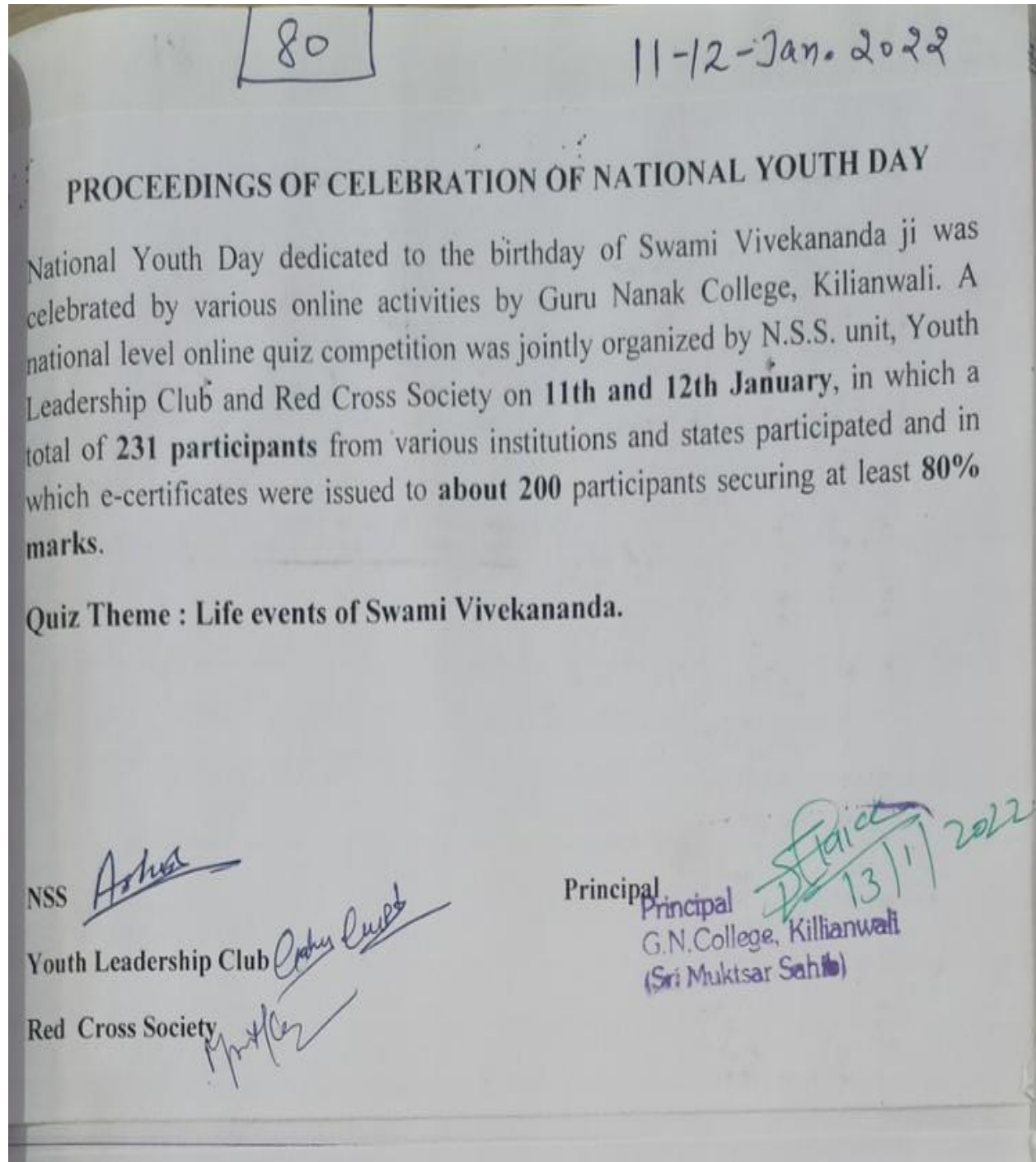




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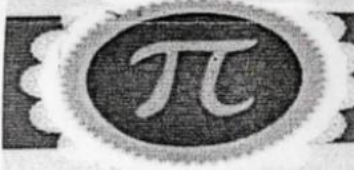
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**National Level online Quiz on PI Day on 12 to 14-03-2022**



**GURU NANAK COLLEGE, KILLIANWALI**  
**(DIST. SRI MUKTSAR SAHIB), PUNJAB**  
Affiliated to Panjab University, Chandigarh  
NAAC Accredited Grade 'B'

**DEPARTMENT OF MATHEMATICS**  
**IN COLLABORATION WITH IQAC**  
ORGANIZING  
**NATIONAL LEVEL ONLINE QUIZ COMPETITION**  
FROM  
**11<sup>th</sup> - 14<sup>th</sup> MARCH, 2022**



**INTERNATIONAL  
PI DAY  
— MARCH 14 —**

Click on the link to participate:  
<https://docs.google.com/forms/d/e/1FAIpQLSiEszgJ4U6PFfOCqNGtZsSC-j-ocxKDKIA5350XXGnNPRWA/viewform>

**NOTE: E-Certificates will be issued to the participants scoring at least 80% in the quiz.**

<b>Dr. Surinder Singh Thakur</b> Principal	<b>Dr. Bharat Bhushan</b> IQAC Coordinator	<b>Dr. Payal Singla</b> Convener Head, Department of Mathematics
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March 12, 2022

Greetings of the day everyone !

Guru Nanak College, Killianwali (Sri Muktsar Sahib) Punjab is pleased to inform you all that Department of Mathematics in collaboration with IQAC is going to organise National Level Online Quiz Competition dedicated to Pi-Day 2022 (14th March). Quiz will Open from 12th-14th March, 2022. Participants scoring at least 80% in the Quiz will be awarded E-Certificates. We cordially invite you to participate in this event.

Regards

Guru Nanak College, Killianwali,  
Dist. Sri Muktsar Sahib.  
Punjab.

9:34 AM ✓✓

गुरु  
राष्ट्रीय  
डबवाली (कॉलेज विभाग द्वारा ठाकुर के ऑनलाइन का आयोजन मनाया गया यह जानकारी विभागाध्यक्ष बताया कि 12 से 14 मार्च 2022 तक आईक्यूएसी के सहयोग से राष्ट्रीय स्तर पर करवाया गया। जिसमें विभिन्न शैक्षणिक संस्थानों से कुल 188 प्रतिभागियों ने भाग लिया जिसमें से 98 प्रतिभागियों ने 80 प्रतिशत अंक प्राप्त करके ई-सर्टिफिकेट प्राप्त किए। इस अवसर पर अपने विचार प्रकट करते हुए कॉलेज प्रिंसिपल डॉ. सुरिंदर सिंह ठाकुर ने इस महत्वपूर्ण दिवस के महत्व के बारे में बताते हुए कहा कि मैथमेटिक्स लोगो एवं समाज को आपस में जोड़ने वाली सांझी भाषा है जिसके साथ हम एक दूसरे को ओर बेहतर तरीके से समझ सकते हैं। उन्होंने कहा कि मैथमेटिक्स से हम विभिन्न समस्याओं का हल अच्छे तरीके से निकाल सकते हैं। डॉ. पायल सिंगला ने इस क्विज के सफल आयोजन पर आईक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण एवम सभी स्टाफ सदस्यों का धन्यवाद किया।

16 मार्च 2022

## गुरु नानक कॉलेज में ऑनलाइन राष्ट्रीय क्विज प्रतियोगिता आयोजित

डबवाली केसरी

किलियावाली। गुरु नानक कॉलेज के गणित विभाग द्वारा प्राचार्य डॉ. सुरिंदर सिंह ठाकुर के कुशल मार्गदर्शन में ऑनलाइन राष्ट्रीय क्विज प्रतियोगिता का आयोजन कर पाई-डे 2022 मनाया गया। जानकारी देते हुए गणित विभागाध्यक्ष डॉ. पायल सिंगला ने बताया कि यह क्विज 12 से 14 मार्च 2022 तक आईक्यूएसी के सहयोग से राष्ट्रीय स्तर पर करवाया गया। जिसमें विभिन्न शैक्षणिक संस्थानों से कुल 188 प्रतिभागियों ने भाग लिया जिसमें से 98 प्रतिभागियों ने 80 प्रतिशत अंक प्राप्त करके ई-सर्टिफिकेट प्राप्त किए। इस अवसर पर अपने विचार प्रकट करते हुए कॉलेज प्रिंसिपल डॉ. सुरिंदर सिंह ठाकुर ने इस महत्वपूर्ण दिवस के महत्व के बारे में बताते हुए कहा कि मैथमेटिक्स लोगो एवं समाज को आपस में जोड़ने वाली सांझी भाषा है जिसके साथ हम एक दूसरे को ओर बेहतर तरीके से समझ सकते हैं। उन्होंने कहा कि मैथमेटिक्स से हम विभिन्न समस्याओं का हल अच्छे तरीके से निकाल सकते हैं। डॉ. पायल सिंगला ने इस क्विज के सफल आयोजन पर आईक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण एवम सभी स्टाफ सदस्यों का धन्यवाद किया।





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## Essay Writing Competition on Jallianwala Bagh Massacre, Baisakhi and Dr. Ambedkar Jayanti on 12-04-2022



## गुरु नानक कॉलेज में निबंध प्रतियोगिता का आयोजन



डबवाली (लहू की लौ) गुरु नानक कॉलेज किलियावाली में राजनीति शास्त्र विभाग की थिंकर सोसाइटी द्वारा निबंध लेखन प्रतियोगिता का आयोजन किया गया। जिसमें विद्यार्थियों को जलियावाला बाग घटनाक्रम, बैसाखी पर्व एवं संविधान निर्माता डॉ. बी आर अंबेडकर विषय पर निबंध लिखने प्रतियोगिता करवाई। यह जानकारी देते हुए विभागाध्यक्ष प्रो. अमित बहल ने

बताया कि बी.ए. प्रथम की छात्रा संतोष पहले, बी.ए. द्वितीय की छात्रा पूजा रानी दूसरे और बी.ए. द्वितीय की ही जश्नदीप कौर सिद्ध तीसरे स्थान पर रहे। कालेज प्रधानाचार्य डॉ. सुरेंद्र सिंह ठाकुर ने बच्चों को प्रतियोगिताओं में हिस्सा लेने के लिए प्रेरित किया एवं समसामयिक नवीनतम मुद्दों के प्रति जागरूक रहने की प्रेरणा दी।



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## 13. Workshop for Faculty and Students

**ONE DAY WORKSHOP ON “RIGHT TO INFORMATION ACT-  
2005” ON 30-11-2021 BY MGSIPA (PUNJAB)**



Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# सूचना के अधिकार 2005 पर एक दिवसीय वर्कशाप का आयोजन

डबवाली (लहू की लौ) गुरुनानक कॉलेज किलियांवाली में मंगलवार को कॉलेज रेड रिबन क्लब व आरटीआई सेल द्वारा महात्मा गांधी लोक प्रशासन संस्थान क्षेत्रीय केंद्र बटिंडा के तत्वावधान में पंजाब राज्य सूचना आयोग द्वारा प्रायोजित सूचना के अधिकार 2005 पर एक दिवसीय वर्कशाप का आयोजन किया गया।

इस अवसर पर कालेज प्रांगण में प्रोजेक्ट कोऑर्डिनेटर मनदीप सिंह, बटिंडा से फेकल्टी मेंबर एडवोकेट वरुण बंसल एवं जिला अदालत फिरोजपुर से फेकल्टी मेंबर एडवोकेट प्रतिभा वर्मा पधारे। कॉलेज के सेमिनार हॉल में पहुंचने पर कॉलेज प्रधानाचार्य डॉ. सुरिन्दर सिंह ठाकुर ने पुष्प - गुच्छ देकर उनका स्वागत किया एवं आइक्यूएसी कोऑर्डिनेटर व आरटीआई सेल पीआईओ डॉ. भारत भूषण ने आये मेहमानों व मुख्य वक्ताओं का परिचय विद्यार्थियों के सम्मुख पेश किया।

इस अवसर पर मुख्य संयोजक मनदीप सिंह ने अपने व्याख्यान में सर्वप्रथम मगसीपा ट्रेनिंग सेंटर क्षेत्रीय केंद्र बटिंडा की 1978 में स्थापना, इसके कार्यों व उद्देश्यों पर रोशनी डाली। उन्होंने यह भी बताया कि यह संस्थान पंजाब कैडर के आईएएस प्रोबेशनर्स को ट्रेनिंग देता है व मुख्यमंत्री की अध्यक्षता में कई ट्रेनिंग सेशन व जागरूकता कार्यक्रम आयोजित करता है। उन्होंने अपने साथ आये फेकल्टी मेंबरस के जीवन - संघर्ष व विशिष्ट उपलब्धियों के बारे में भी जानकारी दी। उन्होंने आर टी आई एक्ट जिसके कारण कई अहम् घोटाले जनता के सामने आए, को असली लोकतन्त्र का प्रतीक घोषित किया।

सर्वप्रथम विद्यार्थियों को संबोधित करने आये वक्ता

एडवोकेट वरुण बंसल जिन्होंने ऑनलाइन लीगल सर्विस प्रदान करने में विश्व रिकार्ड स्थापित किया व जिनकी बायोपिक के रूप में जॉली एलएलबी की तीसरी स्क्रीन मूवी बंसल एल एल बी भी 2022 में आ रही है, ने आर टी आई एक्ट के निर्माण व अक्टूबर 2005 में इसके लागू होने की ऐतिहासिक पृष्ठभूमि बच्चों को बताई। एमनेस्टी इंटरनेशनल के साथ काम कर चुके बंसल ने अपने स्वयं जीवन संघर्षों की उदाहरण देकर आरटीआई के व्यावहारिक पक्ष को विद्यार्थियों को समझाया। इनके अनुसार आर टी आई एक्ट पारदर्शिता और उत्तरदायित्व का द्योतक जो कि आपको निरीक्षण, कार्य में आवश्यक हस्तक्षेप और अन्याय को न्याय में बदलने का सुअवसर प्रदान करता है। आरटीआई जैसे जनहितकारी कानून को लागू करवाने में सामाजिक कार्यकर्ता अन्ना हजारे व उनके आंदोलन की भूमिका पर भी उन्होंने रोशनी डाली। उन्होंने विद्यार्थियों को बताया कि केवल 10 की फ्रीस देकर, अपना आईडी प्रूफ लगाकर सादे कागज के जरिए आरटीआई दाखिल की जा सकती है और 30 दिनों के अंदर अंदर संबंधित विभाग के पी आई ओ को उसका जवाब देना होता है। तत्पश्चात यदि आपको संपूर्ण सूचना नहीं मिलती तो आप आगे कितने समय में कहां अपील कर सकते हैं, राज्य और केंद्रीय सूचना आयोग का कार्य क्या है, जुमाना और मुआवजा कैसे दिया जाता है,



इसके बारे में भी उन्होंने विस्तार पूर्वक समझाया। उन्होंने विशेष तौर पर इंगित किया कि किसी भी कमीशन के पास कोई भी केस के लिए आपको कोई वकील करने की जरूरत नहीं है, आप अपने केस की पैरवी स्वयं भी कर सकते हैं।

एडवोकेट प्रतिभा वर्मा ने अपने संबोधन में आरटीआई एक्ट के सैद्धांतिक पक्ष पर रोशनी डाली। उन्होंने विस्तारपूर्वक बताया कि भारत के नागरिक किन-किन सूचनाओं को मांगने के इस कानून के अधीन हकदार हैं। 2017 के पंजाब आरटीआई एक्ट के प्रावधानों और आरटीआई एक्ट के सेक्शन 8 पर विशेष तौर पर रोशनी डालते हुए उन्होंने इंगित किया कि ऐसे मामले जिसमें देश की प्रभुसत्ता, एकता -अखंडता, सुरक्षा को खतरा हो या बौद्धिक संपदा अधिकार और ट्रेड सीक्रेट आदि यह आरटीआई के दायरे में नहीं आते। सरकारी संस्थान, सरकारी अधिकारियों के इलावा निजी संस्थान एवं एनजीओ जिनको सरकारी सहायता प्राप्त होती है, वे सब आरटीआई के अंतर्गत हैं। आरटीआई प्राप्त होने के पश्चात 10 दिनों के अंदर-अंदर पब्लिक इनफॉर्मेशन ऑफिसर द्वारा

आपको मांगी सूचना की लागत व 30 दिनों के अंदर आपको सूचना प्रदान करनी अनिवार्य है। यदि वह आपकी आरटीआई रिजेक्ट करता है तो उसका कारण भी उसे बताना होगा एवं आगे आप कहां इसके बारे में अपील कर सकते हैं इसकी सूचना भी उसे आपको देनी अनिवार्य है।

कार्यक्रम के अंत में कालेज प्रिंसिपल डॉ. सुरिन्दर सिंह ठाकुर ने आये हुए अतिथियों का धन्यवाद किया। डॉ. ठाकुर ने सरकार के सूचना आपके द्वार तक पहुंचाने में मगसीपा व कॉलेज रेड रिबन क्लब -आरटीआई सेल के इस प्रयास की मुक्तकंठ से सराहना की और उन्होंने इस लोकहितकारी एक्ट का कई आरटीआई एक्टिविस्ट द्वारा दुरुपयोग करने की कड़ी भर्त्सना की। उन्होंने विद्यार्थियों को अपने आप को अनवरत अद्यतन बनाते रहने की भी प्रेरणा दी। इस कार्यक्रम में उपस्थित सभी विद्यार्थियों व स्टाफ को मगसीपा द्वारा वित्तपोषित लंच भी करवाया गया। इस ट्रेनिंग प्रोग्राम में कालेज के सभी टीचिंग, नान-टीचिंग स्टाफ सदस्य व एम. कॉम, बी.कॉम एवं बी.ए. के विद्यार्थी सभी मिलाकर लगभग 125 लोग उपस्थित थे।

## शतरंज चैंपियन पंकज सैनी सम्मानित



रखना अच्छे खिलाड़ी की निशानी है।

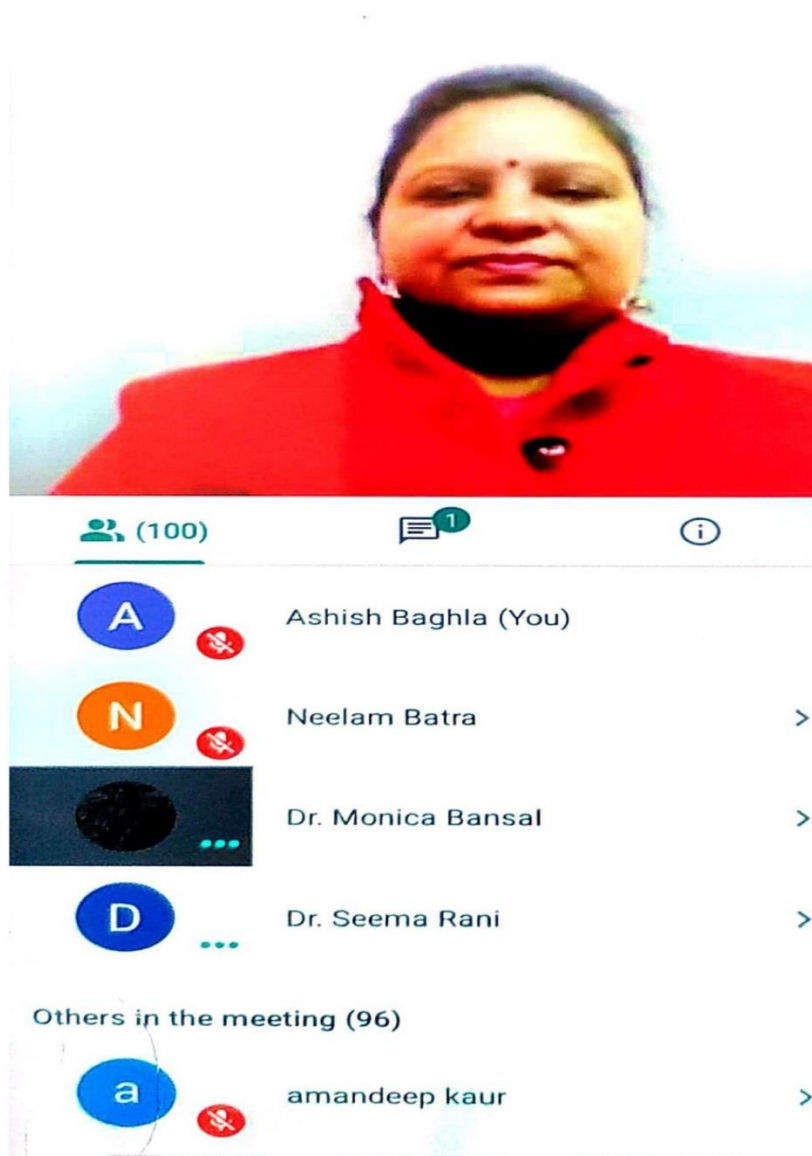


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## Workshop on “How to write a Research Proposal” by Dr. Monica Bansal on 08-02-2022







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4. Procedure for Awards

4.1 Applications are submitted to the school/department by a Selection Committee at regular intervals. Single applications are only received by the Expert Committee. (a) Shortlisting of the proposals is done for the purpose of awarding prizes to the best of the proposals. (b) The expert committee's recommendation is made for award of prizes and the budget for the recommended studies.

4.2 The recommendations of the Expert Committee are then placed before the regular Committee of the ICSS for their approval.

5. Duration and Value

5.1 The duration of a Major Project is normally four months and that of Minor Project is two to three months.

5.2 The award for Major Project ranges from Rs. 15,000 to Rs. 25,000 and for Minor Project it is up to Rs. 10,000. The amount will be distributed in instalments, depending on the phase and duration of the study, as indicated in the Section Under which the award is given. Based on expert opinion, to award a proposal for Major Research Project into Minor Research Project or vice versa.

5.3 The budget estimates for these proposals are to be prepared on the basis of the format given in the guidelines. The minimum grant of Rs. 10,000 will be given for the budget subject to the following final expenditure statement. These Project Grants should be used only for research purposes, especially under Minor Research Project award study regularly for the award of Rs. 10,000. Fully approved by the Expert Committee will be regularly published in the quarterly letter.

5.4. Heads of Expenditure

No.	Heads of Expenditure	Value
1	Research Cost	

Rashmi Kamra 5 mins  
Informative lesson

Sweetie 5 mins  
Very informative session

Dr Pawan Kharwar 3 mins  
Funding agencies for International Politics in India?

Sansico Dias 1 min  
Ma'am Can you name some of the names where the grants are available for the P.Hd student.

Vasundhra 1 min  
yes mam

Send a message to everyone here

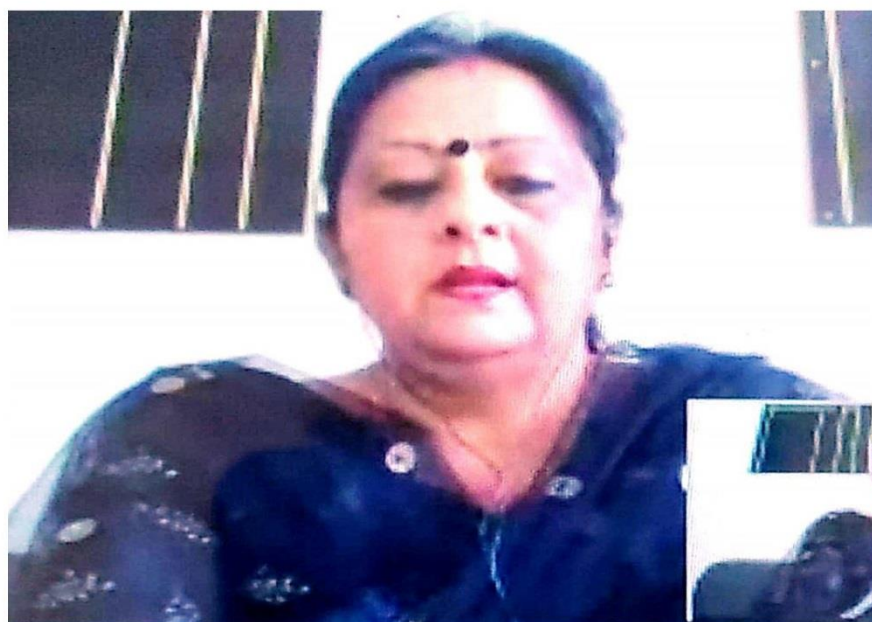




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(100)

1



Ashish Baghla (You)



Neelam Batra



Dr. Monica Bansal



Dr. Seema Rani



Others in the meeting (96)



amandeep kaur

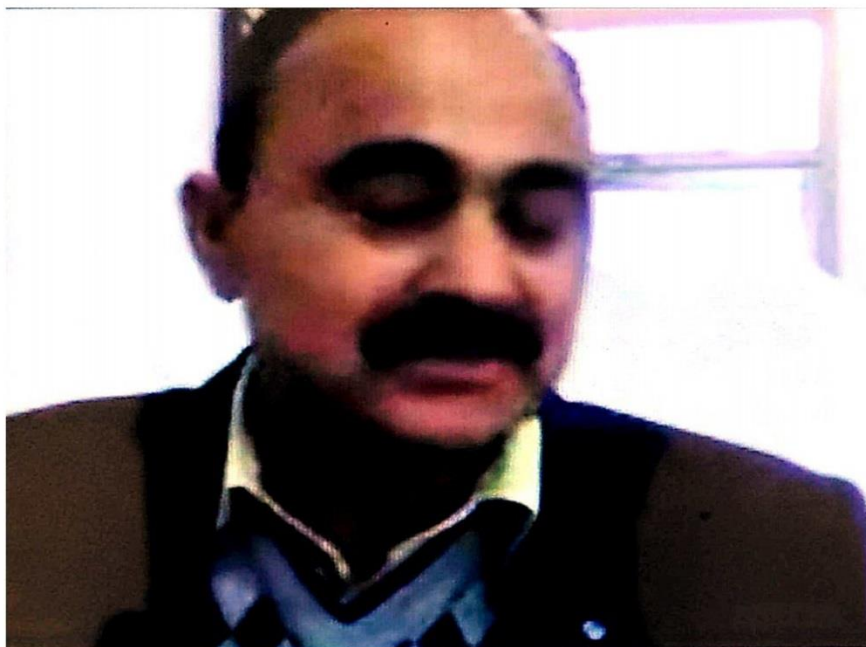




# GURU NANAK COLLEGE

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(100)



Ashish Baghla (You)



Dr. Seema Rani



Guru Nanak CollegeKillianwali



Dr. Monica Bansal



Others in the meeting (96)



amit mandave



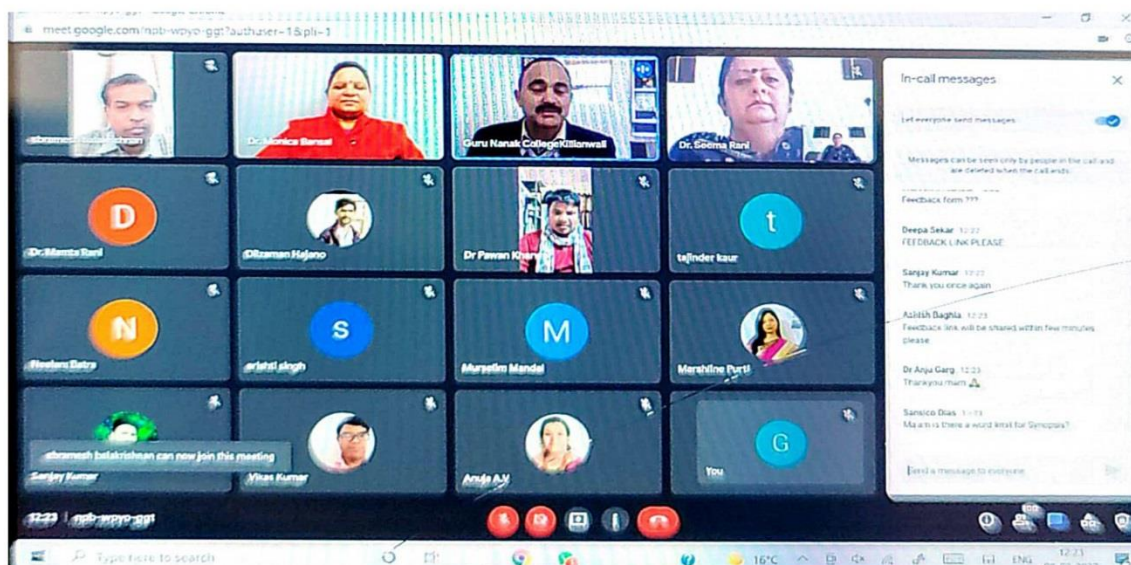
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

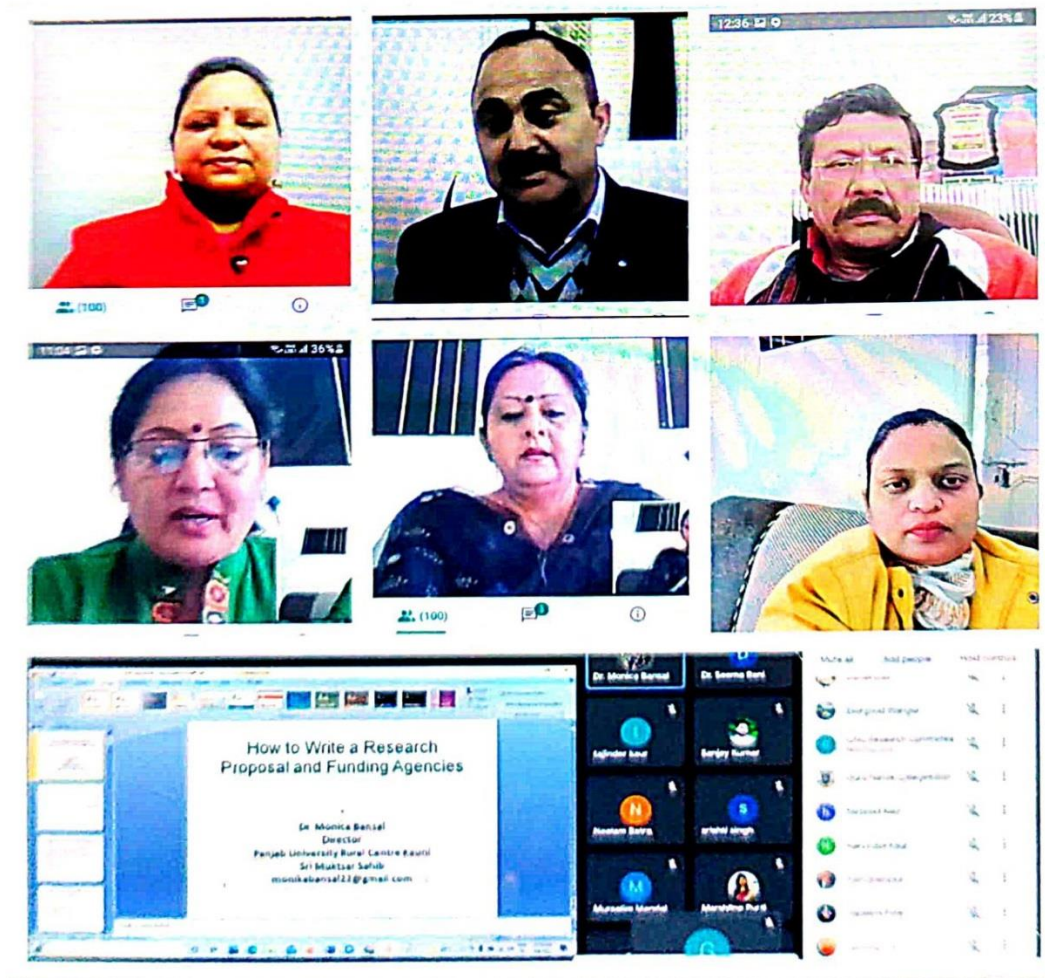




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Thakur thanked Dr. Monika Bansal on behalf of the college management and administration for making a successful attempt to explain to the participants on such an important topic in a very simple way. Dr. Thakur said that research is an intensive and never-ending process in which there are no shortcuts. Hence the new education policy is also research oriented and we people associated with education should know the right process of research and the cuts adopted for it. We should stay away from the paste formula; only then our research will prove to be meaningful for us and society. He thanked all the members of the Research Committee, IQAC Coordinator Dr. Congratulations to Bharat Bhushan and the entire technical team. Today's one day online national workshop was attended by over 200 participants and the entire event was streamed on Facebook Live in addition to Google Meet. The program was successfully conducted on Google Meet by Research Committee member Dr. Payal Singla and Facebook live stream by technical team members Madam Gurbinder Kaur, Prof. Prince Singla and Prof. Ashish Baghla.



Seema Rani  
(Co-ordinator  
Research committee) Singh  
B. B. Singh

Bhushan

Prince  
(Principal)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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## PROCEEDINGS

Under the leadership of Principal Dr. Surinder Singh Thakur at Guru Nanak College, Killianwali, a one-day national workshop was organized by the Research Committee of the college in collaboration with IQAC today through virtual medium. The main topic of this online workshop was How to write a great research proposal? To give information on this interesting and very important topic for teachers and students, Dr. Monika Bansal, Director, Panjab University Rural Center Kauni, District Sri Muktsar Sahib appeared on the online platform Google Meet. Dr. Monika, who herself has 16 years of teaching experience and has successfully completed many research projects, module development, etc., was formally introduced by the Research Committee Coordinator, Dr. Seema Jindal. Dr Seema invited the keynote speaker to speak on the online platform, citing the changing technology of research in today's time, its increasing importance and its multifaceted aspects in the new education policy and its challenges. The keynote speaker, Dr. Monica, while giving her presentation through PPT, today threw light on the importance of research and research proposal for teachers and students in the education world. Giving detailed information, he said that today it has been made mandatory by many universities to prepare research papers and research proposals for the students, especially for the students of postgraduate classes. According to him, to prepare a great research proposal, you must first know its knowledge and research skills in every aspect. For this, you must have critical thinking skills and communication skills. You should also be expert in explaining its purpose and significance to everyone. Clear title of the research proposal in at least words, what issue/problem has been made the focal point in it and why, what literature or text-material has been followed for it, which research method has been adopted, for this What is the proposed budget and how 10 to 15 references should be made at the end of the proposal and what will be the possible results of this research proposal... He discussed all these points in great depth. After that, which are the regional, national and international funding agencies for your proposed research, he also presented the details of them from his practical experience. The rules of review of literature, research, data collection and analysis and finally conclusions and suggestions play an important role in making your research proposal the best. In your research, you can also seek funding and assistance from national agencies like UGC, ICSSR, RBI, AICTE, NCERT and international agencies like UNO, WTO, Bill & Melinda Gates for major or minor projects in your research. Azim Premji Some private institutions like Universities, Tata Trusts, Welcome Trust etc. also provide funding for research. Students can also apply for funding for their research or doctorate and teachers for their fellowship/post-doctoral programmes. Grants are also made available for creating infrastructure for research, establishing international cooperation, technology development, organizing workshops or symposiums or participating in research activities at home and abroad. If you properly prepare your research proposal keeping in mind the prescribed rules, then the above agencies definitely give their approval to it. Thereafter, research committee member Dr. Khushnaseeb Kaur Surya put the questions asked by the participants in front of the keynote speaker and Dr. Monika Bansal answered them to pacify the curiosity of the participants. At the end of the program, College Principal Dr. Surinder Singh

*Seema Rani*

*Singh*

*Khushnaseeb Kaur Surya*

*Monika*

*Surinder Singh*






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**GURU NANAK COLLEGE, KILLIANWALI (SRI MUKTSAR SAHIB) PUNJAB**  
Affiliated to Panjab University, Chandigarh  
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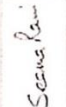
**ONE DAY NATIONAL LEVEL WORKSHOP (ONLINE)**  
ON  
**"HOW TO WRITE A RESEARCH PROPOSAL"**


**Certificate of Participation**

This is to certify that Dr./Mr./Ms./Mrs. \_\_\_\_\_ has participated in One Day National Level Workshop (Online) on "HOW TO WRITE A RESEARCH PROPOSAL" organised by Research Committee in Collaboration with IQAC on 8<sup>th</sup> February, 2022.

  
Dr. Surinder Singh Thakur  
Principal

  
Dr. Bharat Bhushan  
IQAC Coordinator

  
Dr. Seema Rani  
Coordinator, Research Committee





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22, 12:10 PM

Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab), Feedback Form for the One Day National Level Workshop (Online) 0...

Contact No. (Whatsapp No.) \*

Your answer

How satisfied were you with the workshop? \*

1 2 3 4 5  
☐ ☐ ☐ ☐ ☐

How satisfied were you with the session content? \*

1 2 3 4 5  
☐ ☐ ☐ ☐ ☐

Any additional comments regarding the workshop.

Your answer

Submit

Clear form

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Google Forms

<https://docs.google.com/forms/d/e/1FAIpQLScSuPIOVK-wgK1SZ-L9-5ouRU7M1NsnwzpEQJvOVdTsdm5JtA/viewform>

2/2





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2/5/22, 12:19 PM

Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Feedback Form for the One Day National Level Workshop (Online) o...

08/02/22

## Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Feedback Form for the One Day National Level Workshop (Online) on "How to Make a Research Proposal"

Thank you for participation in our workshop. we hope you must have gained a lot by attending this workshop. Please provide your valuable feedback on overall experience of this workshop.

iqacgnckillianwali@gmail.com Switch accounts



\*Required

Email \*

Your email address

Full Name \*

Your answer

Designation \*

Your answer

Organization

Your answer

<https://docs.google.com/forms/d/e/1FAIpQLScSuPIOVk-wgK1SZ-L9-5euRU7M1NsnwzpeQJvOVdTsdm5JIA/viewform>

1/2



# GURU NANAK COLLEGE

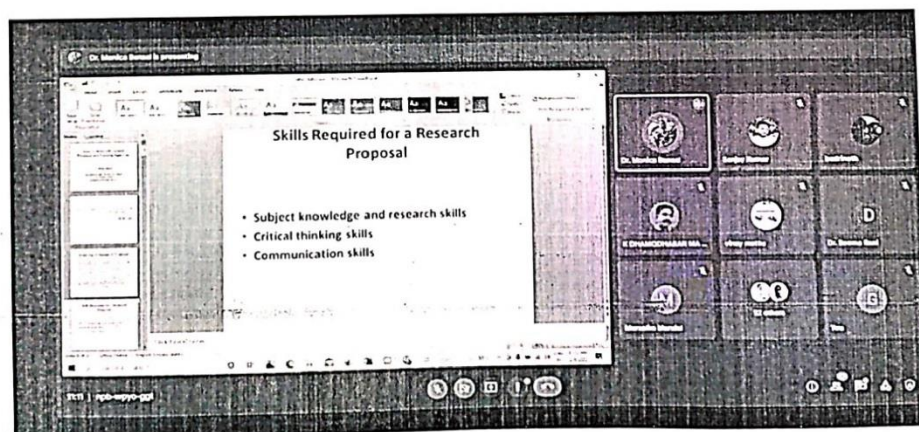
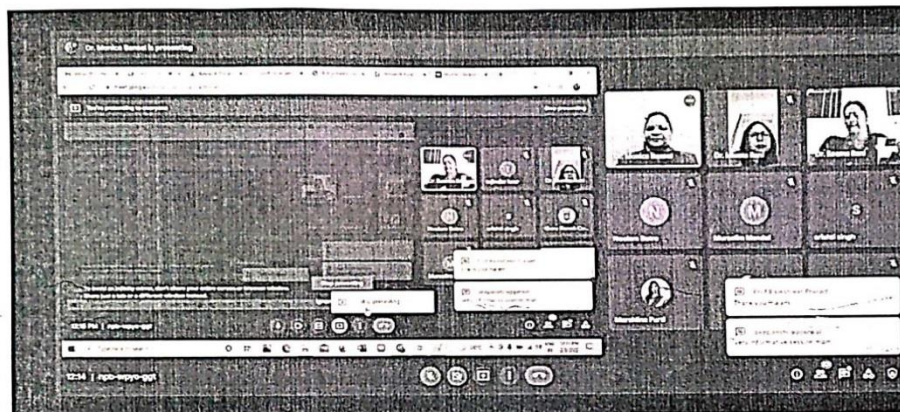
Postgraduate Multi Faculty Premier College

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Facebook LIVE 08/02/22



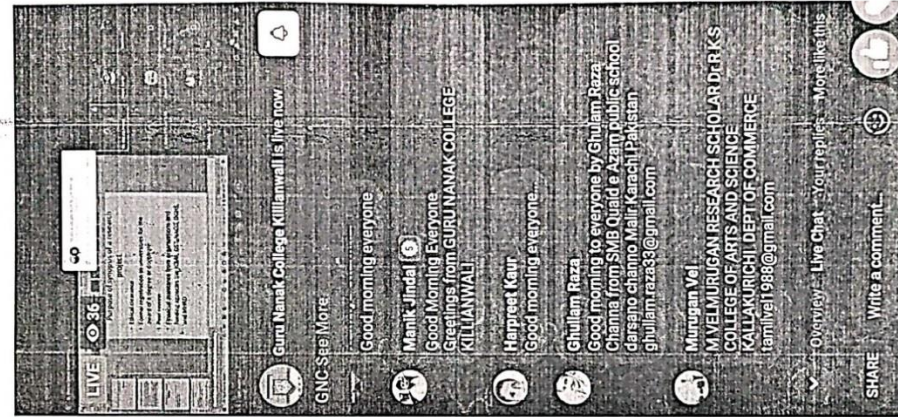




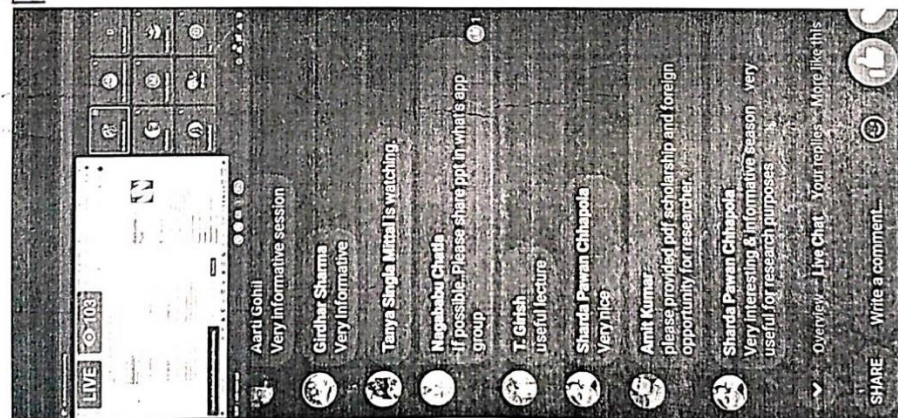
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FACE BOOK LIVE  
08/02/22



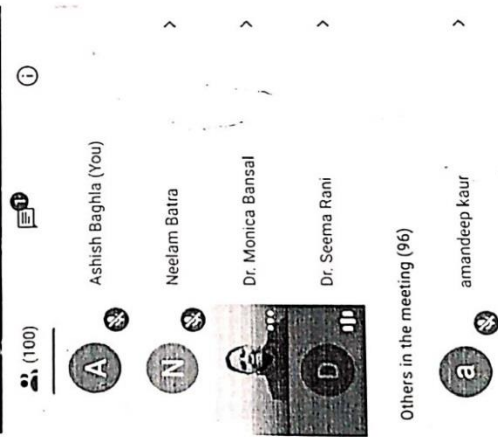
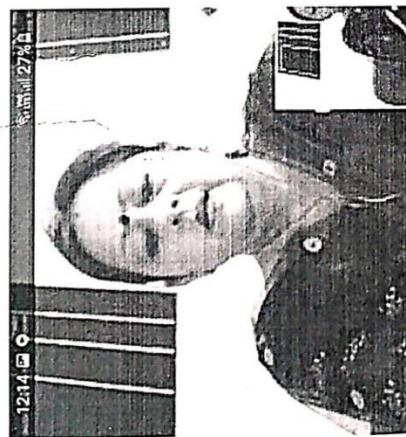
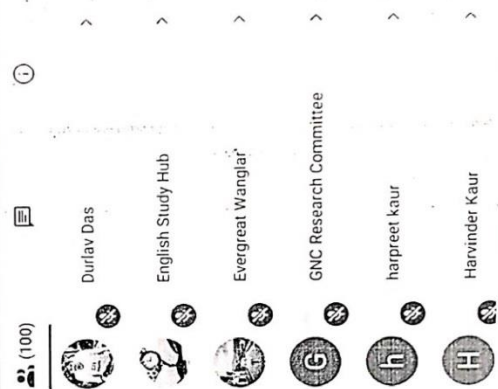


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Google Meet 08/02/2022



Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



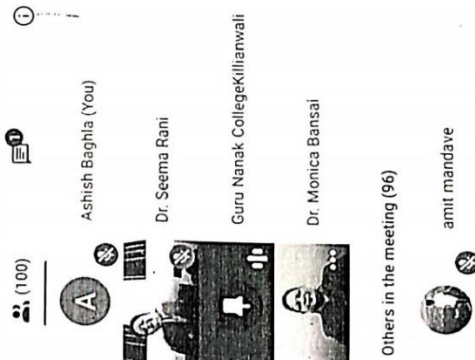
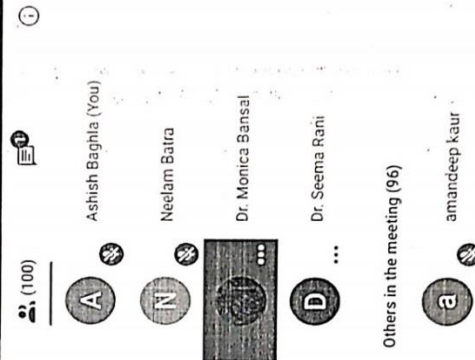


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Google meet 08/02/2022





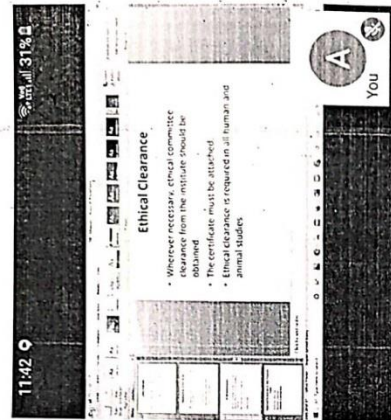


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Google meet 08/02/2022



Dr Pawan Kharwar 2 mins  
This exhibits the mind set of society regarding  
marginalized section...

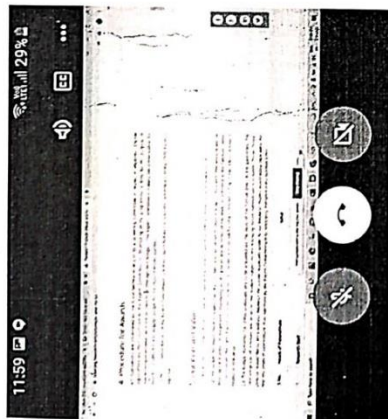
Vikas Kumar Now  
Nice lecture mam

ASHISH GUPTA Now  
Informative & Useful

lavanya g Now  
useful lecture mam

Dilzaman Hajano Now  
Very informative session ma'am

Send a message to everyone here



Rashmi Kamra 5 mins  
Informative lesson

Sweetie 5 mins  
Very informative session

Dr Pawan Kharwar 3 mins  
Funding agencies for International Politics in India?

Sansico Dias 1 min  
Ma'am Can you name some of the names where the  
grants are available for the PhD student.

Vasundhra 1 min  
yes mam

Send a message to everyone here



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Ref. No. 299/misc/2021-22

Dated. 08/02/2022

Dr. Monica Bansal  
Director  
Panjab University Rural Centre  
Kauni (Sri Muktsar Sahib)  
Punjab

Subject:- Letter of Gratitude for One Day National Workshop (Online) held on 08<sup>th</sup> February, 2022 at 11:00AM.

Respected Ma'am,

We would like to thank you for sparing your valuable time from your busy schedule and presenting your goodself as Keynote Speaker in One Day National Workshop (Online) on "How to write a Research Proposal" held on 08<sup>th</sup> February, 2022 organised by Research Committee in collaboration with IQAC. Your knowledge has enlightened all the audience in the field of Research and we are sure that this would help them in their career in crucial times.

We are highly obliged to you for your kind cooperation and we would like to collaborate for such kind of activities in future as well.

Thanking you

Principal  
Principal  
G.N.College, Killianwali  
(Sri Muktsar Sahib)

Seema Rani  
Coordinator

Research Committee

Contact: 84273-60037, 01668-222345  
website: www.gnckillianwali.com email: gncollegekillianwali@yahoo.co.in

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## Instructions for the Participants 07/02/22

Dear Participants,

Greeting from Guru Nanak College Killianwali

Welcome to the One Day National Level Workshop (Online) on "How to Write a Research Proposal" organized by Research Committee in collaboration with IQAC.

General information and guidelines for the Workshop:

· Google Meet will be used as a platform for the Workshop, so participants are requested to download 'Google Meet' App on the mobile/laptop.

· Workshop will start at 11:00 AM on 08th Feb, 2022.

· As we have limited number of seats, please ensure to login at least 15 minutes before the beginning of the webinar i.e. at 10:45 AM, so that you can join smoothly and workshop starts uninterrupted.

· Use earphones for better sound quality.

· Participants are required to submit the feedback through the link, which will be shared in the chat box after the presentation.

· E-Certificates will be issued only to those, who have submitted the feedback form before leaving the meeting.

Thanks and Regards



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MESSAGE CIRCULATED ON SOCIAL MEDIA: 04/02/22

<https://docs.google.com/forms/d/e/1FAIpQLSd5GfAOSUztUy8rhGnA36k4R9bf2jT0FwcPxJB0d66hLvc-DQ/viewform>

Greetings of the day everyone !

Guru Nanak College, Killianwali (Sri Muktsar Sahib) Punjab is pleased to inform you all that Research Committee in collaboration with IQAC is going to organise One Day National Workshop (Online) on the topic "How to write a Research Proposal" on 8th February, 2022(Tuesday) at 11:00AM on Google Meet . We cordially invite you to participate in this event.

Instructions will be sent to the participants on their emails.

No Registration Fee is there. We hope to have maximum participants in this event.

NOTE:- The participants who will submit Feedback form at the end of Workshop, will be issued E-Certificates.

GROUP  
IND.

Join WhatsApp group

<https://chat.whatsapp.com/lhf54kokGBh904zifwQXJf>

Regards

Guru Nanak College, Killianwali.

Dist. Sri Muktsar Sahib.

Punjab





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MESSAGE CIRCULATED ON SOCIAL MEDIA.  
04/02/22

<https://docs.google.com/forms/d/e/1FAIpQLSd5GfAO5UztUy8rhGnA36k4R9bf2jT0FwcPxJB0d66hLvc-DQ/viewform>

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Group } Join WhatsApp group for updates.  
Inst } <https://chat.whatsapp.com/DkObMSbjpE02a7OHPCCwci>

Regards

Guru Nanak College, Killianwali.

Dist. Sri Muktsar Sahib.

Punjab

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



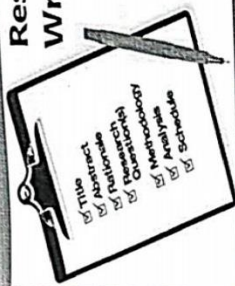


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## Research Proposal Writing



## ONE DAY NATIONAL LEVEL WORKSHOP (ONLINE)

### "HOW TO WRITE A RESEARCH PROPOSAL"

8<sup>th</sup> February, 2022 (Tuesday) at 11:00 AM on Google Meet

Organized by

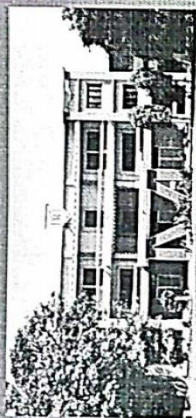
RESEARCH COMMITTEE in collaboration with IQAC

### KEYNOTE SPEAKER



**Dr. Monica Bansal**  
Director  
Panjab University Rural Centre  
Kaun (Sri Muktsar Sahib) Punjab.

Guru Nanak College, Killianwali  
(Sri Muktsar Sahib) Punjab.



### About the College

Guru Nanak College, Killianwali is affiliated to Panjab University, Chandigarh has been established with a motto of 'Strike, Seek, Serve' and showering rays of knowledge since 1946. The College is offering latest courses of Arts and Commerce at nominal fees along with host of scholarships for underprivileged students. The college has a huge Eco-friendly campus incorporating modern facilities like E-Shelf, Multimedia Seminar Hall, Conference Hall, Auditorium, Gym and Swimming pool. The mission of the College is not only to provide quality education but also inculcate a sense of self-sufficiency, a sense of civic responsibility and to help them in achieving economic emancipation.

**Dr. Surinder Singh Thakur**  
PRINCIPAL

**Dr. Seema Rani**  
COORDINATOR  
RESEARCH COMMITTEE  
M-9814928935

**Dr. Bharat Bhushan**  
IQAC COORDINATOR

**Dr. Khushnasib Gurbakhsh Kaur,**  
**Dr. Payal Singla, Ms. Gurbinder Kaur,**  
**Mr. Prince Singla, Mr. Ashish Bagla**  
ORGANIZING COMMITTEE

### Registration

Register for free at the link:

<https://docs.google.com/forms/d/e/1FAIpQLSc4GQ20517r1u1ZnGnA3eYR0b74T0Wp3pD0466h1AcDQ/viewform>

E-Certificates will be issued for participants after submission of Feedback form at the end of Workshop.



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AM

Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On...

Google Forms



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3/3

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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AM Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On...

Designation \*

Your answer

Organization \*

Your answer

City \*

Your answer

State \*

Your answer

Contact No. (Whatsapp No.) \*

Your answer

☐ Send me a copy of my responses.

Submit

Clear form

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<https://docs.google.com/forms/d/e/1FAIpQLSd5GIAO5UztUy8rhGnA36k4R9bf2JT0FwcPxJB0d66hLvc-DQ/viewform>

2/3

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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2/5/22, 10:26 AM

Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On...

04/02/22

## Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On "How to Write a Research Proposal"

Hosted by Research Committee in Collaboration with IQAC, Guru Nanak College Killianwali (Sri Muktsar Sahib) 08th February, 2022 (Tuesday) at 11:00 AM. (No Registration Fee.)

iqacgnckillianwali@gmail.com Switch accounts



\*Required

Email \*

Your email address

Title \*

☐ Mr.

☐ Mrs.

☐ Dr.

☐ Ms.

Name of the Participant \*

Your answer



<https://docs.google.com/forms/d/e/1FAIpQLSd5GfAO5UztUy8rhGnA36k4R9bf2jT0FwcPxJB0d66hLvc-DQ/viewform>

1/3

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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Ref. No. 291/Comm./D.M.P./9-22

Dated. 04.02.2022

To  
Dr. Monica Bansal  
Director  
Panjab University Rural Centre,  
Kauni (Sri Muktsar Sahib)

Subject: - Invitation for One Day National Level Workshop (Online).

Respected Ma'am,

It gives us immense pleasure to inform you that Research Committee in collaboration with IQAC is going to organise **One Day National Level Workshop (Online)** on the topic "How to write a Research Proposal" on 8<sup>th</sup> February, 2022 (Tuesday) at 11:00 AM through Google Meet.

Hence, you are hereby requested to present your goodself as Keynote Speaker to make the event a success.

Thanking you in anticipation.  
With regards

Principal  
Dr. Surinder Singh Thakur

Estd. 1956

Coordinator  
Research Committee

Contact: 84273-60037, 01668-222345  
website: www.gnckillianwali.com email: gnccollegekillianwali@yahoo.co.in

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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like availability of Proper Internet connectivity, backup plan for electricity and arrangements like availability of Laptops or separate mobile phones for unforeseen circumstances were also ensured to be there so that hassle free event could be organised.

The organising committee<sup>was</sup> also directed to regularly review the workshop, see the queries or other suggestions by the participants and to let them assist in all ways during at the end of the workshop. And the same was done enthusiastically by the committee and participants expressed very positive feedback on this.

(10) It was also decided that Dr. Khushnaseeb Ambikshresh Kam will hold the virtual stage and Dr. Payal Singla will handle the joining of the participants on the Google meet link <https://meet.google.com/npb-wpyo-ggt>.

Facebook live streaming was managed by Mr. Gurbindar Kumar at <http://m.facebook.com/gnckillianwali>.

All the above arrangements were done by Research Committee in collaboration with IQAC-coordinator Dr. Bharat Bhushan Sharma.

1. *[Signature]* (Coordinator IQAC)
2. Seema Rani (Coordinator, RC)
3. *[Signature]*
4. *[Signature]*
5. *[Signature]*

*[Signature]*  
8/11/2021  
(Principal)



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- 04.02.22 for further circulation.
- (2) Invitation letter to the Keynote Speaker Dr. Monica Bansal sent on 04.02.22.
  - (3) Instructions for the participants circulated on 07.02.22 through Social Media.
  - (4) Message with google meet id and instructions was prepared and circulated on 07.02.22 through Social Media.
  - (5) Feedback form link created and circulated after the completion of the workshop in google meet and facebook line.
  - (6) E-Certificate's format was also prepared on 08.02.22.
  - (7) Letter of gratitude for the Key note Speaker was prepared and sent on 08.02.22 after the completion of the workshop through email id of the college to Dr. Monica Bansal's email id [mmikabansal22@gmail.com](mailto:mmikabansal22@gmail.com).
  - (8) Organising Team consists of the following members:
    1. Dr. Khushnasabah Gurbakshleesh Kaur
    2. Dr. Payal Singh
    3. Ms. Gurbinder Kaur
    4. Mr. Prince Singh
    5. Mr. Ashish Bagulawhere as first two members of the above are also the part of Research Committee and other members consists of Technical Support Team/Committee.
  - (9) Necessary arrangements for the smooth conduct of workshop on 08.02.22 at 11:00.





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03.02.22

## Proceedings

A meeting of the Research Committee was held in the Conference Hall at 9:30 a.m. to discuss the Agenda.

All the members were present in the meeting. Following members were present in the meeting

1. Seemabani
2. ~~Upadhyay~~
3. Dr. Khushamir Khan (Pres.)
4. Singh

It was decided in the meeting that following arrangements for the smooth conduct of workshop will be done.

- (1) Preparation of Google form for Registration
- (2) Invitation letter for the Keynote Speaker
- (3) Preparation of brochure
- (4) Message with google meet Id as well as instructions to be circulated in the Whatsapp groups and other social media platforms
- (5) Feedback google form as well as sample E-certificate for the participants
- (6) Letter of Gratitude for the Keynote Speaker.

Date: 08.02.22

All the above things were done so far with the help of IOAC Technical Team and all the members of the Research Committee. The registration form, Brochure, Message to be circulated on social media and in various Whatsapp groups.



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03.02.22

## NOTICE

A meeting of the Research Committee will held on 03.02.22 in conference hall at 9:30 a.m.

### Agenda:-

To discuss the following matters

- (1) Necessary Arrangements for the One day National Workshop (online) on theme "How to write a Research Proposal" on 08.02.22 at 11:00 am in collaboration with IOAC.
- (2) Any Other with the permission of chair.

1. Seema Ran.
2. ~~prate~~
3. ~~Bishu~~
4. ~~Bishu~~





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29

01.02.22

## Proceedings

A meeting of the Research Committee was held in the Conference Hall at 9:30 am to discuss the Agenda. The committee could not reach on any consensus because of difference of opinion as some members are of the view that the authority to allow for the Faculty Induction Programme lies with the Principal only. It was further recommended that if the teacher is allowed to attend the same it should be as per rules. But some members give the recommendation that even if the Principal allows the candidate she should be asked to attend the college as NAAC work and admission work should not suffer.

Because of this difference of opinion the matter was handed over to the Principal to allow the candidate after considering the recommendations.

1. Seemabehn
2. *[Signature]*
3. *[Signature]* *officer*

*[Signature]*  
(Principal)  
Counter Sign



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01.02.22

## NOTICE

A meeting of the Research Committee will held on 01.02.22 in Conference Hall at 9:25 am.

### Agenda :-

To discuss the following matters.

1. Approval for Faculty Induction Program for Dr. Payal Singla.
2. Any other with the permission of Chair.

1. Seema Rani

2. Y.

3. B.R.





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27

Single and CA Parveen Kington in  
the month of Feb, 22.

(3) As per the notice dtd 07.02.22 till now no receipt  
fee paid has been received by the Committee

1. Seema Rana
2. ~~Chhota~~ 01/02/22
3. ~~Bul~~ 10/02/22
4. ~~Raj~~ 01/02/22

(Principal)  
Counter Sign



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31.01.22

## Proceedings

A meeting of the Research Committee was held at 9:25 am in the Conference Hall regarding the Agenda and the following decisions have been taken: -

- (1) Faculty Development Programme which was decided to be conducted in the month of February, 22 has been postponed due to Corona-Virus. Panjab University Chandigarh has postponed the Exams, Now the University Exams will be conducted from 20th Feb, 22 to 02.03.22.
- (2) It was also decided that one day Online Workshop on Research should be arranged for the time being for Students and Teachers.
- (3) Non-Teaching Staff will be sent for one day Training

1. Seema Rani

2. <sup>Yash</sup>Yash

3. <sup>Bhola</sup>Bhola

4. <sup>Rimbo</sup>Rimbo  
31/01/22

(Principal)  
(Counter Sign)

Proceedings: 01.02.22

- (1) For one day online Workshop Dr. Monica Bainsal, Director, Panjab University Rural Centre, Rauni, Dist. Muktsar will be the Resource Person and the topic will be How to write a Research Proposal on 08.02.22 at 11:00 am in collaboration with JOK.
- (2) Non Teaching Staff will be sent for one day Training to CAKABind



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31.01.22

## NOTICE

A meeting of the Research com.  
will held on 31.01.22 in Conference  
Hall at 9:25am.

Agenda:-

To discuss the following matters

- (1) Faculty Development Programme
- (2) One day Online Workshop
- (3) Training of Non Teaching Staff
- (4) Any other matter with the permission of Chair

1. Seema Rani

2.

3.

4.

*Chair*  
*B.L.S.*  
*Ranj*  
*31/01/22*

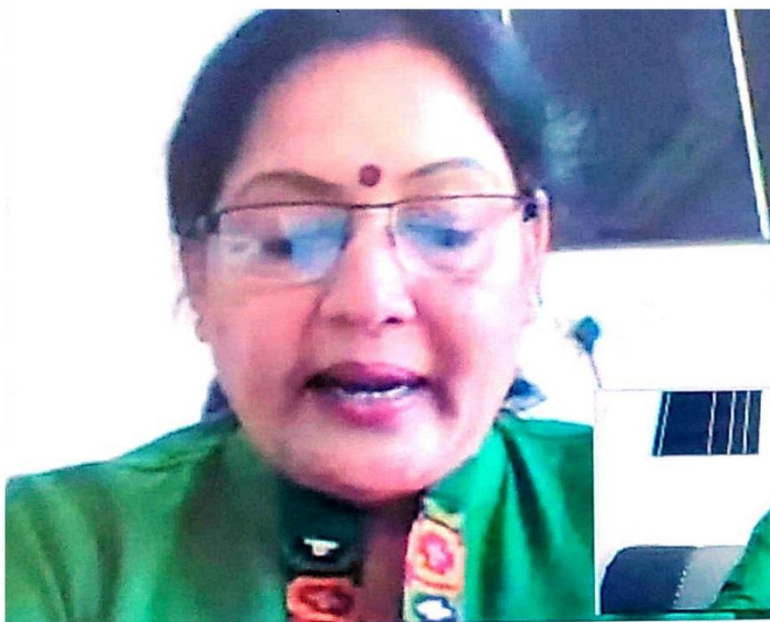




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(100)



Durlav Das



English Study Hub



Evergreat Wanglar



GNC Research Committee



harpreet kaur



Harvinder Kaur



Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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## WORKSHOP ON "PARAMETERS FOR QUALITY ASSESSMENT AND ACCREDITATION" ON 26-02-2022

40

Agenda 25.02.22

A meeting of the Research Committee will be held on 25.02.22 in Commerce Department on 10:00 a.m. to decide about the Workshop.

1. Seema Rani
2. Ys
3. Rishi
4. Rishi

Proceedings

A meeting of the Research Committee was held in Commerce Department regarding the Agenda at 10:00 a.m. and it was decided that a one day workshop on "Parameters for Quality Assessment How to move for NAAC Assessment and Accreditation" will be organized on 26.02.22 at 11:30 a.m. in the Seminar Hall.

The Resource Person of the Workshop will be Dr. Surinder Singh Thakur, Principal Guru Nanak College Killianwali. A notice for the same will be circulated among the staff members regarding the same on 25.02.22.

\* Notice in file.

1. Seema Rani
2. Ys
3. Rishi
4. Rishi



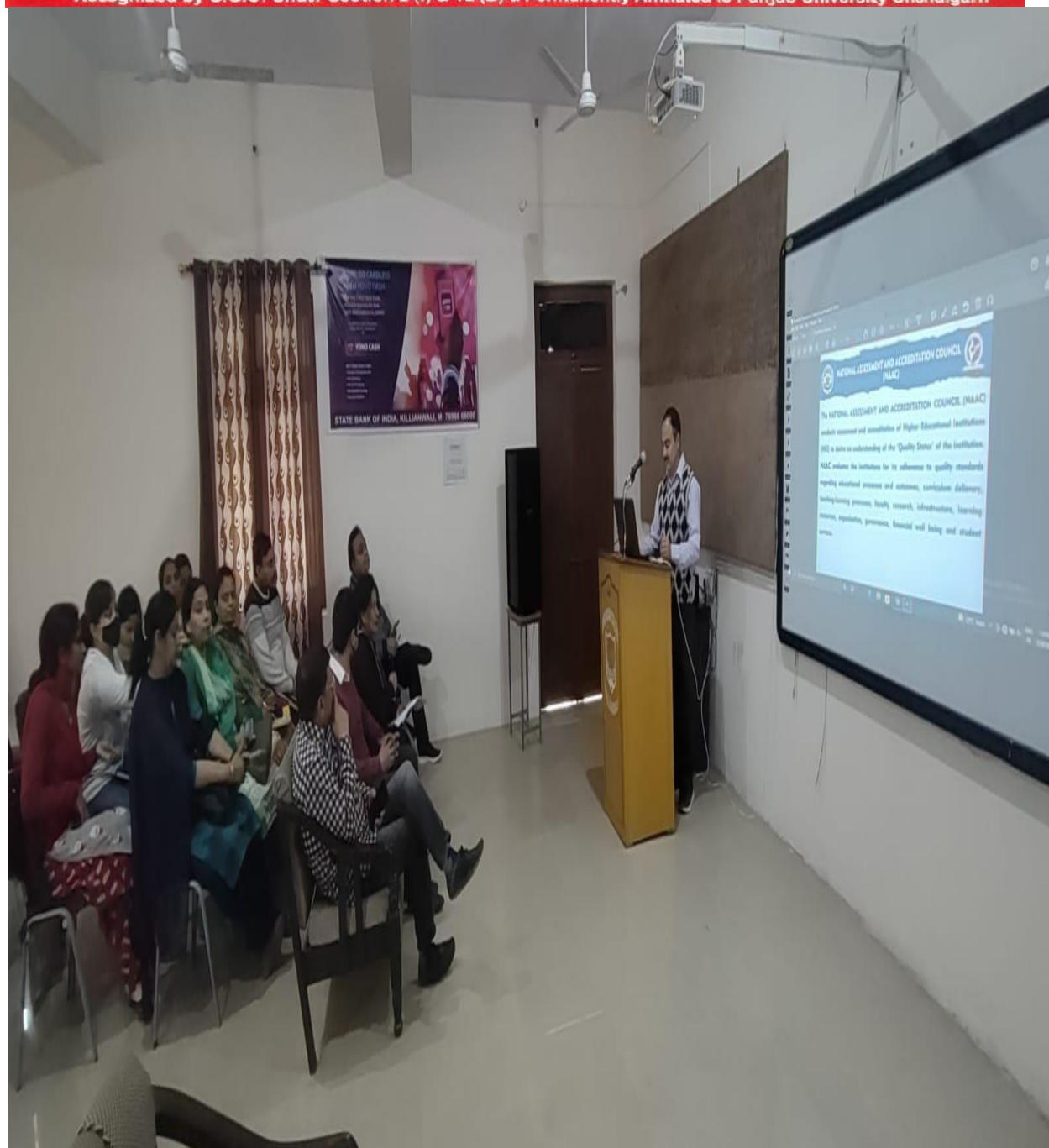
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## गुणवत्ता मूल्यांकन के मानदंड, नैक मूल्यांकन की ओर कैसे बढ़ें? विषय पर एक दिवसीय वर्कशाप आयोजित

डबवाली, 26 फरवरी (कृष्ण गिलोतरा) : गुरु नानक कॉलेज किलियावाली में कॉलेज रिसर्च कमेटी के तत्वाधान में आईक्यूएसी के सहयोग से प्रधानाचार्य कार्यालय में टीचिंग और नान टीचिंग स्टाफ के लिए एक दिवसीय वर्कशाप का आयोजन किया गया। जिसका मुख्य विषय रहा गुणवत्ता मूल्यांकन के मानदंड, नैक मूल्यांकन की ओर कैसे बढ़ें? इस विषय पर व्याख्यान करते हुए प्रिंसिपल डॉ. सुरिन्दर सिंह ठाकुर ने स्टाफ को बताया कि उच्च शिक्षा सचिव, पंजाब कृष्ण कुमार के निर्देशानुसार पंजाब के सभी उच्च शिक्षा संस्थानों को नई शिक्षा नीति मुताबिक राष्ट्रीय मूल्यांकन व प्रत्यायन परिषद (नैक) द्वारा अपना मूल्यांकन करवाना अनिवार्य किया जा रहा है ताकि शिक्षा की गुणवत्ता में सुधार हो। अपने संबोधन में उन्होंने नैक के निर्माण, इसकी विजन व उद्देश्य तथा नैक के द्वारा निर्धारित 7 अध्यायों व मानकों पर रौशनी डालते हुए की। उन्होंने नैक मूल्यांकन के लिए निर्धारित 7 अध्यायों के हर पाईट पर



डबवाली: स्टाफ को संबोधित करते प्रिंसिपल डॉ. सुरिन्दर सिंह ठाकुर। (छाया : कृष्ण गिलोतरा)

विस्तारपूर्वक चर्चा की। उन्होंने अपील की कि बदलते अन्तर्राष्ट्रीय परिदृश्य के अनुसार शिक्षकों व शिक्षण-संस्थानों को तैयार रहना होगा। कोविड-19 के विकट दौर ने शिक्षकों व विद्यार्थियों को नई तकनीक से शिक्षा प्रदान व हासिल करना सिखा दिया है। अन्तः विषयात्मक अध्ययन, अन्वेषण व स्किल आधारित व्यावहारिक व मूल्य-परक शिक्षा आज के समय की मांग है। हम सभी शिक्षा संस्थाओं व इस पेशे से जुड़े लोगों को इस अनुसार अपने आप को तैयार करना होगा तभी हम शिक्षा के दरपेश वर्तमान चुनौतियों से निपटने में सक्षम हो पायेंगे एवं अन्तर्राष्ट्रीय क्वालिटी मानकों के समकक्ष खड़े हो पायेंगे।

कार्यक्रम के अन्त में स्टाफ द्वारा नैक मूल्यांकन संबंधी कई सवाल व संदेह उठाए गए व डॉ. ठाकुर ने अपने निजी अनुभव से उनका उचित स्पष्टीकरण व समाधान किया। कालेज रिसर्च कमेटी कोऑर्डिनेटर डॉ. सीमा जिन्दल व अन्य सदस्यों ने प्रधानाचार्य डॉ. ठाकुर का इस प्रयोजन में योगदान व आईक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण का आज के आयोजन में सहयोग के लिए हार्दिक धन्यवाद किया।

**अजीत समाचार**

27-Feb-2022

Page: 7

उत्तर भारत का सम्पूर्ण अखबार

[http://www.ajitsamachar.com/20220227/26/7/1\\_1.cms](http://www.ajitsamachar.com/20220227/26/7/1_1.cms)



27 फरवरी 2022, रविवार

पब्लिक मंच

## गुरु नानक कॉलेज में टीचिंग व ऑफिस स्टाफ के लिए एक दिवसीय वर्कशॉप का आयोजन, प्रिंसिपल ने दी अहम जानकारी

**पब्लिक मंच, डबवाली**

गुरु नानक कॉलेज किलियांवाली में शनिवार को कॉलेज रिसर्च कमेटी के तत्वावधान में आइक्यूएसी के सहयोग से प्रधानाचार्य कार्यालय में टीचिंग और ऑफिस स्टाफ के लिए एक दिवसीय वर्कशॉप का आयोजन किया गया जिसका मुख्य विषय था- गुणवत्ता मूल्यांकन के मानदंड- नैक मूल्यांकन की और कैसे बढ़ें ? इस विषय पर व्याख्यान देते हुए प्रिंसिपल डॉ. सुरिन्दर सिंह ठाकुर ने स्टाफ को बताया कि उच्च शिक्षा सचिव, पंजाब कृष्ण कुमार के निर्देशानुसार पंजाब के सभी उच्च शिक्षा संस्थानों को नई शिक्षा नीति मुताबिक राष्ट्रीय मूल्यांकन व प्रत्यायन परिषद (नैक) द्वारा अपना मूल्यांकन करवाना अनिवार्य किया जा रहा है ताकि शिक्षा की गुणवत्ता में सुधार हो। अपनी



बात की शुरुआत उन्होंने नैक के निर्माण, इसके विजन व उद्देश्य तथा नैक के द्वारा निर्धारित 7 अध्यायों व मानकों पर रोशनी डालते हुए की। उन्होंने नैक मूल्यांकन के लिए निर्धारित 7 अध्यायों के हर बारीक पाईंट पर विस्तारपूर्वक चर्चा की। उन्होंने आगाह किया कि बदलते अन्तर्राष्ट्रीय परिदृश्य के अनुसार शिक्षकों व शिक्षण -संस्थानों को

तैयार रहना होगा। कोविड-19 के विकट दौर ने शिक्षकों व विद्यार्थियों को नई तकनीक से शिक्षा प्रदान व हासिल करना सिखा दिया है। अन्तः विषयात्मक अध्ययन, अन्वेषण व स्किल -आधारित व्यावहारिक व मूल्य - परक शिक्षा आज के समय की मांग है। हम सभी शिक्षा संस्थाओं व इस पेशे से जुड़े लोगों को इस अनुसार अपने आप को तैयार करना होगा तभी हम शिक्षा के दरपेश वर्तमान चुनौतियों से निपटने में सक्षम हो पायेंगे एवं अन्तर्राष्ट्रीय क्वालिटी मानकों के समकक्ष खड़े

हो पायेंगे। वर्कशॉप के अन्त में स्टाफ द्वारा नैक मूल्यांकन संबंधी कई सवाल व संदेह उठाए गए व डॉ. ठाकुर ने अपने निजी अनुभव से उनका उचित स्पष्टीकरण व समाधान दिया। कालेज रिसर्च कमेटी कोर्डिनेटर डॉ. सीमा जिन्दल व अन्य सदस्यों ने प्रधानाचार्य डॉ. ठाकुर का इस प्रयोजन में योगदान व आई क्यू ए सी कोर्डिनेटर डॉ. भारत भूषण का आयोजन में सहयोग के लिए धन्यवाद किया। इस अवसर पर कालेज के सभी स्टाफ सदस्य उपस्थित थे।

### आज डबवाली आएगी महालक्ष्मी जी की रथयात्रा, भव्य स्वागत होगा





# GURU NANAK COLLEGE

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KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## Workshop on Vedic Mathematics by Department of Mathematics

Date: May 30, 2022 to June 01, 2022

Resource Person: Dr. Payal Singla

105

NOTICE 27-05-2022

This is for the information of all the students of B.A final year and B.Com final year that Department of Mathematics is going to organise 3 day workshop on "Vedic Mathematics" from 30 May 2022 to 1 June 2022 at 1:00 p.m. to 2:00 p.m. in the seminar hall. Interested students who wish to participate in this workshop can give their name by May 28, 2022 to Career Counselling and Guidance Cell (Room No. 3) or to their mentors. After this no name will be added for the workshop. This workshop is mandatory for all students of B.Com Part II and B.A Mathematics (I, II and III). Students who are absent will be fined.

ਇਸੇ ਭਾਗ III ਅਤੇ ਬੀਕਾਮ ਭਾਗ III ਦੇ ਸਾਰੇ ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਜਾਣਕਾਰੀ ਲਈ ਇਹ ਹੈ ਕਿ ਇਹ ਵਿਭਾਗ 30 ਮਈ 2022 ਤੋਂ 1 ਜੂਨ 2022 ਤੱਕ ਦੁਪਹਿਰ 1:00 ਵਜੇ ਤੋਂ 2:00 ਵਜੇ ਤੱਕ "ਵੈਦਿਕ ਗਣਿਤ" 'ਤੇ 3 ਦਿਨਾਂ ਵਰਕਸ਼ਾਪ ਦਾ ਆਯੋਜਨ ਸਸੈਮੀਨਾਰ ਹਾਲ ਵਿੱਚ ਕਰਨ ਜਾ ਰਿਹਾ ਹੈ। ਇਸ ਵਰਕਸ਼ਾਪ ਵਿੱਚ ਭਾਗ ਲੈਣ ਦੇ ਚਾਹਵਾਨ ਵਿਦਿਆਰਥੀ ਆਪਣਾ ਨਾਮ 28 ਮਈ, 2022 ਤੱਕ ਕਰੀਅਰ ਕਾਊਂਸਲਿੰਗ ਅਤੇ ਗਾਈਡੈਂਸ ਸੈੱਲ (ਕਮਰਾ ਨੰ: 3) ਜਾਂ ਆਪਣੇ Mentors ਦੇ ਸਕਦੇ ਹਨ। ਇਸ ਤੋਂ ਬਾਅਦ ਵਰਕਸ਼ਾਪ ਲਈ ਕੋਈ ਨਾਂ ਨਹੀਂ ਜੋੜਿਆ ਜਾਵੇਗਾ। ਇਹ ਵਰਕਸ਼ਾਪ ਬੀਕਾਮ ਭਾਗ II ਅਤੇ ਬੀਏ ਗਣਿਤ (ਭਾਗ I, II ਅਤੇ III) ਦੇ ਸਾਰੇ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਲਾਜ਼ਮੀ ਹੈ। ਗੈਰਹਾਜ਼ਰ ਰਹਿਣ ਵਾਲੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਚੁਰਮਾਨਾ ਕੀਤਾ ਜਾਵੇਗਾ।

Department of Mathematics

ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ ਮੈਂ ਵੈਦਿਕ ਗਣਿਤ ਪਰ  
ਤਿੰਨ ਦਿਵਸੀਯ ਕਾਂਫਰੰਸ ਦਾ ਆਯੋਜਨ  
ਵੈਦਿਕ ਗਣਿਤ ਕਥਾਤਾ ਹੈ ਆਤਮਵਿਸ਼ਵਾਸ: ਸੁਫਲਾਕਰ

Principal



[illegible]



## वैदिक गणित पर तीन दिवसीय कार्यशाला का आयोजन



इबवाली (लहू की ली) गुरुनानक कॉलेज किलियावाली में गणित विभाग द्वारा वैदिक गणित पर तीन दिवसीय कार्यशाला का आयोजन किया गया।

इस कार्यशाला के दूसरे दिन गणित विभागाध्यक्ष डॉ. पायल सिंगला ने बताया कि स्वामी कृष्ण भारती ने वैदिक गणित के माध्यम से गणित को आसान बनाने का प्रयास किया था। 1971 में स्वामी कृष्ण ने वैदिक गणित पर 16 सूत्र दिए जिन्हें विश्व संसद द्वारा अनुमोदित किया गया है। गणित को सरल बनाने के लिए ये सूत्र बहुत उपयोगी हैं। इन सूत्रों की सहायता से सबसे कठिन गणना भी एक कमजोर छात्र द्वारा करना बहुत आसान है। वैदिक गणित, गणित के भय को दूर करता है। गणना की गति, संख्यात्मक कौशल में सुधार और किसी भी छात्रवृत्ति परीक्षा और प्रवेश परीक्षा को उत्तीर्ण करने के लिए मस्तिष्क को तेज करता है। यह किसी समस्या के प्रति विश्लेषणात्मक सोच की आदत देता है।

इस अवसर पर प्राचार्य डॉ.

सुरेंद्र सिंह ठाकुर ने छात्रों को बताया कि वैदिक गणित गणित में सुधार करता है और आत्मविश्वास बढ़ाता है इसलिए छात्रों को इस अवसर का लाभ उठाना चाहिए। आइक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण ने कहा कि वैदिक गणित हमारे दिमाग को तेज करता है, मानसिक चतुर्ता और बुद्धि को बढ़ाता है इसलिए सभी भागीदारों को चाहिए कि शॉर्टकट के साथ अपनी समस्याओं का समाधान करने में अपनी रुचि बढ़ाएं। तीन दिवसीय कार्यशाला (वैदिक गणित) के दूसरे दिन कार्यशाला में 50 विद्यार्थियों ने भाग लिया। कार्यशाला में महाविद्यालय के अन्य प्राध्यापक भी उपस्थित थे।

### मकान तुड़वायें

पुराना मकान, दुकान, कोठी तुड़वाने व पुरानी हड्डें बेचने, कम रेट पर बजरी कुटाई के लिए सम्पर्क करें :-  
जसकरण सिंह  
मो. 97292-47623  
97794-84313

## वैदिक गणित पर तीन दिवसीय कार्यशाला सम्पन्न



इबवाली (लहू की ली) गुरुनानक कॉलेज किलियावाली में गणित विभाग द्वारा वैदिक गणित पर आयोजित तीन दिवसीय कार्यशाला के अंतिम दिन गणित विभागाध्यक्ष डॉ. पायल सिंगला ने प्रतिभागी छात्रों को वैदिक गणित के माध्यम से गणित को आसान बनाने का प्रयास किया था। 1971 में स्वामी कृष्ण ने वैदिक गणित पर 16 सूत्र दिए जिन्हें विश्व संसद द्वारा अनुमोदित किया गया है। गणित को सरल बनाने के लिए ये सूत्र बहुत उपयोगी हैं। इन सूत्रों की सहायता से सबसे कठिन गणना भी एक कमजोर छात्र द्वारा करना बहुत आसान है। वैदिक गणित, गणित के भय को दूर करता है। गणना की गति, संख्यात्मक कौशल में सुधार और किसी भी छात्रवृत्ति परीक्षा और प्रवेश परीक्षा को उत्तीर्ण करने के लिए मस्तिष्क को तेज करता है। यह किसी समस्या के प्रति विश्लेषणात्मक सोच की आदत देता है।

इस अवसर पर प्राचार्य डॉ.

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## गुरु नानक कॉलेज में वैदिक गणित पर तीन दिवसीय कार्यशाला का आयोजन



इबवाली (लहू की ली) गुरुनानक कॉलेज किलियावाली में गणित विभाग द्वारा वैदिक गणित पर तीन दिवसीय कार्यशाला का आयोजन किया गया। इस कार्यशाला के दूसरे दिन गणित विभागाध्यक्ष डॉ. पायल सिंगला ने बताया कि स्वामी कृष्ण भारती ने वैदिक गणित के माध्यम से गणित को आसान बनाने का प्रयास किया था। 1971 में स्वामी कृष्ण ने वैदिक गणित पर 16 सूत्र दिए जिन्हें विश्व संसद द्वारा अनुमोदित किया गया है। गणित को सरल बनाने के लिए ये सूत्र बहुत उपयोगी हैं। इन सूत्रों की सहायता से सबसे कठिन गणना भी एक कमजोर छात्र द्वारा करना बहुत आसान है। वैदिक गणित, गणित के भय को दूर करता है। गणना की गति, संख्यात्मक कौशल में सुधार और किसी भी छात्रवृत्ति परीक्षा और प्रवेश परीक्षा को उत्तीर्ण करने के लिए मस्तिष्क को तेज करता है। यह किसी समस्या के प्रति विश्लेषणात्मक सोच की आदत देता है।

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छात्रों को पुरस्कार देते हुए प्राचार्य डॉ. सुरेंद्र ठाकुर व अन्य। (प्रथा : कृष्ण गिलोतरा)

## क गणित पर कार्यशाला सम्पन्न

ली, 1 जून (कृष्ण गिलोतरा): गुरु नानक कॉलेज किलियावाली में भाग द्वारा वैदिक गणित पर आयोजित तीन दिवसीय कार्यशाला के अंतिम दिन गणित विभागाध्यक्ष डॉ. पायल सिंगला ने प्रतिभागी छात्रों को वैदिक गणित के माध्यम से गणित को आसान बनाने का प्रयास किया था। 1971 में स्वामी कृष्ण ने वैदिक गणित पर 16 सूत्र दिए जिन्हें विश्व संसद द्वारा अनुमोदित किया गया है। गणित को सरल बनाने के लिए ये सूत्र बहुत उपयोगी हैं। इन सूत्रों की सहायता से सबसे कठिन गणना भी एक कमजोर छात्र द्वारा करना बहुत आसान है। वैदिक गणित, गणित के भय को दूर करता है। गणना की गति, संख्यात्मक कौशल में सुधार और किसी भी छात्रवृत्ति परीक्षा और प्रवेश परीक्षा को उत्तीर्ण करने के लिए मस्तिष्क को तेज करता है। यह किसी समस्या के प्रति विश्लेषणात्मक सोच की आदत देता है।

इस अवसर पर प्राचार्य डॉ. सुरेंद्र सिंह ठाकुर ने छात्रों को बताया कि वैदिक गणित गणित में सुधार करता है और आत्मविश्वास बढ़ाता है इसलिए छात्रों को इस अवसर का लाभ उठाना चाहिए। आइक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण ने कहा कि वैदिक गणित हमारे दिमाग को तेज करता है, मानसिक चतुर्ता और बुद्धि को बढ़ाता है इसलिए सभी भागीदारों को चाहिए कि शॉर्टकट के साथ अपनी समस्याओं का समाधान करने में अपनी रुचि बढ़ाएं। तीन दिवसीय कार्यशाला (वैदिक गणित) के दूसरे दिन कार्यशाला में 50 विद्यार्थियों ने भाग लिया। कार्यशाला में महाविद्यालय के अन्य प्राध्यापक भी उपस्थित थे।

## अजीत समाचार

उत्तर भारत का सम्पूर्ण अखबार

02-Jun-2022

Page: 9

[http://www.ajitsamachar.com/20220602/26/9/1\\_1.cms](http://www.ajitsamachar.com/20220602/26/9/1_1.cms)





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## एक दिवसीय रोजगार मेले का आयोजन

डबवाली (लड़ू की ली) गुरु नानक कॉलेज किलियांवाली में कॉलेज प्रिंसिपल डॉ. सुरिंदर सिंह ठाकुर के नेतृत्व में पी.जी. वाणिज्य विभाग द्वारा करियर काउंसलिंग एंड गाइडेंस सेल व आईक्यूएसी के सहयोग से एक दिवसीय रोजगार मेले का आयोजन किया गया।

जानकारी देते हुए वाणिज्य विभागाध्यक्ष एसोसिएट प्रोफेसर उषा गोयल ने बताया कि इस



रोजगार मेले के लिए सर्वप्रथम बीप, वीकॉम फाइनल ईयर व एमकॉम फाइनल ईयर के विद्यार्थियों से रजिस्ट्रेशन मांगाए गए जिसमें कुल 26 विद्यार्थियों ने अपने रजिस्ट्रेशन जमा करवाए। ये विद्यार्थी सीए मनीष बंसल एंड एसोसिएट्स एवम सीए गोविंद आर सिंगला एंड एसोसिएट्स की सहायता से संगठित हुए। उन्होंने विभिन्न संस्थाओं के प्रतिनिधियों को विद्यार्थियों को विभिन्न संस्थाओं में प्लेसमेंट करने के लिए चयन समिति का गठन किया गया जिसमें सीए मनीष बंसल, सीए गोविंद सिंगला एवम नितिन कुमार शामिल थे।

इस गठन समिति द्वारा 6 विद्यार्थियों शिखा बंसल, आयुष गर्ग, मोहित गर्ग, मोहित, दीपिका रानी व रोहित का चयन उनके इंटरव्यू के आधार पर किया गया। उन्होंने बताया कि ग्रेजुएशन के बाद उनके अकाउंटेंट्स, फाइनेंस, इंग्लिश व ऑडिट के क्षेत्र में अलग अलग संस्थाओं में

डॉ. सुरिंदर सिंह ठाकुर ने कहा कि यह हमारा पहला रोजगार मेला है, लेकिन हम भविष्य में इस तरह का प्रयास करने का प्रयत्न करेंगे ताकि अधिक से अधिक छात्रों को उनकी पसंद के अंतिम वर्ष में नौकरी मिल सके। उन्होंने इस सफल आयोजन के लिए वाणिज्य विभाग व चयनित छात्रों को बधाई दी और विद्यार्थियों के बेहतर भविष्य की कामना की।

इस मौके पर आईक्यूएसी काउंसलिंग एंड गाइडेंस सेल के काउन्सिलर डॉ. पायल सिंगला व वाणिज्य विभाग से एसोसिएट प्रोफेसर डॉ. सीमा जेदल, असिस्टेंट प्रोफेसर प्रिंस सिंगला, असिस्टेंट प्रोफेसर आशीष थापला, असिस्टेंट प्रोफेसर नेता सिंह जेदल उपस्थित थे।

## कालेज में वैदिक गणित पर कार्यशाला आयोजित

डबवाली, 31 मई (कृष्ण गिलोतरा): गुरुनानक कॉलेज किलियांवाली में गणित विभाग द्वारा वैदिक गणित पर तीन दिवसीय कार्यशाला का आयोजन किया गया। इस कार्यशाला के दूसरे दिन गणित विभागाध्यक्ष डॉ. पायल सिंगला ने बताया कि स्वामी कृष्ण भारती ने वैदिक गणित के माध्यम से गणित को आसान बनाने का प्रयास किया था। 1971 में स्वामी कृष्ण ने वैदिक गणित पर 16 सूत्र दिए जिन्हें 'विश्व संसद' द्वारा अनुमोदित किया गया है। गणित को सरल बनाने के लिए ये सूत्र बहुत उपयोगी हैं। इन सूत्रों की सहायता से सबसे कठिन गणना भी एक कमजोर छात्र द्वारा करना बहुत आसान है। वैदिक गणित, गणित के भय को दूर करता है। गणना की गति, संख्यात्मक कौशल में सुधार और किसी भी छात्रवृत्ति परीक्षा और प्रवेश परीक्षा को

उत्तीर्ण करने के लिए मस्तिष्क को तेज करता है। यह किसी समस्या के प्रति विश्लेषणात्मक सोच की आदत देता है। इस अवसर पर प्राचार्य डॉ. सुरिंदर सिंह ठाकुर ने छात्रों को बताया कि वैदिक गणित याददाश्त में सुधार करता है और आत्मविश्वास बढ़ाता है इसलिए छात्रों को इस अवसर का लाभ उठाना चाहिए। आइक्यूएसी कोऑर्डिनेटर डॉ. भारत भूषण ने कहा कि वैदिक गणित हमारे दिमाग को तेज करता है, मानसिक चुस्ती और बुद्धि को बढ़ाता है इसीलिए सभी भागीदारों को चाहिए कि शॉर्टकट के साथ अपनी समस्याओं का समाधान करने में अपनी रुचि बढ़ाएं। तीन दिवसीय कार्यशाला (वैदिक गणित) के दूसरे दिन कार्यशाला में 50 विद्यार्थियों ने भाग लिया। कार्यशाला में महाविद्यालय के अन्य प्राध्यापक भी उपस्थित थे।

अजीत समाचार

01-Jun-2022

Page: 6

उत्तर भारत का सम्पूर्ण अखबार

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Proceedings  
Department of Mathematics in Collaboration with IRAC has decided to organize a three days workshop on "Vedic Mathematics" on 30 May, 2022 to 1 June, 2022 for the final year and second year students of Arts and Commerce with an objective to create interest to study mathematics and learn how to solve mathematical toughest calculations in simple, easy and interesting way.

For this first of all a notice was displayed on the noticeboard regarding the organizing of workshop on Vedic Mathematics. It was decided that students of B.Com II and B.A (I, II, III) Mathematics background are compulsory to attend the workshop and rest of the students of college can participate willingly. For participating the students have to submit their name to the mentors. A banner for the workshop was ordered to make.

On 30th May, 2022 workshop on Vedic Mathematics has started with brief introduction of Vedic Mathematics and some ideas and examples are explained in simple and interesting way so that the students can solve mathematical calculations with speed and accuracy. Short Tricks are given for quicker and faster calculations. On the first day approximately 40 students actively participate and enjoying while learning the short cuts and tricks to solve long difficult calculations.





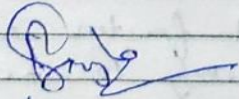
# GURU NANAK COLLEGE

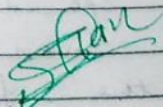
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304

On The second day of the workshop Dr. Pahal told the students that vedic mathematics is an ancient system of calculations. Shri Bhairat Krishna Tirthaji was a father of vedic Mathematics. There are 16 sutras & 13 sub Sutures of Vedic Maths. Students can solve complex numeric calculations with Quick & Accuracy with the help of vedic Mathematics. Some another Tricks with numerical examples are explained. On the third day students were happy while learning the tricks. Confidence levels are now increasing. At the end a small competition was done among the students. Students took great interest while solving the complex calculations with the techniques they have learnt in previous two days, quickly. Students from B.Com II Prince Rallao (1131), Dibsha (1166) and Oshreen Mangra (1102) were the competitors & they were awarded by token of Love by our worthy Principal Dr. Surinder Singh Thakur. Approximate 50 students were participated in this workshop. Report of the same has been made.

  
Dept of Mathematics

  
Principal





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Attendance Sheet for Three Days Workshop on

"VEDIC MATHEMATICS" held from 30-05-2022 to 01-06-2022 by Department of Mathematics in Collaboration with IQAC Guru Nanak College Killianwali

30/05/22

S.No.	Roll No.	Class	Name Contact Number	Signature Day 1	Signature Day 2	Signature Day 3	Name
1.)	1125	B.Com.II	951860096	Sahil	Sahil	Sahil	Sahil
2.)	1127	B.Com.II	958601675	Shubh	Shubh	Shubh	SHUBH
3.)	1107	B.Com.II	948181118	Vishal	Vishal	Vishal	Vishal
4.)	1113	B.Com.I	9367700	Abhi	Abhi	Abhi	Abhi
5.)	1134	B.Com.II	920519211	Shubham	Shubham	Shubham	Shubham
6.)	1112	B.Com.II	972943160	Anshu	Anshu	Anshu	Anshu
7.)	1147	B.Com.II	870826140	Kunika	Kunika	Kunika	Kunika
8.)	1129	B.Com.II	950789877	Ashish	Ashish	Ashish	Ashish
9.)	1142	B.Com.II	972283120	Hemant	Hemant	Hemant	Hemant
10.)	1135	B.Com.II	970833565	Ritik	Ritik	Ritik	Ritik
11.)	1131	B.Com.II	701534406	Pavneet	Pavneet	Pavneet	Pavneet Sethi
12.)	743	B.A.II	930183200	Kashik	Kashik	Kashik	Kashik
13.)	1120	B.Com.II	936025561	Yuvraj	Yuvraj	Yuvraj	Yuvraj
14.)	1117	B.Com.II	899894166	Lavish	Lavish	Lavish	Lavish
15.)	1114	B.Com.II	9817179007	Kush	Kush	Kush	Kush
16.)	1138	B.Com.II	749660001	Kavay	Kavay	Kavay	Kavay
17.)	1146	B.Com.II	970700005	Arun	Arun	Arun	Arun
18.)	1128	B.Com.II	930830000	Himanshu	Himanshu	Himanshu	Himanshu
19.)	1126	B.A.II	930830000	Abhishek	Abhishek	Abhishek	Abhishek
20.)	742	B.A.II	930830000	Sanchit	Sanchit	Sanchit	Sanchit Kamran
21.)	915	B.A.II	930830000	Sahil	Sahil	Sahil	Sahil
22.)	914	B.A.II	930830000	Groop	Groop	Groop	Groop
23.)	1150	B.Com.II	930830000	Yashika	Yashika	Yashika	Yashika
24.)	1151	B.Com.II	930830000	Sanchit	Sanchit	Sanchit	Sanchit



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S.No.	Roll No.	Class	Contact Number	Signature Day 1	Signature Day 2	Signature Day 3	Name
1	1104	B.Com II	7274810057	Gessiel	Gessiel	Gessiel	Jessica
2	1115	B.Com II	97063	doksh	doksh	doksh	doksh
3	1108	B.Com II	87060001	Kashish	Kashish	Kashish	Kashish
4	1130	B.Com II	99969705	Rehmat	Rehmat	Rehmat	Rehmat
5	1105	B.Com II	70150300	Rehmat	Rehmat	Rehmat	Rehmat
6	1102	B.Com II	972962701	Kaushik	Kaushik	Kaushik	Kaushik
7	1116	B.Com II	822190030	Diksha	Diksha	Diksha	Diksha
8	1145	B.Com II	739710003	Simran	Simran	Simran	Simran
9	1101	B.Com II	972962008	Osham	Osham	Osham	Osham
10	1103	B.Com II	83708	Shafiq	Shafiq	Shafiq	Shafiq
11	1130	B.A. II	9306183	Rotit	Rotit	Rotit	Rotit
12	1127	B.A. II	7015	Vishavjeet	Vishavjeet	Vishavjeet	VISHAVJEET
13	771	B.A. II	7015	Rahul	Rahul	Rahul	RAHUL
14	1132	B.Com II	7015	Kartik	Kartik	Kartik	Kartik
15	1133	B.Com II	8815	Kartik	Kartik	Kartik	Kartik
16	1152	B.Com II	9416	Deepika	Deepika	Deepika	Deepika
17	1111	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
18	1118	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
19	1136	B.Com II	80630	Anurag	Anurag	Anurag	Anurag
20	1106	B.Com II	9155	Anurag	Anurag	Anurag	Anurag
21	1138	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
22	1119	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
23	1115	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
24	1146	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
25	721	B.A. II	64730	Anurag	Anurag	Anurag	Anurag
26	914	B.A. II	7015	Anurag	Anurag	Anurag	Anurag
27	915	B.A. II	7015	Anurag	Anurag	Anurag	Anurag
28	1139	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
29	1143	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
30	1141	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
31	1144	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
32	1124	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
33	1107	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
34	1128	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
35	500	B.A. II	7015	Anurag	Anurag	Anurag	Anurag
36	1121	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
37	1107	B.Com II	7015	Anurag	Anurag	Anurag	Anurag
38	11051	B.Com II	7015	Anurag	Anurag	Anurag	Anurag





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## 14. Minutes of the meeting

100

30.9.2021. NOTICE

A General Meeting of Teaching Staff will be held in the office of Principal on 8th October at 1.30 p.m.

Staff Secretary

Principal

The agenda of the meeting is as follows:

- Checking of documents/record of last five years to be brought by Incharges/Convenors of various committees, cells and departments.
- Mentors (formation)
- Syllabus covered till date
- House Examination
- Any other with the permission of chair



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## GURU NANAK COLLEGE KILLIANWALI

SNO	Name	Signature
1	Dr.Kulwinder Singh Sandhu	
2	Smt.Surinder Kapila	
3	Sh.Amit Behal	
4	Smt.Usha Rani	
5	Dr.Seema Rani	
6	Dr.Bharat Bhushan	
7	Mrs. Galaxy Gupta	
8	Dr.Khushnasib Kaur	
9	Mrs.Manpreet Kaur	
10	Dr.Payal Singla	
11	Miss Gurbinder Kaur	
12	Mr.Prince Singla	
13	Sh. Ashish Baghla	
14	Amandeep Kaur	
15	Sonia Bansal	
16	Mr. Manik Jindal	
17	Miss Neha Thakur	

### Proceedings

This meeting started with the first agenda of checking documents/ record of last few years brought by the Incharges





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102

of the said Committee & cells. Principal Sir himself checked all the documentary records of all the teaching members of staff and directed the Advisory Committee to check all the record of all the committees & cells at the end of the session every year before summer vacation. He further directed that it is the responsibility of Advisory Committee to check the record in the presence of staff members & make a detailed report of all the activities/record of all the staff members before 30th of June every year.

Then the Research Committee was directed to arrange F.D.Ps for students, staff & Teaching & Non-Teaching, for students how to prepare the Project Report etc. Some of the committees were directed to update the record of their activities till date.

The syllabus covered by Arts Faculty was almost 40% of all the subjects and an average of 30% syllabus was covered by Commerce department. 20% syllabus was covered by P.G.D.C.A. and almost 35% syllabus was covered by M.Com. It was directed by Principal Sir to boost up the syllabus of all the classes by staff members.

The agenda of formation of Mentors was discussed in this meeting. Principal Sir has already





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103

divided the staff members of Arts faculty in this manner.

Class	Roll No.	Mentors
B.A-I	401 to 40	Mrs. Sunder Kaur
	441 to 480	Mrs. Galaxy
	481 to 520	Dr. Pooja / Mrs. Gurbinder
B.A-II	701 to 745	Sh. Amit Behal
	746 to 785	Mrs. Manpreet Kaur
B.A-III	901 to 940	Dr. Bharat Bhushan
	941 to 980	Dr. Khushnasah Kaur

Teachers were directed to make the groups of their respective students, give solution to their problems. It is the responsibility of Mentors to keep the record of their students falling under their mentorship. Staff Secretary was told to get this information displayed on the Notice Board as soon as possible.

The matter of House Examination its date & time, month will be discussed in next meeting to be held in November.

*[Signature]*





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## 15. ICT Usage





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WINNINGEDGE

Mob. 92161-75666

## Winning Edge Learning Pvt. Ltd.

Regd. Office : 39, The Cross Mall, 11nd Floor Above IDFC Bank, Amritsar - 143001 INDIA

Invoice No. RN/ 53

Dated 24/06/21

M/s Guru Nanak College, Killianwali

PARTICULARS	AMOUNT
Library Management Sofware Session 2021	5,000/-
Total Payable	5,000/-

Terms & Conditions of Service Applicable as Stated overleaf For Winning Edge Learning Pvt. Ltd.

Payment Term : 10% in Advance through cash/bank/DIRECT DEBIT Bank Transfer  
All cheques payable to Winning Edge Learning Pvt Ltd Subjected only to Amritsar Junction

*[Signature]*  
Authorized Signatory

Scanned with CamScanner

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)






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11/22/21, 7:57 AM

ICRM

	<b>INTERNET BILL TAX INVOICE</b>	Five Internet Solutions Pvt. Ltd. Regd. Off: 37 City Plaza, Hanuman Chowk, Bathinda Tel. No. : 7529055555 Toll Free No: Website: www.5net.in		
PAN: AACCF8822E, CIN No.: GST No: 03AACCF8822E1ZZ				
INDIRA ARORA Guru Nanak College, Library, mandi killianwali, Cust ID : gncdlib State Name : Punjab BB Plan : Tel : 9315322232 BILL NO : PBR21-22/27465 Contact : INDIRA ARORA BILL DATE : 22 Nov 2021 GST No. : PERIOD : 22-11-2021 to 21-11-2022 Email : BILL DUE DATE :				
Installation / Place of Supply: Punjab - HSN/SAC No: 998422				
<b>Previous Balance</b>	<b>Payments</b>	<b>Adjustments</b>	<b>Current month Charges</b>	<b>Total Amount Due</b>
Rs. 0.16	Rs. 0.00	Rs. 0.00	Rs. 5500.00	Rs. 5500.00
<b>CURRENT BILL DETAILS</b>				
Five60+Zee		4661.0170		
CGST @ 9%		419.49		
SGST @ 9%		419.49		
IGST @ 18%				
Total Amount		5500.00		
Rounded off		5500.00		
Rupees in words: <u>Rupees Five Thousand Five Hundred</u>		Bank Name: Punjab national bank Account Number: 5856002100000629 IFSC Code: PUNB0585600 Branch Name: Ghode Wala Chowk Bathinda MICR No: Account Name: FIVE INTERNET SOLUTIONS PVT. LTD.		
ALL PAYMENTS TO BE MADE IN FAVOUR OF Five Internet Solutions Pvt. Ltd.				
For any billing, Renewals or Technical queries call on 7529055555 or mail on For any Technical assistance mail on support@5net.in				
For Local Contact: Our Authorised Franchisee of Five Internet Solutions Pvt. Ltd. Money-20, Bathinda, - Ph:		***This is computer generated invoice. No signature required***		

partner.5net.in/Partner/QuotePrint.aspx?id=846080&t=78

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Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)