



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## 6.1.2

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# **CURRICULUM PLAN B.COM. & M.COM.**

**SESSION: 2021-22.  
(AUGUST 2021- DECEMBER 2021)**

**DEPARTMENT OF BUSINESS  
MANAGEMENT & COMMERCE**

**GURU NANAK COLLEGE  
KILLIANWALI**



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## **FACULTY OF THE DEPARTMENT**

- 1. Mrs. Usha Goyal (H.O.D.)**
- 2. Dr. Seema Rani**
- 3. Mr. Prince Singla**
- 4. Mr. Ashish Baghla**
- 5. Mr. Manik Jindal**
- 6. Ms. Neha Thakur**



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## **TEACHING PLAN**

### **MRS. USHA GOYAL**



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## BCM 105: PRINCIPLES OF FINANCIAL ACCOUNTING

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Generally Accepted Accounting Principles (GAAP): Accounting Concepts and Conventions: their Nature, Purposes and Limitations. Financial Accounting Standards: Transition from IAS to IFRS. Financial Statements of Sole Proprietor and Partnership Firm (with adjustments): Income Statement, Balance Sheet</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Branch Accounting: Dependent and Independent Branches (Excluding Foreign Branches).</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Departmental Accounting: Meaning, Needs, Advantages, Apportionment of Expenses, Inter Departmental Transfers and Provision for Unrealised Profit.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Accounting for Consignment. Accounting for Joint Venture.</li> </ul>   |
| November 1-15   | <ul style="list-style-type: none"> <li>Accounting for Dissolution of Partnership Firm; Insolvency of Partners(excluding Sale to a Company) and Piecemeal Distribution.</li> </ul>   |
| November 16-30  | <ul style="list-style-type: none"> <li>Royalty Accounts</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## BCM 303: COMPANY LAW

| Time period     | Syllabus to be covered   |
|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"> <li>Introduction: Characteristics of a Company, Concept of Lifting of Corporate Veil, Emerging Types of Companies. Formation of Company –Promotion &amp; Registration, Pre-incorporation Contract and Provisional Contracts.</li> </ul> |
| September 1-15  | <ul style="list-style-type: none"> <li>Memorandum of Association ,Articles of Association, Doctrine of Constructive Notice, Doctrine of Ultra-Vires, Doctrine of Indoor Management, Prospectus and Statement in Lieu of Prospectus, Red-Herring Prospectus.</li> </ul>     |
| September 16-30 | <ul style="list-style-type: none"> <li>Share Capital – Kinds of Shares, Book Building Process. Information Memorandum, Dematerialisation of Shares, ASBA System,</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Transfer &amp; Transmission of Shares, Buyback of Shares. Members and Shareholders – Their Rights and Duties.</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Management – Directors, Classification of Directors, Disqualification, Appointment, Legal Position, Powers and Duties, Disclosures of Interest, Removal of Directors,</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Board Meetings, Other Managerial Personnel and Remuneration, Digital Signatures of Directors. Winding Up-Concept and Modes</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>  |

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## BCM 502: MANAGEMENT ACCOUNTING

| Time period     | Syllabus to be covered   |
|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"><li>• Origin Concept, Nature and Scope of Management Accounting, Distinction between Management Accounting and Financial Accounting. Nature, Importance and Limitations of Financial Statements,</li></ul> |
| September 1-15  | <ul style="list-style-type: none"><li>• Tools of Financial Analysis-Trend Analysis, Common Size Financial Statements and Comparative Financial Statements</li></ul>  |
| September 16-30 | <ul style="list-style-type: none"><li>• Ratio Analysis</li></ul>   |
| October 1-15    | <ul style="list-style-type: none"><li>• Funds Flow Statement, Cash Flow Statement (AS-3).</li></ul>  |
| October 16-31   | <ul style="list-style-type: none"><li>• Price Level Accounting, Social Accounting, Human Resource Accounting (Concept only),</li></ul>   |
| November        | <ul style="list-style-type: none"><li>• Responsibility Accounting: Concepts, Steps in Responsibility Accounting and Advantages of Responsibility Accounting.</li></ul>   |
| December        | <ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>  |

## M.C.104: ORGANISATION THEORY AND BEHAVIOR

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Organizational Theories and Behaviour: Classical, Neo - classical and Contemporary. Authority, Power, status, formal and informal structure. Flat and Tall structures. Bureaucratization of organizations. Organizational Behaviour Concepts, determinants, models, challenges and opportunities of OB. Transaction cost and organizational behaviours.</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Contributing disciplines to the OB. Individual Behaviour: Foundations of individual behaviour, values, attitudes, personality and emotions. Theory X and Theory Y, Chris Argyris behaviour patterns, Perceptual process.</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Group Decision making and Communication: Concept and nature of decision making process, Individual versus group decision making, Nominal group technique and Delphi technique, models of communication, communication effectiveness in organizations. Feedback, TA, Johari Window..</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Motivation: Need hierarchy, Maslow's Need Hierarchy, Two factor theory, Contemporary theories of motivation (ERG, Cognitive evaluation, goal setting, and equity) expectancy model. Behaviour modification, Motivation and organizational Effectiveness.</li> </ul>  |
| November 1-15   | <ul style="list-style-type: none"> <li>Leadership, Power and Conflict: Concept and theories, Behavioral approach, Situational approach, Leadership effectiveness, Contemporary issues in leadership. Power and conflict. Bases of Power, power tactics, sources of conflict patterns, levels and conflict resolution strategies. Transactional Analysis (TA) - Work Stress.</li> </ul>                    |
| November 16-30  | <ul style="list-style-type: none"> <li>Concept and determinants of organizational culture, Organizational Development: Concept and intervention techniques. Individual and organizational factors to stress, Consequences of stress on individual and organization, management of stress.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |





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## **TEACHING PLAN**

### **DR. SEEMA RANI**



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## BCM 106: COMMERCIAL LAW

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Indian Contract Act, 1872: Definition &amp; Nature of Contract, Classification; Offer &amp; Acceptance; Consideration; Capacity of Parties; Free Consent;</li> </ul>   |
| September 16-30 | <ul style="list-style-type: none"> <li>Legality of Objectives; Void Agreements; Performance of Contracts; Discharge of Contract; Contingent Contracts;</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Quasi Contracts; Remedies for Breach of Contract</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Special Contracts: Indemnity &amp; Guarantee; Bailment &amp; Pledge; Contract of Agency. Right to Information Act, 2005: Definitions, Right to Information &amp; Obligations of Public Authorities,</li> </ul> |
| November 1-15   | <ul style="list-style-type: none"> <li>The Central &amp; State Information Commission, Power &amp; Functions of the Information Commissions, Appeal &amp; Penalties.</li> </ul>   |
| November 16-30  | <ul style="list-style-type: none"> <li>The Consumer Protection Act, 1986: Introduction, Objectives Commencement &amp; Application, Definitions, Salient Features, Grievance Redressal Machinery.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## BCM 302: COST ACCOUNTING

| Time period     | Syllabus to be covered   |
|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"><li>• Introduction: Nature, Scope and Advantages of Cost Accounting, Installation of Costing System, Difference between Cost and Financial Accounting, Classification of Costs. Material: Purchase, Storage and Control of Material,</li></ul> |
| September 1-15  | <ul style="list-style-type: none"><li>• Stock Levels, Inventory, Control Techniques. Methods of Pricing Material Issues. Labour: Meaning and Components of Labour Cost. Concept, Accounting and Control of Idle time and Overtime.</li></ul>                                     |
| September 16-30 | <ul style="list-style-type: none"><li>• Methods of Wage Payment and Incentive Plans, Labour Turnover</li></ul>   |
| October 1-15    | <ul style="list-style-type: none"><li>• Overheads: Collection, Classification, Allocation, Apportionment and Absorption of Overheads (Primary and Secondary Distribution), Machine Hour Rate</li></ul>   |
| October 16-31   | <ul style="list-style-type: none"><li>• Preparation of Cost Sheet, Operation Costing, Service Costing, Cost Ledger Accounting</li></ul>  |
| November        | <ul style="list-style-type: none"><li>• Integral Accounting, Reconciliation of Cost and Financial Accounts.</li></ul>  |
| December        | <ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>  |



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## BCM 504: PRODUCTION AND OPERATIONS MANAGEMENT

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"><li>• Introduction of Production and Operational Management: Meaning, Objectives and Scope. Strategic Planning and Demand Forecasting. Production Process and Analysis.</li></ul> |
| September 1-15  | <ul style="list-style-type: none"><li>• Capacity Planning and Management. New Product/ Service Design and Development. Facility Location. Facility Layout.</li></ul>  |
| September 16-30 | <ul style="list-style-type: none"><li>• Production Planning and Control Techniques- Sequencing (Processing in Job through Two Machines) and Network Analysis - PERT/CPM (including Crashing).</li></ul>             |
| October 1-15    | <ul style="list-style-type: none"><li>• Work Measurement and Work Study: Methods, Analysis and various Charts, Time Study and Principles of Motion Economy. Purchase Management.</li></ul>                          |
| October 16-31   | <ul style="list-style-type: none"><li>• Inventory Management Fundamentals : Economic Order Quantity, Quantity Discount, Reorder Level, Lead Time, Safety Stock, JIT.</li></ul>                                      |
| November        | <ul style="list-style-type: none"><li>• Supply Chain Management: Concept &amp; Components of Supply Chain, Activities in Supply Chain Management, Logistics Management.</li></ul>                                   |
| December        | <ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>   |



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## BCM 505:

## ENTREPRENEURSHIP AND SMALL BUSINESS

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Entrepreneurship- Concept and Theories; Entrepreneur- Meaning and Characteristics: Leadership, Risk taking, Decision making, Motivation. Innovation.</li> </ul>  |
| September 1-15  | <ul style="list-style-type: none"> <li>Women Entrepreneurship- Problems Faced, Suggestions, Role of Government to promote Women Entrepreneurship; Socio- economic Environment.</li> </ul>   |
| September 16-30 | <ul style="list-style-type: none"> <li>Business Planning; Entrepreneurial Development Achievement, Role of Government in Organizing EDPs</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Programmes- their Relevance and Small Scale Business-Seed Bed of Entrepreneurship.</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Business Venture- Its Concept; Setting up a Small Scale Enterprise. Product Planning and Management; Marketing Management.</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Growth and Diversification Strategies. Role of Small Business in the National Economy; Small Business and Modern Technology. Tax Considerations/ Benefits to Small Scale Units; SSI Exemptions.</li> </ul> |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## M.C.105: MARKETING MANAGEMENT

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|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Introduction to Marketing Management; Marketing - Meaning and approaches, Role of Marketing in Organizations, 4Ps &amp; beyond, Marketing Challenges, Marketing Process and Marketing Planning, Marketing information system.</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Analyzing Market Opportunities; Analyzing the Marketing Environment- Economic, Demographic, Social, Cultural, Technical, Political &amp; Legal Buying Behaviour- Consumer, Business &amp; Industrial Measuring.</li> </ul>               |
| October 1-15    | <ul style="list-style-type: none"> <li>Forecasting Market Demand. Product management: Product - Meaning and Classifications, New Product Development. Managing Product Life Cycle.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Brand Strategies and Management. Managing Service - Idea, Institution, Person, Place and Event.</li> </ul>   |
| November 1-15   | <ul style="list-style-type: none"> <li>Pricing, Distribution and Promotion Pricing- Influencing factors, Approaches, Strategies and Programmes. Channels of Distribution and Logistics.</li> </ul>  |
| November 16-30  | <ul style="list-style-type: none"> <li>Promotion Strategies - Advertising, Sales Promotion &amp; Public Relations.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## TEACHING PLAN MR. PRINCE SINGLA



## BCM 107: PRINCIPLES AND PRACTICES OF MANAGEMENT

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Management: Nature, Definitions, Scope, Levels, Process and Significance of Management. Development of Management Thoughts: Classical, Neo-Classical Systems, Contingency and Contemporary Approaches to Management (Drucker, Porter, Prahalad, Senge and Tom Peters)</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Planning: Concept, Process, Nature, Steps in Planning, Significance and Types. Decision Making: Concept and Process, Types of Decisions, Management By Objectives (MBO). Organization: Concept, Nature, Process, Significance, Types,</li> </ul>                                 |
| October 1-15    | <ul style="list-style-type: none"> <li>Organisational Structure, Committees, Span of Control. Authority and Responsibility. Delegation, Decentralization and Departmentation</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Direction: Concept, Features, Importance and Limitations of Direction. Elements of Direction- Supervision, Motivation, Leadership and Communication.</li> </ul>  |
| November 1-15   | <ul style="list-style-type: none"> <li>Coordination: Concept, Features, Importance and Limitations of Coordination. Internal and External Coordination. Control: Concept, Features, Importance and Limitations of Control.</li> </ul>   |
| November 16-30  | <ul style="list-style-type: none"> <li>Control Process. Essentials of a Good Control System. Techniques of Control. Relationship between Planning and Control.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |





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## BCM 305: BANKING AND INSURANCE

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Indian Banking System: Introduction, Concept, Types of Banks and Structure of Banking System, Functions of Commercial Banks, The Reserve Bank of India: Management and Structure, Functions of RBI, Monetary Policies and Techniques of Credit Control.</li> </ul> |
| September 1-15  | <ul style="list-style-type: none"> <li>Reforms in Indian Banking: Overview, Recommendations of Narasimham Committee, Verma Panel Report, Basel II Norms, Capital Adequacy Ratio (CAR), Revised NPA Norms- Grievance Mechanism and Banking Ombudsman, Impact of Reforms.</li> </ul>                        |
| September 16-30 | <ul style="list-style-type: none"> <li>Emerging Trends in Banking: Concept of E-Banking, Mobile Banking, Electronic Fund Transfer- ( RTGS &amp; NEFT) and Core Banking. RBI Guidelines on Internet Banking, Challenges faced by Indian Banking, Cheque Truncation System.</li> </ul>                      |
| October 1-15    | <ul style="list-style-type: none"> <li>Insurance: Concept, Nature of Insurance, Functions of Insurance, Types of Insurance (Life and Non-Life), Importance of Insurance, Principles of Insurance Contract</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Features of Life and Nonlife Insurance. Insurance and IRDA: IRDA Act 1999, Provisions, Duties,</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Powers and Functions of IRDA, Composition and Grievance Mechanism and Insurance Ombudsman.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## BCM 306: GOODS AND SERVICES TAX

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|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"> <li>Tax Structure in India, Direct and Indirect Taxes, Overview of Goods and Services Tax, Implementation of GST, Reasons for GST introduction, Pros and cons of GST, Registration procedure under GST, CGST/ SGST Act, 2017,</li> </ul>                  |
| September 1-15  | <ul style="list-style-type: none"> <li>Classes of officers under GST, their appointment and powers; Levy and collection of CGST/ SGST;</li> </ul>  |
| September 16-30 | <ul style="list-style-type: none"> <li>Composition Levy scheme; Time and Value of supply, valuation in GST (basics), Tax invoice, credit and debit notes.</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>IGST Act, 2017: Definitions, Supplies in the course of inter-State trade or commerce, Supplies in the course of intra-State trade or commerce, Levy and collection of IGST, power to grant exemption from tax, place of supply under IGST;</li> </ul> |
| October 16-31   | <ul style="list-style-type: none"> <li>Input tax credit; Returns under GST; Refund of tax; offences and penalties, Prosecution under GST</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Appeals under GST, GST Portal: GST Eco-system, GST suvidha provider.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>  |



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## BCM 506: FINANCIAL MARKETS AND SERVICES

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|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Financial Markets: Meaning, Functions and Types. Money Market: Meaning, Characteristics, Structure, Participants, Growth of Indian Money Market, Components of Money Market, Call Money Market</li> </ul>      |
| September 1-15  | <ul style="list-style-type: none"> <li>Acceptance Market, Bills Market, Commercial Paper Market. Certificates of Deposits Market in India. Capital Market: Nature and Role, Functions, Distinction between Money market and Capital Market</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Primary Market, Secondary market, Operational Mechanism of Capital Market.</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Financial Services: Meaning, Characteristics, Importance and Kinds of Financial services, Financial Services and Economic Environment.</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Players in Financial services. Merchant Banking: Concept, Evolution and Functions of Merchant banks.</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Mutual Funds: Concept, Types, Advantages, Problems of Mutual Funds in India, Constitution and Management of Mutual Funds. Exchange Traded Funds, Factoring.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |

## M.C.102: QUANTITATIVE METHODS FOR BUSINESS

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Probability and Probability Distribution: Definitions - Probability Rules – Application of Probability Rules-Conditional Probability- Bayes theorem- Random Variable and Probability Distributions; Binomial Distribution- Poisson Distribution and Normal Distribution.</li> </ul>  |
| September 16-30 | <ul style="list-style-type: none"> <li>Statistical Estimation and hypothesis testing: Introduction to Hypothesis testing – Meaning of Population, sample and sampling distribution - parameters and statistics - Central limit theorem - Concept of Standard Error - Confidential limits - Estimation of population parameters - properties of a good estimator - Point and interval estimation</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Hypothesis Formulation and testing procedure - Type I and Type II errors - one tail and two tail tests - Sampling of Attributes - Estimation and testing Number and Proportions of Successes, Difference between two proportions</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Sampling Variables : Large Samples - Difference between large and small samples - Estimating population mean - testing the significance of Mean - Significance of the difference between means of two samples - Significance between the standard deviations of two samples - Small Samples - 't' test - fixing fiducial limits to population mean – testing the significance of the mean - testing the significance of the difference between two independent means - testing the significance of the difference between two dependent means</li> </ul> |
| November 1-15   | <ul style="list-style-type: none"> <li>F test - meaning - Applications of F test - ANOVA - Assumptions - Procedure - one way and two-way analysis of variance. Statistical Quality Control - Introduction - Chance and Assignable Causes of Variation Uses of SQC</li> </ul>  |
| November 16-30  | <ul style="list-style-type: none"> <li>Process Control and Product Control- Control Charts - Control Charts for Variables -X: Chart – Range chart – Standard deviation chart - Control charts for attributes - C chart -p chart - np chart. Decision Tree Analysis – Decision Making under Uncertainties.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## **TEACHING PLAN**

### **MR. ASHISH BAGHLA**



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## BCM 103: PSYCHOLOGY FOR MANAGERS

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Introduction: Concepts, Definitions; Need and Importance of Organisational Behaviour for Managers, Contributing Disciplines of OB. Nature and Scope, Organisational Behaviour Models. Individual Behaviour: Introduction and Meaning, Factors Affecting Individual Behaviour, Models of Individual Behaviour.</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Personality: Meaning, Characteristics, Determinants and Theories of Personality Perception: Nature &amp; Importance, Perception Process, Perceptual Selectivity, Perceptual Organization, Perpetual Errors and Distortions.</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Attitudes and Values: Components, Sources and Measurement of Attitudes. Concept, Sources and Types of Values.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Motivation: Meaning and Importance of Motivation, Theories of Motivation, Morale. Inter Personal Behaviour .</li> </ul>  |
| November 1-15   | <ul style="list-style-type: none"> <li>Transactional Analysis (TA). Leadership: Definition, Importance, Leadership Styles, Models and Theories of Leadership.</li> </ul>  |
| November 16-30  | <ul style="list-style-type: none"> <li>Stress Management: Concept, Sources of Stress, Work Stressors, Consequences, Prevention and Management of Stress. Conflict Management: Traditional vis-a-vis Modern View of Conflict, Types and Causes of Conflict, Conflict Resolution.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |





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## BCM 301: ISSUES IN INDIAN COMMERCE

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Foreign Direct Investment: Concept, Historical Perspective, Incentives for Attracting Foreign Capital, Implication for Indian industry, Role of Foreign Investment Promotion Board (FIPB) Automatic Route and Sectoral Limits, Difference between FDI and Foreign Portfolio Investment (FPI).</li> </ul> |
| September 1-15  | <ul style="list-style-type: none"> <li>"Make in India" An Initiative of Government of India, Objectives, Sectors in Focus and Issues &amp; Challenges ahead. Technology in Commerce: Features, Impact, Management and Status of Technology and Impact of Technology on Commerce in India.</li> </ul>  |
| September 16-30 | <ul style="list-style-type: none"> <li>International Finance: Introduction, Need, Importance, Sources-External Commercial (FCCBs) Borrowings (ECB), American Depository Receipt (ADR), Global Depository Receipt (GDR). Infrastructure: Growth of Infrastructure-Energy, Transport and Communication.</li> </ul>                                |
| October 1-15    | <ul style="list-style-type: none"> <li>Public-Private Partnership (PPP) in Infrastructure Development in India, Bottlenecks, Models - Built Operate and Transfer (BOT), Built Operate Levy and Transfer (BOLT), Special Economic Zones (SEZs).</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Stock Exchanges in India: Organization, Nature, Functions, Benefits, Growth, Trading in Stock Markets- Electronic Trading, Listing and Role of SEBI, Commodity Exchanges in India. Corporate Debt Restructuring: Concept, Importance, Methods,</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Corporate Scams and Regulatory Authorities-Serious Fraud Investigation Office (SFIO), Investors; Protection in India- Importance, Need, and Initiatives by the Central Government. Recent Trends in Credit Rating Services in India- Role of ICRA and CRISIL</li> </ul>                                  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## BCM 501: INCOME TAX LAW

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"><li>• Introduction, Important Definitions: Assessee, Person, Income, Total Income, Assessment Year &amp; Previous Year. Agricultural Income &amp; its assessment. Residence &amp; Tax Liability (Basis of Charge). Capital &amp; Revenue.</li></ul> |
| September 1-15  | <ul style="list-style-type: none"><li>• Exempted Incomes. Income from Salaries.</li></ul>   |
| September 16-30 | <ul style="list-style-type: none"><li>• Income from House Property.</li></ul>   |
| October 1-15    | <ul style="list-style-type: none"><li>• Profits and Gains of Business and Profession including Depreciation</li></ul>   |
| October 16-31   | <ul style="list-style-type: none"><li>• Capital gains.</li></ul>  |
| November        | <ul style="list-style-type: none"><li>• Income from Other Sources.</li></ul>  |
| December        | <ul style="list-style-type: none"><li>• Doubt Sessions and Mid Semester Tests</li></ul>   |





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## BCM 503: INDIAN ECONOMY

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"><li>State of Indian Economy at the time of Independence. Nature of Indian Economy. Features and Appraisal of Economic Reforms Programme.</li></ul>                  |
| September 1-15  | <ul style="list-style-type: none"><li>Comparing Development Experience of Economies of India and China. National Income of India – Estimates, Inter-regional Variations in National Income.</li></ul> |
| September 16-30 | <ul style="list-style-type: none"><li>Demographic Features of Indian Population, Demographic Dividend.</li></ul>  |
| October 1-15    | <ul style="list-style-type: none"><li>Indian Public Finance: The Indian Tax Structure, Public Expenditure, Public Debt. Capital Market: Growth, Problems and Reforms since 1991.</li></ul>            |
| October 16-31   | <ul style="list-style-type: none"><li>External Sector: Contemporary Problems of India's International trade. Balance of Payments Position, Foreign Trade Policy.</li></ul>                            |
| November        | <ul style="list-style-type: none"><li>Economic Planning in India – Objectives, Achievements and Failures, Latest Five Year Plan in India, NITI Aayog.</li></ul>                                       |
| December        | <ul style="list-style-type: none"><li>Doubt Sessions and Mid Semester Tests</li></ul>   |

## M.C. 306: INDUSTRIAL RELATIONS

| Time period     | Syllabus to be covered   |
|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"> <li>Industrial Relations: Concepts and scope, Historical development, Unilateralist, Pluralist and Marxist perspective of IR. Trade Unionism: role of trade unions, trade union in India, national level federations, Goals and objectives of unions and union leadership, weaknesses in trade unions</li> </ul>  |
| September 1-15  | <ul style="list-style-type: none"> <li>Trade unions, politics and government. Theories of trade unionism. Cross cultural aspects of union management relations. Trade Union Act 1926: An overview. Union recognition; de-unionization strategies. Union Management Relations: conceptual framework, union management perspectives, organizational factors affecting union management relations</li> </ul>                        |
| September 16-30 | <ul style="list-style-type: none"> <li>Public policies and union management relations, role of state, constitution and labour policies, ILO, Major events and international issues, changes affecting HR/IR perspectives, perspectives in India.</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Industrial Democracy: Concepts and scopes of industrial democracy, Worker's participation: Strategy, practices, behavioural science input/contribution and models. Rationale for participation, Issues in participation, strategies for making participation work and making participation more effective. Methods of industrial relation machinery in India</li> </ul>                   |
| October 16-31   | <ul style="list-style-type: none"> <li>Statutory and non-statutory methods of industrial dispute resolution; Conciliation, mediation, arbitration and adjudication. Comparative Industrial Relations: Principles of comparative analysis, variables of comparative analysis (culture, values, ideologies, politico-economic structure). Experience of UK, Yugoslavia, West Germany, Scandinavian countries and Japan.</li> </ul> |
| November        | <ul style="list-style-type: none"> <li>Managing Industrial Relations: Regulatory mechanisms, employee discipline, suspension, dismissal and retrenchment, employee grievance handling, Collective bargaining, negotiation skills, industrial conflict resolution. Labour Welfare: Rationale, need and requirements.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>  |



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## **TEACHING PLAN**

### **MR. MANIK JINDAL**



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## M.C.101: MANAGERIAL ECONOMICS

| Time period     | Syllabus to be covered  |
|-----------------|---|
| September 1-15  | <ul style="list-style-type: none"> <li>Nature and scope of managerial economics, relationship with economic theory, decision sciences, and functional areas of business; Theory of the Firm: Reasons for existence of the firms &amp; their functions, the objective and value of the firm, constraints on the operation of the firms, limitations of the theory of the firm; Nature &amp; Functions of Profits: Business vs. Economic Profits, theories of profit, functions of profit;</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Tools of Analysis: Marginal Analysis, Optimization, Decision and Game Theory - Concepts; the International Framework of Managerial Economics.</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>The demand for a commodity: Individual's demand, Market demand, and the firm demand; Price, Income &amp; Cross elasticity of demand; Using elasticity's in managerial decisions; Theories of consumer behavior.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Pricing Practices and Risk Analysis: Price and Output relationship under different market structures;</li> </ul>   |
| November 1-15   | <ul style="list-style-type: none"> <li>Pricing Theories; Pricing of multiple products; Price discrimination - International price discrimination &amp; Dumping, Transfer Pricing; Risk and Uncertainties in managerial decision making; Measuring risk with probability distribution; Utility Theory and risk aversion.</li> </ul>  |
| November 16-30  | <ul style="list-style-type: none"> <li>Technological change and the global market economy: Impact of technological change on productivity, labour and market structure; Industrial innovation and technology and technological environmental forecasting.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## M.C.301: BUSINESS PERFORMANCE MEASUREMENT

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Corporate Performance Measurement - Need and Importance; Historical Overview; Product Costing in price estimates and profit management; Techniques to measure and enhance profitability and quality of products and services; Activity Based Management.</li> </ul>  |
| September 1-15  | <ul style="list-style-type: none"> <li>Target and Kaizen costing; benchmarking and environmental costing; Flexible Budgeting, and Activity Based Budgeting. Setting of performance goals and incentives, and the use of diagnostic tools and control; systems to achieve the goals;</li> </ul>  |
| September 16-30 | <ul style="list-style-type: none"> <li>Strategic Profitability Analysis; Measuring performance using Economic Value Added (EVA) methodology; Comparison between Return on Investment (ROI) and EVA methodology of measuring performance.</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Measurement of Corporate Performance through Balanced Scorecard and its value creation potential;. Rationality behind balance score card; performance dimensions of the balance score card.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Throughput Accounting; Comparison of Activity Based Costing. Information Systems aspects of management control; Control-needs of Information flow, and its consolidation in multi-locational setting</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Management Control System and its applications; Responsibility Accounting - Meaning and Methodology, types of responsibility centers, organizational structure of responsibility centers; objectives and methods of transfer pricing, pricing corporate services and administration of transfer pricing</li> </ul> |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## M.C. 302: TAX PLANNING AND MANAGEMENT

| Time period     | Syllabus to be covered   |
|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"> <li>Structure of Direct and Indirect Taxes in India. Concepts, Significance and Problems of Tax Planning, Tax Avoidance and Tax Evasion–Recognized methods of Tax Planning : Ensuring maximum claims for deduction for companies with special emphasis on depreciation allowance, expenses of scientific research, amortization of preliminary expenses and amounts not claimed otherwise. Taking advantages of available reliefs, rebates and tax free sources of income.</li> </ul> |
| September 1-15  | <ul style="list-style-type: none"> <li>Definition of various kinds of companies - Meaning of company under IT Act. Residential status of companies and implications for Tax Planning. Assessment of companies including carry forward and set off of losses.</li> </ul>  |
| September 16-30 | <ul style="list-style-type: none"> <li>Tax implications in planning of business unit as Proprietorship, Partnership, Pvt. Ltd. &amp; Public Ltd. Tax planning in the context of exemptions, incentives, export promotions &amp; various deductions under Chapter–VI of Income Tax Act.</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Setting up of a new Industrial Establishment: location aspects; nature of business; planning for tax holiday benefits. Specific management decisions such as (1) make or buy; (2) own or lease, (3) repair or replace; (4) export vs. local sale; (5) shut down or continue; (6) expand or contract.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>An overview of goods and service tax: Introduction to GST, reasons for introducing GST, pros and cons of GST. Registration procedure of trader / service provider under GST.</li> </ul>   |
| November        | <ul style="list-style-type: none"> <li>Levy and collection of CGST/SGST under GST. Composite levy scheme of GST. Levy and collection of IGST. Input tax credit and relief to consumers and traders under GST.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Applicable rates of tax on various goods and services under GST.</li> <li>Doubts session and Mid-semester tests.</li> </ul>   |



## M.C.304: MARKETING RESEARCH

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Introduction : Meaning, nature and importance of marketing research; Marketing research and scientific method; Research reliability and validity; Problems in conducting marketing research; Marketing Information System (MIS); Ways of conducting marketing research; Syndicated research. Marketing Research Process: Steps involved in conducting marketing research;</li> </ul>   |
| September 1-15  | <ul style="list-style-type: none"> <li>Problem identification; Determining information needs; Developing marketing research proposal. Research Design : Meaning and importance; Types of research designs – explorative, descriptive and conclusive researches; Secondary data – sources, uses and limitations; Primary data collection methods – questioning techniques and observation methods; Online data sources and research; Questionnaire preparation.</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Sample Design and Field Work : Defining universe and sampling unit; Determining sampling frame; Probability and non - probability sampling methods; Sample size determination; Field work and data collection – sampling and non-sampling errors.</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Data Analysis and Report Preparation: Data editing, coding tabulation and graphical presentation; Univariate and multivariate data analyses techniques and their applications in marketing research.</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Report preparation, presentation and follow - up. Marketing Research Applications: Consumer research – behaviour and motivation research, attitude measurement and scaling techniques.</li> </ul>  |
| November        | <ul style="list-style-type: none"> <li>Product research; Advertising research; Marketing and sales forecasting; Sales analysis. Marketing Research in India: Status, organization and developments; Ethical issues in marketing research.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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## **TEACHING PLAN**

### **MS. NEHA THAKUR**



## M.C.103: MODERN ACCOUNTING THEORY AND REPORTING PRACTICES

| Time period     | Syllabus to be covered   |
|-----------------|--|
| September 1-15  | <ul style="list-style-type: none"> <li>The Regulatory and Financial Reporting Framework: The International Accounting Standards Board (IASB)-The role and the standard setting process. Progress towards international harmonization. The IASB-Framework for the Preparation and Presentation of Financial Statements; The first time adoption of international financial reporting standards: Objective of financial statements, Qualitative characteristics of financial statements, Elements of financial statements, Recognition and measurement of elements of financial statements.</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>Fair value basis of measurement, Concepts of capital and capital maintenance. Elements of financial statements as per International Financial Reporting Standards: Property, plant and equipment. Intangible assets inventories. Construction contracts. Liabilities. Financial instruments. Provisions and contingencies. Employment and post-employment benefits.</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Accounting for tax. Accounting for agriculture. Share based payment. IFRS- 6: Exploration for and evaluation of mineral resources.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Presentation and additional disclosures as per International Financial Reporting Standards (a). Events after the balance sheet date (b). Earnings per share (c). Related party disclosures (d). Interim financial reporting (e). Effects of changes in foreign exchange rates (f.) Segment reporting</li> </ul>   |
| November 1-15   | <ul style="list-style-type: none"> <li>Preparation of external financial reports for single entities as per International Standards (a) Income statements and discontinuing operations (b) Cash flow statements (c) Statement of changes in equity (d) Preparation of external financial reports for combined entities and joint ventures</li> </ul>   |
| November 16-30  | <ul style="list-style-type: none"> <li>(e) Definitions of subsidiaries, investments in associates and joint ventures (f) Exclusions from consolidations (g) Preparation of consolidated balance sheets and income statements (h) Equity accounting (i) Proportionate consolidation and joint ventures.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>  |

## M.C.106: MANAGEMENT INFORMATION SYSTEM

| Time period     | Syllabus to be covered   |
|-----------------|--|
| September 1-15  | <ul style="list-style-type: none"> <li>MIS Definition - Characteristics - Evolution of MIS: Concepts; framework for understanding and designing MIS in an organization; MIS and other related disciplines: MIS and Management Accounting, MIS and Computer Science, MIS and OR, MIS and Organizational Behavior, MIS and Management. Concept of information : definition, features, types, process of generation and communication; quality of information; information overload; techniques for managing overload; summarizing; filtering; inferences and message routing.</li> </ul> |
| September 16-30 | <ul style="list-style-type: none"> <li>System concepts: definition, types and characteristics of system-control in systems: feedback: positive and negative; negative feedback control system, input, process and output control; law of requisite variety.</li> </ul>   |
| October 1-15    | <ul style="list-style-type: none"> <li>Structure of MIS: Basic structural concepts: formal and informal information systems; public and private information systems; multiple approaches to the structure of MIS: Operational elements (physical components, process, outputs for users), activity subsystems, functional subsystems and decision support – synthesis of multiple approaches into a conceptual structure for MIS.</li> </ul>   |
| October 16-31   | <ul style="list-style-type: none"> <li>Information systems: Transaction Processing Systems, Office Automation Systems, Information Reporting Systems, Decision Support Systems, Executive Support Systems, Expert systems.</li> </ul>  |
| November 1-15   | <ul style="list-style-type: none"> <li>Systems Development and Implementation: System development methodologies; SDLC approach; prototyping approach and user development approach - Systems Analysis; Systems Design; Concepts of database and database design; system implementation; management of information system projects.</li> </ul>  |
| November 16-30  | <ul style="list-style-type: none"> <li>System documentation – information system audit. Security of information resources; threats to information resources; security systems for risk management. Enterprise Resource Planning Systems –Features-ERP Modules - implementation of ERP.</li> </ul>  |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>  |

## M.C. 303: INTEGRATED MARKETING COMMUNICATION AND BRAND EQUITY

| Time period     | Syllabus to be covered   |
|-----------------|--|
| August 11-31    | <ul style="list-style-type: none"> <li>Marketing communication; functional areas of marketing communication; integrated marketing communication; types of advertising agencies; media partners and their role; compensating the advertising agencies; agency evaluation; brands - its meaning; creating and maintaining the brand; selecting desired brand position; developing brand identification.</li> </ul>                                       |
| September 1-15  | <ul style="list-style-type: none"> <li>creating a brand image; creating and maintaining brand relationship with customers; brand-customer touch points; prospects and customers; AIDA model; think/feel/do models; brand decision making process; attitude formation and attitude change; brand likeability</li> </ul>   |
| September 16-30 | <ul style="list-style-type: none"> <li>Branding concepts; branding challenges and opportunities; brand equity concept; strategic brand management process; customer based equity; building a strong brand and its implications; identifying and establishing brand positioning; defining and establishing brand values; internal branding.</li> </ul>  |
| October 1-15    | <ul style="list-style-type: none"> <li>Campaign planning; IMC planning process; internal marketing; segmenting and targeting; types of segmentation; message and profitability targeting; digitization of brand information; customer database; building relationship through data management; developing creative message strategy; process of developing IMC message strategy; methods of getting creative ideas; brand-message execution</li> </ul> |
| October 16-31   | <ul style="list-style-type: none"> <li>Copywriting; writing for print and electronic media; print layout and design; executional and strategic consistency. Media classification; media strength and weakness; wireless communication; e-mail marketing; website marketing; integrating online brand communication; media planning; consumer sales promotion; sales promotion tools</li> </ul>   |
| November        | <ul style="list-style-type: none"> <li>Determining consumer sales promotion strength and limitations of sales promotion; trade promotion; trade promotion for new products and existing brands; trade promotion strategies; objectives of co-marketing communication.</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>  |



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## M.C. 305: HUMAN RESOURCE DEVELOPMENT

| Time period     | Syllabus to be covered  |
|-----------------|---|
| August 11-31    | <ul style="list-style-type: none"> <li>Human resource development: Concept and evolution, human resource mobilizations, HRD Conceptual base, strategic interventions in HRD sector and target groups, HRD mechanisms, processes and outcomes, HRD instruments, HRD.</li> </ul>          |
| September 1-15  | <ul style="list-style-type: none"> <li>HRD and Management: Attitude of top management towards HRD, Motivational aspects of HRD, Trends and Practices, Line manager and HRD.</li> </ul>  |
| September 16-30 | <ul style="list-style-type: none"> <li>HRD Activities: HRD culture and climate, Elements of HRD climate, measurement of HRD climate, factors to HRD climate, Determinant needs, developmental supervisor, HRD for Workers: HRD mechanisms for workers, Role of trade unions.</li> </ul> |
| October 1-15    | <ul style="list-style-type: none"> <li>HRD in Organizations: Government organizations, educational institutions, armed forces, police and industry, private sectors and public sectors units.</li> </ul>  |
| October 16-31   | <ul style="list-style-type: none"> <li>Emerging Issues in HRD: Creating awareness and commitment to HRD, Industrial relations and HRD, Utilization of HRD efforts,</li> </ul>   |
| November        | <ul style="list-style-type: none"> <li>Future of HRD, International comparison of HRD (Commonalities and differences).</li> </ul>   |
| December        | <ul style="list-style-type: none"> <li>Doubt Sessions and Mid Semester Tests</li> </ul>   |



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# **TEACHING ASSIGNMENTS**




Topic \_\_\_\_\_ Date \_\_\_\_\_

Assignment Of Cost  
Management

Topic :- Budget &  
Budgetary  
Control

Submitted By :-  
Khushbu  
1102  
B Com. 2<sup>nd</sup> Year

Submitted To :-  
Mrs. Seema  
Jindal



Skylimit®  
No. 2401611



Master

Topic.....

Date.....

Page No.....

## ASSIGNMENT TO AUDITING AND SECRETARIAL PRACTICE

Que.1) Company Auditor - Duties and Liabilities

Que.2) Role of Company Secretary in Company Meetings

SUBMITTED TO: MRS USHA MAM

SUBMITTED BY: CHAFI

CLASS : B.COM (IV SEM)

ROLL NO. : 1103

Teacher's Sign.



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## Guru Nanak College Killianwali



Submitted By: Lavish Kumar Goyal

Submitted To: Mr. Prince Singla

Class: Bcom. 4<sup>th</sup> Sem.

Roll No.: 1117

Subject: Advanced Accounting

Topic: A. Consequential Loss,  
B. Minority Interest,  
C. Internal reconstruction.

9  
A.A. 2  
TSO  
22/05/22





9/10

|          |            |
|----------|------------|
| PAGE NO. | STAR WHITE |
| DATE     |            |

Class : B.Com 1st year

Roll no : 1010

Submitted by : Anmol  
Goyal

Submitted To :

Mr. Ashish

Topic : Electronic

Payment System

# Assignment

## English Department

Topic:

Tender Notice  
(Regarding repair of road in ur city)

Subject:

English

Submitted by:

Nisha Monga

Class - B.Com, 1<sup>st</sup> year

Roll no: 1001

Submitted to:

Mrs. Surinder Kapila Mam



|          |
|----------|
| Page No. |
|          |

Department of Business Management

And Commerce

Guru Nanak College  
Mandi Killianwali

Assignment Of Security Analysis

And Portfolio Management (SAPM)

Session : 2021-22

Submitted To : Mr. Prince Singla

Submitted By : Osheen Monga

Roll No. : 1101

Class : B. Com (2nd) (4th Sem.)

Topic : Capital Asset Pricing Model (CAPM) and Arbitrage Pricing Theory (APT)

10%

A/A2  
15/12/22



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# **PARENT TEACHER MEETING**

---

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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# WORKSHOP

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Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Ref. No. 291/Comm./D.M./22

Dated. 04.02.2022

To  
Dr. Monica Bansal  
Director  
Panjab University Rural Centre,  
Kauni (Sri Muktsar Sahib)

Subject: - Invitation for One Day National Level Workshop (Online).

Respected Ma'am,

It gives us immense pleasure to inform you that Research Committee in collaboration with IQAC is going to organise **One Day National Level Workshop (Online)** on the topic "How to write a Research Proposal" on 8<sup>th</sup> February, 2022 (Tuesday) at 11:00 AM through Google Meet.

Hence, you are hereby requested to present your goodself as Keynote Speaker to make the event a success.

Thanking you in anticipation.  
With regards

Principal  
Dr. Surinder Singh Thakur

Estd. 1956

Coordinator  
Research Committee





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Guru Nanak College, Killianwali  
(Sri Muktsar Sahib) Punjab.



## About the College

Guru Nanak College, Killianwali is affiliated to Panjab University, Chandigarh has been established with a motto of "Strike Seek Serve" and showering rays of knowledge since 1956. The College is offering latest courses of Arts and Commerce at nominal fees along with host of scholarships for underprivileged students. The college has a huge Eco-friendly campus incorporating modern facilities like E-shelf, Multimedia Seminar Hall, Conference Hall, Auditorium, Gym and Swimming pool. The mission of the College is not only to provide quality education but also inculcate sense of self sufficiency, a sense of civic responsibility and to help them in achieving economic emancipation.

**Dr. Surinder Singh Thakur**  
PRINCIPAL

**Dr. Bharat Bhushan**  
IQAC COORDINATOR

**Dr. Seema Rani**  
COORDINATOR  
RESEARCH COMMITTEE  
M-9814928935

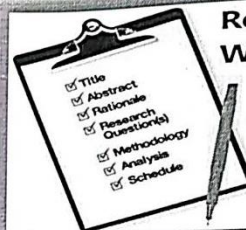
**Dr. Khushnasib Gurbakhshish Kaur,**  
**Dr. Payal Singla, Ms. Gurbinder Kaur,**  
**Mr. Prince Singla, Mr. Ashish Bagha**  
ORGANIZING COMMITTEE

## Registration

Register for free at the link:

<https://docs.google.com/forms/d/e/1FAIpQLSxKGA04UzrYmGnA3Gk4R5hP2U0FwPzJ8M66h1ac-DQ/viewform>

E-Certificates will be issued to participants after submission of Feedback form at the end of Workshop.



## Research Proposal Writing

## ONE DAY NATIONAL LEVEL WORKSHOP

(ONLINE)

## "HOW TO WRITE A RESEARCH PROPOSAL"

8<sup>th</sup> February, 2022 (Tuesday) at 11:00 AM on Google Meet

Organized by

RESEARCH COMMITTEE in collaboration with IQAC

## KEYNOTE SPEAKER

**Dr. Monica Bansal**  
Director  
Panjab University Rural Centre  
Kauni (Sri Muktsar Sahib) Punjab.





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2/5/22, 10:26 AM

Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On...

04/02/22

## Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On "How to Write a Research Proposal"

Hosted by Research Committee in Collaboration with IQAC, Guru Nanak College Killianwali (Sri Muktsar Sahib) 08th February, 2022 (Tuesday) at 11:00 AM. (No Registration Fee.)

iqacgcnkillianwali@gmail.com Switch accounts



\*Required

Email \*

Your email address

Title \*

☐ Mr.

☐ Mrs.

☐ Dr.

☐ Ms.

Name of the Participant \*

Your answer

<https://docs.google.com/forms/d/e/1FAIpQLSd5GfAO5UztUy8rhGnA36k4R9bI2JT0FwcPxJB0d66hLvc-DQ/viewform>

1/3

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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AM Guru Nanak College Killianwali, Sri Muktsar Sahib (Punjab). Registration Form for One Day National Level Workshop (Online) On...

Designation \*

Your answer

Organization \*

Your answer

City \*

Your answer

State \*

Your answer

Contact No. (Whatsapp No.) \*

Your answer

☐ Send me a copy of my responses.

Submit

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<https://docs.google.com/forms/d/e/1FAIpQLSd5GfAO5UztUy8rhGnA36k4R9bf2jT0FwcPxJB0d66hLvc-DQ/viewform>

2/3

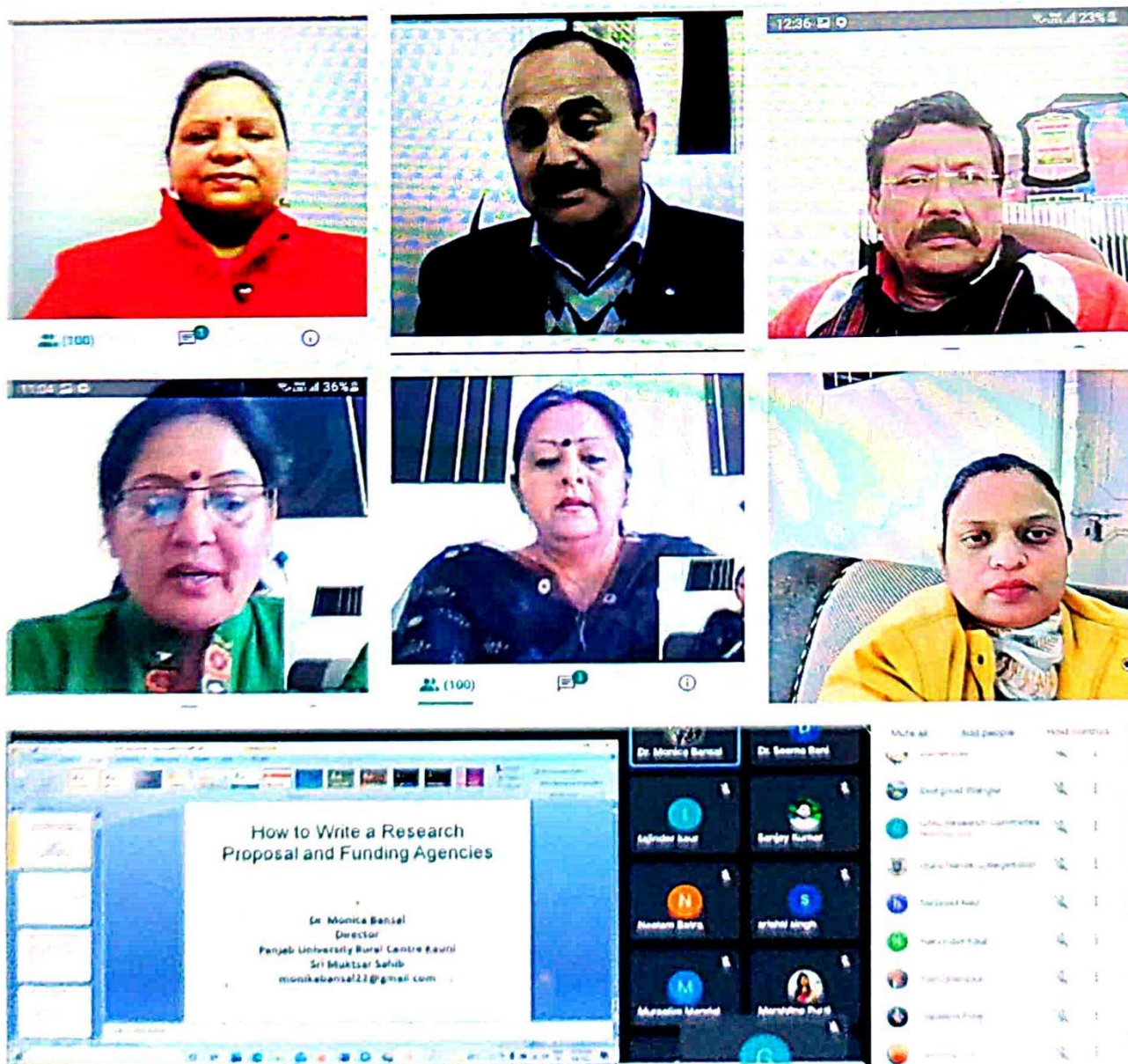
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Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Public March 09/02/2022

Digit Smachar 09/02/2022

9 फरवरी 2022, बुधवार

पंजिका पत्र

गुरु नानक कॉलेज की रिसर्च कमेटी द्वारा आइक्यूएसी के सहयोग  
से एक दिवसीय ऑनलाइन राष्ट्रीय वर्कशॉप का आयोजन

चर  
धार्मिक

[illegible][illegible]

पञ्चांगीना में पञ्चांगी गान्धी



१. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 २. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ३. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ४. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ५. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ६. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ७. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ८. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 ९. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।  
 १०. प्रत्येक व्यक्ति को अपने स्वयंसेवक के रूप में प्रोत्साहित किया जा सकता है।

[illegible]

**‘एक बेहतरीन अनुसंधान प्रस्ताव कैसे लिखें’** विषय पर वर्कशॉप आयोजित



डब्यावा, ८ फरवरी (कृष्ण  
निलोत्तम) : गुगु नामक कॉलेज  
हिक्रियावांवाली में प्रिंसोपल डॉ.  
सुंदर सिंह ठाकुर को नेतृत्व में  
मंगलवार को कॉलेज को सिरप  
कमेटी द्वारा आडक्युएसों के  
सहयोग में एक दिवसीय राष्ट्रीय  
वर्कशॉप का आयोजन वर्तुत  
आयोजन से किया गया। इस  
माध्यमाद्वारा कंशोंप का मुख  
विय थ 'एक वंशतरांन  
अनुसंधान प्रस्ताव कैसे लिखें'  
शिक्षकों और विद्यार्थियों के लिए  
इस संयोज और अति माधुवर्ण

[illegible]

कहे हुए आदि विद्या भवन  
 में शिक्षकों की विदायिका  
 के लिए अनुमोदन और  
 अनुमोदन प्रमाण के  
 महत्त्व पर ऐसी ही  
 अपने अनुमोदन में आ  
 मेज़ या महत्त्व प्रमाण के  
 लेकर दृष्टि  
 आदि माध्यम पर  
 अनुमोदन प्रमाणों  
 प्रमाणों आदि जैसे  
 प्रमाणों और दान  
 अनुमोदन और दान  
 मेज़ या महत्त्व प्रमाण के

पंजाब विश्वविद्यालय हरार मेंटर  
कोनी, जिला श्री मुक्तसर साहिब को  
डायरेक्टर डॉ. मोनिका बेसल  
ऑनलाइन मेंच गृहल मीट को  
उपस्थित हुई। डॉ. मोनिका जिन्हें  
संव्यं 16 वर्षों का अध्यापन अनुभव  
है एवं वे बहुत सरं सरं प्रोवैक्टर,  
मॉड्यूल डिर्वलमेंट आदि  
सफलतापूर्वक संभल कर चुकी हैं।  
आज ओपनकारिंग परियार सरं  
कमेटी कोऑर्डिटर डॉ. मोमा सिंघ  
ने सभी को सम्मने प्रस्तुत किया।  
मुख्य वक्ता डॉ. मोनिका ने  
पोपरी को जरूर अपनी प्रस्तुत पर  
विचार पोषा व सलाह भी दे सकी  
है। आज के हम एक विशेषी  
ऑनलाइन मॉड्यूल का कार्यक्रम में 200  
हैं। कर्षक प्रोफेसरों का सम्मने में  
सां कापेक्षम को प्रत्येक मीट में  
ऑनलाइन सम्मने सलाह पर भी सुनि  
किया गया।

अजीत समाचार 09-Feb-2022  
Page: 9

उत्तर भारत का सम्पूर्ण अखबार

[http://www.aiitsamachar.com/20220209/26/9/1\\_1.cms](http://www.aiitsamachar.com/20220209/26/9/1_1.cms)



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# REMEDIAL MEASURES





Agenda:

1. Measures to be taken for active learners and slow learners.

2. Distribution of books from book-bank as more books have been added to book-bank.

34 + 8 + 5 + 34  
Sample Purchase Knt. Old teachers book



Rec

digarh

A meeting of the dept. at 2.30 pm was held on 13/04/22. The result of B. Com IIIrd Sem was declared by the active learner. One to find out in B. Com IIrd year and slow learner.

Following members were present in the meeting —

1. Mrs. Usha Goyal Usha
  2. Dr. Seema Tindal Seema Tindal
  3. Mr. Prince Singh Prince
  4. Mr. Ashish Baghel Ashish
  5. Miss Neha Thakur Neha Thakur
  6. Mr. Manik Tindal Manik
- 13/4/22

It was decided in the meeting that top 10 scorers in B. Com IIIrd Sem as per result declared by active learner and ten students with least marks were selected as slow learner.

It was further decided that for active learner the dept. will do the following things

- Motivate them to use reference books & electronic resources at
- E-pathshala, SWAM Portal, N-List
- To enhance their knowledge they will be interacted with professional persons from different fields through extension lectures, seminars, workshops & visits etc.
- These active learners will be given various crucial roles and



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Chandigarh

The list of student prepared and the book to the following students was distributed 16/04/22

## B.COM (IInd Year)

1. Rehmat (Cost mgt, Advanced Accounting)
2. Nishant (Cost Mgt, Auditing)
3. Abhishek (SAPM, Auditing, Quantitative Methods)
4. Prince Sethi (Cost Acc, Marketing)
5. Arun Sachdev (Marketing, Auditing, Cost Mgt)
6. Himanshu Swaya (Advance Acc, Marketing, Cost mgt)
7. Sukhpreet Singh (SAPM, Marketing, Cost mgt, Quantitative)
8. Sahil Bulandi (Marketing, SAPM, Cost Mgt, Advance Acc, Cost mgt)

## B.COM (Ist Year)

1. Navdeep (E-commerce), HRM
2. Suchmandeep (Corporate Acc, HRM, Ecommerce)
3. Kanishak (E-commerce, HRM)
4. Davinder (Business Law for Shubham)
5. Gurubaksh (E-commerce, HRM)