



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## INDEX

Sr.No.	Name of the Document	Page No.
1.	Internal Audit	2-13
2.	External Audit	14-64
3.	Budget Allocation	65
4.	Bills of Budget Items	66-68



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## ➤ Internal Audit 2020-21

q/c

**GURU NANAK COLLEGE, KILLIANWALI**  
**COLLEGE 'A'**  
**BALANCE SHEET AS ON 31/03/2021**

<u>LIABILITIES</u>	<u>AMOUNT (Rs.)</u>	<u>ASSETS</u>	<u>AMOUNT (Rs.)</u>
<b>CORPUS FUND</b>	(65,79,563.49)	<b>SUNDRY ADVANCES</b>	4,38,469.00
<b>RESERVE &amp; SURPLUS</b>		<b>BANK BALANCES</b>	
Opening Balance	44,658.50	SBI, Dabwali	99,139.91
Add: Received During the Year	26,878.50		
	71,537.00	<b>GRANT RECEIVABLE</b>	26,53,641.00
<b>PAYABLES</b>	25,30,658.00		
<b>CURRENT LIABILITIES</b>			
Cheque issued but not presented in bank	34,316.00		
<b>BRANCHES</b>			
Guru Nanak College-AF	3,00,439.00		
Guru Nanak College 'B'	1,07,22,150.00		
Guru Nanak College-Security	1,88,786.00		
Guru Nanak College-Society	(40,77,072.60)		
	<b>31,91,249.91</b>		<b>31,91,249.91</b>

**ACCOUNTANT**      **SECRETARY/ PRESIDENT**      **PRINCIPAL**

Date: 19/01/2022  
Place: Mandi Dabwali



Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## GURU NANAK COLLEGE, KILLIANWALI

### COLLEGE 'A'

#### INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31/03/2021

ARTICULARS	AMOUNT(Rs.)	PARTICULARS	Amount(Rs)
To Salary (Teaching Covered Staff)	1,40,79,402.00	By Grant	1,50,34,665.00
To Salary (Non Teaching Covered Staff)	24,78,168.00	By Admission Fees	70,775.00
To EPF Admin charges(Non Teaching Sta	8,336.00	By Late Admission Fees	12,600.00
To DA Arrears	1,27,515.00	By Tution Fees	3,04,940.00
To AGP Arrears(Dr. Seema Rani)	1,33,373.00	By Interest on Saving A/C	21,196.00
To Bank Charges	383.50	By Management Share	14,10,000.00
To PSDT	120.00		
To Excess of Income Over Expenditure	26,878.50		
	1,68,54,176.00		1,68,54,176.00

ACCOUNTANT

SECRETARY/ PRESIDENT

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## GURU NANAK COLLEGE, KILLIANWALI COLLEGE 'A'

### ASSETS & SURPLUS

Opening Bal.  
Current Year Profit

44,658.50  
26,878.50  
71,537.00

### PAYABLES

Salary Payable Teaching Staff  
DA Arrears  
AGP Arrears

23,65,222.00  
32,063.00  
1,33,373.00  
25,30,658.00

### SUNDRY ADVANCES

PF Investment  
Medical Allowance Recoverable  
Misc Receivable  
Receivable From Staff (TDS)  
Receivable From Staff (PF Teaching)  
Receivable From Staff (PF Non Teaching)  
Receivable From Staff (PSDT)

1,55,698.00  
3,600.00  
3,500.00  
2,21,600.00  
30,659.00  
20,612.00  
2,800.00  
4,38,469.00







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GURU NANAK COLLEGE, KILLIANWALI COLLEGE 'B'				Sch 510
BALANCE SHEET AS ON 31/03/2021				
LIABILITIES	AMOUNT (Rs.)	ASSETS	AMOUNT (Rs.)	
<b>CORPUS FUND</b>	1,00,32,595.73	<b>Fixed Assets</b>		
		Gross Block	2,27,93,096.00	
<b>RESERVE &amp; SURPLUS</b>		Less: Accumulated	(1,18,23,519.17)	1,09,69,576.83
Opening Balance	(8,39,621.06)	Depreciation		
Add: Recd During	5,15,705.54			
the Year	(3,23,915.52)	<b>SECURITIES &amp; DEPOSITS</b>		
		BBA & BCA Course	2,000.00	
<b>GRANTS UTILISED</b>	1,59,23,055.00	Telephone	950.00	
		University	5,000.00	7,950.00
<b>CREDITORS</b>	13,47,886.01	<b>DEBTORS &amp; ADVANCES</b>		13,500.00
<b>PAYABLES</b>	33,17,395.00	<b>BANK BALANCES</b>		91,75,710.89
		<b>BRANCHES</b>		
		Guru Nanak College 'A'		1,07,22,150.00
		Guru nanak College-Society		96,148.37
		Guru Nanak High School		45,500.00
		Guru Nanak Collegiate-School		(13,090.00)
		Guru Nanak College-Security		(5,67,844.00)
		Guru Nanak College-AF		(2,19,587.87)
		<b>CASH</b>		67,002.00
	<b>3,02,97,016.22</b>		<b>3,02,97,016.22</b>	

ACCOUNTANT

SECRETARY/ PRESIDENT

PRINCIPAL

Date: 12/01/2022  
Place: Mandi Dabwali





Estd. 1956

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## GURU NANAK COLLEGE, KILLIANWALI COLLEGE 'B'

### INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31/03/2021

PARTICULARS	AMOUNT(Rs.)	PARTICULARS	AMOUNT(Rs.)
To Advertiment Exp	21,602.00	By CBA Fees	23,685.00
To Audit Fees	12,810.00	By College Campus Maint. Fund	24,80,118.00
To Bank Charges	4,657.09	By College News & Annual Reports	26,935.00
To Digital Sign Exp.	1,000.00	By Donation For Books	21,000.00
To ECA	24,846.00	By College Youth welfare fund	57,050.00
To E-Library Expenses	16,800.00	By Retiral Fund	8,21,580.00
To Salary Contract Staff TS/NTS	12,68,061.00	By Environment Education Fees	99,125.00
To EPF Admin Charges	17,931.00	By Generator Fund	82,350.00
To Staff Welfare Exp.	2,183.00	By Gurudwara Fund	52,800.00
To EPF Cont. Of MC	8,804.00	By Gym Charges	20,505.00
To Fees Concesion	43,300.00	By Identity & Library Cards	28,510.00
To Sanitation Exp.	2,595.00	By Interest on FDR's	3,93,369.00
To EPF Cont. Of Staff	8,242.00	By Interest on Saving A/c	4,055.00
To Internet Exp	19,415.00	By LeaseLine Internet	69,395.00
To Misc Exp	23,024.00	By Library Development Fund	1,06,840.00
To Newspaper Exp	3,250.00	By M.A Hindi Fees	52,370.00
To Printing & Stationery	34,220.00	By M.A History Fees	1,82,150.00
To Repair & Maintenance	3,49,143.00	By M.A Punjabi Fees	1,42,685.00
To Refund of Fees	10,000.00	By M.Com Fees	4,90,672.00
To Infrared Thermometer	7,600.00	By Medical Charges	45,620.00
To Annual Extension of Affiliation	11,000.00	By Misc Income	855.00
To 5% & 25% Management share	14,10,000.00	By NCC/NSS	7,995.00
To Salary(Self Finance)	8,11,725.00	By PGDCA Fees	27,985.00
To TA/DA	41,268.00	By Provisional Admission	8,000.00
To Depreciation	13,37,596.37	By Red Cross Fund	4,010.00
To Excess of Income over	5,15,705.54	By Student Scholarship Fund	77,440.00
Expenditure		By Student Aid Fund	1,32,180.00
		By Student Insurance	48,000.00
		By Swimming Pool Fees	2,47,034.00
		By Unaided Fund	2,44,965.00
		By Subject Charges	50.00
		By Sale of Scrap	6,200.00
		By Gym Training Income	1,250.00
	60,06,778.00		60,06,778.00

ACCOUNTANT

SECRETARY/ PRESIDENT

PRINCIPAL



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## GURU NANAK COLLEGE, KILLIANWALI COLLEGE 'B'

### Details of Grants

Grant for Auditorium Repair	
Grant for Building Repair	4,00,000.00
Grant for College Building	1,50,000.00
Grant For Computer Based Accounting	2,00,000.00
Grant For Development & Library	7,00,000.00
Grant For Development	15,00,000.00
Grant For Red Ribbon Club	5,00,000.00
Grant For Sports & Library	2,500.00
Grants	4,00,000.00
Grants	3,500.00
UGC Grant for 11th Plan	21,10,976.00
UGC Grant for Development of sport	27,744.00
UGC Grant for 11th pln merged	44,32,676.00
UGC Grant for 12th	17,90,000.00
UGC Grant for additional Equipments	1,05,568.00
UGC Grant for Development	21,84,308.00
UGC Grant for Seminar	2,77,440.00
UGC Grant for Swimming Pool	75,000.00
UGC grant for Vocational Education	1,98,703.00
Vevki Grant (Dev.of basement)	8,00,000.00
Vevki Grnt for Gym Goods	5,00,000.00
Vevki Grant for Room Repair	75,000.00
Recurring Expenditure against Grant	3,00,000.00
	(8,10,360.00)
	<u>1,59,23,055.00</u>

### CREDITORS

Davinderjeet Singh	6,413.00
Kuldeep Singh	2,410.00
Roop Lal Gupta	149.00
NCC TA/DA	8,665.00
Satish Chugh	12,75,946.29
Cheques Issued but not Presented	54,302.72
	<u>13,47,886.01</u>

### PAYABLES

20 Pb.BN NCC, BTI	51,342.00
Stiching Charges(NCC)	3,804.00
Special Security	11,700.00
Director Scholarship	2,47,479.00
Student Security	4,10,520.00
Post Matric Scholarship Payable	11,51,470.00
Scholarship Payable	14,36,080.00
Gym Security	5,000.00
	<u>33,17,395.00</u>



Principal  
Guru Nanak College  
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## GURU NANAK COLLEGE, KILLIANWALI COLLEGE 'B'

### BANK BALANCES

CBI Badal	15,216.00
SBI, Killianwali C/A (8263)	9,511.34
SBI, Killianwali S/A (6841)	7,408.41
FDR SBI(50029)	58,62,281.00
SBI, Killianwali S/A (5505)	1,93,948.90
SBI, FDR(Endowment Fund)	11,20,120.00
SBI 50029	5,46,888.24
SBI, FDR(Retiral Fund)	12,11,068.00
Accrued Interest	2,09,269.00
	<u>91,75,710.89</u>

### DEBTORS & ADVANCES

Gurpreet Kaur	2,500.00
Sukhjeevan Mali	3,500.00
Baldev Singh	4,000.00
Vicky Sweeper	3,500.00
	<u>13,500.00</u>





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## GURU NANAK COLLEGE - B, KILLIANWALI FIXED ASSETS AS ON 31/03/2021

Particulars	Rate	Gross Block			Depreciation			Net Block	
		Gross Value as on 1/4/2020	Additions During the Year	Gross Value as on 1/4/2021	Depreciation Upto 31/3/2019	Depreciation for the year 2019-20	Depreciation Upto 31/3/2020	WDV as on 1/4/2021	WDV as on 1/4/2020
BKCM Library Hall	10%	1,44,644.00	-	1,44,644.00	43,914.20	10,072.98	53,987.18	90,656.82	1,00,729.80
Gurdwara Building	10%	2,82,858.00	-	2,82,858.00	28,285.80	25,457.22	53,743.02	2,29,114.98	2,54,572.80
Building Development	10%	1,51,440.00	-	1,51,440.00	45,976.20	10,546.38	56,522.58	94,917.42	1,05,463.80
Building Repair(Renovation)	10%	23,68,720.00	-	24,89,720.00	6,78,581.20	1,81,113.88	8,59,695.08	16,30,024.92	16,90,138.80
Library Hall Building	10%	1,46,423.00	1,21,000.00	2,67,423.00	44,453.00	10,197.00	54,650.00	91,773.00	1,01,970.00
Swimming Pool	10%	54,52,306.00	-	54,52,306.00	16,19,777.50	3,83,252.85	20,03,030.35	34,49,275.65	38,32,528.50
Sports Infrastructure Under UGC	10%	1,86,995.00	-	1,86,995.00	56,770.40	13,022.46	69,792.86	1,17,202.14	1,30,224.60
Student Centre	10%	3,79,993.00	-	3,79,993.00	1,15,365.10	26,462.79	1,41,827.89	2,38,165.11	2,64,627.90
Teachers Hostel Building	10%	3,30,689.00	-	3,30,689.00	1,00,395.20	23,029.38	1,23,424.58	2,07,264.42	2,30,293.80
Water Tanky	10%	5,500.00	-	5,500.00	1,669.60	383.04	2,052.64	3,447.36	3,830.40
Water Tank	10%	10,274.00	-	10,274.00	2,029.10	824.49	2,853.59	7,420.41	8,244.90
Grant for Building & Other Development	10%	44,35,644.00	-	44,35,644.00	13,46,648.70	3,08,899.53	16,55,548.23	27,80,095.77	30,88,996.47
New Cycle Stand	10%	96,250.00	-	96,250.00	29,221.60	6,702.84	35,924.44	60,325.56	67,028.40
Hall Renovation	10%	5,45,473.00	-	5,45,473.00	1,65,604.60	37,986.84	2,03,591.44	3,41,881.56	3,79,868.40
Banner Board	10%	5,700.00	-	5,700.00	570.00	513.00	1,083.00	4,617.00	5,130.00
Sculpture	15%	25,000.00	-	25,000.00	3,750.00	3,187.50	6,937.50	18,062.50	21,250.00
Air Conditioner	15%	43,300.00	-	43,300.00	6,495.00	5,520.75	12,015.75	31,284.25	36,805.00
Genset Battery	15%	3,900.00	-	3,900.00	292.50	541.13	833.63	3,066.38	3,607.50
Aqua guard	15%	13,980.00	-	13,980.00	8,707.45	790.88	9,498.33	4,481.67	5,272.55
Motor Cycle	15%	25,500.00	-	25,500.00	13,186.90	1,846.97	15,033.87	10,466.14	12,313.10
Automated Te & Coffee	15%	9,400.00	-	9,400.00	5,855.50	531.68	6,387.18	3,012.83	3,544.50
Gym	15%	2,51,164.00	-	2,51,164.00	1,56,437.45	14,208.98	1,70,646.43	80,517.57	94,726.55
Ground Work Under UGC	15%	15,446.00	-	15,446.00	9,620.10	873.89	10,493.99	4,952.02	1,085.90
Equipment under UGC(9th Plan)	15%	2,52,975.00	-	2,52,975.00	1,11,876.70	21,164.75	1,33,041.45	1,19,933.56	1,41,098.90
Photocopier Under UGC	15%	66,355.00	-	66,355.00	41,329.30	3,753.86	45,083.16	21,271.85	25,025.70
Generators under UGC	15%	1,73,650.00	-	1,73,650.00	1,08,157.50	9,823.88	1,17,981.38	55,668.63	65,492.50
Equipment under UGC (10th Plan)	15%	79,395.00	-	79,395.00	49,451.20	4,491.57	53,942.77	25,452.23	29,943.80
R.O Water tanky Under UGC	15%	1,03,500.00	-	1,03,500.00	64,464.60	5,855.31	70,319.91	33,180.09	39,035.40
AC Under UGC	15%	3,37,410.00	-	3,37,410.00	1,82,333.45	23,261.48	2,05,594.93	1,31,815.07	1,55,076.92
Sound Service Equipments under UGC	15%	2,55,602.00	-	2,55,602.00	1,58,438.50	14,574.53	1,73,013.03	82,588.98	97,163.50
Sound Service Equipments	15%	31,960.00	-	31,960.00	19,906.15	1,808.08	21,714.23	10,245.77	12,053.85
Equipment under UGC	15%	3,12,812.00	-	3,12,812.00	1,94,835.40	17,696.49	2,12,531.89	1,00,280.11	1,19,976.60
Equipment under Bark, Ar. Shet (UGC)	15%	2,09,616.00	-	2,09,616.00	1,30,559.20	11,858.52	1,42,417.72	67,198.28	79,056.98
Illumination Machine	15%	3,315.00	-	3,315.00	2,064.65	187.55	2,252.20	1,062.80	1,250.35
Motor	15%	30,740.00	-	30,740.00	19,146.85	1,738.97	20,885.82	9,854.18	11,593.15
Handy Camera	15%	54,090.00	-	54,090.00	33,690.00	3,060.00	36,750.00	17,340.00	20,400.00
Exhaust Fans	15%	22,005.00	-	22,005.00	13,706.45	1,244.78	14,951.23	7,053.77	8,298.55
CCTV Cameras	15%	3,26,830.00	-	3,26,830.00	1,88,975.30	21,063.71	2,10,039.01	1,19,361.00	1,37,854.70
Voltage Stabilizer	15%	4,200.00	-	4,200.00	2,616.45	237.53	2,853.98	1,346.02	1,583.55
Biometric	15%	10,750.00	-	10,750.00	5,980.65	715.40	6,696.05	4,053.95	4,769.35





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## ADMITTANCE

Intercom	15%	1,550.00	-	1,550.00	966.05	87.59	1,053.64	496.36	583.95
Water Cooler	15%	79,500.00	-	79,500.00	42,370.30	5,569.46	47,939.76	31,560.25	37,129.70
Computer	40%	2,11,220.00	-	2,11,220.00	1,98,502.40	5,087.04	2,03,589.44	7,630.56	12,717.60
Computer Under Vocation Edu	40%	8,16,350.00	-	8,16,350.00	8,05,064.60	4,514.16	8,09,578.76	6,771.24	11,285.40
Computer Under CBA	40%	2,26,550.00	-	2,26,550.00	2,01,209.00	10,136.40	2,11,345.40	15,204.60	25,341.00
Computer Under 11th plan	40%	6,19,625.00	-	6,19,625.00	6,11,059.40	3,426.24	6,14,485.64	5,139.36	8,565.60
Computer Under UGC	40%	9,71,125.00	-	9,71,125.00	9,49,229.20	8,758.32	9,57,987.52	13,137.48	21,895.80
Computer Under HSPFN Program	40%	1,22,000.00	-	1,22,000.00	1,20,313.40	674.64	1,20,988.04	1,011.96	1,686.60
Computer Under Carrier Oriental Program	40%	4,15,500.00	-	4,15,500.00	4,09,756.20	2,297.52	4,12,053.72	3,446.28	5,743.80
CTV	40%	21,000.00	-	21,000.00	10,920.00	4,032.00	14,952.00	6,048.00	10,080.00
Computer Accessories	40%	12,741.00	-	12,741.00	12,565.20	70.32	12,635.52	105.48	175.80
Clock	10%	525.00	-	525.00	246.00	27.90	273.90	251.10	279.00
Cooler	10%	2,350.00	-	2,350.00	1,100.80	124.92	1,225.72	1,124.28	1,249.20
Furniture & fixture Under UGC 11th Plan	10%	1,45,976.00	-	1,45,976.00	12,737.00	8,461.71	69,820.61	76,155.39	84,617.10
UGC Grant For Ceiling Fans	10%	47,000.00	-	47,000.00	15,413.58	3,426.30	16,163.30	30,836.70	34,263.00
Furniture & fixtures under additional Grar	10%	2,50,034.00	-	2,50,034.00	1,35,898.20	15,413.58	1,51,311.78	1,38,722.22	1,54,135.80
Furniture & fixture Under CBA	10%	9,050.00	-	9,050.00	4,241.30	480.87	4,722.17	4,327.83	4,808.70
Furniture & fixture	10%	5,05,404.00	8,960.00	5,14,364.00	1,66,397.40	34,796.66	2,01,194.06	3,13,169.94	3,39,006.60
Water Jug	10%	840.00	-	840.00	393.60	44.64	438.24	401.76	446.40
Fire Extinguisher	10%	9,000.00	-	9,000.00	4,217.40	478.26	4,695.66	4,304.34	4,782.60
SMS Publications	100%	20,900.00	-	20,900.00	-	-	20,900.00	-	-
E-Library	100%	1,12,600.00	-	1,12,600.00	-	-	1,12,600.00	-	-
Books Under UGC Grant Assets for CBA	100%	34,622.00	-	34,622.00	-	-	34,622.00	-	-
Books Under UGC 11th Plan	100%	3,88,692.00	-	3,88,692.00	-	-	3,88,692.00	-	-
Books Under UGC Grant Assets Under Adf	100%	50,400.00	-	50,400.00	-	-	50,400.00	-	-
Library Books	100%	49,476.00	21,185.00	70,661.00	49,476.00	21,185.00	70,661.00	-	-
Library Books Under Edu Back Area	100%	37,595.00	-	37,595.00	-	-	37,595.00	-	-
Books Under UGC 12th Plan	100%	52,725.00	-	52,725.00	-	-	52,725.00	-	-
Books Under UGC 10th Plan	100%	81,580.00	-	81,580.00	-	-	81,580.00	-	-
Books Under UGC 9th Plan	100%	97,647.00	-	97,647.00	-	-	97,647.00	-	-
		2,26,39,581.00	1,53,715.00	2,27,93,096.00	1,04,85,922.80	13,37,596.37	1,18,23,519.17	1,09,69,576.83	1,21,53,458.20

S.No	Particulars	Amount(Rs.)	Date
1	CTV	2,570.00	
2	Entrance Gates	1,21,000.00	
3	Furniture & Fittings	8,960.00	
4	Library Books	21,185.00	







# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College

KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211

NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

**GURU NANAK COLLEGE, KILLIANWALI**  
**AMALGAMATED FUNDS**  
**INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31/03/2021**

ARTICULARS	AMOUNT(Rs.)	ARTICULARS	AMOUNT(Rs.)
To Bank Charges	523.60	By Interest on FDR	75,698.00
To Cont/Regd/Mig.	16,035.00	By Interest on Saving	7,969.00
To Electricity & Water Charges	1,75,470.00	By Subsidy	777.52
To Postal Exp.	2,217.00	By Amalgamated Fund	7,22,565.00
To University Fees	71,677.00	By College Sports Fund	1,48,680.00
To Repair & Maintenance	1,73,577.00	By Environment Exam Fees	81,175.00
To Genset Exp.	7,100.00	By Exam Fees	7,40,815.00
To Printing & Stationery	3,720.00	By MA Exam Fees	2,13,550.00
To Sports & Games	3,100.00	By D.P.I Charges	41,100.00
To Refund of fees	5,000.00	By House Exam Fees	1,16,190.00
To Depreciation	1,29,965.45	By Magazine Fund	68,020.00
To Excess of Income Over Expenditure	17,29,177.47	By Prize Distribution Exp	53,820.00
		By Seminar/club/society	47,203.00
	<b>23,17,562.52</b>		<b>23,17,562.52</b>

ACCOUNTANT

SECRETARY/ PRESIDENT

PRINCIPAL



GURU NANAK COLLEGE, KILLIANWALI  
AMALGAMATED FUNDS  
FIXED ASSETS AS ON 31/03/2021

FIXED ASSETS AS ON 31/03/2021							Net Block	
Particulars	Rate	Gross Block		Depreciation			WDV as on 31/03/2021	WDV as on 1/4/2020
		Gross Value as on 1/4/2020	Additions During the Year	Gross Value as on 1/4/2021	Depreciation Up to 31/3/2020	Depreciation for the Year 2020-21		
Cease Fire Cylinder	15%	12,750.00	-	12,750.00	7,941.55	721.27	8,662.82	4,087.18
Generator Sets	15%	26,282.00	-	26,282.00	16,369.30	1,486.91	17,856.21	8,425.80
Grass Cutter	15%	9,767.00	-	9,767.00	6,083.95	552.46	6,636.41	3,130.59
Sound Service Equipment	15%	15,855.49	-	15,855.49	9,875.32	897.02	10,772.35	5,083.14
Voltage Stabilizer (Water Cooler)	15%	5,800.00	-	5,800.00	3,612.95	328.06	3,941.01	1,858.99
Water Cooler	15%	97,539.00	-	97,539.00	54,830.75	6,406.24	61,236.99	36,302.01
Water Filter	15%	890.00	-	890.00	554.25	50.36	604.61	285.39
Water Purifier	15%	6,000.00	-	6,000.00	3,737.30	339.41	4,076.71	1,923.30
Tubewell (Swimming Pool)	15%	27,320.00	-	27,320.00	17,016.30	1,545.56	18,561.86	8,758.15
Vacuum Cleaner	15%	5,300.00	-	5,300.00	3,300.80	299.88	3,600.68	1,699.32
Gardening Equipment	15%	1,04,005.00	-	1,04,005.00	22,230.75	12,266.14	34,496.89	69,508.11
Building	5%	1,06,600.00	-	1,06,600.00	28,239.25	3,918.04	32,157.29	74,442.71
Swimming Pool	5%	5,24,386.00	-	5,24,386.00	1,37,258.15	19,356.39	1,56,614.54	3,67,771.46
Toilet & Urinal For Students	5%	3,64,212.91	-	3,64,212.91	84,322.10	13,994.54	98,316.64	2,79,890.81
Typewriter	10%	29,376.59	-	29,376.59	13,764.66	1,561.19	15,325.85	14,050.74
Ice Box	10%	895.70	-	895.70	419.87	47.58	467.45	428.25
Water Meter	10%	535.00	-	535.00	250.60	28.44	279.04	255.96
Spray Tank	10%	500.00	-	500.00	234.50	26.55	261.05	238.95
Clock	10%	690.00	-	690.00	322.80	36.72	359.52	330.48
Water Jugs	10%	1,736.00	-	1,736.00	814.40	92.16	906.56	829.44
Library Furniture	10%	4,06,724.00	-	4,06,724.00	1,71,789.80	23,493.42	1,95,283.22	2,11,440.78
Mobile Phone	15%	1,500.00	-	1,500.00	416.25	162.56	578.81	921.19
Cooler	15%	6,600.00	-	6,600.00	4,111.20	373.32	4,484.52	2,115.48
Cycle Stand	15%	6,250.00	-	6,250.00	3,810.50	365.93	4,176.43	2,073.58
Fan & Fittings	10%	39,038.10	-	39,038.10	18,291.21	2,074.69	20,365.90	18,672.20
Furniture & Fixtures	10%	6,53,311.52	-	6,53,311.52	2,93,659.35	35,965.22	3,29,624.57	3,23,686.95
Intercom	15%	8,750.00	-	8,750.00	5,450.30	494.96	5,945.26	2,804.75
Library Books	100%	9,85,044.24	-	9,85,044.24	9,85,044.24	-	-	-
Motor (10 HP)	15%	9,300.00	-	9,300.00	5,792.90	526.07	6,318.97	2,981.04
Motor (2 H.P)	15%	12,100.00	-	12,100.00	7,536.35	684.55	8,220.90	3,879.10
Motor (5 H.P)	15%	11,500.00	-	11,500.00	7,162.45	650.63	7,813.08	3,686.92
Room Cooler	15%	13,515.00	-	13,515.00	8,417.55	764.62	9,182.17	4,332.83
Water Tank	10%	8,555.00	-	8,555.00	4,009.10	454.59	4,463.69	4,091.31
		35,02,628.55	-	35,02,628.55	19,26,670.75	1,29,965.45	20,56,636.20	14,45,992.35
								15,75,957.80





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## GURU NANAK COLLEGE SECURITY A/C BALANCE SHEET AS ON 31/03/2021

LIABILITIES	AMOUNT (Rs.)	ASSETS	AMOUNT (Rs.)
<b>CURRENT LIABILITIES</b>		<b>Cash &amp; Bank</b>	
Securities A/c	16,84,950.32	Fixed Deposits With SBI, Killianwali	✓ 9,72,218.00
Library Security	87,400.00	SBI S/A, Killianwali	✓ 95,569.46
Special Library Security	385.00	Accrued Interest	✓ 16,376.00
Accumulated Interest			
Opening Balance	1,55,496.50		
Add: Interest Received	57,828.00		
During the Year			
	2,13,324.50	<b>BRANCHES</b>	
		Guru Nanak College 'A'	✓ 1,88,786.00
		Guru Nanak College 'B'	✓ 5,67,844.00
		Guru Nanak College-AF	✓ 1,45,100.00
		Guru Nanak Collegiate School	✓ (8,300.00)
		Guru Nanak College-Society	✓ 8,466.36
			19,86,059.82
	19,86,059.82		

ACCOUNTANT

SECRETARY/ PRESIDENT

PRINCIPAL

Date: 12/01/22  
Place: Mandi Dabwali







# GURU NANAK COLLEGE

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## ➤ External Audit

INDIAN AUDIT &  
ACCOUNTS DEPARTMENT



OFFICE OF THE PRINCIPAL  
ACCOUNTANT GENERAL (AUDIT) PUNJAB,  
PLOT NO. 21, SECTOR 17,  
CHANDIGARH-160017.  
TEL/FAX-0172-2703149, 2773931  
PHONE - 0172-2783168, 2703873

पत्र नं - AMG-IV/AP-13/2020-21/11

दिनांक - 28.12.2020

To,

The Principal  
Guru Nanak College  
Killianwali, Muktsar  
PUNJAB

**Subject: Audit Intimation.**

An Audit Team comprising of following officers will visit your office in the month of January 2020 for performance audit "Outcomes Audit on Higher Education". In respect of performance audit some proforma are being enclosed herewith for necessary action.

Sl. No	Name of Officer (Sh.)	Designation
1.	Kanti Prashad	Sr. Audit Officer
2.	Mukesh Kumar	Assistant Audit Officer
3.	A.B.Tripathi	Assistant Audit Officer
4.	D.S.Meena	Assistant Audit Officer

Though depending upon the volume of work and supply of information/documents the period of audit may be extended by the Audit Team. You are requested to fill the proforma and sent on the same mail at the earliest which would assist above said team in audit work.

Our audit shall be conducted with reference to the **CAG of India's (DPC) Act 1971 and Auditing Standards and Regulations on Audit and Accounts 2007** issued by the CAG of India.

Under **Section 18 of the CAG of India's (DPC) Act 1971**, it is the responsibility of the person in charge of any office or department, the accounts of which have to be inspected and audited by the CAG of India, to afford all facilities for inspection by the audit team and comply with the request for information. I also draw your attention to Regulations 172, which enjoins that where required by audit the auditable entity shall conduct physical verifications of stores, stocks, assets etc. It may be mentioned here that failure to produce necessary record/documents or to respond to the clarifications sought by the Audit team would tantamount to preventing a Government officer from performing his/her duties.

I request that you may nominate a liaison officer of sufficiently senior level for day-to-day coordination in the audit functions and I shall be grateful, if you could also issue instructions to your subordinate offices in this regard. Audit Team will make a request for an entry and exit conference with head of the office. We request you to kindly make it convenient to hold the meeting on the opening and closing days of the audit respectively.

I bring to your kind notice that our team would expect only working environment assistance in their day to day working and documents and information and nothing more. Should you feel it necessary, If there is any issue with the above dates of Audit, please inform us immediately so that we may plan another unit instead of you. As you would agree, last moment requests are difficult to be kept.

Looking forward to a constructive engagement.



*[Signature]*

Yours Sincerely,  
--Sd-  
Senior Audit Officer  
9417606168

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
1.2.3

No. AMG-IV/PA/HE/2020-21/1

Dated: 25.02.2021

**Subject: Gender Equity Promotion Programme.**

NAAC College Manual provides that every institution has a mandate to be responsive to at least a few pressing issues such as gender equity, environmental consciousness and sustainability, inclusiveness and professional ethics but the way it addresses these and evolves practices will always be unique. Some meaningful practices pertinent to such situations are evolved within the institution and these help smooth functioning and also lead to enhanced impact. NAAC also recognize the measures initiated by the Institution for the promotion of gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc. such as Annual gender sensitization action plan and specific facilities provided for women in terms of (a) safety and security (b) counselling (c) common rooms (d) day care center for young children etc.

During test check of records, it was noticed that during the period of last five years (2015-20), the college organized nine gender equity promotion programs ranging from one to three programmes per year during 2015-16 to 2019-20 (Annexure 5) in which 509 students participated. In this regard, the following additional information may be furnished:-

1. Whether any target was fixed for conducting promotion of gender equity & sensitization in curricular and co-curricular activities, if so, please intimate the same.
2. Whether any action plan has been initiated to conduct such programmes for participation of students along with providing facilities of counselling for women, if so, please intimate the same.

*Jukish*  
o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar

*Efforts will be made to conduct more Gender Equity Promotion Programme.*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*Received*  
*[Signature]*  
25/2/2021

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.3.3&1.3.4)

No. AMG-IV/PA/HE/2020-21/2

Dated: 25.02.2021

**Subject: Students benefitted by scholarship/ free ship.**

NAAC addresses the facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Students benefitted through scholarships, freeships and other means should be identified by HEIs other than the students receiving scholarships under the government schemes for reserved categories. As per formulae derived by NAAC based on best performing institutions, the benchmark for scholarship/free ship from Government and Non-government during five years should be above 40% and 80% respectively.

Audit noticed in Guru Nanak College, Killianwali that during the last five year (2015-20) average percentage of students who were benefitted by Government and Non-Government scholarship / free ship was 13% and non-government was 21% respectively which was below the benchmark of 40% and 80% respectively derived by NAAC based on best performing institutions. Thus, the college could not achieve the benchmark of NAAC so as to score maximum marks on this account. The detail of scholarship/freeship was as under:-

Year	Total number of student in the Institution UG+PG	Total number of students benefitted by Government scholarship/ free ship			Total number of students benefitted by non-Government scholarship/ free ship		
		By scholarship (%)	By free ship (%)	Total (%)	By scholarship (%)	By free ship (%)	Total (%)
2015-16	600	108	0	18%	82	0	13.66%
2016-17	600	118	0	19.66%	160	0	26.66%
2017-18	535	72	0	13.49%	116	0	21.68%
2018-19	468	36	0	7.69%	104	0	22.22%
2019-20	477	45	0	9.43%	115	0	24.11%

(Source: Departmental information as per Annexure 29)

1. Reasons for less number of students benefitted under Government scholarship/ free ship which was ranging from 7% to 19.66% during 2015-16 to 2019-20 may be intimated.
2. Reasons for less number of students benefitted under Non-Government scholarship/ free ship which was ranging from 13.66% to 26.66% during 2015-16 to 2019-20 may be intimated.
3. Whether any scholarship/ free ship scheme has been established by the college to help the needy students for higher education.

The Principal,  
Guru Nanak College,  
Killianwali

o/c Audit Officer

NAAC Norms will be maintain in future.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

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KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.3.4 & 2.6.5)

No. AMG-IV/PA/HE/2020-21/03

Dated: 25.02.2021

Subject: Downfall in IT infrastructure.

As per Para 2.3 of NAAC, diversity of learners in respect of their background, abilities and other personal attributes will influence the extent of their learning. Quality of learning provided in the institution depends largely on teacher readiness to draw upon such recently available technology supports and also the initiative to develop such learning resources to enrich teaching-learning; on teacher's familiarity with Learning Management Systems (LMSs), other e-resources available and how to meaningfully incorporate them in one's scheme of teaching-learning. As per formulae derived by NAAC based on best performing institutions, the benchmark for both classrooms / seminar halls with ICT enabled facilities such as smart class and teachers using ICT for effective teaching with LMS, E-learning resources should be 80% and above and Student Computer Ratio should be 10:1.

During test check of records it was not noticed that out of 23 classes, there was only two (8.69%) IT enabled classroom during 2015-16 to 2019-20. Thus, the percentage was low against the NAAC benchmark of 80% of total classrooms as stated above. Further, total teachers ranging from 24 to 26 during 2015-20, were using ICT teaching method. Moreover, the student computer ratio 12:1 during (2015-16 to 2016-17) against the benchmark of 10:1, as given below:-

year	Availability of IT infrastructure		Teachers using ICT in teaching		Student computer ratio		
	Total classrooms	IT enabled classrooms (per cent)	Total teachers	Number of teachers using ICT in teaching (per cent)	Total students in the institution	Number of computers in working condition	Student computer ratio
2015-16	23	2 (8.69%)	25	25(100%)	609	50	12:1
2016-17	23	2 (8.69%)	25	25(100%)	611	50	12:1
2017-18	23	2 (8.69%)	26	26(100%)	541	54	10:1
2018-19	23	2 (8.69%)	25	25(100%)	470	54	9:1
2019-20	23	2 (8.69%)	24	24(100%)	481	54	9:1

(Source: Departmental information as per Annexure 13)

In this regard the following additional information may be provided:-

1. Reasons for shortfall in IT enabled class rooms may be intimated.
2. Whether any action has been taken with regard to increase in number of IT enabled class room.
3. Whether any action plan has been initiated to impart training to teachers for use of ICT in teaching to achieve the benchmark of NAAC based on best performing institutions.

*[Signature]*  
o/Asstt. Audit Officer

The Principal,  
Guru Nanak College  
Killianwali, Muktsar

More efforts will be made in future.

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali, Sri Muktsar Sahib

Received  
25/2/2021

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/2020-21/4

Dated: 25.02.2021

Subject: Decrease in enrollment.

During test check of information received Guru Nanak College, Killianwali the overall enrollment of the students of general stream (Science, Commerce and Arts) during the period of last five years from 2015-16 to 2019-20 was as under:-

2015-16		2016-17		2017-18		2018-19		2019-20	
Enrol	Change(%)	Enrol	Change(%)	Enrol	Change(%)	Enrol	Change(%)	Enrol	Change(%)
600	-16% (decrease)	600	No Change	541	-10.88%	472	-12.52%	481	+1.9%

(Source: Departmental information as per Annexure 1)

It was observed that the enrollment of the students in the college was decreased during 2015-20 i.e. decreased from 600 (2015-16) to 472 (2018-19) ranging from 16% (2015-16) to 12.52 % (2018-19), however, it was slightly increased during 2019-20.

In this regard the following additional information may please be furnished:-

1. Reasons for consistent decreasing trend of enrolment during 2016-17 to 2019-20.
2. Please provide details of other new colleges established nearby area around 15 KMs from the college during last five years i.e. 2015-16 to 2019-20.
3. Also intimate as to what action has been taken to enhance the enrollment of the students in the college.

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar

*ok Ashu*  
Audit Officer

More efforts will be made to increase  
the strength of students in future.

Principal *Sharma*  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
*25/2/2021*

Principal *Sharma*  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.9.11)

No. AMG-IV/PA/HE/2020-21/5

Dated: 25.02.2021

Subject: Extension and outreach programmes.

NAAC Manual provides that learning activities have a visible element for developing sensitivities towards community issues, gender disparities, social inequity etc. and in inculcating values and commitment to society. The processes and strategies inherent in such activities relevantly sensitize students to the social issues and contexts. Extension also is the aspect of education which emphasizes community services. These are often integrated with curricula as extended opportunities, intended to help, serve, reflect and learn such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organized in collaboration with industry, community and NGOs and through NSS/NCC/Red cross/YRC (including Government initiated programs). As per formulae derived by NAAC based on best performing institutions, the benchmark for number of extension and outreach programmes during five years should be 100 & above and average percentage of students participating in extension activities during the last five years should be 30 & above.

During test check of records of Guru Nanak College Killianwali it was noticed that number of extension and outreach programmes conducted by the college was 53 in which 1918 students participated during last five years (2015-20) which is less in comparison to NAAC norms of 100 as given below:-

Year	No. of Extension and Outreach programmes conducted and Details	No. of Students Participated
2015-16	03	80
2016-17	10	100
2017-18	16	627
2018-19	10	295
2019-20	14	816
Total	53	1918

(Source: Departmental information as per Annexure XXIV)

In this regard, the following information along with records may please be furnished:-

1. Reasons for conducting less number of extension and outreach programmes may be intimated.
2. Whether the college has fixed any target to conduct extension and outreach programmes to sensitize the students to the social issues and contexts.
3. Whether the college has any policy/ to improve the number of extension and outreach programmes for the students.

o / Asstt. Audit Officer

The Principal,  
Guru Nanak College Killianwali

More Extension and Outreach  
Programmes will be made in future.

Principal  
Guru Nanak College

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.8.2-3)

No. AMG-IV/PA/HE/2020-21/7

Dated: 25.02.2021

Subject: Guidance Cell for competitive examination.

NAAC Manual (5.1) provides for the facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Institution has a well-structured, organized guidance and counselling system in place. Further, Para 5.2 states that the Institution's concern for student progression to higher studies and/or to employment is a pertinent issue. The institutional provisions facilitate vertical movement of students from one level of education to the next higher level or towards gainful employment. Student qualifying for state/national/international level exam or competition should be identified by HEIs. As per formulae derived by NAAC based on best performing institutions, the benchmark for average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the institution during last five years should be 40% and above and benchmark for average percentage of students qualifying in State/ National/ International level examinations during the last five years (NET/SLET/GATE/CAT/ Civil services etc) should be 30% and above.

During test check of records (Annexure 20) produced to audit, it was noticed that out of the total enrolled students ranging from 477 to 600 during 2015-20 but only 52 students benefitted by guidance cell for competitive examination/career counselling out of which five students succeeded in competitive examinations. Thus, the college could not achieve the benchmark of NAAC on this account to secure maximum marks.

In this regard the following additional information may be provided:-

1. Reasons for less number of students who were benefitted for competitive examination/career counselling may be intimated.
2. What action plan has been initiated to enhance the percentage of students benefitted by guidance / career counselling cell.

The Principal,  
Guru Nanak College,  
Killianwali

o/c Asstt. Audit Officer

More students will encourage to  
get the guidance and opportunity  
with the help of Guidance Cell

Received  
[Signature]

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.5.1)

No. AMG-IV/PA/HE/AM/8

Dated: 25.02.2021

**Subject: Shortfall of faculty in the college.**

NAAC Manual emphasizes full time teacher ratio. Further, as per RUSA, a low student teacher ratio indicates the burden on a single teacher of teaching multiple students as well as the lack of time that each student gets. The objective of RUSA is to ensure adequate availability of quality faculty in all higher educational institutions and it addresses this by way of faculty recruitment, where the State is required to fill all the vacant sanctioned posts and claim funds under RUSA for additional posts to enable them to achieve the student-teacher ratio of 20:1 and to reduce the student-teacher ratio to 15:1 in Institutions by the end of March 2020.

During test check of records of Guru Nanak College, Killianwali the student teacher ratio was observed as under:-

Year	Name of course	Number of full time teachers available	No. of Students	Student Teacher Ratio
2015-16	BA/B.Com/MA/M.Com	25	600	24:1
2016-17	BA/B.Com/MA/M.Com	25	600	24:1
2017-18	BA/B.Com/MA/M.Com	24	535	22:1
2018-19	BA/B.Com/MA/M.Com	25	468	19:1
2019-20	BA/B.Com/MA/M.Com	24	477	20:1

(Source: Information furnished by College in Annexure XIV-A)

It is evident from above the student teacher ratio in 2015-16 to 2019-20 was below the aforesaid norms of RUSA (1:20). Reasons for less student teacher ratio may be intimated.

o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali

Student teacher ratio ~~not~~ is maintained

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.5.6-8)

No. AMG-IV/PA/HE/2020-21/9

Dated: 25.02.2021

**Subject: Faculty empowerment strategy.**

As per NAAC Manual (6.3) the process of planning human resources including recruitment, performance appraisal and planning professional development programmes and seeking appropriate feedback, analysis of responses and ensure that they form the basis for planning. Efforts are made to upgrade the professional competence of the staff. As per formulae derived by NAAC based on best performing institutions, the benchmark for average percentage of teachers undergoing Faculty Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course during five years should be 40% and above. And benchmark for average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years should be 50% and above.

During test check of records (Annexure 15) provided to audit it was noticed that during the year 2015-16 to 2019-20 average of full time teacher was 25 in the college. Out of which, 24 teachers attended the faculty development programme only in the year 2019-20, only two teachers attended short term course and no teacher attended the orientation course/Refresher Course. No financial support was provided to any teacher for attending workshops during 2015-16 to 2019-20.

In this regard, the following additional information may be provided:-

1. Reasons for not providing financial support for attending workshops to faculties may be intimated to audit.
2. Reasons for less attending orientation, refresher courses and short term courses by the teachers during the year 2015-16 to 2019-20, may be intimated.
3. Reasons for not attending faculty development programme by the teachers during 2015-16 to 2019-20 (except 2019-20) may be intimated.
4. Whether any action plan/ target has been initiated to motivate the teachers to attend such courses for their development.

The Principal,  
Guru Nanak College,  
Killianwali

More training will be provided  
to the faculty by IQAC and  
Research Committee of College.

ok Asstt. Audit Officer

Received  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.9.2-6/8)

Dated: 25.02.2021

No. AMG-IV/PA/HE/2020-21/10

Subject: Details of research projects.

NAAC Manual (3.1) provides that the promotion of research is a significant responsibility of the HEIs. The HEIs have to be actively engaged in this through evolving appropriate policies and practices, making adequate resources available, encouraging active research involvement of teachers and scholars in research as well as recognizing any achievement of teachers through research. The institutional support to its faculty for submitting research projects and securing external funding through flexibility in administrative processes and infrastructure and academic support are crucial for any institution to excel in research. The institution encourages its staff to engage in interdisciplinary and interdepartmental research activities and resource sharing. As per formulae derived by NAAC based on best performing institutions, the benchmark for number of collaborative activities for research faculty exchange and student exchange per year should be 30 & above and number of functional MoU with institutions of National/ International importance, other Institutions, Industries, Corporate houses etc. during the last five years should be 30 & above and benchmark for number of patents published/ awarded during the last five years should be 20% & above and

During test check of records (Annexure 22) of Guru Nanak College, Killianwali it was noticed that there was no research activity, no collaborative activity for research faculty exchange and student exchange, and no MoU with institutions of National/ International importance, other Institutions, Industries, Corporate houses etc. was carried out in the college during the years from 2015-16 to 2019-20. Thus, the college could not achieve the benchmark of NAAC in the field of research, patents and publications. In this regard, the following information may be supplied:-

1. Reasons for non-conducting of research activities in the college may be intimated.
2. Please give details of proposal for grants initiated by the college for research activities during the years 2015-16 to 2019-20.
3. Whether the college has received any Grant for research activities sponsored by the non-government sources viz. industry, corporate houses, if so, please give details of proposals of such grants.
4. Whether any action plan has been initiated to improve the research activity in the college including granting of seed money to the teachers. If so, detail thereof may be provided to audit.

a/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali

College will be make the best  
efforts to conduct the more  
activities.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.9.2-6/8)

No. AMG-IV/PA/HE/2020-21/10

Dated: 25.02.2021

Subject: Details of research projects.

NAAC Manual (3.1) provides that the promotion of research is a significant responsibility of the HEIs. The HEIs have to be actively engaged in this through evolving appropriate policies and practices, making adequate resources available, encouraging active research involvement of teachers and scholars in research as well as recognizing any achievement of teachers through research. The institutional support to its faculty for submitting research projects and securing external funding through flexibility in administrative processes and infrastructure and academic support are crucial for any institution to excel in research. The institution encourages its staff to engage in interdisciplinary and interdepartmental research activities and resource sharing. As per formulae derived by NAAC based on best performing institutions, the benchmark for number of collaborative activities for research faculty exchange and student exchange per year should be 30 & above and number of functional MoU with institutions of National/ International importance, other Institutions, Industries, Corporate houses etc. during the last five years should be 30 & above and benchmark for number of patents published/ awarded during the last five years should be 20% & above and

During test check of records (Annexure 22) of Guru Nanak College, Killianwali it was noticed that there was no research activity, no collaborative activity for research faculty exchange and student exchange, and no MoU with institutions of National/ International importance, other Institutions, Industries, Corporate houses etc. was carried out in the college during the years from 2015-16 to 2019-20. Thus, the college could not achieve the benchmark of NAAC in the field of research, patents and publications. In this regard, the following information may be supplied:-

1. Reasons for non-conducting of research activities in the college may be intimated.
2. Please give details of proposal for grants initiated by the college for research activities during the years 2015-16 to 2019-20.
3. Whether the college has received any Grant for research activities sponsored by the non-government sources viz. industry, corporate houses, if so, please give details of proposals of such grants.
4. Whether any action plan has been initiated to improve the research activity in the college including granting of seed money to the teachers. If so, detail thereof may be provided to audit.

o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali

College will be make the best efforts to conduct the more activities.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
25/2/2021

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.5.1-4)

No. AMG-IV/PA/HE/2020-21/11

Dated: 25.02.2021

Subject: Shortfall of Ph.D. qualified faculties and faculties from other states.

NAAC Manual (2.4) states that "Teacher quality" is a composite term to indicate the quality of teachers in terms of their qualification, teacher characteristics, adequacy of recruitment procedures, faculty availability, professional development and recognition of teaching abilities. Teachers take initiative to learn and keep abreast with the latest developments, to innovate, continuously seek improvement in their work and strive for individual and institutional excellence. Para 7.1.7 of 12th Five Year Plan (Inclusive and Qualitative Expansion of Higher Education) of UGC provides that recruitment of faculty should not be entirely from the products of the same university, on the contrary, at least 20% of the faculty should be from other states of the country. As per formulae derived by NAAC based on best performing institutions, the benchmark for full time teachers with Ph.D during the last five years should be 70% and percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognized body during the last five years should be 10% and above.

During test check of records it was noticed that, on an average 4 (16%) teachers having Ph.D. was available in the college during 2015-20 against the benchmark of 70%. None of the full time teachers of the college got awards, recognition, fellowships at State, National, International level from Government, recognized body during the last five years whereas benchmark of NAAC was 10%. The detail of teachers was as under:-

Year	Number of teachers to be sanctioned as per Student Ratio	Number teachers actually sanctioned	Availability of teachers				Quality of teachers			
			Number of teachers available	Number of full time teachers		Number of teachers from other states (% w.r. to total full time teachers)	Number of teachers having prescribed qualification at the time of recruitment	Number of teachers having Ph. D at the time of recruitment	Number of teachers completed Ph. D during service	Number of full time teachers received awards, recognition etc.
				Regular	Contract (guest/part time)					
15-16	Not available	18	25	14	11(44%)	6	11	0	0	0
16-17		18	25	14	11(44%)	7	10	0	1	1
17-18		18	25	20	6(23%)	4	6	2	0	2
18-19		18	25	18	7(28%)	7	4	0	0	0
19-20		18	24	19	5(21%)	7	4	0	1	0

(Source: Departmental information as per Annexure 14)

In this regard, the following information may please be provided.

- Reasons for less number of Ph. D teachers in the college may be intimated.
- What steps were/ have been taken to increase the staff strength and to motivate faculty to further increase qualifications and quality publications to achieve the benchmark as stated above.

o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College  
Killianwali

Faculties are engaged in Pursuing Ph.D.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/2020-21/12

Dated: 25.02.2021

Subject: Recruitment of faculty not possessing minimum qualification.

As per the University Grant Commission letter No.F-10-1/2009(PS) of F-10-1/2009(PS) of February 2010, the qualification for Guest/Part time teachers should be same as those prescribed for the regular teachers of University/colleges in UGC's Regulation. Further, as per UGC letter No.F.3-1/2009 of June 2010, NET/SLET/SET shall remain the minimum eligibility condition for recruitment and appointment of Assistant Professors in Universities/college/institutions.

During test check of records it was noticed that during 2015-16 to 2019-20, out of total 54 faculty were recruited, out of which 21 faculty (as per annexure) were not possessing minimum qualification as prescribed in the UGC Regulations.

Reasons for recruitment of faculty not possessing minimum qualification may please be intimated to audit.

Asstt. Audit Officer

The Principal,  
Guru Nanak College  
Killianwali

*Instructions will be followed in future.*

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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## Annexure:-

(For Colleges)

### Details of faculty in college

Name of the College: Guru Nanak College, Killianwali (Sri Muktsar Sahib) 2015-2020

Sr.No.	Name of Employee	Qualification	Date of Appointment	Nature of Appointment
1	Sh.Gundeep Singh	M.Lib, B.Ed	7/1/2014	Contract
2	Mr.Gurlal Singh	B.A,P.G.D.C.A., M.SC(CS),MCA	1/8/2012	-do-
3	Ms. Shipla Arora	M.SC(MATH), B.ed	22/7/2013	-do-
4	Mr.Sh.Jagdev Singh	M.A, B.Ed, M.Phil	7/18/2016	-do-
5	Mr.Vijay Monga	M.A B.Ed, PGDCA,MBA	7/18/2016	-do-
6	Mr.Roman Kumar	M.A	8/5/2016	-do-
7	Mr. Manpreet Singh	M.COM	8/1/2016	-do-
8	Ms.Amandeep Kaur	M.A B.Ed	8/9/2016	-do-
9	Mr. Gurmeet Singh	MA,BE.d	10/5/2013	-do-
10	Ms. Shiwali	M.COM, B.Ed, MBA	8/29/2016	-do-
11	Ms. Deepika	M.A B.Ed	18/11/2014	-do-
12	Ms.Alisha Jindal	M.Tech Gate	29/9/2014	-do-
13	Ms.Divya Bansal	B.Com MBA	10/8/2015	-do-
14	Ms.Amandeep Kaur	M.A B.Ed	27/8/2015	-do-
15	Mr.Manjinder Singh	M.A	7/9/2015	-do-
16	Ms.Harmanjeet Kaur	M.A B.Ed	10/9/2015	-do-
17	Mrs.Jaspal Kaur	M.A, M.Phil, B.Ed	7/24/2017	Contract
18	Ms.Navjot Kaur	M.A B.Ed	7/25/2017	Contract
19	Ms.Rajwinder Kaur	MCA	7/25/2017	Contract
20	Mr. Manpreet Singh Bhatti	M.Lib	5/17/2017	Contract
21	Mr. Amandeep Singh	M.Lib	8/21/2018	Contract

*Handwritten signature*  
A.A.O.



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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

(2.2.1-3)

No. AMG-IV/PA/HE/2020-21/13

Dated: 01.03.2021

Subject: Curriculum Design.

NAAC Manual (Criterion 1) pertains to the practices of an institution in initiating a wide range of programme options and courses that are in tune with the emerging national and global trends and relevant to the local needs. Further, Para 1.1 states that each college operationalize the curriculum within the overall frame work provided, in one's own way depending on its resource potential, institutional goals and concern and so on. Further Para 12.4 of New Education Policy also states that the Choice Based Credit System (CBCS) will be revised leaving plenty of room for innovation and flexibility. As per formulae derived by NAAC based on best performing institutions, the benchmark for average percentage of courses having focus employability/ entrepreneurship/ skill development and percentage of programs in which CBCS has been adopted each should be 50% and above to get maximum marks and benchmark for percentage of new courses introduced out of the total number of courses across all programs offered during five years should be 10% and above to get maximum marks.

During test check of records of Guru Nanak College, Killianwali it was noticed that 5 courses were running in the college. During 2017-18 one course was opened (one course in 2017-18 in the college having focus on employability which was only 4% of the total courses during last five years against the NAAC benchmark of 10%. No course has been started by the affiliating university (Panjab University, Chandigarh) in which Choice Based Credit System (CBCS) was available against the NAAC benchmark of 50 per cent. Detail of courses is as under:-

Year	Number of courses offered by the institution				Number of courses in which Choice Based Credit System (CBCS) available		Courses having focus on employability/ entrepreneurship	
	At the beginning of the year	New courses opened during the year	Whether approved by UGC	Total	Intra discipline (along with % age)	Inter discipline (along with % age)	In number	In percentage
2015-16	5	0	Yes	5	Panjab University did not implement CBCS system		5	100
2016-17	5	0	Yes	5			5	100
2017-18	5	1(M.Com)	Yes	6			6	100
2018-19	6	0	Yes	6			6	100
2019-20	6	0	Yes	6			6	100

(Source: Departmental information as per Annexure IX)

Reasons for initiating less number of new courses in view of above guidelines in tune with the emerging national and global trends and relevant to the local needs during the last five years may please be intimated.

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

o/c Asstt. Audit Officer

More Courses will be added accordingly.  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
Date

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.2.5)

No. AMG-IV/PA/HE/2020-21/14

Dated: 01.03.2021

**Subject: Facilities to differently abled students.**

NAAC College Manual has prescribed under Criterion VII (Institutional Values and Best Practices) that the Institution should have disabled-friendly, barrier free environment viz. Built environment with ramps/lifts for easy access to classrooms, Disabled-friendly washrooms, Signage including tactile path, lights, display boards and signposts, Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment, Provision for enquiry and information: human assistance, reader, scribe, soft copies of reading material, screen reading etc. Further, UGC Guideline for Persons with disabilities Scheme in Colleges 12<sup>th</sup> Plan (2012-17) provides that the Persons with Disabilities Act 1995 indicates that differently-abled persons should have access to education at all levels. In the higher education sector, the UGC is supporting universities and colleges in the country to involve in special education activities to empower differently-abled persons.

During inspection of Guru Nanak College, Killianwali, Muktsar the following shortcomings were noticed:-


1. There was no barrier free accessibility of disabled students in washrooms.
2. No tactile path has been installed in college buildings for blind students.
3. No construction of ramps / railing in the college premises were available thereby no barrier free accessibility of disabled students.
4. Disabled friendly washrooms were not available resulting difficulty to disabled students.

Please intimate what steps have been taken by the college to adopt the prescribed measures for the facilities of differently-abled students including signage including tactile path, lights, display boards and signposts etc.

ok   
Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar

Facilities will be provided  
to differently abled students  
shortly.

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  




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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.3.3)

No. AMG-IV/PA/HE/AM/15

Dated: 01.03.2021

**Subject: Non-release of funds of Post Matric Scholarship Scheme.**

Post Matric Scholarships Scheme for scheduled castes was launched (2007) with a view to provide financial assistance to the Scheduled Caste (SC) students studying at post matriculation or post secondary stage to enable them to complete their education. Government of Punjab, Department of Social Welfare issued (August 2015) clarified that Government Institutions shall not collect any non-refundable fee from the SC Students at the time of admission.

During test check of records of Guru Nanak College, Killianwali, Muktsar it was noticed that 591 students were granted the benefit of Post Matric Scholarship Scheme as under:-

Year	No. of students	Amount claimed	Amount received	Difference
2015-16	59	1233100	289558	943542
2016-17	105	2380100	445706	1934394
2017-18	97	1871218	0	1871218
2018-19	54	1376168	0	1376168
2019-20	35	781483		781483
<b>Total</b>	<b>350</b>	<b>7642069</b>	<b>735264</b>	<b>6906805</b>

(Source: Departmental information as per Annexure 26)

It was noticed that during 2015-16 TO 2019-20, 350 SC students were exempted from payment of fees for Rs.7648069/- out of which Rs.735264/- was received from State Government and further State Government released an amount of Rs.1683559/- without intimating the detail of student and the year of scholarship leaving undisbursed. In this way balance amount of Rs.52,23,246/- has not been received till date.

Thus, this resulted in financial burden to this extent on the college and also deprival of benefit to the students who were charged by the college. Please intimate the action taken by the college to get the amount reimbursed from State Government. Further, what efforts have been made by the college to refund the amount to the concerned students may be intimated to audit.

olc Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

Efforts has been made and will  
be made.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
[Signature]

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.8.4 & 2.8.6)

No. AMG-IV/PA/HE/2020-21/16

Dated: 01.03.2021

Subject: No campus Placement and alumni meetings.

NAAC Manual (5.2) states that the Institution's concern for student progression to higher studies and/or to employment is a pertinent issue. Identify the reasons for poor attainment and plan and implement remedial measures. Sustainable good practices which effectively support the students facilitate optimal progression. The institutional provisions facilitate vertical movement of students from one level of education to the next higher level or towards gainful employment. Student qualifying for state/national/international level exam or competition should be identified by HEIs. As per formulae derived by NAAC based on best performing institutions, the benchmark for average percentage of placement of outgoing students during last five years should be 20% and above and number of alumni associations meetings held during last five years should be 10 and above.

During test check of records (Annexure 21) of Guru Nanak College, Killianwali, Muktsar it was noticed that no job fair was organized by the college, hence, placement of students remained nil during the last five years. There was no placement cell established in the college. However, 33 Alumni meeting was held during 2015-16 to 2019-20 which is above benchmark. Thus, the college was not achieving the benchmark of NAAC for placement of 20% outgoing students.

In this regard, the following additional information may be provided:-

1. Reasons for not constituting placement cell and less alumni association meetings may be intimated to audit. What efforts have been done to constitute placement cell.
2. Reasons for not organizing job fairs for the placement of students during 2015-16 to 2019-20 may be intimated.
3. Whether any action has been taken by the college to organize job fairs for the placement of the outgoing students, if so, detail thereof may be furnished to audit.
4. Whether any data of outgoing students who got placement were maintained in the college, if so, please provide the same to audit.

o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Ludhiana

Efforts will be made for  
Campus placement.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
Dit

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/2020-21/17

Dated: 01.03.2021

Subject: Under payment of minimum salary to guest faculty.

In view of the decision of the Hon'ble Supreme Court in Jagjit Singh's case (Supra), the contractual employees would be entitled to the minimum of the pay scale at the lowest grade in the regular pay scale extended. Government of India, Ministry of Human Resource Development (Department of Higher Education) New Delhi, vide No.F.3-1/2009-U.I dated 04.06.2009 circulated scheme of revision of pay of teachers and equivalent cadres in universities and colleges. According to UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and measures for the maintenance of standards in Higher Education, 2010, Revised Pay Band will be Rs. 15600-39100 + AGP 6000. Thus, Minimum Revised Basic Pay in the grade worked out to Rs. 21600/- payable to Assistant Professor. The Department of Higher Education also allows minimum salary to the guest /contractual faculties appointed in Government /aided colleges as Rs.21,600/- per month.

During test check of records of Guru Nanak College, Killianwali, Muktsar it was noticed that the following 28 ad-hoc teachers (as per annexure enclosed) appointed in the college were being paid salary less than Rs.21600/- p.m. in contravention to the above mentioned UGC norms of payment of minimum salary of Rs.21,600/- (15600+6000), as indicated below:-

Reasons for making payment of salary (Rs.15600) less than the UGC norms of minimum salary of Rs.21,600/- to the Adhoc Assistant Professors (whereas other contractual teachers appointed for regular courses were being paid Rs.21,600/-) may please be intimated to audit.

*[Signature]*  
Asstt. Audit Officer

The Principal,  
Guru Nanak College  
Killianwali, Muktsar.

*Matter will be considered.*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*Received*  
*[Signature]*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## Annexure-

(For Colleges)

### Details of faculty in college

Name of the College: Guru Nanak College, Killianwali (Sri Muktsar Sahib) 2015 to 2020

S.N o.	Name of Employee	Qualification	Grade of pay	Date of Appointment	Nature of Appointment
1	Sh.Gundeep Singh	M.Lib, B.Ed	11000	7/1/2014	Contract
2	Mr.Gurlal Singh	B.A,P.G.D.C.A, M.SC(CS),MCA	11500	1/8/2012	-do-
3	Ms. Shipla Arora	M.SC(MATH), B.ed	9000	22/7/2013	-do-
4	Dr.Poonam Madan	M.Com, M.A (Eco) M.Phil Ph.d	10000	7/18/2016	-do-
5	Mr.Sh.Jagdev Singh	M.A, B.Ed, M.Phil	8000	7/18/2016	-do-
6	Mr.Vijay Monga	M.A B.Ed, PGDCA,MBA	8000	7/18/2016	-do-
7	Mrs.Savita Devi	M.A, B.Ed, M.Phil, NET	10000	8/23/2016	-do-
8	Mr.Roman Kumar	M.A	8000	8/5/2016	-do-
9	Mr. Manpreet Singh	M.COM	8000	8/1/2016	-do-
10	Ms.Amandeep Kaur	M.A B.Ed	9000	8/9/2016	-do-
11	Mr. Gurmeet Singh	MA,BE.d	8000	10/5/2013	-do-
12	Ms. Shiwali	M.COM, B.Ed, MBA	8000	8/29/2016	-do-
13	Ms. Diksha	M.Com, NET	10000	8/8/2018	Contract
14	Ms.Tajinder Kaur	M.Com, NET	10000	8/27/2018	Contract
15	Mr.Jaswant Singh	M.A NET	10000	9/4/2018	Contract
16	Ms Jyoti Rani	M.Com Net	8000	15/9/2014	-do-
17	Ms. Deepika	M.A B.Ed	8000	18/11/2014	-do-
18	Ms.Alisha Jindal	M.Tech Gate	12000	29/9/2014	-do-
19	Ms.Divya Bansal	B.Com MBA	10000	10/8/2015	-do-
20	Ms.Amandeep Kaur	M.A B.Ed	8000	27/8/2015	-do-
21	Mr.Manjinder Singh	M.A	9000	7/9/2015	-do-
22	Ms.Harmanjeet Kaur	M.A B.Ed	8000	10/9/2015	-do-
23	Mrs.Jaspal Kaur	M.A, M.Phil, B.Ed	8000	7/24/2017	Contract
24	Ms.Navjot Kaur	M.A B.Ed	8000	7/25/2017	Contract
25	Ms.Rajwinder Kaur	MCA	8000	7/25/2017	Contract
26	Mr. Manpreet Singh Bhatti	M.Lib	9000	5/17/2017	Contract
27	Mr. Amandeep Singh	M.Lib	8000	8/21/2018	Contract
28	Mr. Manik Jindal	M.COM, NET	10000	8/1/2019	Contract

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.8.5)

No. AMG-IV/PA/HE/2020-21/18

Dated: 01.03.2021

Subject: Pass percentage and student progression.

NAAC Manual (5.2) states that the Institution's concern for student progression to higher studies and/or to employment is a pertinent issue. Identify the reasons for poor attainment and plan and implement remedial measures. Sustainable good practices which effectively support the students facilitate optimal progression. The institutional provisions facilitate vertical movement of students from one level of education to the next higher level or towards gainful employment. Student qualifying for state/national/international level exam or competition should be identified by HEIs. As per formulae derived by NAAC based on best performing institutions, the benchmark for average pass percentage of students should be 90% and above and percentage of student progression to higher education (previous graduating batch) should be 20% and above.

During test check of records it was noticed that pass percentage 100 per cent which was above the benchmark of 90% prescribed by NAAC based on best performing institutions. Further, record of students who progressed to higher education was not completely maintained.

(Source: Departmental information as per Annexure 19)

Reason for not maintaining records of students progressed to higher education (from UG to PG) may be intimated audit.

*[Signature]*  
o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar

*Record will be maintained.*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*Received*  
*[Signature]*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.2.7)

No. AMG-IV/PA/HE/2020-21/19


Dated: 01.03.2021

Subject: Supply of information

You are requested to supply the annexure no. 6 and 30 completely filled at the earliest so that audit work may be initiated on these annexures.

  
Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

Provided  
Received  


  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Principal Accountant General (Audit), Punjab, Chandigarh

AuditMemo No: AMG-IV/PA/HE/2020-21/20

Dated: 02.03.2021

Subject: Arrangement for student survey and teachers feedback.

In connection with Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20, this office needs student survey and feedback of teachers of your college to examine the quality and challenges of higher education.

In this context, survey of 42 final year's students of your college may be arranged through online (Google form facility). Further, feedback of 05 teachers (as per list enclosed) selected on the basis of Sample Random Sampling without replacement (SRSWOR) from the list of teachers provided to audit, may also be arranged through online (Google form facility).

Link of questionnaires for student's survey and teacher's feedback will be sent to your official e-mail ID for further necessary action.

  
o/c Asstt. Audit Officer

The Principal  
Guru Nanak College, Killianwali  
Sri Muktsar Sahib

Received  


  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.3.3)

No. AMG-IV/PA/HE/2020-21/21

Dated: 01.03.2021

**Subject: Shortfall in library facility.**

UGC under Para 4.4 provides that each institution should have a well stocked and comprehensive, automated digitized Central Library. As such, efforts may be made by the Institution to not only enrich the Central Library, but also to make it fully computerized. NAAC Manual provides that the Library should have an approved policy on annual increase of budget. Sources of income other than state, central and UGC grants may be identified for enhancing the collection and services.

During audit of Guru Nanak College, Killianwali, Muktsar, it was noticed that library maintained in the college though having separate premises with minimum infrastructure facilities such as utilities, staff area, reading hall, periodicals sections, circulation counters, displays etc. But the Library was not fully automated & equipped with Integrated Library Management System and Radio Frequency Identification (RFID) system to secure the books of library. The records such as accession and issuance registers for books and visitors registers etc. have been maintained manually. The college has not developed its own e-resources for providing to the students and teachers. As regards library budget, the amount incurred for purchase of library books during the 2017-18 was very low only Rs.3450/- in comparison with the 2016-17 of Rs.85,899/- in contravention to UGC guidelines mentioned above. (Annexure 25)

In this regard, the following information may be furnished:-

1. Reasons for decrease in expenditure on purchase of books during 2017-18 may be intimated.
2. Please supply requisition/ demand of books made by students and teachers during 2015-20 and action taken in this regard.
3. Whether any planning has been initiated by the colleges to automate the library and enhance the facilities of library by removing above shortcoming so that students and teachers may be benefitted.

  
O/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

*Facilities will be provided.*

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*Received*  


  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.3.3)

No. AMG-IV/PA/HE/2020-21/22

Dated: 01.03.2021

Subject: Shortfall in number of students granting financial aid to needy students.

Criterion V (Student Support) of NAAC Manual for Universities addresses the facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Students benefited through scholarships, free ships and other means should be identified by HEIs. As per formulae derived by NAAC based on best performing institutions, the benchmark for scholarship/free ship from Government and Non-government during five years should be above 40% and 80% respectively.

During test check of records of Guru Nanak College, Killianwali, Muktsar it was noticed that out of total enrolled students ranging from 470 to 609 during 2015-20, needy students ranging from 82 (13.46%) to 160 (26.18%) were provided financial assistance at college level, which was lower than the benchmark NAAC based on best performing institutions:-

Year	Total no. of students UG+PG	Maximum number of students could be covered under the scheme of student aid as per norms	No. of students to whom benefit of the scheme was given	%age
2015-16	600	As per college norms	82	13.66
2016-17	600	As per college norms	160	26.66
2017-18	535	As per college norms	116	21.68
2018-19	468	As per college norms	104	22.22
2019-20	477	As per college norms	115	23.10

(Source Departmental information as per Annexure 27)

Reasons for not providing financial aid to needy students at college level as per NAAC benchmark during last five years (2015-20) may be intimated. Whether any action plan has been initiated for increasing such financial aid to needy students, if so, please provide detail thereof.

Sr. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

More efforts will be made to provide financial aid to needy students.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
Date

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(1.2.2)

No. AMG-IV/PA/HE/AM/2020-21/23

Dated: 01.03.2021

**Subject: Reservation Policy.**

The Government of Punjab decided to increase reservation quota in Educational, Technical and Professional Institutions from 20% to 25% in case of member of Scheduled Castes and from 2% to 5 % in case of members of Backward Classes for admission purpose in these institutions vide Punjab Government letter no 4933-SWI-74/21145 dated 6th November, 1974 which has now vide notification dated 12.04.2017 been revised from 5% to 10% in case of members of Backward Classes. The percentage of reservation was also mentioned in Prospectus of the college. As per formulae derived by NAAC based on best performing institutions, the benchmark for average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during five years should be 90% and above.

During test check of information received from Guru Nanak College, Killianwali, Muktsar it was observed that during the period of last five years the overall reservation enrolment of the students of general stream (Science, Commerce and Arts) from 2015-16 to 2019-20 was as under:-

Categories (14-15)	2015-16		2016-17		2017-18		2018-19		2019-20	
	Enrol	Change (%)	Enrol	Change (%)	Enrol	Change (%)	Enrol	Change (%)	Enrol	Change (%)
Overall(712)	600	-15.73	600	No change	535	-10.83	468	-12.52	477	+1.92
SC(122)	126	+3.27	131	+3.97	127	-3.05	85	-33.07	68	-20
BC(162)	106	-34.56	110	+3.77	0	-100	77	-25.25	91	+18.18

(Source: Information provided by University in Annexure I-B and IV)

The overall enrolment of students was decreased from 2015-16 (600) to 2019-20 (477). The enrolment of SC category was continuously decreasing from 131 (2016-17) to 68 (2019-20). Similarly, enrolment of BC category students was also decreased from 110 (2016-17) to 77 (2018-19).

In this regard, reasons for consistent decrease in enrolment of SC and BC categories in the college may be intimated. Any action plan initiated for more enrolment of SC and BC categories in the college may also be intimated.

*[Signature]*  
Asst. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar

*More efforts will be made  
to encourage the reserved  
category to enroll their self.*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.3.4)

No. AMG-IV/PA/HE/2020-21/24

Dated: 01.03.2021

Subject: Position of students undertaking field projects / internship.

As per Para 1.3 of NAAC holistic development of students is the main purpose of curriculum. While this is attempted through prescribing dynamic and updated curricular inputs, the HEI is expected to have provision for added courses and activities. Further, NAAC Key Indicator I.3.4 examines the number of students undertaking field projects / internships. As per formulae derived by NAAC based on best performing institutions, the benchmark for percentage of students undertaking field projects/ internships should be 10% and above to get maximum marks.

During test check of records (Annexure 12) made available to audit it was noticed that no student of the college undertook field projects/ internship during the period of 2015-16 and 2016-17 which was essential for the students for their holistic development. However, it was noticed that 100% student conducted internship/field project since 2018-19 to 2019-20.

In this regard, the following additional information may please be supplied:-

1. Detail of courses where field project and internship was required may be furnished.
2. Reasons for not organizing the field project and internship in the year 2015-16 and 2016-17 may be intimated.
3. Copy of annual targets required/ fixed for field project and internship may be furnished.
4. Steps taken to conduct field projects and internship for the benefit of students may be intimated.

*[Signature]*  
o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

*Recd  
For*  
*Low field project/ Internship is due to only M.Com Course in the college.*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.7.4)

No. AMG-IV/PA/HE/AM/25

Dated: 01.03.2021

Subject: Shortage of Non-teaching staff.

Guidelines on RUSA in Chapter 5 (Components under RUSA) inter alia provides that colleges must have enough administrative and non-teaching staff and the capacity to day to day functions. States are required to sanction additional staff as soon as the approval of PAB is received to meet the desired ratio of 1:1.1

During test check of records of Guru Nanak College, Killianwali, Muktsar it was noticed that against fifteen sanctioned posts of non-teaching staff, seven posts remained filled in position thereby consistent vacancy of four posts (53%) during 2015-20 as indicated below:-

Year	Sanctioned strength of Non-teaching staff	Non-teaching staff in position	Shortfall of Non-teaching qualified staff
2015-16	15	7	-8 (53%)
2016-17	15	7	-8 (53%)
2017-18	15	7	-8 (53%)
2018-19	15	7	-8 (53%)
2019-20	15	7	-8 (53%)

(Source: Departmental information as per Annexure 34)

The shortage of non-teaching staff hampers the day to day work of the institution. Hence, the college should make effort to fill up the vacant posts of non-teaching staff. In this regard the following information may be furnished:-

1. Reasons for vacant position more than 50% during 2015-16 to 2019-20 in the non-teaching staff may be intimated.
2. What efforts have been made to fill the vacant posts of non-teaching staff.
3. How the college managed the functions of non-teaching staff in the absence of requisite number of non-teaching staff.

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

o/c Asstt. Audit Officer

Efforts will be made to  
fulfill the positions.

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(3.6.1-4)

No. AMG-IV/PA/HE/2020-21/26

Dated: 01.03.2021

Subject: Environment friendly practices.

NAAC Manual provides that the institution organizes gender equity promotion programmes. The institution displays sensitivity to issues like climate change and environmental issues. It adopts environment friendly practices and takes necessary actions such as – energy conservation, rain water harvesting, waste recycling (solid/liquid waste management, e-waste management), carbon neutral, green practices etc. In other words, the concerns for social responsibilities as well as the values held by the institution are explicit in its regular activities.

During audit of Guru Nanak College, Killianwali, Muktsar it was noticed that the college has been using renewable sources of energy i.e. Solar Lighting and Energy Efficient methods (LED) and green landscaping with trees and plants. It was further noticed that the college has not adopted any Waste Management Techniques i.e. recycling (solid/liquid waste management, e-waste management). Further it has been noticed that rain harvesting system was not installed in the college. Vermis composite was also not found in the college.

In this regard the reasons for non-adopting any waste management techniques may be intimated to audit for the year 2015-16 to 2019-20.

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar.

*[Signature]*  
o/c Asstt. Audit Officer

*[Signature]*  
All the equipments will be  
installed accordingly.

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Joint Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/2020-21/27

Dated: 01.03.2021

**Subject: Non-implementation of recommendation of Peer Team of NAAC.**

The National Assessment and Accreditation Council (NAAC) an institution of University Grant Commission has mandate in making quality assurance an integral part of the functioning of Higher Education Institutions (HEIs). All HEIs are required to obtain NAAC accreditation.

During audit it was noticed that the Peer Team of NAAC visited the Guru Nanak College for renewal of NAAC accreditation in October 2015 and made following recommendations for quality enhancement of the college:-

1. Sanctioned vacant teaching, non teaching faculty positions and regular Principal to be appointed at the earliest.
2. IQAC with external members need to be constituted for effective functioning.
3. Student enrolment be improved by starting new courses like M.Com, B.Ed, B.Ped, performing Arts(Music), Classing languages and skill oriented programs.
4. UGC support be sought for Add-on-courses, B.Voc and for community college.
5. Infrastructure for ladies hostel, language laboratory, additional smart class rooms and computer labs be created.
6. Research activities, collaboration, consultancy should be encouraged amongst faculty depending on local needs and avenues.
7. Extension programs outside the college campus by NSS/NCC be organized by adoption of nearby villages.
8. Step should be taken to register Alumni Association and its effective participation in college developments.
9. Resource mobilization for student amenities like own buses, additional fellowships etc be obtained through local sources.
10. Local organisation like NGO Govt departments, Bank etc. need to be considered for collaboration in project/field work, extension, hands on training etc.

In this regard, please intimate the details of action initiated by the college to implement the suggestions made by NAAC Peer Team for quality enhancement of the college.

*[Signature]*  
Joint Audit Officer

To

The Principal,  
Guru Nanak College  
Killianwali, Muktsar

*Work on implementation of recommendations  
of Peer Team of NAAC is in process.*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh  
(2.9.11)

No. AMG-IV/PA/HE/2020-21/28

Dated: 01.03.2021

**Subject: Non-establishment of Community Education Development Cell (CEDC).**

Para 6.1.2 (Enhancing Participation of SC/ST/Minorities) of 12th Five Year Plan (Inclusive and Qualitative Expansion of Higher Education), provides under Sub Para (a) (Activating and Strengthening SC/ST/OBC Cells) provides that UGC/MHRD could make it mandatory for all recognized institutions to have a Community Education Development Cell (CEDC) which should monitor the intake of students, performance, capacity building efforts, along with intake in faculty and administrative staff from deprived social groups, including minorities. New programmes should be introduced to strengthen the activities and the performance of these Cells.

During audit of Guru Nanak College, Killianwali, it was noticed that Community Education Development Cell (CEDC) has not been established in the college to cater the need of students belonging to deprived social groups including minorities regarding their intake, performance, capacity building efforts, along with intake in faculty and administrative staff. In this regard, please intimate whether any action has been taken to establish Community Education Development Cell (CEDC) in the college.

*[Signature]*  
o/c Asst. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali, Muktsar

*The same cell will be established.* *Received* *[Signature]*

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT) PUNJAB, CHANDIGARH

No. AMG-IV/PA/HE/AM/29

Dated: 02.03.2021

Please provide the following information along with related records in connection with  
'Outcomes Audit of Higher Education in Punjab' for the last five years i.e. 2015-16 to 2019-20:-

SN	Items	Reply
1.	Name of college	
2.	Whether Government/Aided/Private/ & falls in Rural	
3.	Name of University to which affiliated	
4.	Whether college is Co-education/ Boys/ Women	
5.	Whether post of principal filled or vacant? If vacant, intimate date since when vacant? Who is holding (officiating) the charge of Principal? Please provide copy of order and explain any difficulties in running college in absence of regular Principal.	
6.	Please list the stream/ courses running in the college. Whether all courses are approved from UGC?	
7.	Date of inspections done by affiliating University (i) Date of Last Inspection before 2015-16 (ii) Date of all Inspections during 2015-20 Please provide copy of all inspection reports.	
8.	Fee structure (Class wise), when revised during last five years, any capping / instructions from Govt/ University	
9.	If the college is having NAAC accreditation, please state CGPA, grading and cycle period and provide copy of NAAC proceedings along with copy of annual IQAC reports submitted to NAAC (applied for renewal). If not accredited, reason for not applying for accreditation may be intimated.	
10.	Whether college has uploaded data on AISHE website, if yes, please provide copy of the same for 2015-20	
11.	Whether college has its own web site, if so, please mention web site address.	
12.	Whether college has made admission online during 2015-20	
13.	Detail of self finance courses available in college and fee structure of these courses	
14.	Whether any transport facility available to students?	
15.	Please provide the requisite information in Annexure I to 40 (as per List A) for the years 2015-16 to 2019-20	
16.	Please arrange joint inspection of items as per List B	

Information Provided

*[Signature]*  
o/c Asstt. Audit Officer

The Principal,  
Guru Nanak College,  
Killianwali Muktsar

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
*[Signature]*

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

SN	Items	Reply
1.	Name of college	GURU NANAK COLLEGE KILLIANWALI (SRI MUKTSAR SAHIB)
2.	Whether Government/Aided/Private/ & falls in Rural	Govt-Aided
3.	Name of University to which affiliated	Panjab University Chandigarh
4.	Whether college is Co-education/ Boys/ Women	Co-Education
5.	Whether post of principal filled or vacant? If vacant, intimate date since when vacant? Who is holding (officiating) the charge of Principal? Please provide copy of order and explain any difficulties in running college in absence of regular Principal.	Yes
6.	Please list the stream/ courses running in the college. Whether all courses are approved from UGC?	Yes
7.	Date of inspections done by affiliating University (i) Date of Last Inspection before 2015-16 (ii) Date of all Inspections during 2015-20 Please provide copy of all inspection reports.	Yes
8.	Fee structure (Class wise), when revised during last five years, any capping / instructions from Govt/ University	NA
9.	If the college is having NAAC accreditation, please state CGPA, grading and cycle period and provide copy of NAAC proceedings along with copy of annual IQAC reports submitted to NAAC (applied for renewal). If not accredited, reason for not applying for accreditation may be intimated.	Yes
10.	Whether college has uploaded data on AISHE website, if yes, please provide copy of the same for 2015-20	Yes
11.	Whether college has its own web site, if so, please mention web site address.	www.gnckillianwali.com
12.	Whether college has made admission online during 2015-20	No
13.	Detail of self finance courses available in college and fee structure of these courses	MA Hindi, MA History, MA Punjabi, M.Com, PGDCA
14.	Whether any transport facility available to students?	No
15.	Please provide the requisite information in Annexure 1 to 40 (as per List A) for the years 2015-16 to 2019-20	Yes
16.	Please arrange joint inspection of items as per List B	Yes

  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/30

Dated: 02.03.2021

Subject: Supply of information.

The following information along with related records may please be supplied to Audit for Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20:-

Sr.No	Audit Question	Reply
1.	Whether Institution is fulfilling the eligibility criteria under the Institutes of Eminence (IOE) scheme and has applied for the scheme? If so, please provide related records, if not, what are the reasons thereof?	
2.	Whether Institution is keeping seats reserved for Management Quota, if yes, please provide copy of policy and parameters followed for selection of students?	
3.	Whether the Institution has framed any funding policy for judicious use of funds? If so, please provide copy of policy and relevant records.	
4.	Whether the Institution made any set up for funding to specific research and provide accountability for results? If so, please provide records and cases of fixation of accountability for results.	
5.	Whether the Institute evaluated the number of students who got job placement? If so, give details of such students for the last 5 years.	
6.	Whether the Institute has carried out third party assessment of quality of students learning? If so, please provide copy assessment report during the audit period.	

Information Provided

The Principal,  
Guru Nanak College,  
Killianwali Muktsar

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Ukt b  
o/c Assistant Audit Officer

Received  
Dug

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Sr.No	Audit Question	Reply
1.	Whether Institution is fulfilling the eligibility criteria under the Institutes of Eminence (IOE) scheme and has applied for the scheme? If so, please provide related records, if not, what are the reasons thereof?	No
2.	Whether Institution is keeping seats reserved for Management Quota, if yes, please provide copy of policy and parameters followed for selection of students?	No
3.	Whether the Institution has framed any funding policy for judicious use of funds? If so, please provide copy of policy and relevant records.	No
4.	Whether the Institution made any set up for funding to specific research and provide accountability for results? If so, please provide records and cases of fixation of accountability for results.	No
5.	Whether the Institute evaluated the number of students who got job placement? If so, give details of such students for the last 5 years.	Yes
6.	Whether the Institute has carried out third party assessment of quality of students learning? If so, please provide copy assessment report during the audit period.	No

  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
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Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/31

Dated: 02.03.2021

Subject: Supply of information.

The following information along with related records may please be supplied to Audit for Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20:-

SN	Ques. Code	Audit observations	Reply
1.	1.3.1	Whether Government/University prescribed any norms for uniformity in fixing of fees in higher education courses? If yes, please provide copy of the same. If not prescribed any norms, how does the college decide its fees structure, provide copy of criteria considered? Please provide copy of fee structure for the year 2015-16 to 2019-20 along with copy of letter for revision of fees.	
2.	1.3.4	Whether Government/ Institution provided Guaranteed student loans at low interest rates? If so, please provide details of beneficiaries and status of repayment of such loans?	

The Principal,  
Guru Nanak College,  
Killianwali Muktsar

Information Provided

o/c Assistant Audit Officer

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)






# GURU NANAK COLLEGE

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SN	Ques. Code	Audit observations	Reply
1.	1.3.1	Whether Government/University prescribed any norms for uniformity in fixing of fees in higher education courses? If yes, please provide copy of the same. If not prescribed any norms, how does the college decide its fees structure, provide copy of criteria considered? Please provide copy of fee structure for the year 2015-16 to 2019-20 along with copy of letter for revision of fees.	Yes
2.	1.3.4	Whether Government/ Institution provided Guaranteed student loans at low interest rates? If so, please provide details of beneficiaries and status of repayment of such loans?	No

  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/32

Dated: 02.03.2021

Subject: Supply of information.

The following information along with related records may please be supplied to Audit for Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20:-

SN	Ques. Code	Audit observations	Reply
1.	2.2.1	Whether the Curricula developed/adopted by the Institution/college have relevance with local/ national/ global development needs with learning objective needs including Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO)? 1) Whether the Institution has prescribed any procedure for Curriculum design? 2) Whether the feedback from the stakeholders such as teachers, expert groups, entrepreneurs (perspective employers) have been obtained for designing Curriculum? 3) Whether the Curriculum/syllabus have been approved by Board of Studies/Academic Councils/other competent authorities as the case may be? Please provide related records to audit.	
2.	2.4.1	Whether the Institution focuses on student centric methods, such as experimental learning, participative learning and problem solving methodologies etc. If so, please provide related records.	
3.	2.4.2	Whether Institution ensured that course/programmes contents are fully covered by the faculty in classes? (i) Whether Institution ensured that the faculty is taking classes as per the UGC norms? If so, please provide records related to classes taken by faculties.	
4.	2.6.3	Whether any infrastructure/ equipment was lying unutilized/ underutilized? If so, please give details of unserviceable articles lying in the college.	
5.	2.6.12	Whether the library has a collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment. If so, please provide list of such collection.	
6.	2.6.13	Whether the institution is providing remote access to e-resources of the library? (access to library from anywhere) If so, please provide gateway used for remote access.	
7.	2.6.14	Whether teachers and students are regularly visiting the library? Please provide visitor / issue register to audit.	
8.	2.6.15	Whether Institution library has e-journals, e-shodhsindhu, shodhganga (a platform for research students) membership, e-books? Please provide related records to audit for examination including copy of letter of subscription to these e-journals with period.	

The Principal,  
Guru Nanak College,  
Killianwali Muktsar  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Information Provided

o/c Assistant Audit Officer

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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SN	Ques. Code	Audit observations	Reply
1.	2.2.1	Whether the Curricula developed/adopted by the Institution/college have relevance with local/ national/ global development needs with learning objective needs including Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO)? 1) Whether the Institution has prescribed any procedure for Curriculum design? 2) Whether the feedback from the stakeholders such as teachers, expert groups, entrepreneurs (perspective employers) have been obtained for designing Curriculum? 3) Whether the Curriculum/syllabus have been approved by Board of Studies/Academic Councils/other competent authorities as the case may be? Please provide related records to audit.	NA
2.	2.4.1	Whether the Institution focuses on student centric methods, such as experimental learning, participative learning and problem solving methodologies etc. If so, please provide related records.	Yes
3.	2.4.2	Whether Institution ensured that course/programmes contents are fully covered by the faculty in classes? (i) Whether Institution ensured that the faculty is taking classes as per the UGC norms? If so, please provide records related to classes taken by faculties.	Yes
4.	2.6.3	Whether any infrastructure/ equipment was lying unutilized/ underutilized? If so, please give details of unserviceable articles lying in the college.	No
5.	2.6.12	Whether the library has a collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment. If so, please provide list of such collection.	Yes
6.	2.6.13	Whether the institution is providing remote access to e-resources of the library? (access to library from anywhere) If so, please provide gateway used for remote access.	No
7.	2.6.14	Whether teachers and students are regularly visiting the library? Please provide visitor / issue register to audit.	Yes
8.	2.6.15	Whether Institution library has e-journals, e-shodhsindhu, shodhganga (a platform for research students) membership, e-books? Please provide related records to audit for examination including copy of letter of subscription to these e-journals with period.	Yes

  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College

KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211

NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/33

Dated: 02.03.2021

Subject: Supply of information.

The following information alongwith related records may please be supplied to Audit for Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20:-

SN	Ques. Code	Audit observations	Reply
1.	2.7.1	What is the examination process adopted by the university? (i) Whether examination wing is fully automated and examination process is foolproof?	
2.	2.7.2	Whether conducting of examination, declaration of result was as per the scheduled time? Whether pass certificates were issued timely to the students to enable them to pursue higher studies? Please list of examination along with schedule date and actual date of declaration of results.	
3.	2.7.3	Whether institution strictly adhered to the minimum 75% attendance norms for appearing in the examinations and any system exists to monitor the class-wise attendance of the students? Please provide attendance records of the students.	
4.	2.7.6 to 2.7.8	Whether any norms for evaluation exist with centralised system of evaluation with provision of standard answer key for evaluation exist? Please provide copy of evaluation norms.	
5.	2.9.1	Whether institutions has a specific policy for promotion of research and innovation? If so, please provide copy of such policy.	
6.	2.9.14	Whether any publications/ citation on web of science/ scopus/ Google scholar/ Indian citation index etc. If so, please provide copies of letters of publication.	
7.	2.9.16	Whether the teachers have developed any e-content for e-PG-Pathshala, CEC (Undergraduate), SWAYAM, other MOOCs platform? If so, please provide copy of such contents.	
8.	2.9.17	Whether any study leave was granted to faculties for conducting research? If so, please provide list of such faculties. (i) Whether any system exists to monitor the research work conducted by the faculties on Study leave? If so, please provide related records including list of faculty who availed study leave for research.	

The Principal,  
Guru Nanak College,  
Killianwali Muktsar

Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Information Provided

o/c Assistant Audit Officer

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)




# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

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SN	Ques. Code	Audit observations	Reply
1.	2.7.1	What is the examination process adopted by the university? (i) Whether examination wing is fully automated and examination process is foolproof?	NA
2.	2.7.2	Whether conducting of examination, declaration of result was as per the scheduled time? Whether pass certificates were issued timely to the students to enable them to pursue higher studies? Please list of examination along with schedule date and actual date of declaration of results.	NA
3.	2.7.3	Whether institution strictly adhered to the minimum 75% attendance norms for appearing in the examinations and any system exists to monitor the class-wise attendance of the students? Please provide attendance records of the students.	Yes
4.	2.7.6 to 2.7.8	Whether any norms for evaluation exist with centralised system of evaluation with provision of standard answer key for evaluation exist? Please provide copy of evaluation norms.	Na
5.	2.9.1	Whether institutions has a specific policy for promotion of research and innovation? If so, please provide copy of such policy.	No
6.	2.9.14	Whether any publications/ citation on web of science/ scopus/ Google scholar/ Indian citation index etc. If so, please provide copies of letters of publication.	NA
7.	2.9.16	Whether the teachers have developed any e-content for e-PG-Pathshala, CEC (Undergraduate), SWAYAM, other MOOCs platform? If so, please provide copy of such contents.	No
8.	2.9.17	Whether any study leave was granted to faculties for conducting research? If so, please provide list of such faculties. (i) Whether any system exists to monitor the research work conducted by the faculties on Study leave? If so, please provide related records including list of faculty who availed study leave for research.	No

  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/34

Dated: 02.03.2021

Subject: Supply of information.

The following information alongwith related records may please be supplied to Audit for Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20:-

SN	Ques. Code	Audit observations	Reply
1.	2.10.1	Whether the Institution established Internal Quality Assurance Cell as per norms for post accreditation quality sustenance measure? Please provide related records of the Cell, minutes of quarterly meetings and copy of annual reports submitted to NAAC along with copy of NAAC accreditation certificate.	
2.	2.10.2	Whether the IQAC reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals as per norms? Please provide copy of reviews made by IQAC and relevant reports.	
3.	2.10.3	Whether any quality initiatives taken by IQAC for promoting quality culture? Please provide Annual reports of IQAC and copy of reports showing quality initiatives taken by IQAC for promoting quality.	
4.	2.10.4	Whether IQAC developed quality benchmark/ parameters for various academic and administrative activities of the institution? If so, please provide copy of quality benchmark fixed for activities.	
5.	2.10.5	Whether IQAC has obtained any feedback from students, parents and other stakeholders on quality related institutional processes? If so, please provide records of such feedback.	
6.	2.10.6	Whether quality assurance initiative like Academic Administrative Audit (AAA), Participation in NIRF, ISO Certification, or any other quality audit has been taken by IQAC. If so, please provide such records / certificates or audit reports etc.	
7.	2.10.7	Whether IQAC prepared and submitted Annual Quality Assurance Report (AQAR) to NAAC on time to fulfil the mandatory requirement of NAAC? Whether institution has applied for renewal of accreditation certificate, if due? Please provide due date and actual date of submission of annual report to NAAC for the last five years (2015-20).	

*[Signature]*  
The Principal,  
Guru Nanak College,  
Killianwali (Sri Muktsar Sahib)

*[Signature]*  
Information Provided

*[Signature]*  
o/c Assistant Audit Officer

*[Signature]*  
Received  
Date

*[Signature]*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

SN	Ques. Code	Audit observations	Reply
1.	2.10.1	Whether the Institution established Internal Quality Assurance Cell as per norms for post accreditation quality sustenance measure? Please provide related records of the Cell, minutes of quarterly meetings and copy of annual reports submitted to NAAC along with copy of NAAC accreditation certificate.	Yes
2.	2.10.2	Whether the IQAC reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals as per norms? Please provide copy of reviews made by IQAC and relevant reports.	Yes
3.	2.10.3	Whether any quality initiatives taken by IQAC for promoting quality culture? Please provide Annual reports of IQAC and copy of reports showing quality initiatives taken by IQAC for promoting quality.	Yes
4.	2.10.4	Whether IQAC developed quality benchmark/ parameters for various academic and administrative activities of the institution? If so, please provide copy of quality benchmark fixed for activities.	No
5.	2.10.5	Whether IQAC has obtained any feedback from students, parents and other stakeholders on quality related institutional processes? If so, please provide records of such feedback.	Yes
6.	2.10.6	Whether quality assurance initiative like Academic Administrative Audit (AAA), Participation in NIRF, ISO Certification, or any other quality audit has been taken by IQAC. If so, please provide such records / certificates or audit reports etc.	No
7.	2.10.7	Whether IQAC prepared and submitted Annual Quality Assurance Report (AQAR) to NAAC on time to fulfil the mandatory requirement of NAAC? Whether institution has applied for renewal of accreditation certificate, if due? Please provide due date and actual date of submission of annual report to NAAC for the last five years (2015-20).	Yes

*Shalce*  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

*Shalce*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College

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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/AM/35

Dated: 02.03.2021

Subject: Supply of information.

The following information alongwith related records may please be supplied to Audit for Outcomes Audit of Higher Education in Punjab for the last five years i.e. 2015-16 to 2019-20:-

SN	Ques. Code	Audit observations	Reply
1.	3.3.6	Whether the accounts record reflects a fair view of the financial position of the Institution? (i) Whether accounts are prepared and submitted to higher authority? (ii) Whether statutory deduction was properly credited to the relevant heads of accounts? Please provide accounts records and reports for the audit period.	
2.	3.3.7	Whether the fee has been assessed, collected and accounted for timely? Please provide records related to fees collected and deposited.	
3.	3.3.8	Whether physical verification of stores and stock were timely conducted? If so, please provide copy of physical verification report of assets of the institution during the audit period.	
4.	3.4.1	Whether an internal control mechanism to safeguard assets, promote accountability, increase efficiency and stop fraudulent behaviour exists in the institution. Please provide relevant records to audit.	
5.	3.4.2	Whether internal audit wing constituted to cover all the Departments/sections i.e. Accounts, GAD, Affiliation, Academics. Establishments etc. Please provide records of internal audit wing of the institute.	
6.	3.4.3	Whether internal audit reports are being submitted to higher authorities besides making compliance to the observations of Internal Control. Please provide copy of reports.	
7.	3.5.1	Whether the college is strictly adhering to the affiliation criteria prescribed by UGC/ University? Please provide copy of inspection reports of University.	
8.	3.6.1	Whether sufficient funds for green initiatives and waste management were provided? Please provide detail of funds along with copy of sanction letter and item wise utilization thereof during 2015-20.	

The Principal,  
Guru Nanak College,  
Killianwali Muktsar Sahib

Information Provided on Assistant Audit Officer

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)




# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

SN	Ques. Code	Audit observations	Reply
1.	3.3.6	Whether the accounts record reflects a fair view of the financial position of the Institution? (i) Whether accounts are prepared and submitted to higher authority? (ii) Whether statutory deduction was properly credited to the relevant heads of accounts? Please provide accounts records and reports for the audit period.	Yes
2.	3.3.7	Whether the fee has been assessed, collected and accounted for timely? Please provide records related to fees collected and deposited.	No
3.	3.3.8	Whether physical verification of stores and stock were timely conducted? If so, please provide copy of physical verification report of assets of the institution during the audit period.	Yes
4.	3.4.1	Whether an internal control mechanism to safeguard assets, promote accountability, increase efficiency and stop fraudulent behaviour exists in the institution. Please provide relevant records to audit.	Yes
5.	3.4.2	Whether internal audit wing constituted to cover all the Departments/sections i.e. Accounts, GAD, Affiliation, Academics, Establishments etc. Please provide records of internal audit wing of the institute.	Yes
6.	3.4.3	Whether internal audit reports are being submitted to higher authorities besides making compliance to the observations of Internal Control. Please provide copy of reports.	Yes
7.	3.5.1	Whether the college is strictly adhering to the affiliation criteria prescribed by UGC/ University? Please provide copy of inspection reports of University.	Yes
8.	3.6.1	Whether sufficient funds for green initiatives and waste management were provided? Please provide detail of funds along with copy of sanction letter and item wise utilization thereof during 2015-20.	No

  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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Name of College:- Guru Nanak College, Killianwali (Sri Muktsar Sahib)

Current Students Detail 2020-21

Sr.	Name of Course	No. of Students
1	B.A. 1 <sup>st</sup> Year	128
2	B.A. 2 <sup>nd</sup> Year	76
3	B.A. 3 <sup>rd</sup> Year	61
4	B.Com 1 <sup>st</sup> Year	58
5	B.Com 2 <sup>nd</sup> Year	54
6	B.Com 3 <sup>rd</sup> Year	34
7	M.A. Hindi 1 <sup>st</sup> Year	0
8	M.A. Hindi 2 <sup>nd</sup> Year	2
9	M.A. History 1 <sup>st</sup> Year	0
10	M.A. History 2 <sup>nd</sup> Year	11
11	M.A. Punjabi 1 <sup>st</sup> Year	0
12	M.A. Punjabi 2 <sup>nd</sup> Year	6
13	M.Com 1 <sup>st</sup> Year	13
14	M.Com 2 <sup>nd</sup> Year	13
15	P.G.D.C.A.	1
	Total	456

  
Principal  
GURU NANAK COLLEGE  
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Name of College: Guru Nanak College, Killianwali (Sri Muktsar Sahib) 2020-21

Sr.No.	Name of Faculty	Subject	Regular	Remarks
1	Dr.Surinder Singh Thakur	Principal	Regular	/
2	Dr.Kulwinder Singh Sandhu	Physical Education	Regular	
3	Mrs.Surinder Kapila	English	Regular	
4	Sh.Amit Behal	Political Science	Regular	
5	Mrs.Usha Rani	Commerce	Regular	Aid
6	Dr.Seema Rani	Commerce	Regular	
7	Dr.Bharat Bhushan	Hindi	Regular	- S
8	Mrs.Galaxy Gupta	English	Regular	Under Gupta
9	Dr.(Mrs) Khushnasib Gurbakhshish Kaur	Punjabi	Regular	
10	Mrs. Manpreet Kaur	Economics	Regular	
11	Dr. (Mrs.) Payal Singla	Mathematics	Regular	
12	Ms.Gurbinder Kaur	Computer Application	Regular	/
13	Mr. Prince Singla	Commerce (Banking)	Regular	
14	Mr.Ashish Baghla	Commerce	Regular	

*Prince*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)




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Sr.No.	Name of Faculty	Subject	Regular	Remarks
1.	Mrs. Usha Rani	Commerce	Regular	
2.	Dr. Seema Rani	Commerce	Regular	
3.	Mr. Ashish Baghla	Commerce	Regular	
4.	<b>Neha Thakur</b>	<b>Commerce</b>	<b>Guest Faculty</b>	<b>04</b>
5.	Manik General	Commerce	Guest Faculty	
6.	Mr. Prince Singla	Commerce (Banking)	Regular	
7.	Ms. Gurbinder Kaur	Computer Application	Regular	
8.	<b>Mrs. Manpreet Kaur</b>	<b>Economics</b>	<b>Regular</b>	<b>05</b>
9.	<b>Mrs. Surinder Kapila</b>	<b>English</b>	<b>Regular</b>	<b>03</b>
10.	<b>Mrs. Galaxy Gupta</b>	<b>English</b>	<b>Regular</b>	<b>01</b>
11.	Dr. Bharat Bhushan	Hindi	Regular	
12.	Tarsem Singh	History	Guest Faculty	
13.	<b>Satnam Singh</b>	<b>History</b>	<b>Guest Faculty</b>	<b>02</b>
14.	Dr. (Mrs.) Payal Singla	Mathematics	Regular	
15.	Dr. Kulwinder Singh Sandhu	Physical Education	Regular	
16.	Sh. Amit Behal	Political Science	Regular	
17.	Dr.(Mrs) Khushnasib Gurbakhshish Kaur	Punjabi	Regular	
18.	Jagdev Singh	Punjabi	Guest Faculty	

  
Principal  
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5.	B.Com 2 <sup>nd</sup> Year	54
6.	B.Com 3 <sup>rd</sup> Year	34
	<b>Total</b>	<b>411</b>

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

  
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Office of the Pr. Accountant General (Audit) Punjab, Chandigarh

No. AMG-IV/PA/HE/2020-21/37

Dated: 02.03.2021

Subject: Supply of information.

Please provide the following information related to space description in library as the detailed below:-

Sr. No.	Audit question	Reply (Sq. Feet for area)
1.	Reading Room Space	
2.	Stacking capacity	
3.	Lending Section	
4.	Librarian office and Processing Section	
5.	Reference Section (for collection of reference material)	
6.	Periodicals hall (for displaying and stacking current journals and back issues and also to accommodate 60 readers at a time in the library).	
7.	Area for non-book materials	
8.	Space in and around the building provided for future expansion (Horizontal and vertical)	
9.	Please fill up annexure A and B	

The Principal  
Guru Nanak College  
Killianwali  
Muktsar

Information will be  
provided

o/c Asstt. Audit Officer

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
Pr

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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Office of the Principal Accountant General (Audit), Punjab, Chandigarh

AuditMemoNo.AMG-IV/PA/HE/2020-21/36

Dated: 02.03.2021

Subject: Arrangement for information of library and laboratory

You are requested to supply the information of library and laboratory in the said proforma given below

## Performa for Library Budget

Year	Total Budget of Institution	Total budget of Library for (Viz. Books, Journals and Bindings)	Total Expenditure of Library		Remarks (Reason for shortfall)
			Journal	Books	
2015-16					
2016-17					
2017-18					
2018-19					
2019-20					

## Performa for Library

Sr. No.	No. of Books demanded by		No. of Books procured	Remarks/Reason for shortfall
	Teachers	Students		
2015-16				
2016-17				
2017-18				
2018-19				
2019-20				

## Performa for Laboratory Equipment

Year	Name of Laboratory (viz. Physics, Chemistry etc)	Essential Equipment/Apparatus required as per norms/need	Actually available in Laboratory	Shortfall
2015-16	Lab. 1			
	Lab. 2			
2016-17				
2017-18				
2018-19				
2019-20				

The Principal  
Guru Nanak College  
Killianwali  
Muktsar

Information will be  
provided.

*Udesh*  
o/c Asstt. Audit Officer

*SPK*  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

Received  
*Due*

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



### 3. Budget Allocation 2020-21

#### Guru Nanak College, Killianwali (Sri Muktsar Sahib)

##### Infrastructure Augmentation :-

2020-21

Sr. no	Infrastructure Augmentation	Assign Budget	Actual Expenses
1	New Library Books	10000	21185
2	New Furniture	5000	8960
3	New Building	0	0
4	New Water Cooler	0	0
5	New Main Gates	100000	121000
6	New Ground	0	0
7	Lib Furniture	0	0
8	CCTV Camera	10000	2570
9	Computer Lib	0	0
		125000	153715

##### Academic Facilities:-

Sr. no	Infrastructure Augmentation	Assign Budget	Actual Expenses
1	PU Affiliation Fee	21000	11000
2	NAAC expenses	0	0
3	Audit Fee	8000	12810
4	Advertisement	20000	21602
5	TA/DA	30000	41268
6	Medical Kit etc	2000	0
7	Youth Festival	200000	0
8	NCC/NSS exp like refreshment etc	2000	0
9	Internet Exp	20000	19415
10	Newspaper & Magazine	20000	3250
11	College Magazine	80000	0
12	Sports Exp	5000	3100
13	Seminar Exp	0	0
14	Remedial / Extension Lecture etc.	5000	0
15	E-Library	1500	16800
16	ECA	50000	24846
17	Telephone Postage	15000	2217
18	Annual Prize Distribution Function	50000	0
19	Library Contingency	5000	0
20	Printing & Stationery	30000	37940
21	Staff Welfare Exp	3000	2183
		513500	145308

##### Physical Facilities:-

Sr. no	Infrastructure Augmentation	Assign Budget	Actual Expenses
1	Repair/Maintenance	300000	522720
2	Sanitation	1800	2595
3	Computer Repair	2000	0
4	Electricity & Water Charges	200000	175470
		503800	700785

1142300

999808




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## 4. Bills of Library Softwares, Internet etc.

### ➤ N-LIST bills

 *Library* **Information and Library Network Centre**  
(An Autonomous Inter-University Centre of UGC)  
**सूचना एवं पुस्तकालय नेटवर्क केन्द्र**  
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

6-2-3

**National Library and Information Services Infrastructure of Scholarly Content (N-LIST)**

**Invoice**

Ref No.: INF/N-LIST/2020/4946


Date: 2020-07-29  
Invoice No.: NLIST/20-21/1037  
College GST No.: Not Available  
College GST State Code: PB [03]

**Name and Address of Subscriber**

To  
The Principal  
Guru Nanak College, Killianwali  
College Campus  
Muktsar  
Punjab - 151211

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2020 to March 2021	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		<b>Total</b>	<b>5,900.00</b>

Rupees Five Thousand Nine Hundred Only  
GSTIN: 24AAAT11480J1ZS

Sincerely Yours  
  
Ashok Kumar Rai  
Scientist-E(CS)

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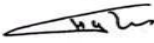
**N-LIST MEMBERSHIP FEE RECEIPT**

Receipt Date: 2020-07-29

Receipt No: 29437

Received with thanks from Guru Nanak College, Killianwali, Muktsar, Punjab  
A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. 445676 Dated 2020-07-29 drawn on State Bank of India Payable at Gandhinagar Gujarat towards N-LIST Annual Membership Fee for the financial year 2020-21.

**Rs. 5900**

Sincerely Yours  
  
For Administrative Officer(PA & F)

This receipt is valid on realization of Cheque and DD.  
Subject to Gandhinagar(Gujarat) Jurisdiction only  
Online Printed Date : 2020-09-28 03:55:43  
INFLIBNET Ref No : INF/N-LIST/2020/4946  
GSTIN. 24AAAT11480J1ZS.

Invoice PR No. 4

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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iCRM

<http://login.5net.in/QuotePrint.aspx>

		<b>INTERNET BILL TAX INVOICE</b>		Five Internet Solutions Pvt. Ltd. Regd. Off:37, City Plaza, Hanuman Chowk, Bathinda Tel. No. :7529055555 Toll Free No: Website: www.5net.in	
<b>PAN:AACCF8822E,</b>		<b>CIN No.:GST No:03AACCF8822E1ZZ</b>			
INDIRA ARORA Guru Nanak College;Library;mandi killianwali, , State Name :Punjab Tel :8427360037 Contact :INDIRA ARORA GST No. : Email :		Cust ID :gnclib BB Plan : BILL NO :03-PBRINV/20-21/031618 BILL DATE :17 Aug 2020 PERIOD :17-08-2020 to 09-11-2021 BILL DUE DATE :			
<b>Installation / Place of Supply: Punjab - HSN/SAC No: 998422</b>					
<b>Previous Balance</b> Rs.0.00	<b>Payments</b> Rs. 0.00	<b>Adjustments</b> Rs. 0.00	<b>Current month Charges</b> Rs. 7065.84	<b>Total Amount Due</b> Rs. 7065.84	
<b>CURRENT BILL DETAILS</b>					
Standard7068_50Mbps/20 OGB/12+3months		5988.00			
<b>CGST @ 9%</b>		<b>538.92</b>			
<b>SGST @ 9%</b>		<b>538.92</b>			
<b>IGST @ 18%</b>					
<b>Total Amount</b>		<b>7065.84</b>			
<b>Rounded off</b>		<b>7065.84</b>			
Rupees in words: <u>Rupees Seven Thousand Sixty Five and          Eighty Four Paise Only.</u>		Bank Name: Punjab national bank Account Number: 5856002100000629 IFSC Code: PUNB0585600 Branch Name: Ghode Wala Chowk Bathinda MICR No: Account Name: FIVE INTERNET SOLUTIONS PVT. LTD.			
<b>ALL PAYMENTS TO BE MADE IN FAVOUR OF Five Internet Solutions Pvt. Ltd.</b>					
For any billing, Renewals or Technical queries call on 7529055555 or mail on For any Technical assistance mail on support@5net.in					
<b>For Local Contact:</b> Our Authorised Franchisee of Five Internet Solutions Pvt. Ltd. Money-20, Bathinda, -		***This is computer generated invoice. No signature required***			

1 of 2

8/17/2020, 12:47 PM

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





## Information and Library Network Centre (An Autonomous Inter-University Centre of UGC)

सूचना एवं पुस्तकालय नेटवर्क केन्द्र  
(सूचना विद्यालय अनुदान आयोग का स्वयंसेवा अंतर विश्वविद्यालय केन्द्र)

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Sincerely Yours

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