



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## 1.3.2

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## 1. Courses that include experiential learning through project work/field work/internship during last five years

Program Name	Program Code	Name of the course that include experiential learning through project work/field work/internship	Course code	Year of offering
M.Com.	M.C.	MASTER OF COMMERCE	M.C. 207- Summer training Report and Viva Voce	2017-18
C.B.A.	Add on Course-V	COMPUTER BASED ACCOUNTING	CBA, Add on course-V	2010-11
P.G.D.C.A	PGDCA	POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS	PGD- 2107	2009-10



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## 2. Year wise list of M.Com. students with their selected topics for projects M.COM. 2<sup>ND</sup> SEM. SUMMER TRAINING & PROJECT REPORT

2017-18 (JUNE 2018)

Sr. no.	Name of the student	Title of the topic	Topic Specialization
1	Anita Rani	HR policies of Maruti Suzuki	Human Resource Management
2	Anu	Customer Satisfaction from Suzuki Sunrise Autos	Marketing
3	Gaurav Kumar	Marketing policies at Shan-e- Punjab	Marketing
4	Manpreet Kaur	Marketing strategies of Radhey Steel Udyog, Mandi Dabwali	Marketing
5	MohitSingla	HR policies at BCL industries & Infrastructure Limited	Human Resource Management
6	Ninderpal Kaur	Study of Financial performance of The Sirsa Co-operative Bank Ltd.	Accounting and finance
7	Prince Dhingra	Service quality and customer satisfaction at Harmesh Motors	Marketing
8	PrinnceKochar	Market strategy and related policies of Fair deal automobiles	Marketing
9	Rajveer Kaur	Functioning of Rice Mills at NAAJ AGRO FOOD PVT. LTD.	Operations Management
10	RishuBala	Study of Non-Performing Assets at The Sirsa Co-operative Bank Ltd.	Accounting and finance
11	Rupanshu Garg	Performance appraisal system at Inforwiz	Human Resource Management
12	Shubh	Production processes at Durga cotton factory	Production management



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13	Sonia verma	Study of HR policies at Radhey Steel Udyog, Mandi Dabwali	Human Resource Management
14	Sukanya	Study of Accounting techniques of Munish S. Bansal & Associates	Accounting and finance.
15	Vikas	Consumer behavior and marketing strategies of Mahindra Tractors	Marketing
16	Vinay	Study of Advertising effectiveness at Guru Hindustan Agro Industries	Marketing

## M.COM. SUMMER TRAINING

2018-19 (JUNE 2019)

Sr. no.	Name of the student	Title of the topic	Topic Specialization
1	Abhishek	Customer Satisfaction at Karan Automobiles	Marketing
2	Ashna Sharma	Customer buying behavior at Bachat Market	Marketing
3	Harsimran Kaur	Study of Human resource policies and practices at Leader Coolers	Human Resource Management
4	Jaspreet Kaur	Study on Awareness of Health Insurance	Marketing
5	Kanika	Internal Audit of Fair Deal Automobiles	Accounting and Finance
6	Manish Garg	E-Filing of Income tax Return & Tax planning	Income tax laws
7	Ravnoor Kaur	Human Resource Practices at British Academy	Human Resource Management
8	Simran	Study of HR policies of International	Human Resource



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		Honda	Management
9	Simran Thind	Job Satisfaction among Employees of Canara Bank	Human Resource Management
10	Sonam Rani	Customer Satisfaction at Bachat Market	Marketing
11	Steffy	Policies of LIC and Customer Satisfaction	Marketing
12	Swati	Human Resource Policies at Silver Palm Hotel pvt. Ltd.	Human Resource Management
13	Tushar	Study of Sales promotion and Public Relations at Fair deal automobiles	Marketing

Due to the pandemic period caused by COVID-19 and the directions of UGC and Panjab University Chandigarh, the students were asked to prepare the Project Report in lieu of summer training based on secondary data in the month of **August 2020**.

**13 Students of M.com 2<sup>nd</sup> semester** took the projects and submitted the reports on the same.

The details of students and their topics selected (2019-2020) are as follows:

Sr. no.	Name of the student	Title of the topic	Topic Specialization
1	Charu Aggarwal	Income tax planning	Income tax laws
2	Pallavi	Analysis of Indian Smartphone market	Marketing
3	Rashi	How to survive in Web Marketing and Customer Satisfaction	Marketing
4	Paras	Analysis of Financial statement	Accounting and finance
5	Jashandeep	Customer satisfaction from Maruti Suzuki cars	Marketing
6	Prerna	GST- A great tax reform in Indian	Indirect Tax/GST



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		Taxation	laws
7	Harminder	Performance appraisal in Hyundai Motor Company	Human Resource Management
8	Dimple	Customer Satisfaction from HDFC Bank	Marketing
9	Neeraj Kumar	E-filing of Income tax return	Income tax laws
10	Parvaz	Study of HR Practices at Maruti Suzuki	Human Resource Management
11	Pooja	Customer satisfaction from SBI services	Marketing
12	Gagan	Customer satisfaction on HERO Motocorp Ltd after split with Honda	Marketing
13	Charu Goyal	Loans from Punjab National Bank	Marketing

Due to the pandemic period caused by COVID-19 and the directions of UGC and Panjab University Chandigarh, the students were asked to prepare the Project Report in lieu of summer training based on secondary data in the month of **August 2021**.

**13 Students of M.com 2<sup>nd</sup> semester** took the projects and submitted the reports on the same.

The details of students and their topics selected (2020-2021) are as follows:

Sr. no.	Name of Course	Name of the student	Title of the topic	Topic Specialization
1	M.Com	Alisha	Study Of The Factors Influencing Buying Behavior Towards Nestle Products.	Marketing
2	M.Com	Amandeep Kaur	Impact of Covid – 19 on Customer satisfaction for fast track watches	Marketing
3	M.Com	AnkurChalana	Impact of Covid -19 on Buying Pattern of customers of Indian Automobile Industry	Marketing
4	M.Com	AnkurMidha	A Study on Customer Satisfaction towards LIC	Marketing



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			Products and Services	
5	M.Com	Diksha	Customer Satisfaction Towards Bajaj Motors	Marketing
6	M.Com	Manisha	A Study on Digital Marketing – The new face of marketing communication	Marketing
7	M.Com	Mehak Sachdeva	Customer satisfaction regarding HDFC Bank	Marketing
8	M.Com	Pallavi	Consumer Satisfaction towards Amazon Online Shopping	Marketing
9	M.Com	Prerna Garg	Consumer Satisfaction from SBI Services	Marketing
10	M.Com	Saruchi Gupta	Human Resource Management in Steel Industries Tata Steel LTD – Jamshedpur	HRM
11	M.Com	Shivdeep Kaur	Customer Satisfaction from Nestle Products	Marketing
12	M.Com	Simran Kaur	The Impact of E- Commerce on Emerging Market Flipkart	Marketing
13	M.Com	Yudhveer Singh	Impact of Job Satisfaction on Employees Efficiency	HRM



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## 3. Details Of Project Undertaken By The Students of Computer Based Accounting (C.B.A.)

### TOPIC OF PROJECT- TALLY

Year	Number of students	Specialization
2016-17	13	Accounting and finance.
2017-18	15	Accounting and finance.
2018-19	05	Accounting and finance.
2019-2020	16	Accounting and finance.
2020-21	12	Accounting and finance

### Project details of C.B.A. from 2016-17 to 2020-21

Session 2016-17			
1	Amandeep Kaur	Tally	Accounting and finance
2	Charu	Tally	Accounting and finance
3	Gagandeep Goyal	Tally	Accounting and finance
4	Monika	Tally	Accounting and finance
5	Nikhil Aneja	Tally	Accounting and finance
6	Pallavi Rani	Tally	Accounting and finance
7	Parvaz	Tally	Accounting and finance
8	Rashi	Tally	Accounting and finance
9	Shaifali	Tally	Accounting and finance



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10	SonaliChallana	Tally	Accounting and finance
11	Vaibhav Garg	Tally	Accounting and finance
12	Rahul Kumar	Tally	Accounting and finance
13	Sajal Kumar	Tally	Accounting and finance

## Session 2017-18

1	Ajay Goyal	Tally	Accounting and finance
2	Akhil Kumar	Tally	Accounting and finance
3	AnkurChalana	Tally	Accounting and finance
4	Bablu Bansal	Tally	Accounting and finance
5	Jatin	Tally	Accounting and finance
6	Manoj Kumar	Tally	Accounting and finance
7	Nisha	Tally	Accounting and finance
8	Piyush Jindal	Tally	Accounting and finance
9	Raghav Bansal	Tally	Accounting and finance
10	Rahul Sethi	Tally	Accounting and finance
11	Rahul Sharma	Tally	Accounting and finance
12	Rishab	Tally	Accounting and finance
13	Riya	Tally	Accounting and finance



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14	Usha	Tally	Accounting and finance
15	Yuvraj	Tally	Accounting and finance

## Session 2018-19

1	Aman Kumar	Tally	Accounting and finance
2	Paramjeet Singh	Tally	Accounting and finance
3	Sahil Sharma	Tally	Accounting and finance
4	Tushar Bansal	Tally	Accounting and finance
5	Vishal Bansal	Tally	Accounting and finance

## Session 2019-2020

1	NeerajLohia (B.A.6 <sup>th</sup> sem)	Tally	Accounting and finance
2	Davinder Singh	Tally	Accounting and finance
3	Harshdeep Singh	Tally	Accounting and finance
4	Himanshu Sharma	Tally	Accounting and finance
5	Rajinderpal Singh	Tally	Accounting and finance
6	SahilSingla (B.A. 2 <sup>nd</sup> Sem.)	Tally	Accounting and finance
7	Abhishek	Tally	Accounting and finance



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(B.Com. 2 <sup>nd</sup> sem.)			
8	Deepika Rani	Tally	Accounting and finance
9	Harpreet Kaur	Tally	Accounting and finance
10	Harsh Kaushal	Tally	Accounting and finance
11	Isha	Tally	Accounting and finance
12	Jyoti Rani	Tally	Accounting and finance
13	Kashish	Tally	Accounting and finance
14	Manpreet Kaur	Tally	Accounting and finance
15	SahilSethi	Tally	Accounting and finance
16	Shikha Bansal	Tally	Accounting and finance

2020-21			
1	Harshpreet Singh	Tally	Accounting and finance
2	Isha	Tally	Accounting and finance
3	Jessica	Tally	Accounting and finance
4	Kritika Thakur	Tally	Accounting and finance
5	Simran Sharma	Tally	Accounting and finance
6	Deepak	Tally	Accounting and finance
7	Deepak Kaur	Tally	Accounting and finance
8	Deepak Kumar	Tally	Accounting and finance
9	KeshavSachdeva	Tally	Accounting and finance
10	Kunika	Tally	Accounting and finance
11	Navneet Kaur	Tally	Accounting and finance
12	Rehmat	Tally	Accounting and finance



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#### 4. Year wise list of projects undertaken by the students of PGDCA

Session 2016-17				
1	47791	Arshdeep Kaur	E-Billing and Invoice System	VB 6.0
2	47792	Kunj	Online Banking	PHP
3	47793	Mandeep Kaur	E-Property	VB 6.0
4	47794	Manisha Rani	E-Billing and Invoice System	VB 6.0
5	47795	Parmjeet Kaur	Happy Photo Studio	PHP
6	47796	Parmjeet Kaur	Happy Photo Studio	PHP
7	47797	Ramandeep Kaur	ItalianCars.com	PHP
8	47798	Sukhjinder Singh	ItalianCars.com	PHP
9	47799	Sukhwinder Kaur	Online Banking	PHP
10	47800	Yadwinder Singh	E-Property	VB 6.0
Session 2017-18				
1	38002	Nirvair Singh	Photo Gallery	HTML
2	38003	Sandeep Kaur	Online Shopping	HTML
3	38004	Sarvjot Kaur	Pizza Hutt	HTML
4	38005	Sukhpal Kaur	Makeup Studio	HTML



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Session 2018-19				
1	37471	Manjot Kaur	School Management Website	HTML
2	37472	Sukhwinder Singh	Online Shopping	HTML
Session 2019-20				
1	38781	Harmanpreet Kaur	Elfin Boots	HTML
2	38782	Paras	Wallpaper Themes Zone	HTML
3	38783	Rajwinder Singh	Deal With PC Games and Controllers	HTML
4	38784	Sukhmanpreet Kaur	SherinEmperio	HTML
Session 2020-21				
1.	1901	Sandeep Singh	Calendar	C Graphics



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## 5. Syllabus of Subjects containing Experiential Learning

### PGDCA- PROJECT WORK

**Paper Title: Project Work.**

**Paper Code: PGD-2107**

**Max. Marks: 100**

Major Project on any database application using any database development tool is to be developed/ Development of a Web Site using Database connectivity

### M.COM. 2<sup>ND</sup> SEM. SUMMER TRAINING

18

SYLLABUS OF M.COM. (SEMESTER SYSTEM) EXAMINATIONS

**Paper 7: MC. 207- SUMMER TRAINING REPORT AND VIVA VOCE**

**(For Regular Students Only)**

After the Completion of Second Semester Examination the students will go on 6-8 Weeks summer training in various Industrial undertakings, banking and financial services institutions, and Retail Sector organizations, undertake a project there to study a particular problem and file three copies of summer training report within 15 days completion of the training. The student has to file a certificate of completion of training issued by training organization. A VIVA-VOCE Examination will be conducted by the External examiner appointed by the University on the problems undertaken in the summer training report. Principal of the College/Chairperson of the Department must appoint one internal supervisor for the guidance of the student regarding the Summer Training Project. The List of the internal supervisors so appointed must be communicated to the Controller of examination within 10 days from the date of appointment. The Internal supervisor will also be acting as Internal Examiner at the time of Conduct of VIVA-VOCE and sit with External Examiner.



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## C.B.A. SYLLABUS

-8-  
COURSE - 5

### COMPUTER BASED ACCOUNTING

#### First Year

##### Paper I: Fundamental of Computer Accounting

Basic of Computerized Accounting: Meaning Importance, Difference between Computerized and Traditional Accounting, Book Keeping and Accounting, Accounting Concepts, Accounting Equation, Accounting Cycle, Double Entry System: Merits and Demerits, Journal, Ledger, Cash Book, Trial Balance, Rectification of errors.

Preparation of Final Accounts, Accounting Database Management MS excel and its applications in Accounts, use of Tally Software in managing books of accounts

Application of Busy Wings, SAP, Tally ERP 9, Billing software, business software, E-way Bill, GST billing and Filing

##### Paper II: Tally 6.5.1

Introduction to groups, creating a group, displaying a group, altering groups, Debit and credit Notes, Stock Journal, Manufacturing Journal, Delivery Note, Receipt Note, Report Configuration Option Inventory Books, Statements with options and formats, Splitting of Data, Introduction to ledgers, introduction to voucher type, introduction to purchase orders, introduction to invoices, Reports in the Tally ERP -basic features of displaying reports, working with balance sheet, schedule VI balance sheet, working with profit & loss account, schedule VI profit & loss account, working with stocks summary report, configuration in trial balance, working with ratio analysis, working with trial balance, Payroll in Tally ERP 9

<b>Second Year</b>	Paper I	Wings Trade
	Paper II	Busy
<b>Third Year</b>	Paper I	SAP
	Paper II	Oracle based accounting



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## 6. Approvals of the subjects containing experiential learning

### PANJAB UNIVERSITY, CHANDIGARH

From:- The Registrar, Panjab University, Dewan Anand Kumar Hall Administrative Office Sector-14, Chandigarh-160014 {Add on course Cell 2 <sup>nd</sup> floor, Admn. Office, P.U. Ph. 253-4864, 2534828 (Asst.Registrar)}	To The Principal, of all the Colleges (Arts Science & Commerce) affiliated to Panjab University.
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No 3015-3116/AOC

UPC

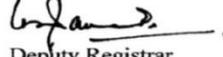
Dated:- 16-9 .2008

Dear Sir / Madam,

The Syndicate at its meeting held on 29. 7. 2008 vide Para 30 (XX) has ratified that the Vice-Chancellor in anticipation of approval of Syndicate has approved that no college shall admit students more than their sanctioned strength under Add on Courses at any cost **i. e. minimum of 20 and maximum of 40 per course.**

You are requested to comply with above decision and intimate this office the number of students admitted to each Add on Course during the session 2008-09.

*office to file*  
*19.09.08*

Yours faithfully,  
  
Deputy Registrar  
(Add-On Course Cell)  
*24/9/08*



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PANJAB UNIVERSITY, CHANDIGARH

(1.2.1)

From: The Deputy Registrar (Colleges) Panjab University Chandigarh	To: The Principal, Guru Nanak College, Killianwali, Distt. - Sri Muktsar Sahib (Punjab)
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By Post/E-mail

No. Misc. A-4/ 6115

Dated 20/6/2017

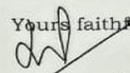
Subject: Grant of temporary extension of affiliation for (i) M.A. - I & II -(Hindi)- One Unit each (ii) M.A. - I & II (-History)- One Unit each (iii) M.A. -I & II - (Punjabi)- One Unit each (iv) PGDCA - 40 seats and (v) New Course - M.Com.-I (one unit) for the session 2017-18.

Dear Sir/Madam,

Kindly refer to the inspection of your College held on 11.02.2017 for the purpose cited above.

This is to inform you that the affiliation Committee, constituted by the Syndicate at its meeting held on 21/01/2017 vide Paragraph-7, 8 & 9, vide which the Vice-Chancellor was authorized to form a affiliation committee consisting of the members of the Syndicate to check the inspection report/s thoroughly and verify their compliance/s and take decision on behalf of the Syndicate held on 07.06.2017 unanimously decided that the temporary extension of affiliation be granted for (i) M.A. - I & II -(Hindi)- One Unit each (ii) M.A. -I & II (-History)- One Unit each (iii) M.A. -I & II - (Punjabi)- One Unit each (iv) PGDCA - 40 seats and (v) New Course - M.Com.-I (one unit) to the above said college for the session 2017-18, subject to appointment of One Asst. Professor in the subject of Commerce on regular basis and send the authentic proof of the same by 04.07.2017.

Yours faithfully,

  
Deputy Registrar (Colleges)

Subt.  
Staver  
22/6/17

167  
22/6/17



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## PANJAB UNIVERSITY, CHANDIGARH

From:- The Registrar, Panjab University, Dewan Anand Kumar Hall Administrative Office Sector-14, Chandigarh-160014 Add on Course Cell, 2 <sup>nd</sup> floor, Admn. Office, P.U. Ph. 253-4864.)	To The Principal, Guru Nanak College Killanwali, Muktsar
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No 568 AOC

Registered/By Hand Dated: 2-7 2010 .

**Subject:** - Grant of extension of affiliation for Certificate Add on Course as allowed by the UGC/Self financing Course in **Computer Based Accounting under Career Oriented Courses** to Guru Nanak College, Killanwali, Muktsar, for the academic session **2010-2011**.

Dear Sir/Madam,

Please refer to your letter nos. 326 and 327 dated 17.4.2010, . I am to inform you that the Inspection Committee constituted by the Vice-Chancellor will visit your college on **7<sup>th</sup> July, 2010 (Wednesday) at 11.30. a.m.** for the purpose cited above.

You are, therefore, requested to keep the relevant information / record as per columns of the form (appended), ready, at the time of inspection of your college. The college will pay inspection fee @ Rs.700/- (as per decision of the Syndicate dated 6.9.2009 Para 2(Sub item no. 14)) plus TA/DA in addition to conveyance charges to each member of the Inspection Committee on the spot (Taxi charges for out station members @ Rs. 8/- per km. and for local Rs.200/- for 3 hrs. duration and beyond 3 hrs Rs.250/-).

Yours faithfully,

  
**Assistant Registrar  
(Add-On Course Cell)**

DA as above

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## PANJAB UNIVERSITY, CHANDIGARH

TO WHOM IT MAY CONCERN

No.Misc/A-4/ 251

Date 3 / 2 / 2022

This is to certify that Guru Nanak College, Killianwali, Distt- Sri Muktsar Sahib (Punjab) is affiliated to the Panjab University, Chandigarh since 1956 and the College is running the following Courses/ subjects:-

Sr. No	Name of the Course(s) / subject(s)	Affiliation		Period of the validity for the year(s)
		Permanent	Temporary	
1.	B.A. ( three Years Course) English, Punjabi ,Hindi, History, Political Science, Economics, (others not permanent) Mathematics, Physical Education, Computer Applications	Permanent	-----	Since 1956
2.	B.Com. (Three Years Course)	Permanent	-----	Since 1967-68
3.	M.A.(History) One Unit	-----	Temporary	Since 2012-13
4.	M.A. ( Hindi) One Unit	-----	Temporary	Since 2009-10
5.	M.A.( Punjabi)- One unit	-----	Temporary	Since 2012-13
6.	PGDCA	-----	Temporary	Since 2009-10
7.	Computer Based Accounting (Add on course)	-----	Temporary	Since 2014-15
8.	M.Com- ( One Unit)	-----	Temporary	Since 2017-18



  
Deputy Registrar (Colleges)  
Deputy Registrar (Colleges)  
Panjab University  
Chandigarh

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

## 7. MOU with CA Manish Bansal & Associates for CBA.

STRIVE SEEK SERVE



Estd. 1956



**Memorandum of Understanding**

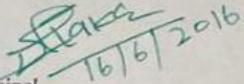
Guru Nanak College Killianwali Distt. Sri Muktsar Sahib, Punjab and Manish S. Bansal & Associates, Chartered Accountants, Mandi Dabwali, Distt. Sirsa, Haryana enters this Memorandum of Understanding for the purpose of establishing a formal relationship between the College and the Firm.

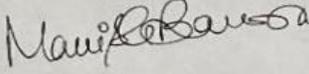
The Memorandum of Understanding will be based on the motive of Mutual Co-operation only and not for profit operations.

The aims of the Memorandum of Understanding are:

- That the two institutions agree to develop co-operative programme for the practical training of the students of Computer Based Accounting (Add – on - Course).
- The Firm and college interaction will give an insight in to the latest developments / requirements of the industries; the Firm to permit the Students of the college to visit the Firm's office and also involve in Practical Training Programme for the students of the college. The practical training and exposure provided to students through this association will build confidence and prepare the students to have a smooth transition from academic to working career.

This agreement will remain in force for a period of Five years commencing from the date of signing. Prior to the expiration date, this agreement may be reviewed for possible renewal for a further five- year period. In addition either college or the firm may terminate the agreement in advance of normal expiration date by providing the other with three months prior notice. Where existing commitments in the respect of training of students are in place they will be honored, upon the completion of the notice period. The agreement involves no change in the independence of either institution and has no implications for other constitutional agreements.

  
Principal  
Dr. S.S. Thakur  
Guru Nanak College Killianwali,  
District Sri Muktsar Sahib

  
CA Manish S. Bansal  
Manish S. Bansal & Associates,  
Chartered Accountants  
Mandi Dabwali, Sirsa, Haryana



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## Memorandum of Understanding

Manish S. Bansal & Associates, Chartered Accountants, Mandi Dabwali, Distt. Sirsa, Haryana and Guru Nanak College Killianwali Distt. Sri Muktsar Sahib, Punjab enters this Memorandum of Understanding for the purpose of establishing a formal relationship between the College and the Firm.

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CA Manish S. Bansal  
Manish S. Bansal & Associates,  
Chartered Accountants  
Mandi Dabwali, Distt. Sirsa  
Haryana

Principal  
Dr. S.S.Thakur  
Guru Nanak College Killianwali  
Distt. Sri Muktsar Sahib,  
Punjab